

TRAINING MANUAL FOR NATIONAL E-GOVERNMENT PROCUREMENT SYSTEM OF NEPAL

Training to Public Entity

www.bolpatra.gov.np/egp

Organized By:



Government of Nepal
Public Procurement Monitoring Office,
Tahachal, Kathmandu

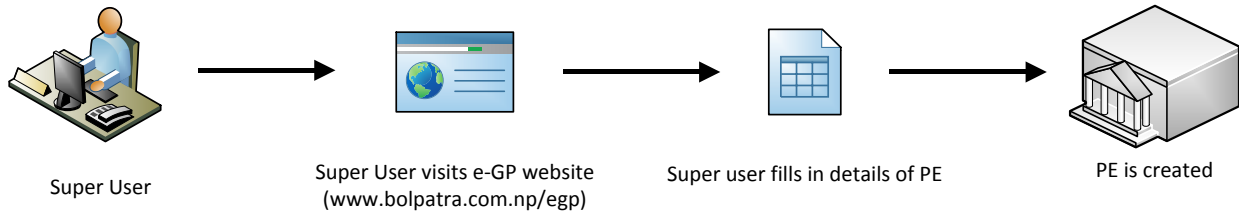
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Module: Public Entity Registration

Business Flow Diagram

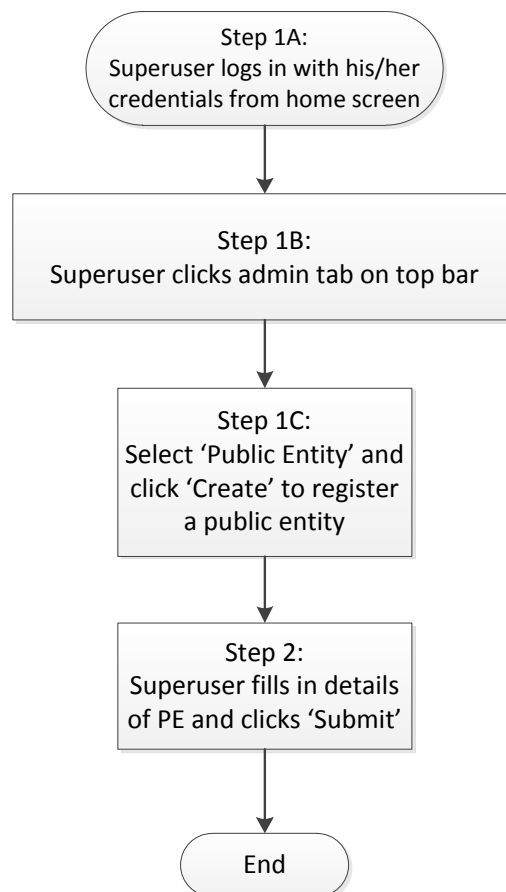
1. PUBLIC ENTITY CREATION



To initiate the registration process, Super User visits the e-GP System (www.bolpatra.gov.np). Super user fills in the details of public entity and registers it in the system.

Registration Steps

Public Entity registration



Step 1A:

Super user logs into the e-GP system (www.bolpatra.gov.np)

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home Procurement Preparation Procurement Execution Admin

Welcome : PPMO Administrator Sys Admin

MY PENDING TASKS

- PR REGISTRATION
- BIDDER REGISTRATION
- IC REGISTRATION
- BANK USER REGISTRATION

RECENT TASKS

Sl. No.	Task Name	Assigned By	Assigned On	Current Status
1	IC REGISTRATION Approval	Sudansu P.	10-11-2014	Approval Pending
2	BANK USER REGISTRATION Approval	Sudansu P.	11-11-2014	Approval Pending
3	BANK USER REGISTRATION Approval	Sudansu P.	11-11-2014	Approval Pending
4	IC REGISTRATION Approval	Sudansu P.	11-11-2014	Approval Pending
5	BIDDER REGISTRATION Approval	Sudansu P.	11-11-2014	Approval Pending

USEFUL LINKS

- Public Procurement Monitoring Office
- National Portal of Nepal
- Office of Prime Minister

DOWNLOADS

- Public Procurement Act
- Public Procurement Regulation
- PPMO User Transaction Fee

Fig. Home screen of super user-Step1A

Step 1B:

Super user clicks on the admin tab.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home Procurement Preparation Procurement Execution **Admin**

Welcome : PPMO Administrator Sys Admin

MY PENDING TASKS

- PR REGISTRATION
- BIDDER REGISTRATION
- IC REGISTRATION
- BANK USER REGISTRATION

RECENT TASKS

Sl. No.	Task Name	Assigned By	Assigned On	Current Status
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2	BANK USER REGISTRATION Approval	Sudansu P.	11-11-2014	Approval Pending
3	BANK USER REGISTRATION Approval	Sudansu P.	11-11-2014	Approval Pending
4	IC REGISTRATION Approval	Sudansu P.	11-11-2014	Approval Pending
5	BIDDER REGISTRATION Approval	Sudansu P.	11-11-2014	Approval Pending

USEFUL LINKS

- Public Procurement Monitoring Office
- National Portal of Nepal
- Office of Prime Minister

DOWNLOADS

- Public Procurement Act
- Public Procurement Regulation
- PPMO User Transaction Fee

Fig. Super user selects admin tab-Step1B

Step 1C:

Super User will need to login in the e-GP system and will have to click on create menu: Select-> Admin -> Public Entity -> Create.



Fig. Public entity creation-Step 1C

Step 2:

The super user will need to fill the necessary details about the public entity. Also, the user will need to select the Parent PE Admin Users from the list and then select *Submit*.

Note: If the PE does not have any Parent PE Admin then the field will be left blank.

Public Entity - Create

Fields marked with (*) are mandatory

PE Details

Name of PE *: Department of quality assurance
 Parent PE :
 Acronym :
 Description *: test description
 Office Category *: Government Organization / Boards
 Website :

Address Details

Address Line 1 *: 2600 test address
 Address Line 2 :
 Address Line 3 :
 City :
 District *: Kathmandu
 Municipality : Kathmandu
 VDC : - Select VDC -
 Fax No. 1 *: 98515250
 Fax No. 2 :
 Contact No.1 *: 9851022384
 Contact No.2 :

Fig. Public entity creation Step 2

A message 'Public Entity Created Successfully' will be displayed once creation of public entity is complete.

c



Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2014-10-17 11:24:54 AMT

Home | Procurement Registration | Procurement Execution | Admin

Welcome : PPMO Administrator
Sys Admin: 



Public Entity - Create

Fields marked with (*) are mandatory

PE Details

Name of PE (*)

Parent PE :

Abbreviation :

Description (*)

Office Category (*)

Website :

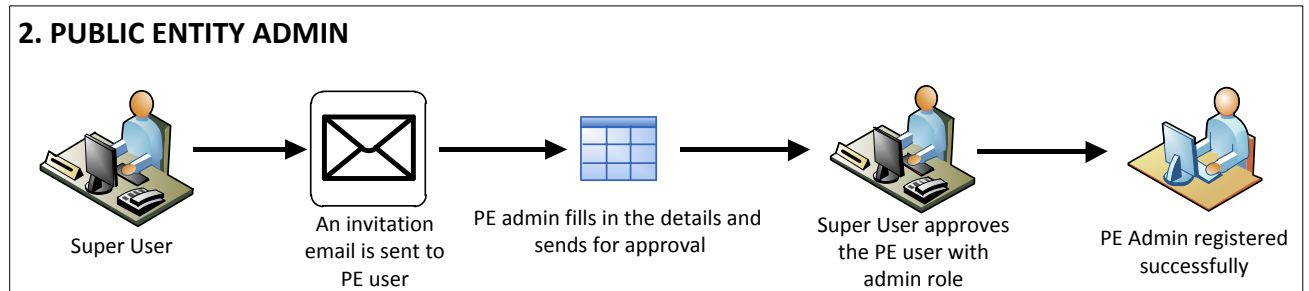
Address Details

Address Line 1 (*)

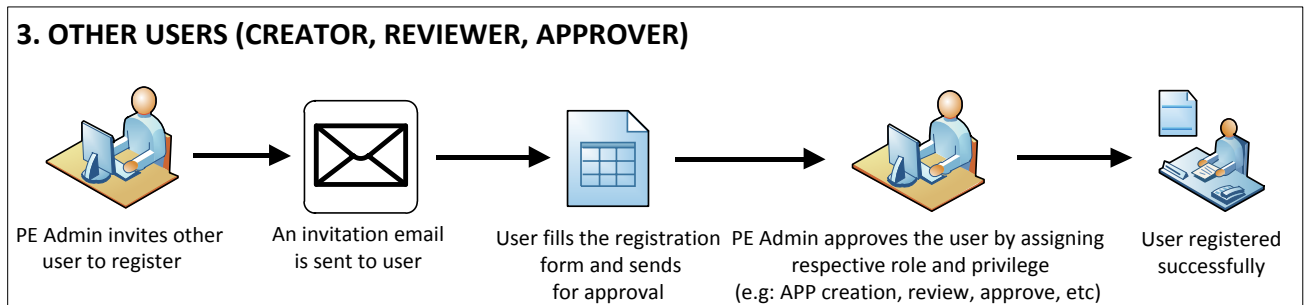
Public Entity User Registration

The process for Public Entity User Invitation is described as follows:

Business Flow Diagram



After registration of public entity in the e-GP system, Super User invites a PE admin to register in the system. The invited user fills in the details for registration and sends for approval to Super User. Super user approves the user registration and assigns the role of PE admin to the user.



PE admin then sends invitation to other users of the public entity. The users fill in their details and sends for approval to the PE admin. The PE admin approves the users and assigns their individual roles.

Registration Steps

PE user initiation

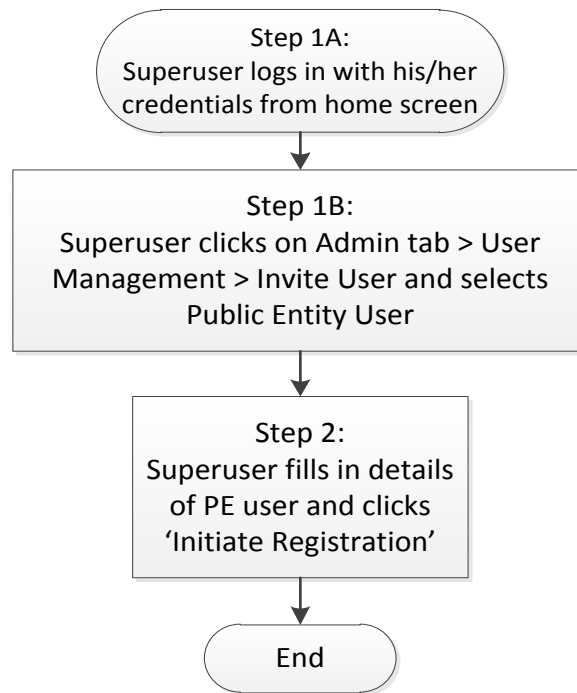


Fig. PE user initiation

Step 1A:

To initialize this process, the Super User will need to login in the e-GP system.



Fig. Super user home screen Step 1A

Step 1B:

The Super User will click on Public Entity User: Select-> Admin -> User Management -> Invite User -> Public Entity User.



Fig. Public entity user invitation Step 1B

Step 2:

The super user will have to select the name of the PE for which the registration needs to be initiated from the field 'Name of the PE'. The super user will have to enter the email address and the necessary details of the user for which the registration needs to be initiated and then select 'Initiate Registration':

Fig. Public entity user invitation Step 2

After the above process, an e-mail will be generated to the email address of the user. The user will have to click on the link mentioned in the mail for registration.

PE user registration

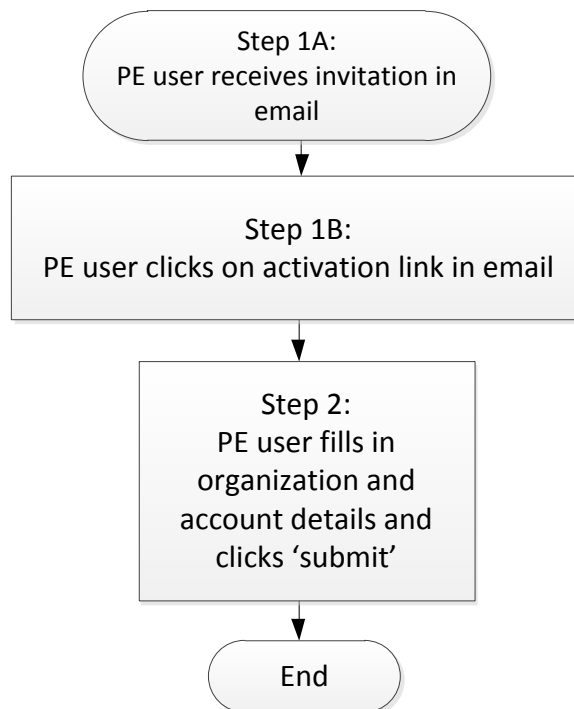


Fig. PE user registration

Step 1A:

Public entity user receives the email notification



Step 1B:

PE user clicks on the activation link in the email.



Fig. PE user clicks on the activation link Step 1B

Step 2A:

After clicking the link in email, the user will be redirected to a registration page where the user has to fill up the necessary details and submit.

Organizational Details

Account Details

Public Entity Details

Name of the PE :	Department of quality assurance
Acronym :	
Description :	testDescription
Country :	Nepal
Office Category :	Government Organization / Boards
Website :	

Address Details

Address Line 1 :	265th testAddress
Address Line 2 :	
Address Line 3 :	
City :	
District :	Kathmandu
Municipality :	Kathmandu
VDC :	
Fax No. 1 :	50515253
Fax No. 2 :	
Contact No.1 :	9091929394
Contact No.2 :	

Next Cancel

Fig. Public entity user registration Step 2A: Organizational details

Step 2B:

Organizational Details

Account Details

Fields marked with (*) are mandatory.

Account Details

Salutation Title *	Mr.
First Name *	Ram
Middle Name :	
Last Name *	Hari
Designation *	System administrator
	(Please Enter Your Designation)
Officer Class *	Special Class
	(Please Select the class of Officer you are)
Contact No.1 *	9991929394
	(Contact Number should contain only numbers Example: 9123456789)
Contact No.2 :	
	(Contact Number should contain only numbers Example: 9123456789)
Email 1 *	@oscp.com.np
Email 2 :	
	(e-mail id should be valid. Example: abc@xyz.com)
Username *	ramhari
	(User Name should be minimum 6 character long)
Password *	*****
	(Password must be minimum 8 character long and contain at least one number, Letter and Special Symbol @ # \$ % &)
Confirm Password *	*****
	(Re-type the password to confirm)
Secret Question *	What is your pet name?
	(Security question is used to retrieve password in case you forgot)
Secret Answer *	dingo
	(Please answer the security question)

member

member urephoto

Privacy & Terms

GO TO

☒ I have read, understood and agree to the terms and conditions mentioned here

Register

Cancel

User is available for Registration: ramhari

Fig. Public entity user registration Step 2B: Account details

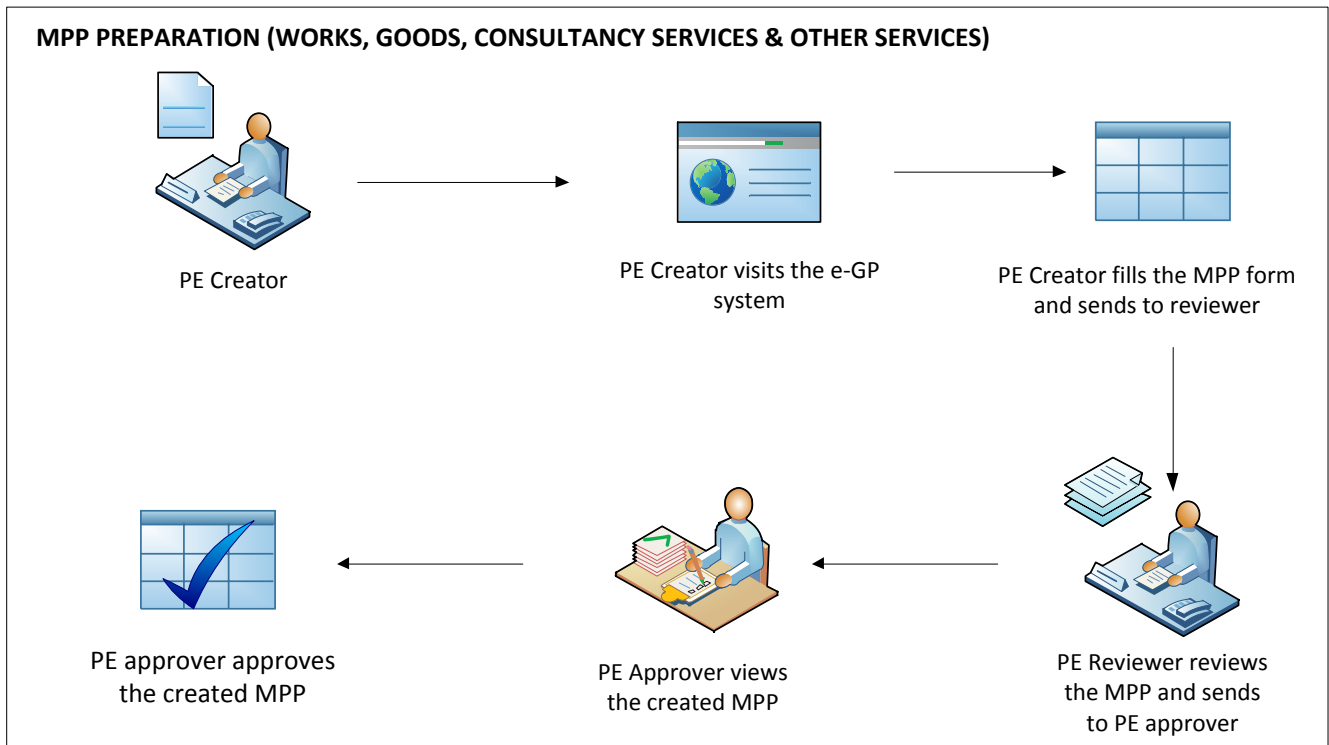
After clicking 'Register', a request will be forwarded to the 'Admin' user for his approval.



The user will receive a notification in email upon approval/rejection from PE admin.

Module: Master Procurement Plan

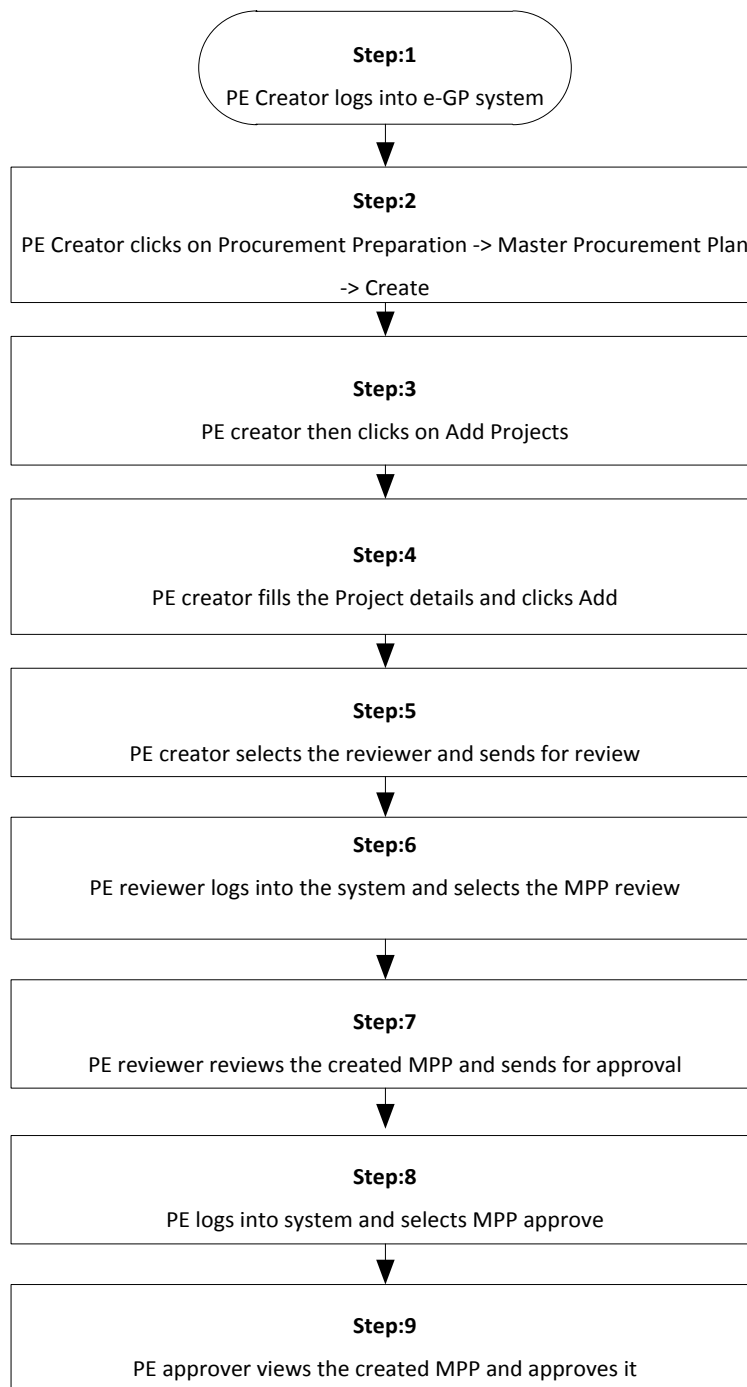
Business Flow Diagram



PE creator initiates the creation of Master Procurement Plan (MPP) after login into the e-GP system. Upon filling the necessary details, the creator sends the MPP for review. PE reviewer reviews the MPP and sends for approval. PE approver views the forwarded MPP and approves it.

Steps

MPP PREPARATION



Step 1

PE creator logs into the system

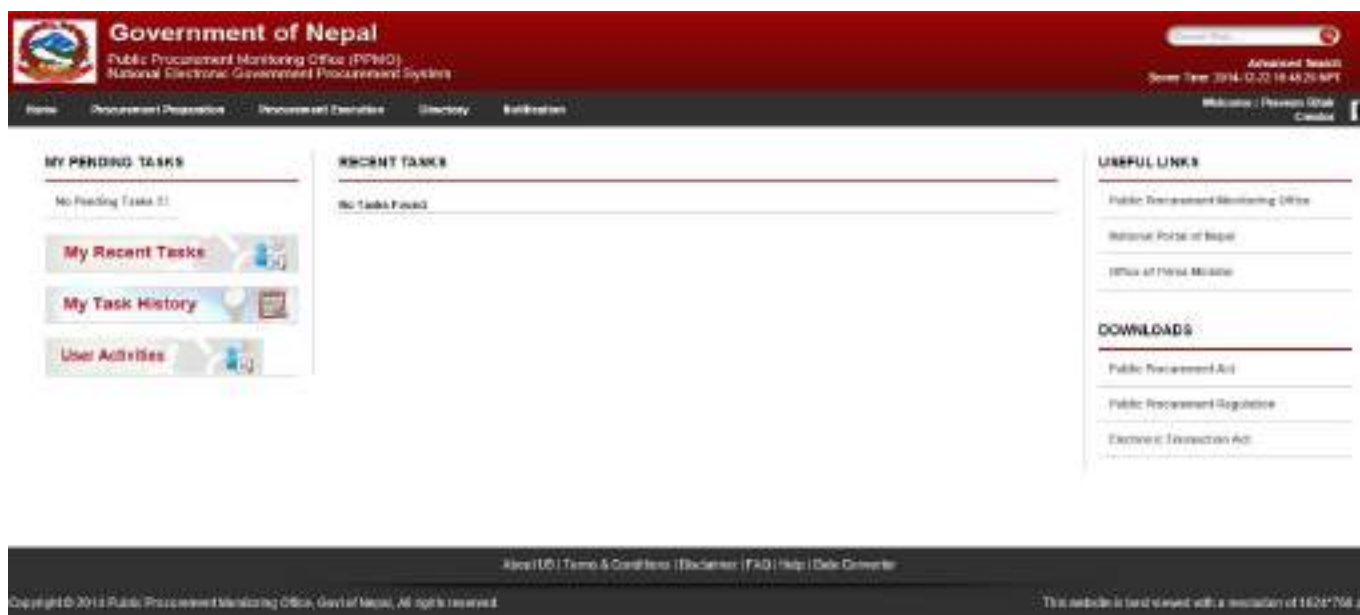


Fig. MPP Preparation: Step 1

Step 2

User then clicks on Procurement Preparation -> Master Procurement Plan -> Create.

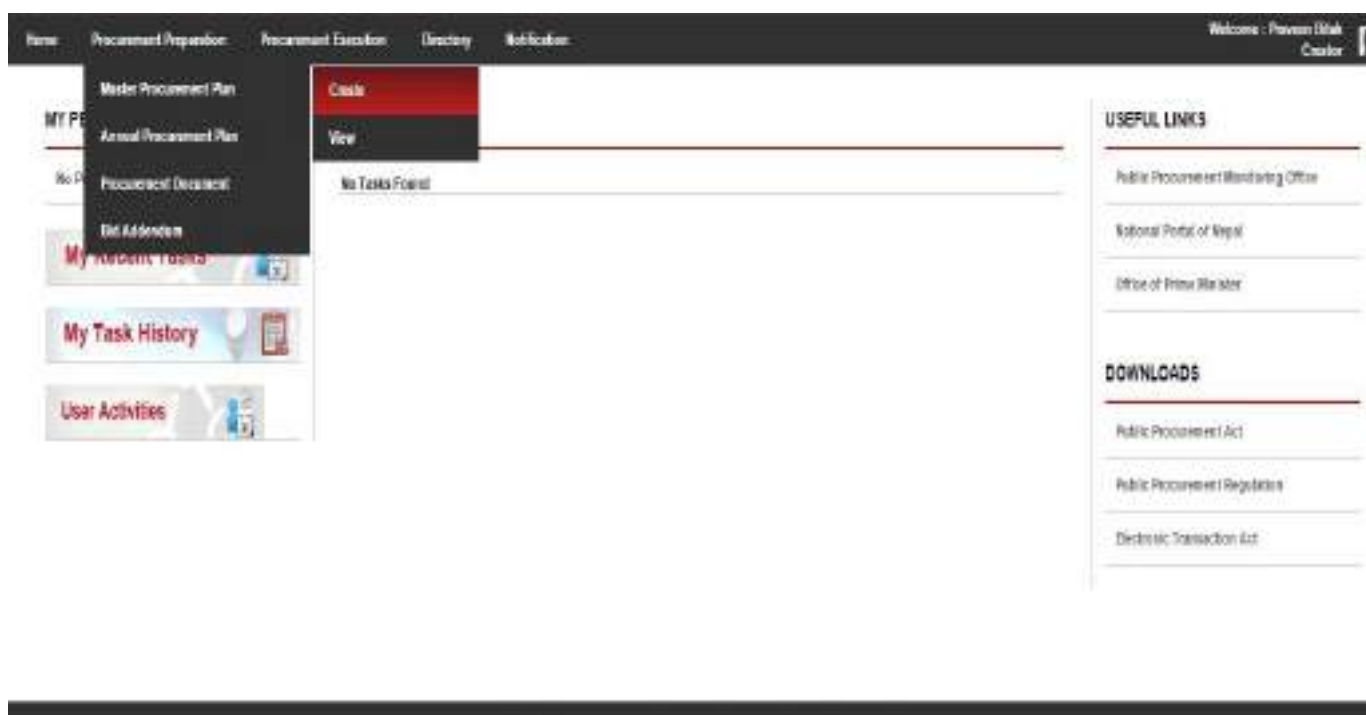




Fig: MPP Preparation: Step 2

Step 3

PE creator then fills in the details such as Name of Project, Budget Sub-head No, etc. and clicks on “Add Projects” to add desired projects to the MPP.


National Electronic Government Procurement System
Server Time: 2014-12-19 13:43:31 GMT

[Home](#)
[Procurement Preparation](#)
[Procurement Execution](#)
[Directory](#)
[Notification](#)
Welcome : **Procurement** 

Master Procurement Plan - Create

Fields marked with (*) are mandatory

MPP Details

Entity Name * :

Start Fiscal Year * :

Name Of Project * :

Budget Sub-Head No. * :

[Back](#)
[Cancel](#)
[Add Projects](#)

Master Procurement Plan Details



Sl. No.	Project name	Procurement Category	Procurement Method	Estimated Amount	Start Fiscal Year	Status	Edit	Delete
1	MPP	Vent	NCB	2000000.00	2011/12	Approved		

Fig: MPP Preparation: Step 3

Step 4

PE creator fills in the details of the projects and clicks 'Add'.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Preparation | Procurement Execution | Directory | Notifications

Welcome: Praveen Tikak
Creator

Master Procurement Plan Project - Create

Fields marked with (*) are mandatory.

MPP Details

Entry Name: Department of electronic art Start Fiscal Year: 2071/72

Name of Project: Test MPP Budget Sub-head No.: Bud-320

Project Details

Procurement Description: test description

Procurement Category: Goods

Procurement Method/Procedure: MCB

No. of Package: 1

Type of Contract: Unit rate contract

First FY (2071/72): 2000000

Second FY (1): 5000000

Third FY (1): 5000000

Fourth FY (1): 5000000

Fifth FY (1): 5000000

Estimated Amount (NRS): 25000000

Amount: 1

Till Year: (Till year starting from 2071/72 must be more than 5 years): 1

Remarks: test

Back Cancel Save Add Cancel


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Fig: MPP Preparation: Step 4

Step 5

PE creator then selects a reviewer and sends the MPP for review.



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Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2014-12-10 14:22:00 NPT

Home | Procurement Preparation | Procurement Execution | Directory | Notification

Welcome - Praveen Tikka
Creator

Master Procurement Plan - Create

Fields marked with (*) are mandatory.

MPP Details

Entry Name*:

Department of electronic at

Start Fiscal Year*:

2073/74

Name Of Project*:

Budget Sub-head No.*:

Save

Reset

Add Projects

Master Procurement Plan Details

Sl. No.	Project name	Procurement Category	Procurement Method	Estimated Amount	Start Fiscal Year	Status	Edit	Delete
1	Test MPP II	Works	NCB	25000000.00	2071/72	Submitted		
2	Test MPP I	Goods	NCB	45000000.00	2071/72	Submitted		
3	MPP	Works	NCB	20000000.00	2071/72	Approved		

Comments:

Please review

Select Action*:

Send for Review

Select Person*:

Raj Gaudari REVIEW

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Fig: MPP Preparation: Step 5

Step 6

PE reviewer receives the forwarded MPP under MY PENDING TASKS as MASTER PROCUREMENT PLAN. The user clicks on MASTER PROCUREMENT PLAN Review to view the MPP.

The screenshot displays the NEGPS web application interface. At the top, the header includes the Government of Nepal logo, the Public Procurement Monitoring Office (PPMO) name, and the National Electronic Government Procurement System title. A navigation bar contains links for Home, Procurement Preparation, Procurement Execution, Directory, and Notification. The main content area is divided into three columns:

- MY PENDING TASKS:** Contains a list of tasks, with 'MASTER PROCUREMENT PLAN' highlighted. Below this are links for 'My Recent Tasks', 'My Task History', and 'User Activities'.
- RECENT TASKS:** A table showing recent tasks. The first task is 'MASTER PROCUREMENT PLAN Review' assigned by 'Pravesh Shah' on '19-12-2014' with a status of 'Review Pending'.
- USEFUL LINKS:** A list of links including 'Public Procurement Monitoring Office', 'National Portal of Nepal', and 'Office of Prime Minister'.
- DOWNLOADS:** A list of downloadable documents including 'Public Procurement Act', 'Public Procurement Regulation', and 'Electronic Transaction Act'.

The 'MASTER PROCUREMENT PLAN' section is expanded, showing a table with the following data:

Sl. No.	Category Of Pending Task	No Of Pending Task
1	MASTER PROCUREMENT PLAN Review	1

The footer contains links for 'About US', 'Terms & Conditions', 'Disclaimer', 'FAQ', 'Help', and 'Contact Us'. It also includes copyright information for 2014 and a note about the website's resolution.

Fig: MPP Preparation: Step 6

Step 7

After reviewing the MPP, the PE reviewer selects 'Send for Approval' and clicks 'Submit' to send the MPP to PE approver.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Here...
Advanced Search
Server Time: 2014-12-19 14:24:45 NPT
Welcome: Raj Gaudin
Reviewer

Home | Procurement Preparation | Procurement Execution | Directory | Notification

Master Procurement Plan Details

Sl. No.	Project Name	Procurement Category	Procurement Method	Estimated Amount	Start Fiscal Year	Assigned By	Status	View Details
1	Test MPP I	Goods	NCB	48000000.00	2073/72	Parash Bhatt	Review Pending	
2	Test MPP II	Works	NCB	25000000.00	2073/72	Parash Bhatt	Review Pending	
3	MPP	Works	NCB	28000000.00	2073/72	Vita Lita	Approved	

Comments: Please Approve

Select Action: **Send for Approval** | Select Person: Selected One

Submit **Cancel** **Back**

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Fig: MPP Preparation: Step 7

Step 8

PE approver receives the MPP under MY PENDING TASKS as MASTER PROCUREMENT PLAN. The user clicks on MASTER PROCUREMENT PLAN Approve to view the MPP.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Accessed Successfully
Server Time: 2014-10-13 14:29:34 NPT
Welcome : Purna Limba
PE Approver

Home | Procurement Preparation | Procurement Execution | Directory | Reports

MY PENDING TASKS

- ANNUAL PROCUREMENT PLAN
- MASTER PROCUREMENT PLAN**
- BID EVALUATION
- CANCEL PROCEEDING
- BID OPENING

My Recent Tasks

My Task History

User Activities

RECENT TASKS

Sl. No.	Task Name	Assigned By	Assigned On	Current Status
1	MASTER PROCUREMENT PLAN Approve	Raj Gautam	10-10-2014	Approval Pending
2	CANCEL PROCEEDING	Raj Lim	10-10-2014	CANCEL PROCEEDING Pending
3	ANNUAL PROCUREMENT PLAN Bulk Approve	Raj Lim	10-10-2014	Bulk Approvals Pending
4	BID OPENING Approve	Praveen Shah	10-10-2014	Approval Pending
5	BID EVALUATION	Praveen Shah	10-10-2014	BID EVALUATION Pending

MASTER PROCUREMENT PLAN

Sl. No.	Category Of Pending Task	No. Of Pending Task
1	MASTER PROCUREMENT PLAN Approve	1

USEFUL LINKS

- Public Procurement Monitoring Office
- National Portal of Nepal
- Office of Prime Minister

DOWNLOADS

- Public Procurement Act
- Public Procurement Regulation
- Electronic Transaction Act

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Fig: MPP Preparation: Step 8

Step 9

PE approver views the MPP and selects 'Approve' and clicks 'Submit' to approve the MPP.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2014-12-19 14:27:11 NPT

Welcome : Rita Lila
PC: shree

Home Procurement Preparation Procurement Execution Directory Reports

Master Procurement Plan Details

SL No.	Project name	Procurement Category	Procurement Method	Estimated Amount	Start Fiscal Year	Assigned By	Status	View Details
1	Test MPP I	Goods	NCB	490000000.00	2071/12	Raj Goudan	Approval Pending	
2	Test MPP II	Works	NCB	290000000.00	2071/12	Raj Goudan	Approval Pending	
3	MPP	Works	NCB	200000000.00	2071/12	Rita Lila	Approved	

Comments : Approved

Select Action: Approve

Select Person: Rita Lila

Select Date: 2071/12/19

Submit Cancel Back

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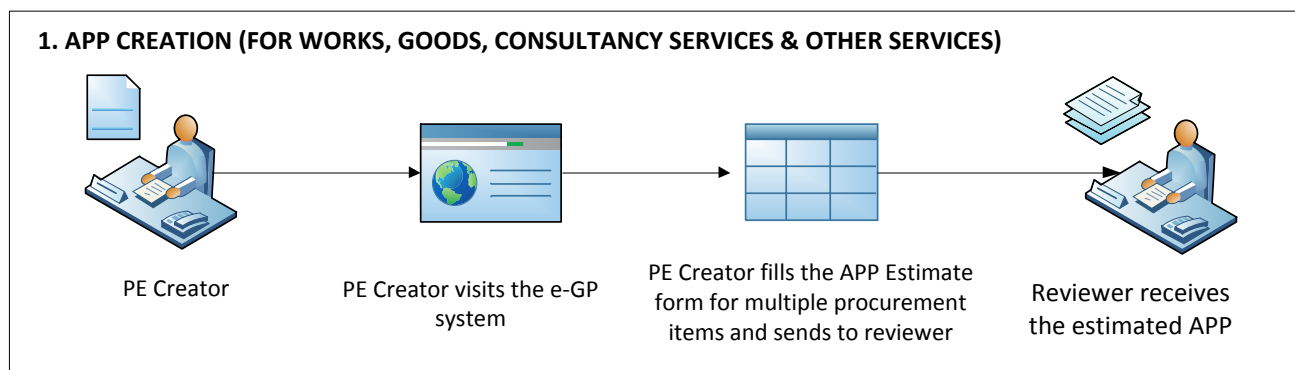
Fig: MPP Preparation: Step 9

Thus, a Master Procurement Plan is successfully created in the e-GP system.

Module: Annual Procurement Plan

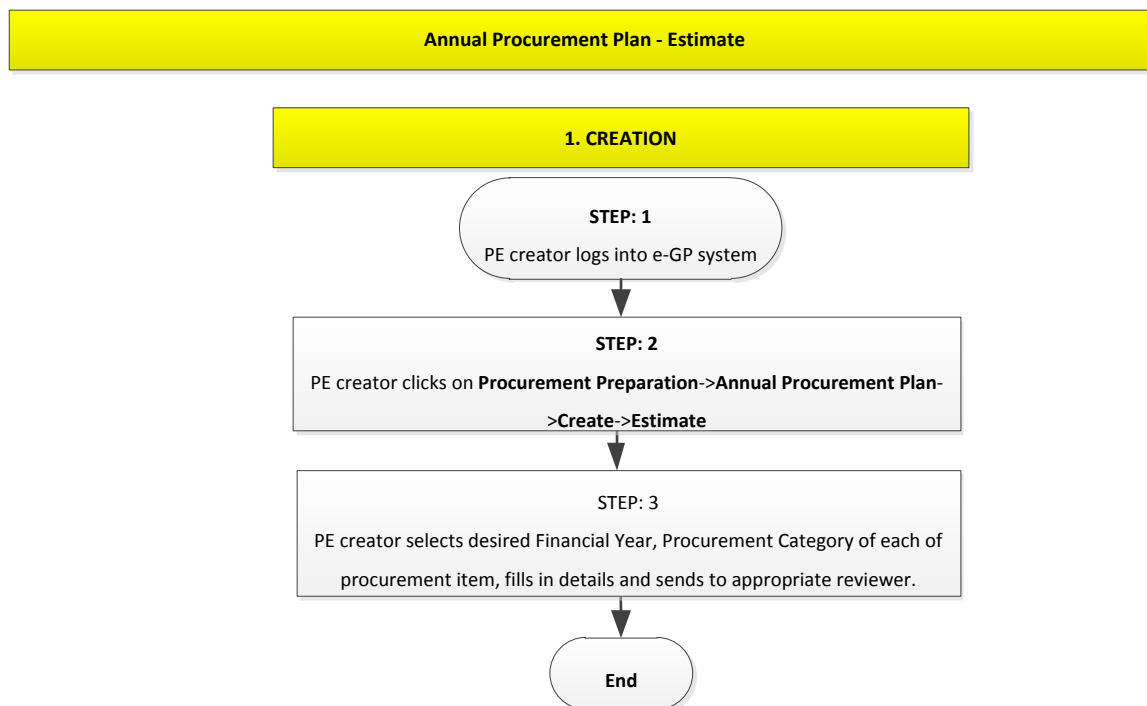
APP Creation

Business Flow Diagram



PE creator logs into the e-GP system (www.bolpatra.gov.np) and fills the APP estimate form of desired procurement line item. After successful completion of APP estimate form for particular line item, the PE creator sends it for review.

Steps



Step 1

PE creator logs into e-GP system.

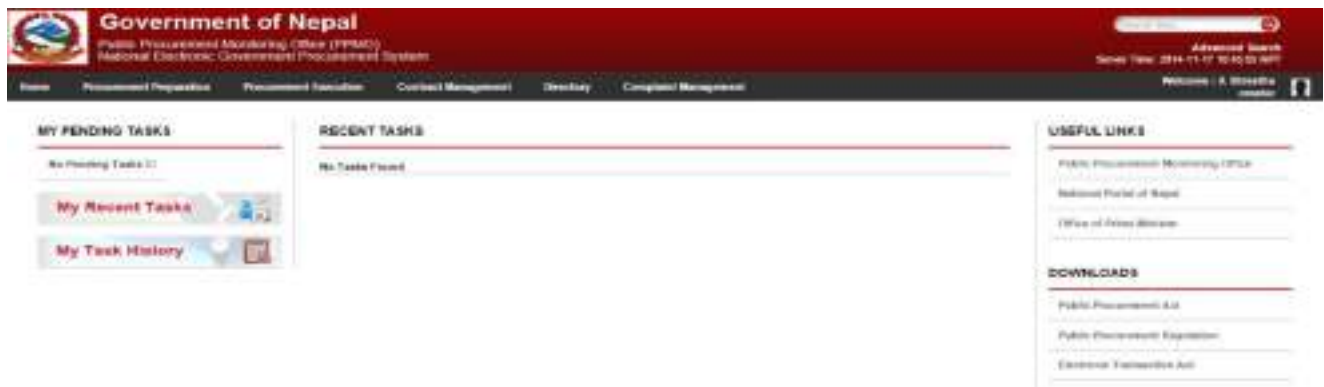


Fig. Home screen of PE creator

Step 2

PE creator will click: Procurement Preparation -> Create-> Estimate. The following screen will appear:

Fig: Annual Procurement Plan Creation Step 2

Step 3

The user will need to fill in the procurement details and then selects the name of the reviewer to send for review. Upon clicking 'Submit', the APP is sent for review to the selected reviewer. PE creator can also save the APP which can either be edited and saved again and then submitted, or directly submitted. Once submitted, creator will not be able to do any modification on that procurement.

Annual Procurement Plan - Create

Fields marked with (*) are mandatory.

APP Details

Entity Name : Parent Entity Name :

Start Fiscal Year :

Procurement Details

Procurement Category :

Procurement Details :

Budget Sub-head No. :

Procurement Method/Procedure :

Estimated Cost :

Preparation Date for Tender/Qualification Bid/RFI Declaration :

Date of Agreement with Vendor/Entity :

Bid Invitation Date :

Bid Evaluation Completion Date :

Date of Issue of L1 :

Date of Initiation of work :

Lot :

Whether any lot :

MOP Reference :

Type of Contract :

Date of Approval of Estimated Cost :

Approved Date for Tender/Qualification Bid/RFI Declaration :

Date of Contract Signed from Vendor/Entity :

Bid Opening Date :

Date of Approval of Estimated Cost :

Date of Signing Contract :

Date of Completion of work :

Comments :

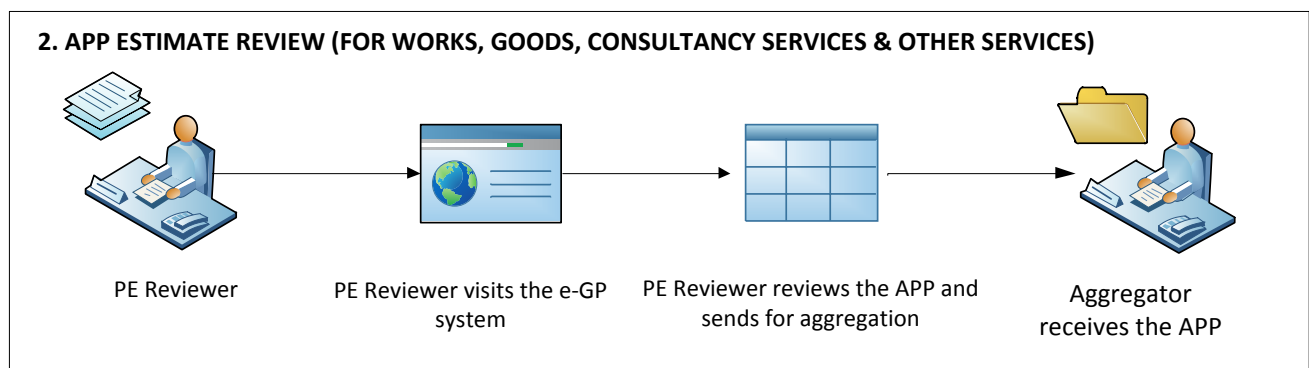
Select Process :

Fig: Annual Procurement Plan Creation Step 3

APP estimate is successfully created and sent for review.

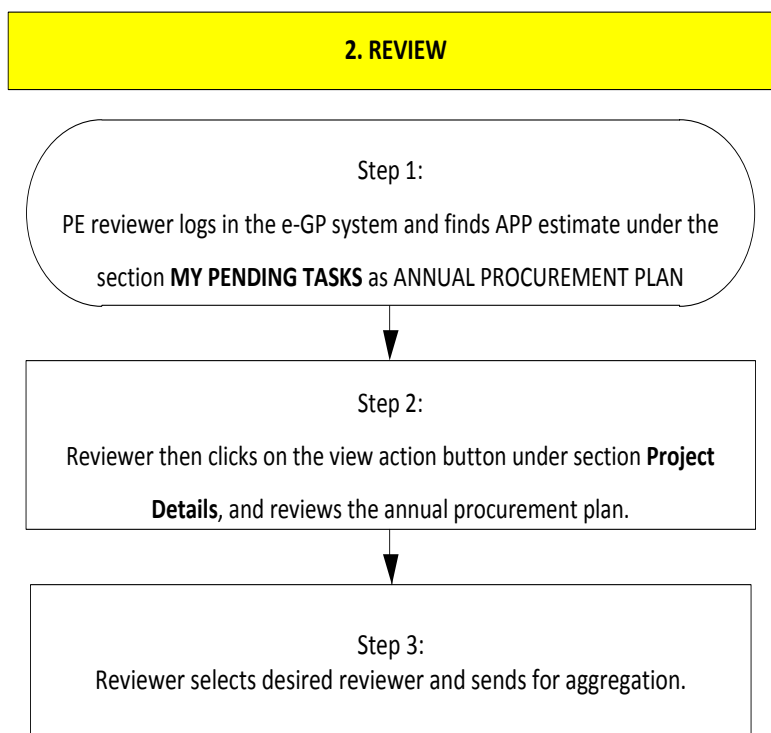
APP Review

Business Flow Diagram



PE reviewer receives the estimated APP from PE creator. After reviewing the APP estimate, PE reviewer sends it for aggregation.

Steps



Step 1

The APP Reviewer will login the e-GP system and will find the created APP's pending for his Action. The user will need to select: Annual Procurement Plan and the following screen will be displayed:



Fig: Annual Procurement Plan Review Step 1

Step 2

PE reviewer selects the APP from the above list thereafter, reviews the APP estimate.



Fig. PE reviewer selects the APP for review: Step 2

Step 3

PE reviewer then sends APP for 'Aggregation' or requests for modification or delegates the task to other reviewer. PE reviewer can 'Save' the APP for future use or Submit for further action (i.e. aggregation/delegation/modification).

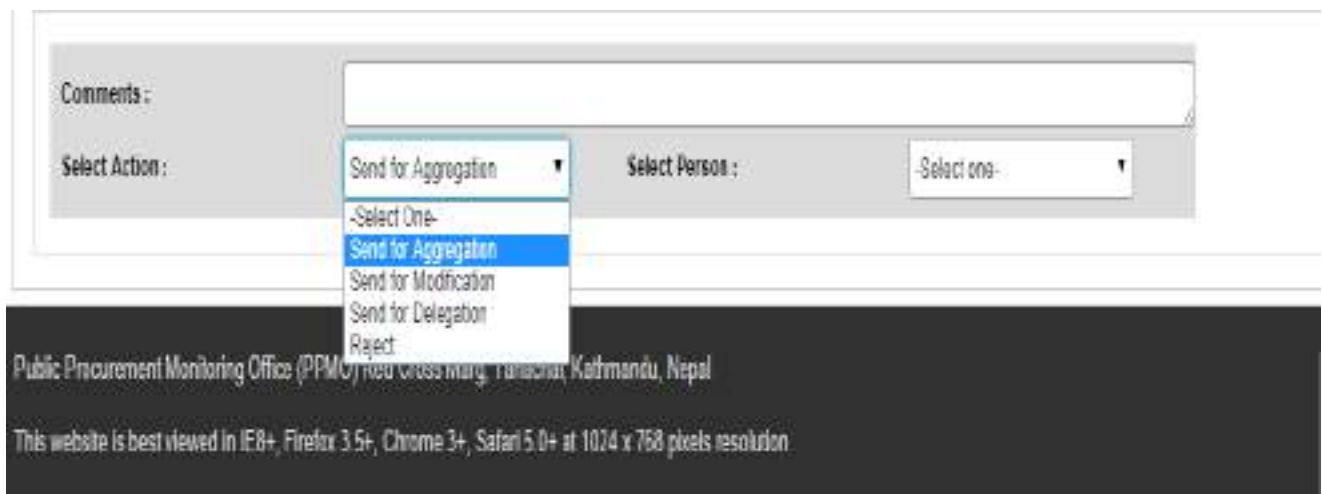
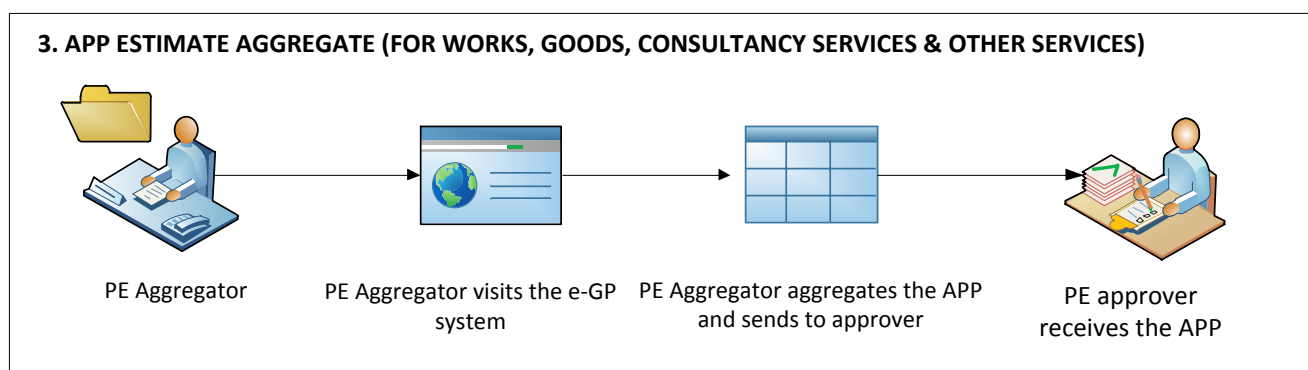


Fig: Annual Procurement Plan Review Step 3

After proper review from the PE reviewer, the estimated APP is sent for aggregation.

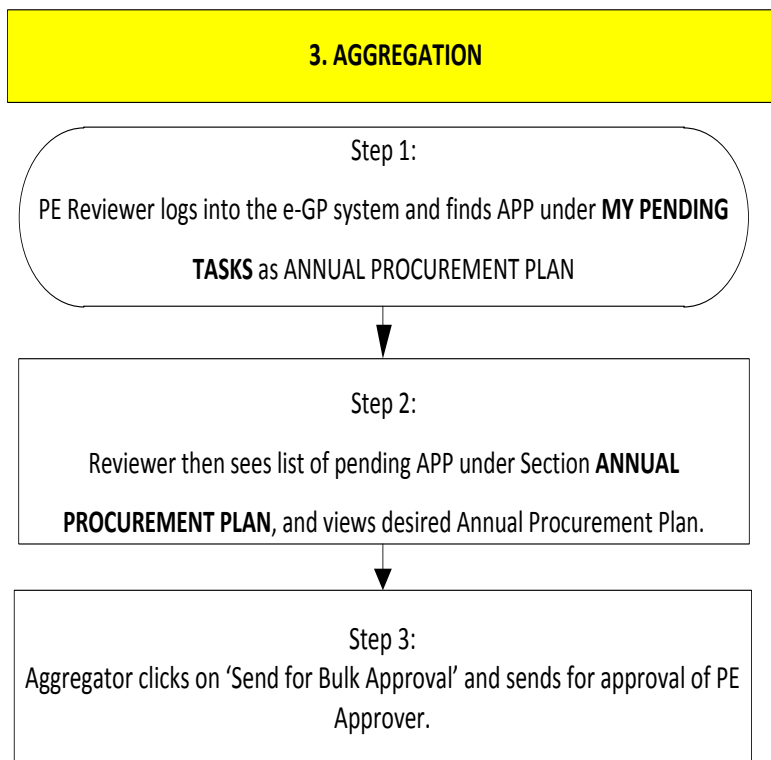
APP Aggregation

Business Flow Diagram



After receiving all the reviewed APP's line items, PE aggregator aggregates them and sends for bulk approval to PE approver.

Steps



Step 1

The APP Reviewer/Aggregator logs into the e-GP system and will find the reviewed APP's pending for review/aggregation. The user will need to select: Annual Procurement Plan and the following screen will be displayed:

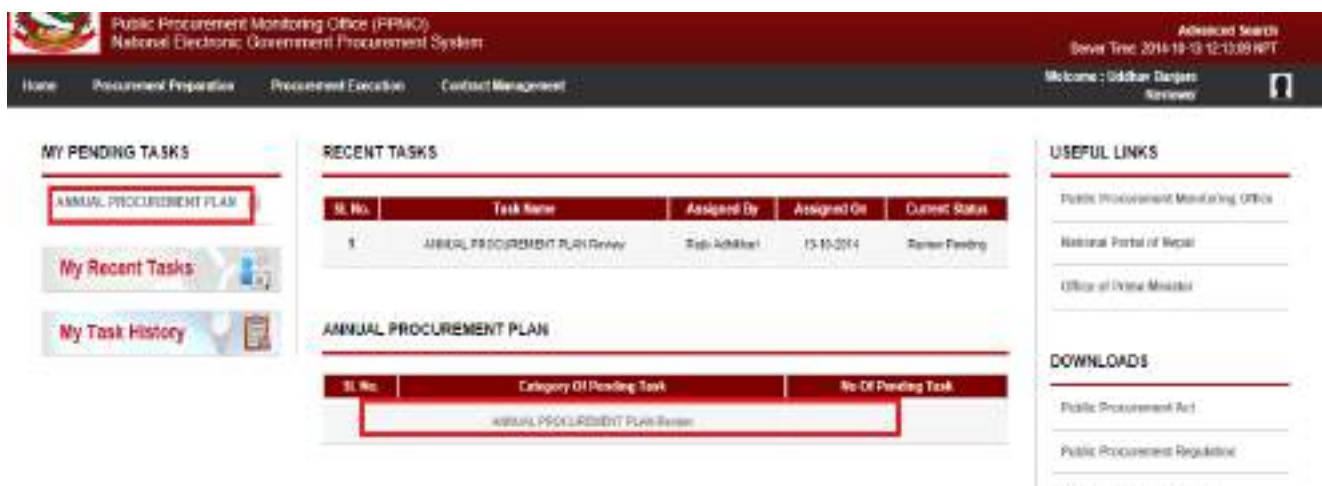


Fig. APP estimate aggregation: Step 1

Step 2

The PE reviewer can select and view the desired 'APP' from the list. If necessary, PE reviewer can send an APP for modification.



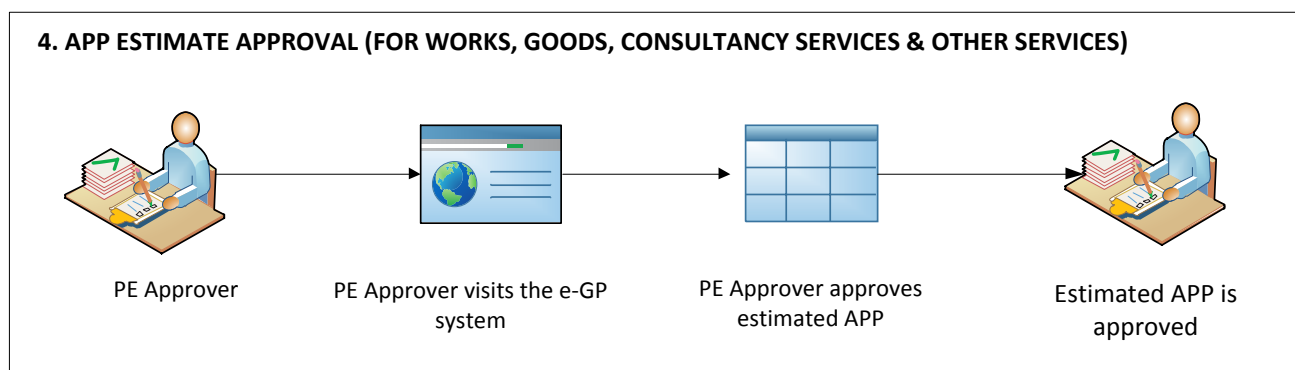
Fig: Annual Procurement Plan Aggregate Step 2

Step 3

PE reviewer aggregates the reviewed APP and sends for bulk approval to PE chief.



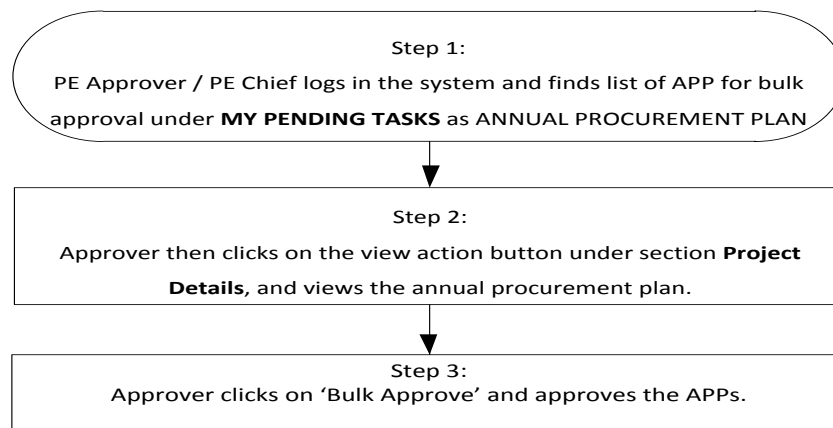
Fig. APP estimate aggregation: Step 3

APP Approval**Business Flow Diagram**

PE approver i.e. PE chief logs in the e-GP system and views aggregated APP. The estimated APP is approved by the PE approver/ PE chief.

Steps

4. APPROVAL



Step 1

The PE chief logs in to the e-GP system and selects Annual Procurement Plan. The user will select the ANNUAL PROCUREMENT PLAN Bulk Approve:



Fig: Annual Procurement Plan Approval: Step 1

Step 2

The PE chief gets list of APPs for bulk approval under Project Details. The user can view individual APP from 'Action' tab and if necessary can send an APP for modification or can reject it.

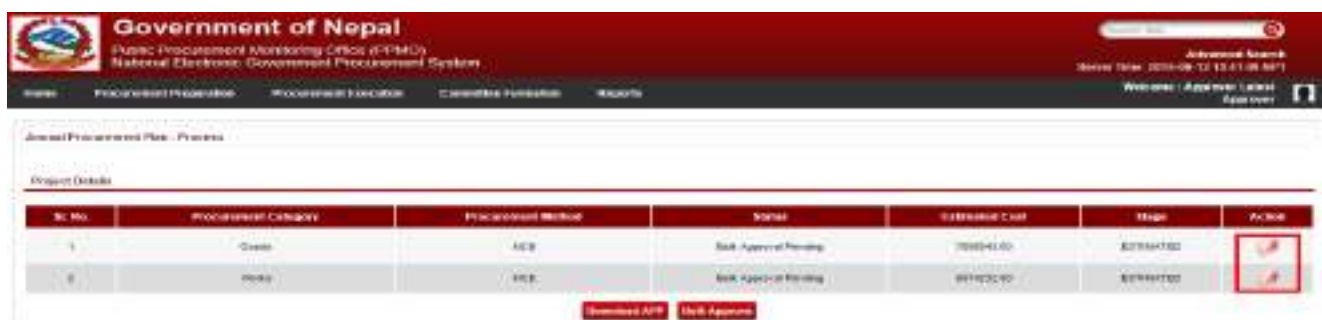


Fig. APP estimate approval: Step 2

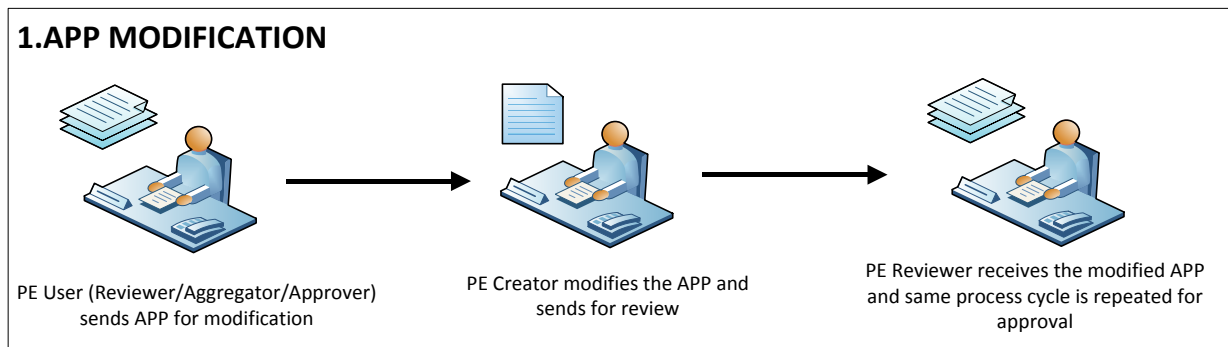
Step 3

After viewing the listed APP, PE chief clicks on Bulk Approve to approve the APP estimate.

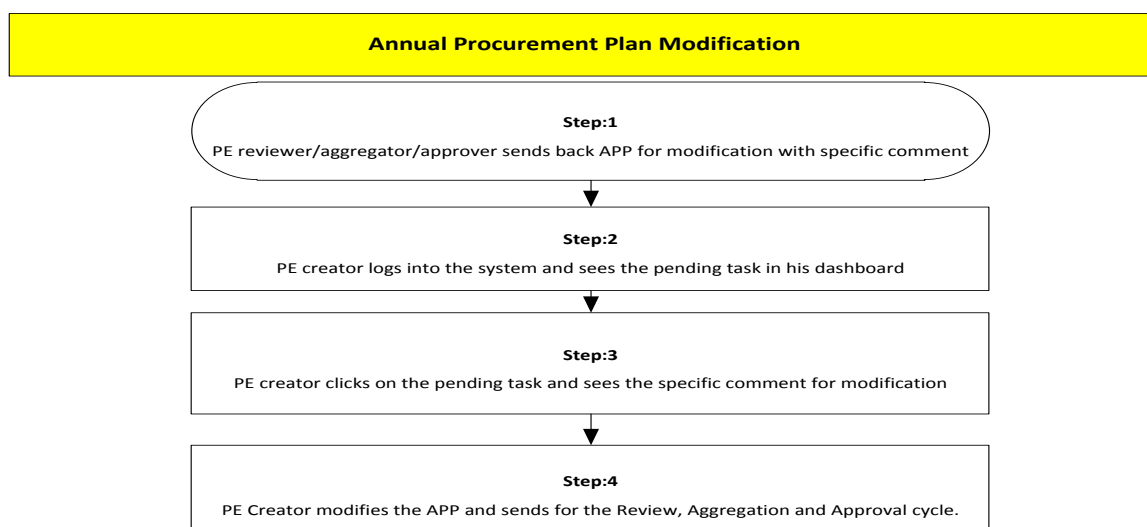


Fig. APP estimate approval: Step 3

After clicking on Bulk Approve by PE chief, Annual Procurement Plan is created.

APP Modification**Business Flow Diagram**

PE User (Reviewer/Aggregator/Approver) logs into the e-GP system (www.bolpatra.gov.np) reviews the Created APP and sends it for Modification. PE Creator Logs into the system and finds the modification request pending, modifies it and sends for Review, Aggregation and Approval cycle.

Steps**Step 1**

PE reviewer/agggregator/approver logs into the system, clicks on the pending review task and can choose to send back for modification after reviewing the APP that needs modification.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home Procurement Preparation Procurement Execution Contract Management Directory Complaint Management

Accessed Search
Session Time: 2014-11-20 16:40:29 (NPT)
Welcome: (Username: Purohit) (11 Items)

Annual Procurement Plan - Create

Fields marked with (*) are mandatory.

APP Details

Entity Name: Department of P Parent Entity Name: NA
Start Fiscal Year: 2073/74 Current Version: 6

Procurement Details

Procurement Category: Consultancy Services
Procurement Details: Text
Selection Process: QCBS Type of Contract: Time-based contract
Preparation of Terms Reference and Approval Date (TOR): 20-11-2014 Estimated Cost Preparation Date: 20-11-2014
Estimated Cost (in NPR Lakhs): 12345678.00 Date of Publishing Notice for Advertisement List: 20-11-2014
Date of Receipt Submission after Evaluation of Advertisement List: 20-11-2014 Approval Date of Advertisement List: 20-11-2014
Approval Date of Documents Related Proposal: 20-11-2014 Date of Sending Documents relating Proposal: 20-11-2014
Last Date of Receiving Proposal: 20-11-2014 Date of Evaluation and Approving of Technical Proposal: 20-11-2014
Date of Information about Proposal Approved: 20-11-2014 Date of Evaluation of Financial Proposal: 20-11-2014
Date of Contract: 20-11-2014 Date of Initiation of Work: 20-11-2014
Date of Completion of Work: 20-11-2014

Comments: Modification: none
Selected Status: Send for Modification Selected Provider: Select One

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Fig: Annual Procurement Plan Modification step 1

Step 2

PE Creator sees the pending task in the dashboard.

MY PENDING TASKS	
ANNUAL PROCUREMENT PLAN 1	
My Recent Tasks	
My Task History	

RECENT TASKS				
SL No.	Task Name	Assigned By	Assigned On	Current Status
1	ANNUAL PROCUREMENT PLAN Modification	Basudev Rast	20-04-2016	Modification Pending

Fig: Annual Procurement Plan Modification step 2

Step 3

PE Creator can view the comment for modification from the Audit trail.

Request date for No Objection Letter from DP :	20-04-2018	Date of No Objection Letter received from Donor Entity :	20-04-2018
Bid Invitation Date :	20-04-2018	Bid Opening Date :	20-04-2018
Bid Evaluation Completion Date :	20-04-2018	Date of Approval of Evaluated Bid :	20-04-2018
Date of Issue of LO :	20-04-2018	Date of Signing Contract :	20-04-2018
Date of Initiation of work :	20-04-2018	Date of Completion of work :	20-04-2018
Lot / Slice / Pkg :	8		

Comments :			
Select Action :	Select One	Select Person :	Select One
<input type="button" value="Submit"/> <input type="button" value="Cancel"/>			

Show Audit Trail

Sl No.	Action	Action	Audit Time	Comments
1	Successful Bid	Sent for Review	23-04-2018 10:54	Self
2	Extended Bid	Sent for No Objection	23-04-2018 10:55	Self

Fig: Annual Procurement Plan Modification step 3

Step 4

PE modifies the APP and sends for the Review, Aggregation and Approval Cycle.

Annual Procurement Plan - Create

Fields marked with * are mandatory.

APP Details

Entity Name :	Department of Public Works	Parent Entity Name :	DA
Start Fiscal Year :	2018/19		

Procurement Details

Procurement Category :	Goods	
Procurement Details :	<input type="text" value="New APP/APPs"/>	
Budget Sub-Head No. :	102101	
Procurement Method/Procedure :	MCB	
Estimated Cost :	1000000	
Preparation Date for Tender/Qualification Related Documents :	17-11-2018	
Date of Agreement with Donor Entity :	17-11-2018	
Bid Invitation Date :	17-11-2018	
Bid Evaluation Completion Date :	17-11-2018	
Date of Issue of LO :	17-11-2018	
Date of Initiation of work :	17-11-2018	
Lot / Slice / Pkg :	8	
Whether any Lot / Slice / Pkg :	<input type="checkbox"/> No <input type="checkbox"/> Yes	

MRF Reference :

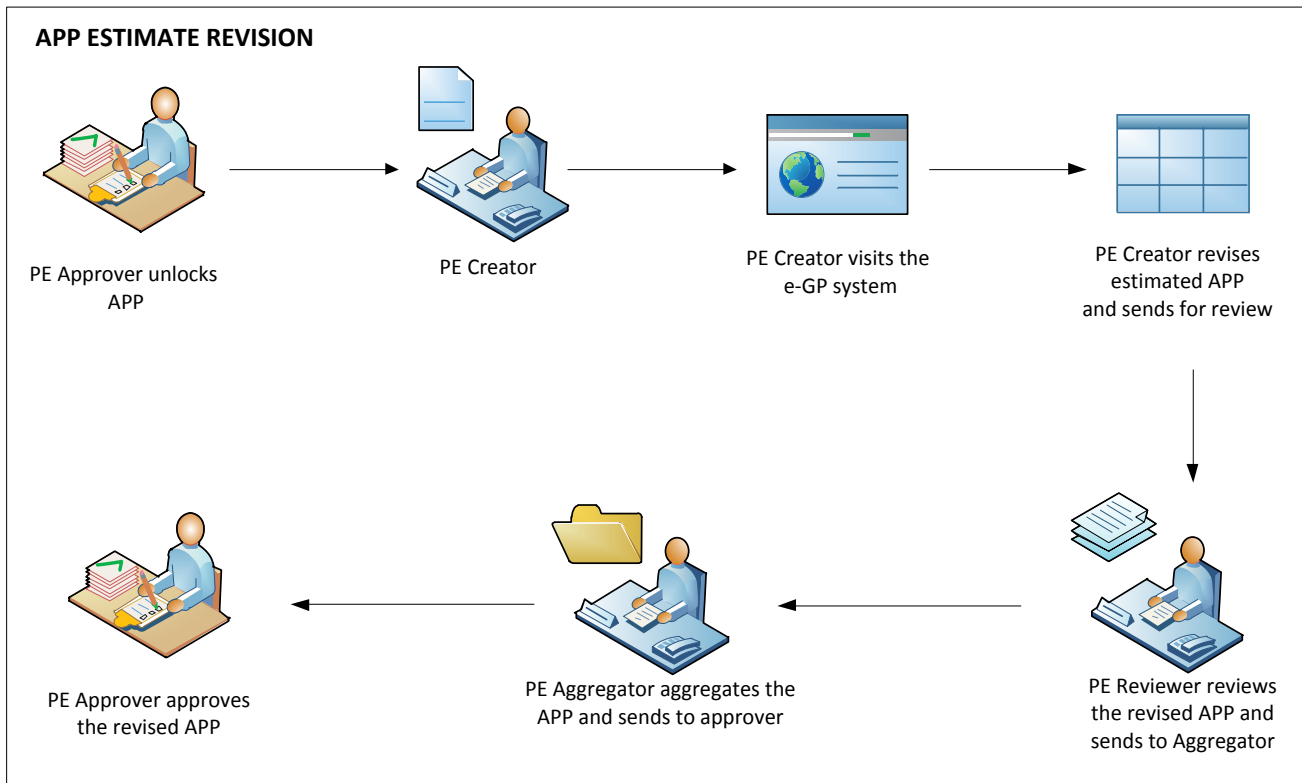
Type of Contract :	Contract for Supply of goods/ goods or other service
Date of Approval of Estimated Cost :	17-11-2018
Approval Date for Tender/Qualification Related Documents :	17-11-2018
Date of Contract Received from Donor Entity :	17-11-2018
Bid Opening Date :	17-11-2018
Date of Approval of Evaluated Tender :	17-11-2018
Date of Signing Contract :	17-11-2018
Date of Completion of work :	17-11-2018

Comments :	Send comment
Select Action :	Select One
Select Person :	Select Person
	Select One
<input type="button" value="Submit"/> <input type="button" value="Cancel"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>	

Fig: Annual Procurement Plan Modification step 4

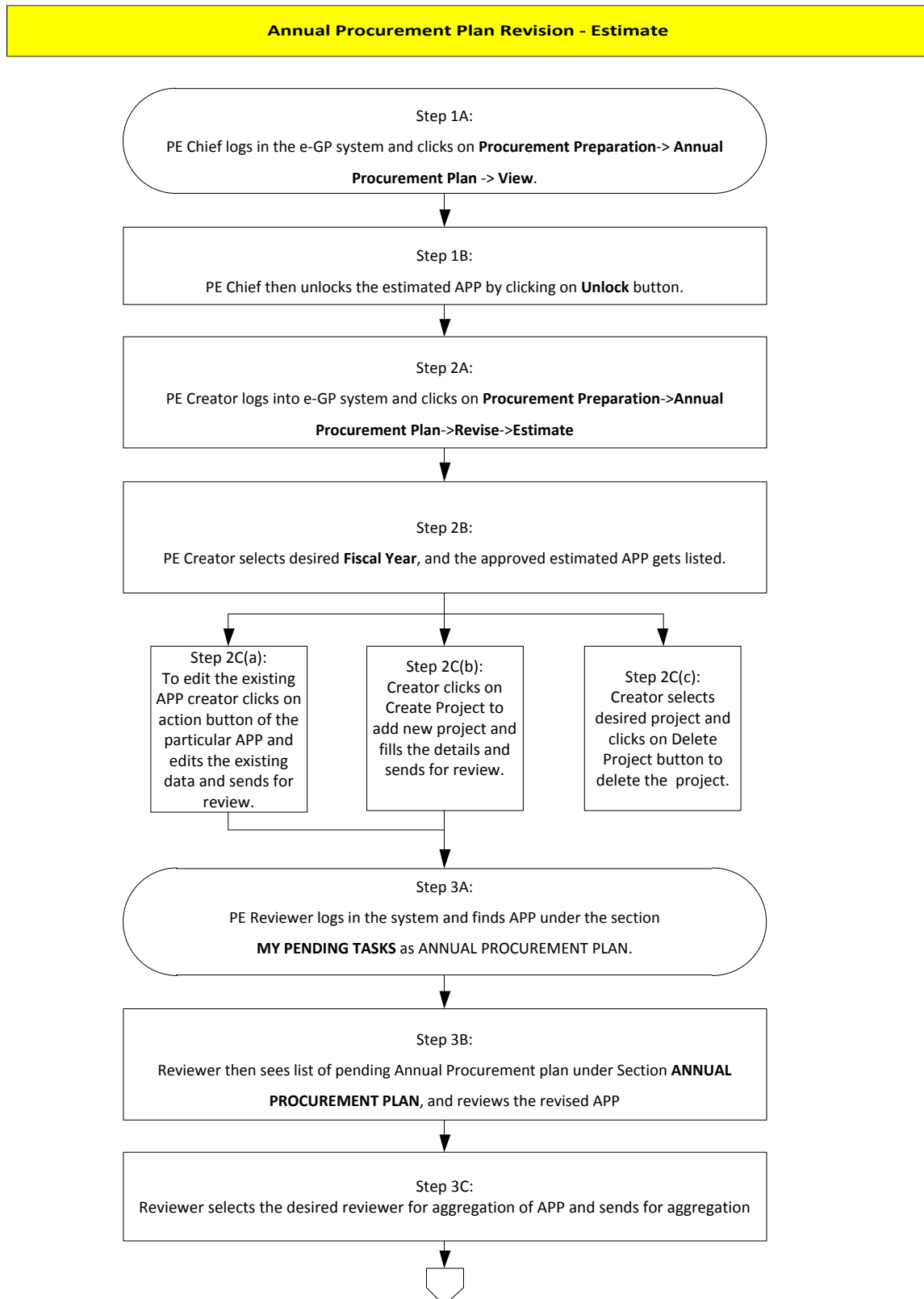
APP Revision

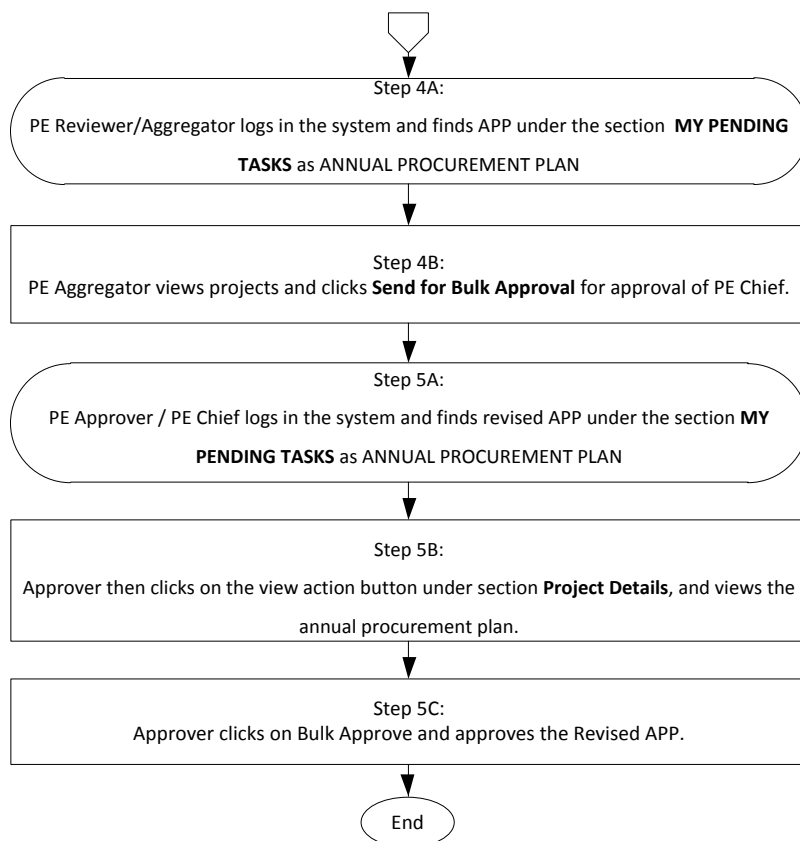
Business Flow Diagram



After an estimated APP for a fiscal year is unlocked by PE chief, PE creator can revise the APP. Upon completion of revision, the APP is forwarded for review. PE reviewer reviews and sends the APP for aggregation. PE aggregator receives APP from PE reviewers, aggregates it and sends for Bulk Approval. PE chief receives APP and Bulk Approves the revised APP.

Steps





Step 1A

PE chief logs into e-GP system and views APP.

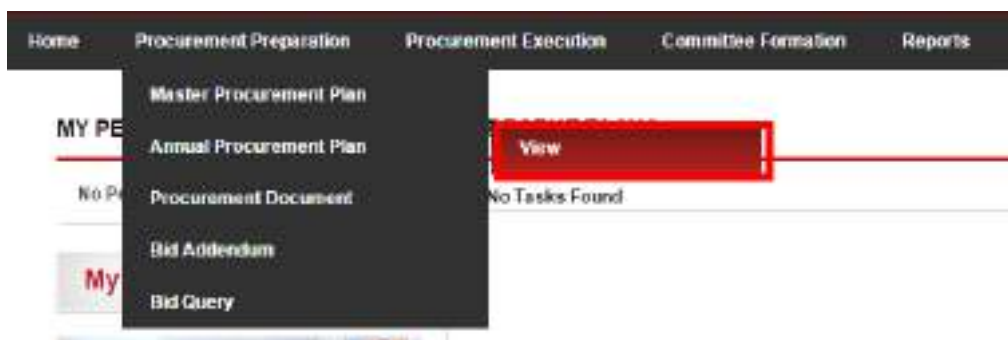


Fig. PE chief views APP: Step 1A

Step 1B

PE chief unlocks APP for interested fiscal year.



Fig. PE chief unlocks APP: Step 1B

Step 2A

The PE creator will login to the system and select: Procurement Preparation-> Annual Procurement Plan-> Revise-> Estimate the following screen will appear:



Fig: Estimated Annual Procurement Plan Revise: Step 2A

Step 2B

The PE creator selects desired fiscal year and the APP of the selected year is listed.

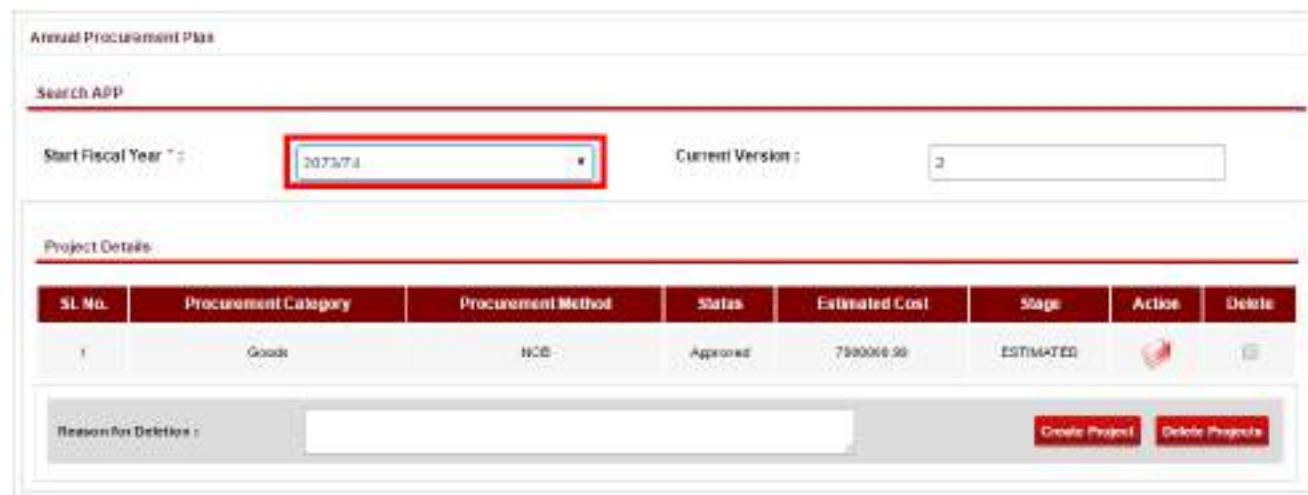


Fig. PE creator selects a fiscal year: Step 2B

Step 2C

PE creator can add new projects and edit or delete the existing projects and send for review.

Step 2C (a)

PE creator can edit existing projects by clicking on “Edit” Action button.

The screenshot shows the 'Annual Procurement Plan' interface. At the top, there is a 'Search APP' section with a 'Start Fiscal Year' dropdown set to '2073/74' and a 'Current Version' dropdown set to '3'. Below this is the 'Project Details' section, which contains a table with the following columns: SL No., Procurement Category, Procurement Method, Status, Estimated Cost, Stage, Action, and Delete. The table has one row with the following data: SL No. 1, Procurement Category Goods, Procurement Method HCB, Status Approved, Estimated Cost 7980068.99, Stage ESTIMATED, Action (highlighted with a red box), and Delete. Below the table, there is a 'Reason for Deletion' text area and two buttons: 'Create Project' and 'Delete Projects'.

Fig. PE creator edits existing project: Step 2C(a)

Step 2C (b)

PE creator can add new projects to the APP by clicking on “Create Project” button.

The screenshot shows the 'Annual Procurement Plan' interface, similar to the previous one. The 'Search APP' section at the top has the same settings. The 'Project Details' table is identical. However, in this screenshot, the 'Create Project' button at the bottom right is highlighted with a red box, indicating the action to add a new project.

Fig. PE creator can add new projects: Step 2C (b)

Step 2C(c)

PE creator can delete the interested projects under APP by selecting it and clicking on “Delete Projects” button.

Annual Procurement Plan

Search APP

Start Fiscal Year : Current Version :

Project Details

SL No.	Procurement Category	Procurement Method	Status	Estimated Cost	Stage	Action	Delete
1	Goods	NCB	Approved	798800.99	ESTIMATED		

Reason for Deletion :

Fig. PE creator deletes projects: Step 2C(c)

Step 3A

PE reviewer logs in to the system and selects revised APP under MY PENDING TAKS as ANNUAL PROCUREMENT PLAN. The following screen will appear:

MY PENDING TASKS

My Recent Tasks

My Task History

RECENT TASKS

SL No.	Task Name	Assigned By	Assigned On	Current Status
1	ANNUAL PROCUREMENT PLAN Review	Creator Poojai	12-06-2015	Review Pending

ANNUAL PROCUREMENT PLAN

SL No.	Fiscal Year	Category Of Pending Task	No Of Pending Task
1	2073/74	ANNUAL PROCUREMENT PLAN Review	1

Fig. PE reviewer selects APP from home screen: Step 3A

Step 3B

PE reviewer reviews the revised APP.

Project Details

SL No.	Procurement Category	Procurement Method	Status	Estimated Cost	Stage	Action
1	Goods	NCB	Review Pending	798800.91	ESTIMATED	

Fig: PE reviewer reviews the revised APP: Step 3B

Step 3C

After proper review, the revised APP is sent for aggregation to assigned reviewer using the “Submit” button.

Comments : please aggregate

Select Action: **Send for Aggregation** Select Person: **Test Aggregator (AGG)** **Submit** **Cancel**

Fig. PE reviewer sends project for aggregation: Step3C

Step 4A

PE reviewer/aggregator finds the APP under MY PENDING TASK:

MY PENDING TASKS

ANNUAL PROCUREMENT PLAN

My Recent Tasks

My Task History

RECENT TASKS

SL No.	Task Name	Assigned By	Assigned On	Current Status
1	ANNUAL PROCUREMENT PLAN Aggregate	Multiple Users	12-05-2015	Aggregation Pending

ANNUAL PROCUREMENT PLAN

SL No.	Fiscal Year	Category Of Pending Task	No Of Pending Task
1	2013/14	ANNUAL PROCUREMENT PLAN Aggregate	1

Fig. PE aggregator home screen: Step 4A

Step 4B

PE aggregator views projects and sends for bulk approval of PE chief

Project Details

SL No.	Procurement Category	Procurement Method	Status	Estimated Cost	Stage	Action
1	Goods	NCB	Aggregation Pending	7500000.00	ESTIMATED	

Send For Bulk Approval

Fig. PE aggregator sends APP for bulk approval: Step 4B

Step 5A

The PE chief will login to the system and finds the APP under MY PENDING TASK:

MY PENDING TASKS

ANNUAL PROCUREMENT PLAN

My Recent Tasks

My Task History

RECENT TASKS

SL No.	Task Name	Assigned By	Assigned On	Current Status
1	ANNUAL PROCUREMENT PLAN Bulk Approval	Review Pending	12-05-2015	Bulk Approval Pending

ANNUAL PROCUREMENT PLAN

SL No.	Fiscal Year	Category Of Pending Task	No Of Pending Task
1	2013/14	ANNUAL PROCUREMENT PLAN Bulk Approval	1

Fig. PE chief home screen: Step 5A

Step 5B

PE chief views the APP details from action tab:

Project Details						
SL No.	Procurement Category	Procurement Method	Status	Estimated Cost	Stage	Action
1	Goods	NCB	Bulk Approval Pending	7900000.81	ESTIMATED	
<div>Download APP</div> <div>Bulk Approval</div>						

Fig: Estimated Annual Procurement Plan Revision: Step 5B

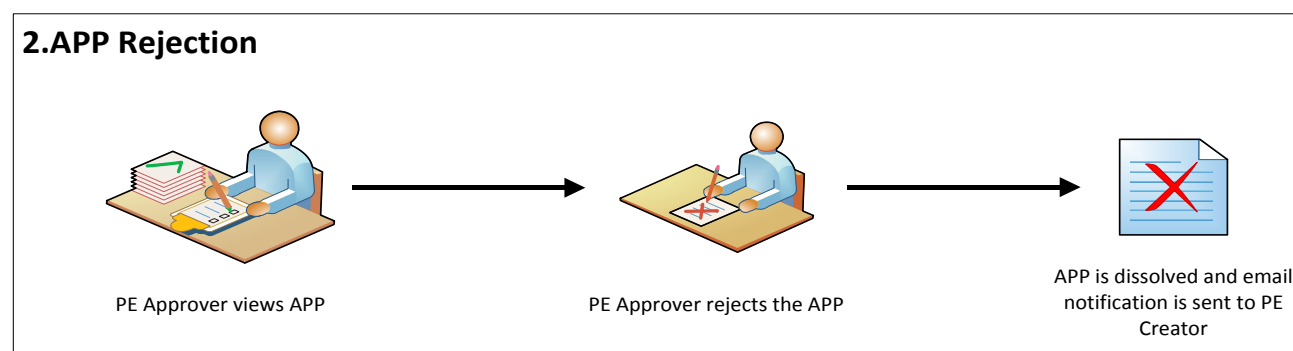
Step 5C

The PE chief will review the APP and thereafter, can approve it by clicking 'Bulk Approval'.

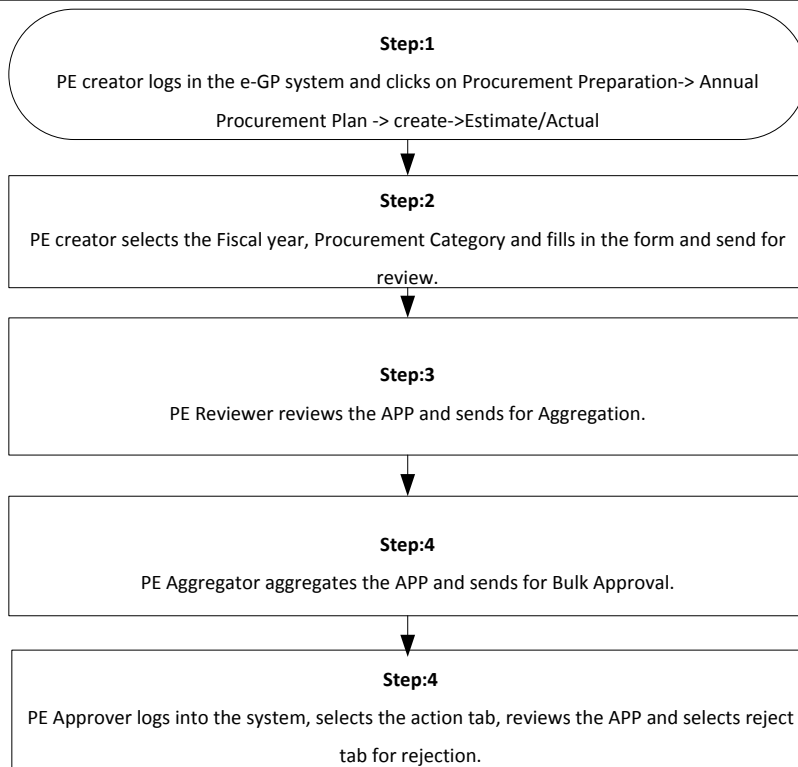
Project Details						
SL No.	Procurement Category	Procurement Method	Status	Estimated Cost	Stage	Action
1	Goods	NCB	Bulk Approval Pending	7900000.81	ESTIMATED	
<div>Download APP</div> <div>Bulk Approval</div>						

Fig. Estimated APP bulk approval: Step 5C

Thereby, Annual Procurement Plan is successfully revised and approved by PE chief.

APP Rejection**Business Flow Diagram****Steps**

Annual Procurement Plan Rejection



Step 1

To create the actual 'Annual Procurement Plan' the APP PE Creator logs into the e-GP system and Select: Annual Procurement Preparation -> Create->Estimate/Actual.

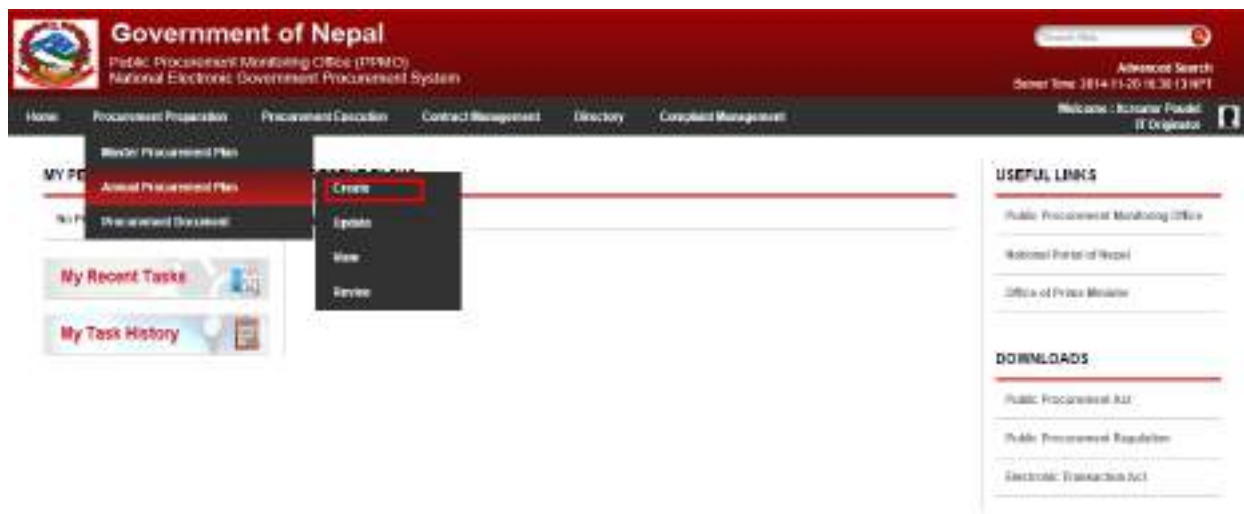


Fig: Annual Procurement Plan Rejection step 1

Step 2

PE Creator selects the Fiscal Year, Procurement Category fill in the form and sends for Review.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home Procurement Preparation Procurement Execution Contract Management Inventory Complaint Management

Welcome : Krishna Prasad
IT Engineer

Annual Procurement Plan - Create

Please marked with (*) are mandatory

APP Details

Entity Name : Department of P Parent Entity Name : GO

Start Fiscal Year : 2073/74

Procurement Details

Procurement Category : Consultancy Services

Procurement Details :

Submission Process : CORS Type of Contract : Time Based Contract

Preparation of Terms Reference and Approval Date (TOR) : 20-11-2014 Estimated Cost in NPR (Lakhs) : 1045078

Estimated Cost Preparation Date : 20-11-2014 Date of Publishing Notice for Advertisement List : 20-11-2014

Date of Report Submission after Evaluation of Advertised List : 20-11-2014 Approved Date of Advertised List : 20-11-2014

Approved Date of Documents Relating Proposal : 20-11-2014 Date of Issuing Documents relating Proposal : 20-11-2014

Last Date of Receiving Proposal : 20-11-2014 Date of Evaluation and Approving of Technical Proposal : 20-11-2014

Date of Submission of Proposal Approved : 20-11-2014 Date of Evaluation of Financial Proposal : 20-11-2014

Date of Contract : 20-11-2014 Date of Issuance of Work : 20-11-2014

Date of Completion of Work : 20-11-2014

Comments : New

Select Action : Send for Review Select Person : Procurement Officer (TOR)

Submit Save Reset Cancel

Fig: Annual Procurement Plan Rejection step 2

Step 3

PE reviews the APP and send for Aggregation.

Procurement Method/Procedure :	ICB	Type Of Contract :	Cost+Material+Labour
Estimated Cost :	55000000	Date of Approval of Estimated Cost :	13-11-2014
Preparation Date for Tender/Quotation Related Documents :	13-11-2014	Approval Date for Tender/Quotation Related Documents :	13-11-2014
Date of Agreement with Donor Entity :	13-11-2014	Date of Contract Received from Donor Entity :	13-11-2014
Est invitation Date :	13-11-2014	Est Opening Date :	13-11-2014
Est Evaluation Completion Date :	13-11-2014	Date of Approval of Evaluated Tender :	13-11-2014
Date of Issue of S.O :	13-11-2014	Date of Signing Contract :	13-11-2014
Date of Initiation of work :	13-11-2014	Date of Completion of work :	13-11-2014
Lot / Mark / Pkg :	0		
Is there any Int / Slice / Pkg :	<input type="radio"/> No <input type="radio"/> Yes		
Comments :	Appropriate		
Take of Action :	Send for Aggregation	Select Person :	Rajesh K. JOSHI/OPER
			<input type="button" value="Submit"/> <input type="button" value="Cancel"/>

Fig: Annual Procurement Plan Rejection step 3

Step 4

PE Aggregator aggregates the APP and sends for Bulk Approval.

Government of Nepal						
Public Procurement Monitoring Office (PPMO) National Electronic Government Procurement System						
Home Procurement Preparation Procurement Execution Contract Management Directory						
Annual Procurement Plan - Projects						
Project Details						
M.No.	Procurement Category	Procurement Method	Tender	Estimated Cost	Stage	Action
1	Construction Services	ICB	Aggregating Pricing	124657400	ESTIMATED	<input type="button" value="Send For Bulk Approval"/>

Fig: Annual Procurement Plan Rejection step 4

Step 5

PE logs into the system, selects the action tab, looks after the APP and selects reject tab for rejection.

Estimated Cost/Preparation Date *	28-11-2014	Date of Publishing Notice for Aborted/Cancelled SMT *	28-11-2014
Date of Report Submission after Evaluation of Aborted/Cancelled Lot *	28-11-2014	Approved Date of Aborted/Cancelled Lot *	28-11-2014
Approved Date of Documents Relating Proposal *	28-11-2014	Date of Issuing Documents relating Proposal *	28-11-2014
Last Date of Receiving Proposal *	28-11-2014	Date of Evaluation and Approving of Technical Proposal *	28-11-2014
Date of Information about Proposal Approved *	28-11-2014	Date of Evaluation of Financial Proposal *	28-11-2014
Date of Contract *	28-11-2014	Date of Initiation of Work *	28-11-2014
Date of Completion of Work *	28-11-2014		

Comments: reject

Select Action: Reject
Select Primary:
Select Date:

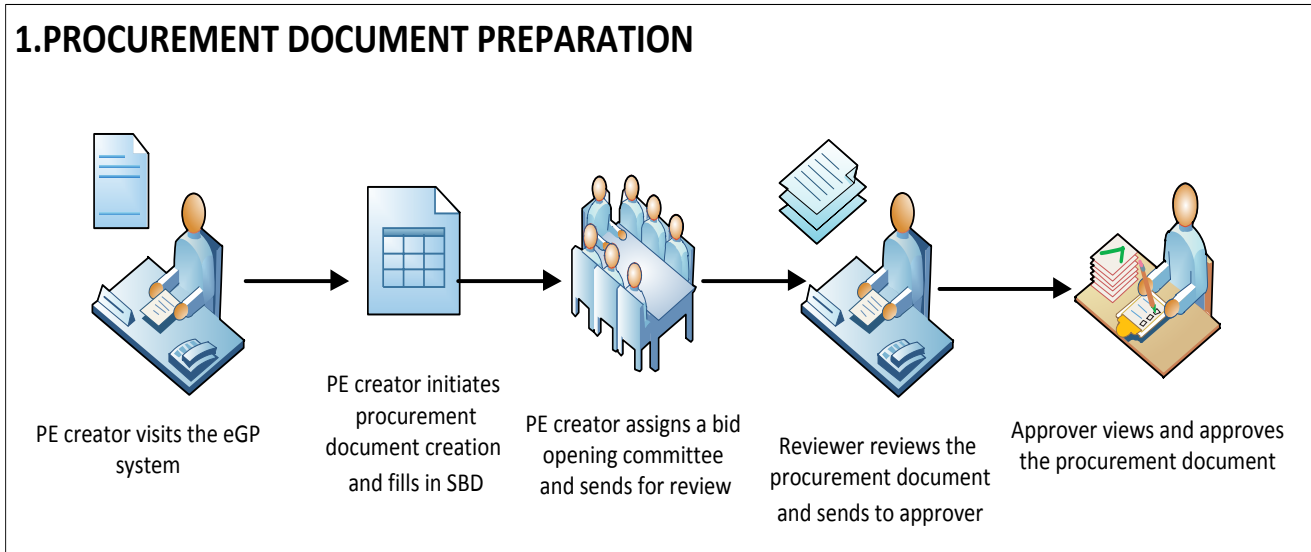
Submit Save Reset Cancel

Fig: Annual Procurement Plan Rejection step 4

After the rejection the APP gets dissolved and notification is sent to the PE Creator.

Module: Bid Document Preparation

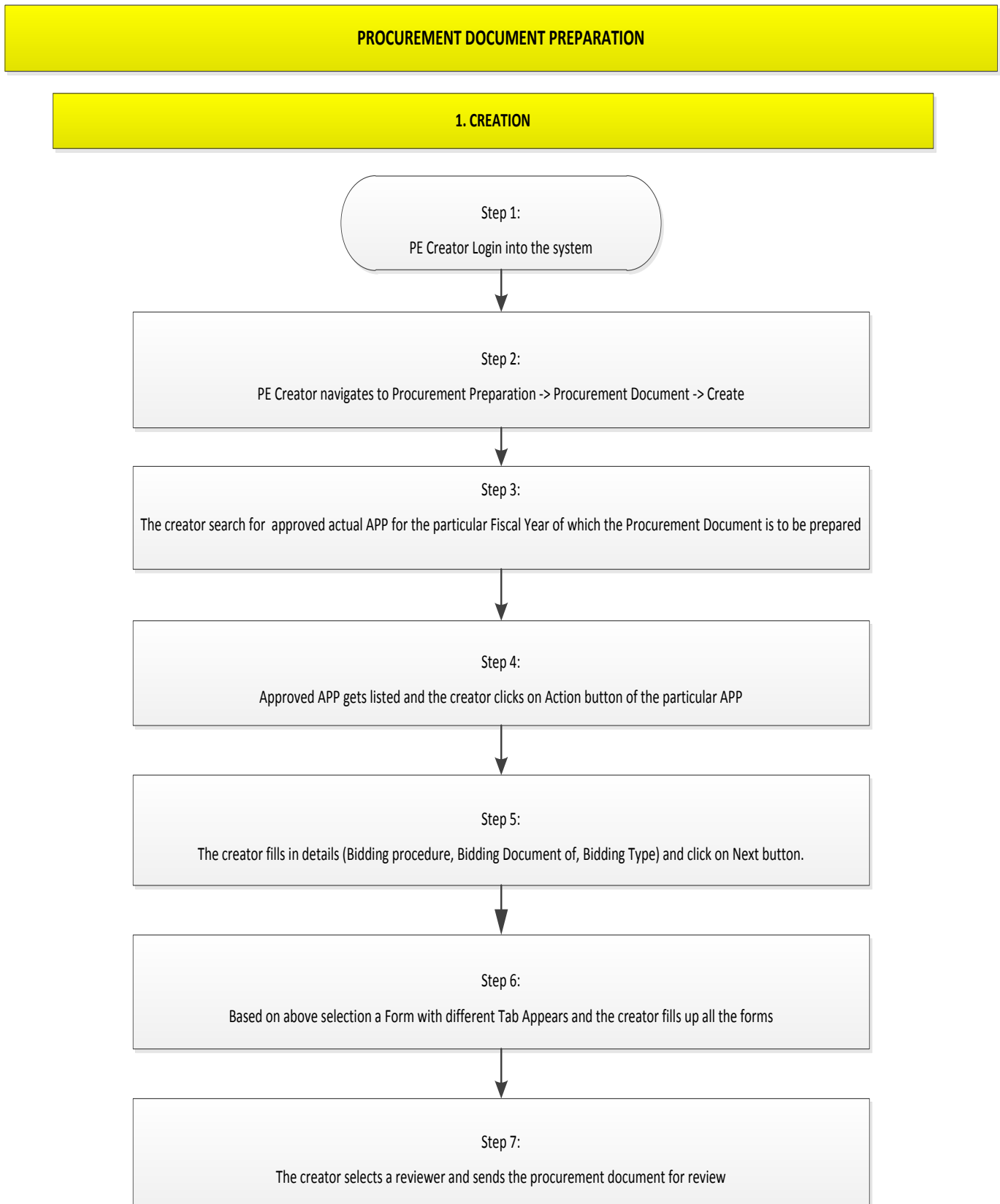
Business Flow Diagram:



PE creator initiates the Bid Document creation and fills in the Standard Bid Document (SBD). Thereafter, a bid opening committee is assigned and the Bid Document is sent for review. Assigned PE reviewer reviews the Bid Document and forwards it to PE chief. PE chief approves the Bid Document after viewing it.

Bid Document Preparation: Creation

Steps:



Step 1:

The PE Creator will need to login the BOLPATRA system. However, it is necessary that the APP of that procurement should be approved before creating Bid Document.

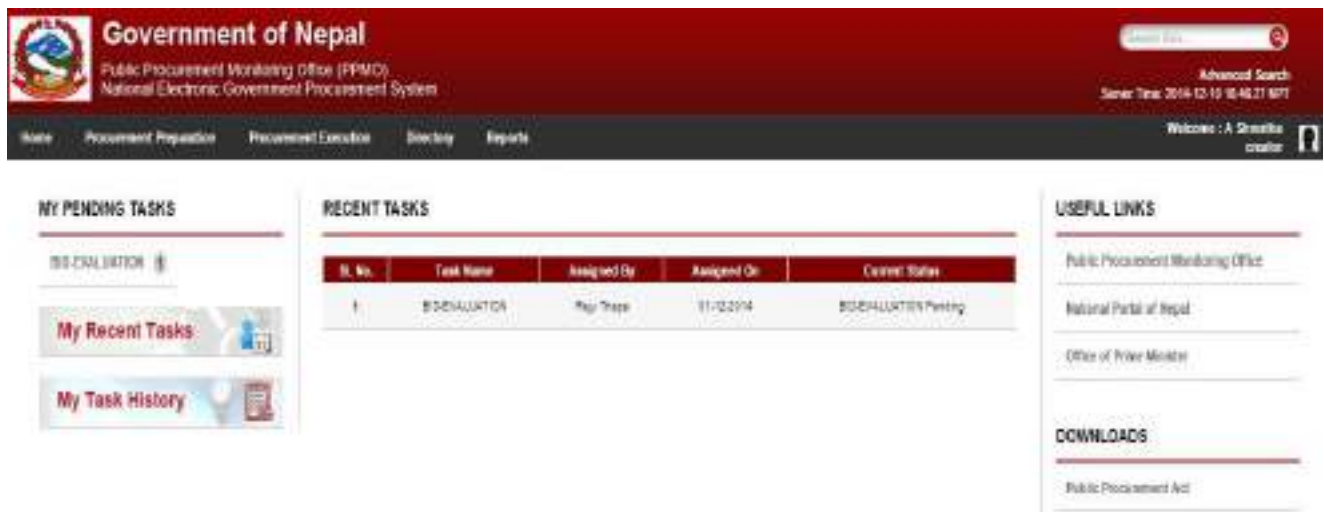


Fig. Bid Document Creation: Step 1

Step 2:

The user will need to make the following selection: Procurement Preparation: Bid Document: Create.



Fig: Bid Document Creation: Step 2

Step 3:

After clicking on the create menu, PE creator is navigated to a search menu where the user searches for approved APP of desired fiscal year by filling available search options and clicking 'Search':

Create Bid Document

Search APP Projects

Financial Year : Procurement Category :

Procurement Method/Procedure : Project Title :

Project Details

Sl No.	Fiscal Year	Project Title	Budge Head	No. Of Lots/Slice	Procurement Type
1	2071/72	Test APP Sub. Goods Version 1.1	BDSH-G/1.1	0	Goods NCB
2	2071/72	Test APP sub. works Version 1.1	BDSH-1w/1.1	0	Works NCB
3	2071/72	Test APP v.2 Goods	BDSH-2 G/1.2	0	Goods NCB

Fig: Bid Document Creation Step 3

Step 4:

After searching the desired APP, the user selects 'Action' button of desired item from the list of Project Details.

Project Details

Sl No.	Fiscal Year	Project Title	Budge Head	No. Of Lots/Slice	Procurement Type	Estimated Cost	Create Doc
1	2071/72	Test APP Sub. Goods Version 1.1	BDSH-G/1.1	0	Goods NCB	10000000.00	
2	2071/72	Test APP sub. works Version 1.1	BDSH-1w/1.1	0	Works NCB	50000000.00	
3	2071/72	Test APP v.2 Goods	BDSH-2 G/1.2	0	Goods NCB	50000000.00	
4	2071/72	Test APP works item Version 1.2	BDSH-2 W/1.2	0	Works NCB	200000000.00	
5	2071/72	this is revised estimated project	estimated-001	0	Goods NCB	23454321.00	
6	2072/73	Test procurement of goods for FY 72/73	BDSH-72/73A	0	Goods NCB	800000.00	
7	2072/73	Test procurement of works for FY 72/73	BDSH-72/73B	0	Works NCB	100000000.00	
8	2072/73	Construction of test facility for procurement of test equipment	BDSH-72/73C	0	Works NCB	200000000.00	

Fig: Bid Document Creation Step 4

Step 5:

The user will select the Bidding Procedure, Bidding Document association and Bidding Type and then select 'Next'.

The screenshot shows a web application interface for the National e-Government Procurement System. A modal dialog box titled "Enter Template Information" is centered on the screen. The dialog box has a red header bar with a close button (X). Below the header, the section "Bid Information" is highlighted with a red underline. The form contains three main fields: "Bidding Procedure *" with a dropdown menu showing "Pre Qualification Not Needed", "Bidding Document Of *" with a dropdown menu showing "PPMO", and "Bidding Type *" with two radio buttons, "Open" (selected) and "Restrictive". At the bottom of the dialog box is a red "Next" button. The background of the web application is slightly dimmed, showing a navigation bar with "operation", "Procurement Execution", and "Contract Management", and a table with columns "Procurement Date", "Procurement Method", and "Estimate".

Fig. Bid Document Creation: Step 5

Step 6:

Based upon selected options in previous steps, related forms under 'Standard Bidding Document' are displayed. The user fills in the details in each tab as described below:

The user fills the details of General Info Tab and then click on Save & Next Button.

IFB/BFP/ED/PO No. :

Bid Document Fee : 0.00 NRs

Bank Details for Bid Doc Fee :

Bank Name : --Select Bank--
[Please Select the Bank]

Branch Name : --Select Branch--
[Please Select Branch Name]

Bank Address :

Account Name :

Account Number :

Office Code Number :

Revenue Code Number :

Source of Financial Resource : Select One or More
Government Budget
Loan
Grant
Internal Resources

Project Title : cost procurement details

Project Description :

Additional Procurement Details

Request date for No Objection Letter from DP : 18-06-2015

Date of No Objection Letter received from Donor Entity : 18-06-2015

Date of Approval of Estimated Cost : 23-03-2015

Abbreviation Document

Upload Abbreviation: Upload [Attachment should not be more than 5MB in size & should be in PDF format]

Sl.No	Document Title	Action
<div> <div>Save & Next</div> <div>Cancel</div> </div>		

Fig. Bid Document Creation: Step 6

The user fills the necessary field of BDS Tab and then click on Save & Next Button.

ITB 18.2(4):	<div> <div> --CHOOSE BANK-- [Please Select the Bank] </div> <div> Branch Name * : --Select Branch-- [Please Select Branch Name] </div> <div> Bank Address : <input type="text"/> </div> <div> Account Name : <input type="text"/> </div> <div> Account Number : <input type="text"/> </div> </div>
ITB 20.2	<p>The written confirmation of authorization to sign on behalf of the Bidder shall indicate:</p> <p>(a) The name and description of the documentation required to demonstrate the authority of the signatory to sign the Bid such as a Power of Attorney; and</p> <p>(b) In the case of Bids submitted by an existing or intended JV, an undertaking signed by all parties</p> <p>(i) stating that all parties shall be jointly and severally liable, and</p> <p>(ii) nominating a Representative who shall have the authority to conduct all business for and on behalf of any and all the parties of the JV during the bidding process and, in the event the JV is awarded the Contract, during contract execution.</p>
ITB 22.1	<p>For bid submission purposes only, the Employer's address is :</p> <p>Attention : <input type="text"/></p> <p>Address : Department of logical implementation Gokumolu-3, Hyuna street, Patan Lalitpur Nepal</p> <p>The deadline for bid submission is :</p> <p>Date & Time : 30-06-2015 10:36</p>
ITB 25.1	<p>The bid opening shall take place at:</p> <p>Address : Department of logical implementation Gokumolu-3, Hyuna street, Patan Lalitpur Nepal</p> <p>Date & Time : 30-06-2015 10:36</p>
ITB 22.5	<p>The amount of the performance security to be increased by <input type="text"/> % of the quoted bid price. (Generally it is 1 %)</p>



Fig. Bid Document Creation: Step 6

The user fills the necessary field of E&Q Tab and then click on Save & Next Button.

2.2 Pending Litigation

Sl. No.	Publish to IFB Notice	Criteria Title	Criteria Description	Lot No.	Action
1	<input type="checkbox"/>	Base Pending Litigation Criteria	Base Pending Litigation Criteria Description	NA	

+Add Item

2.3 Financial Situation

Sl. No.	Publish to IFB Notice	Criteria Title	Criteria Description	Lot No.	Action
1	<input type="checkbox"/>	Base Financial Situation Criteria	Base Financial Situation Criteria Description	NA	

+Add Item

2.4 Experience

Sl. No.	Publish to IFB Notice	Criteria Title	Criteria Description	Lot No.	Action
1	<input type="checkbox"/>	Base Experience Criteria	Base Experience Criteria Description	NA	

+Add Item

2.5 Personnel

Sl. No.	Publish to IFB Notice	Criteria Title	Criteria Description	Lot No.	Action
1	<input type="checkbox"/>	Base Personnel Criteria	Base Personnel Criteria Description	NA	

+Add Item

2.6 Equipment

Sl. No.	Publish to IFB Notice	Criteria Title	Criteria Description	Lot No.	Action
1	<input type="checkbox"/>	Base Equipment Criteria	Base Equipment Criteria Description	NA	

+Add Item

Balance sheet required for year.

Save & Next **Cancel**

Fig. Bid Document Creation: Step 6

The user uploads the Technical Specification document in Technical Requirement tab (available for procurement of works) and clicks on Save & Next Button.



Government of Nepal

Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

[Home](#)
[Procurement Preparation](#)
[Procurement Execution](#)
[Committee Formation](#)

Bid Details

IFB/RFP/EOI/PQ No. :	IFB-071/72w	Project Title :	Construc
Procurement Category :	Works	Procurement Method :	NCB
Bidding Procedure :	Pre Qualification Not Needed	Bidding Type :	Open
Publication Date :	19-06-2015 00:00	Estimated Cost (NRs) :	2500000
Submission Deadline :	30-06-2015 10:30	Bid-Opening Date :	30-06-20

[General Info](#)
[BDS](#)
[E&Q](#)
[Technical Requirement](#)
[BOQ](#)
[SCC](#)
[Additional Document](#)
[Summary](#)

Technical Specification

Upload Technical Specification *

Upload

* [Attachment should not be m

SLNo	Document Title
1	Technical

Save & Next

Cancel

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Fig. Bid Document Creation: Step 6

User fills the necessary field in BOQ Tab and saves item and clicks on Save & Next Button.

- The user will click on Add Category and select the items the user wants to add.
- If there are many items, the user may download a system generated excel file to fill details regarding the added items or after adding the items from the CPV master table, the user can fill the values in the table that is visible in the browser also
- After adding the items, the user will select Export to Excel and download the system generated excel file containing all the items added in the table
- The user will open the downloaded file and select Enable Editing. Thereafter, the user will enter all the necessary details regarding the added items and save the file
- The user will have to upload the file back into the system by selecting Import and all the values filled in the excel file will get reflect in the BOQ/SOR table in the browser

Add Category

Bill Of Quantities

Category	Sl No.	Item Desc.	Unit	Quantity	Official Rate (NRS)	Amount (NRS)	Delete
Provisional Sum #[000000]	1						X
Sub Total 1							
[A] BOQ Total [1]						0.00	
Contingency(Supervision and Others)						0.00	
Provisional Sum-Physical Contingency						0.00	
Provisional Sum-Price Contingency						0.00	
Total Contingency [B]						0	
Total [A + B]						0.00	
VAT [13.0%]						0.00	
Grand Total						0.00	

Bill Of Quantity Template

Import/Export Procurement Items : No file chosen (Attachment should not be more than 5MB in size & should be in Excel format)

Fig. Bid Document Creation: Step 6


User fills all the necessary field of SCC Tab and clicks on Save & Next Button.

		+
GCC 48.1	The Bonus for the whole of the works is <input type="text"/> % per day. The maximum amount of Bonus for the whole of the works is <input type="text"/> % of the Contract Price.	+
GCC 49.1	The Advance Payments shall be <input type="text"/> % and shall be paid to the Contractor no later than <input type="text"/> days.	+
GCC 49.3	Deductions from Payment Certificates will commence in the first certificate in which the value of works executed exceeds 30% of the Contract Price. Deduction will be at the rate of <input type="text"/> % of the respective Monthly Interim Payment Certificate until such time as the advance payment has been repaid ;provided that the advance payment shall be completely repair prior to the end of 80% of the approved contract period.	+
GCC 50.1	The performance security amount is <input type="text"/> % of contract amount. [insert amount including an additional amount of 8% of the Contract price if the Employer has increased the Performance Security amount]	+
GCC 56.1	The date by which operating and maintenance manuals are required is <input type="text"/> The date by which "as built" drawings are required is <input type="text"/>	+
GCC 56.2	The amount to be withheld for failing to produce "as built" drawings and/or Operating and maintenance manuals is: <input type="text"/> NRs	+
GCC 57.2 (g)	The maximum number of days is: <input type="text"/>	+
GCC 61.1	The percentage to apply to the value of the work not completed, representing the Employers additional cost for completing the Works, is: <input type="text"/>	+
GCC 64	The Project Manager has to obtain the specific approval of the Employer for taking any of the following actions : a. Approving subcontracting of any part of the works under General Conditions of Contract Clause 7; b. Certifying additional costs determined under General Conditions of Contract Clause 42; c. Determining start date under General Conditions of Contract Clause 1;	+

Save & Next **Cancel**

Fig. Bid Document Creation: Step 6

User uploads the additional documents and clicks 'Save and next'.



Government of Nepal

Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search

Server Time: 2015-08-12 14:03:40 NPT

[Home](#)
[Procurement Preparation](#)
[Procurement Execution](#)
[Committee Formation](#)

Welcome : Buddhi Maharjan
PE Creator

Bid Details

IFB/RFP/EOMPQ No. : IFB-071/72w

Procurement Category : Works

Bidding Procedure : Pre Qualification Not Needed

Publication Date : 10-06-2015 00:00

Submission Deadline : 30-06-2015 10:35

Project Title : Construction of warehouse for relief management

Procurement Method : NCB

Bidding Type : Open

Estimated Cost (NRs) : 25000000.00

Bid-Opening Date : 30-06-2015 10:35

[General Info](#)
[BOS](#)
[E&Q](#)
[Technical Requirement](#)
[BOQ](#)
[SCC](#)
[Additional Document](#)
[Summary](#)

Additional Document

Upload Additional Document

* [Attachment should not be more than 5MB in size & should be in PDF format]

Sl.No	Document Title	Action
1	ADDITIONAL	<input type="button" value="X"/>

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Fig. Bid Document Creation: Step 6

Step 7:

User chooses the Bid Opening Committee by clicking on Add Opening Committee Button and sends for review by choosing the desired reviewer from Select Person and clicks on Submit Button.

Procurement Category :	Works	Procurement Method/Procedure :	NCB
Bidding Procedure :	Pre-Qualification Not Needed	Bidding Type :	Open

Contact Details:

Attention :	AA	Facsimile Number :	11
Address :	aa		
Telephone :			
Electronic Mail Address :	aa@aa.com		


Bid Schedule Details

Bid Document Publication Date :	28-10-2014 00:00	Pre-Bid Meeting :	
Last Date for Bid Submission :	18-11-2014 11:33	Bid Opening Date :	18-11-2014 11:33

Bid Opening Committee



Add Bid-Opening Committee :	Add Opening Committee	Assigned Committee :	Quality assurance committee
-----------------------------	------------------------------	----------------------	-----------------------------



Bid Documents





Download Bid Document

Status

 General Info
  Technical Details

 Bid Data Sheet (BDS)
  Bill Of Quality (BOQ)

 Evaluation And Qualification (EQ)
  Special Condition Of Contract (SCC)

Comments :

Select Action: Send for Review Select Person: B. Shrivastha (REVIEWER)

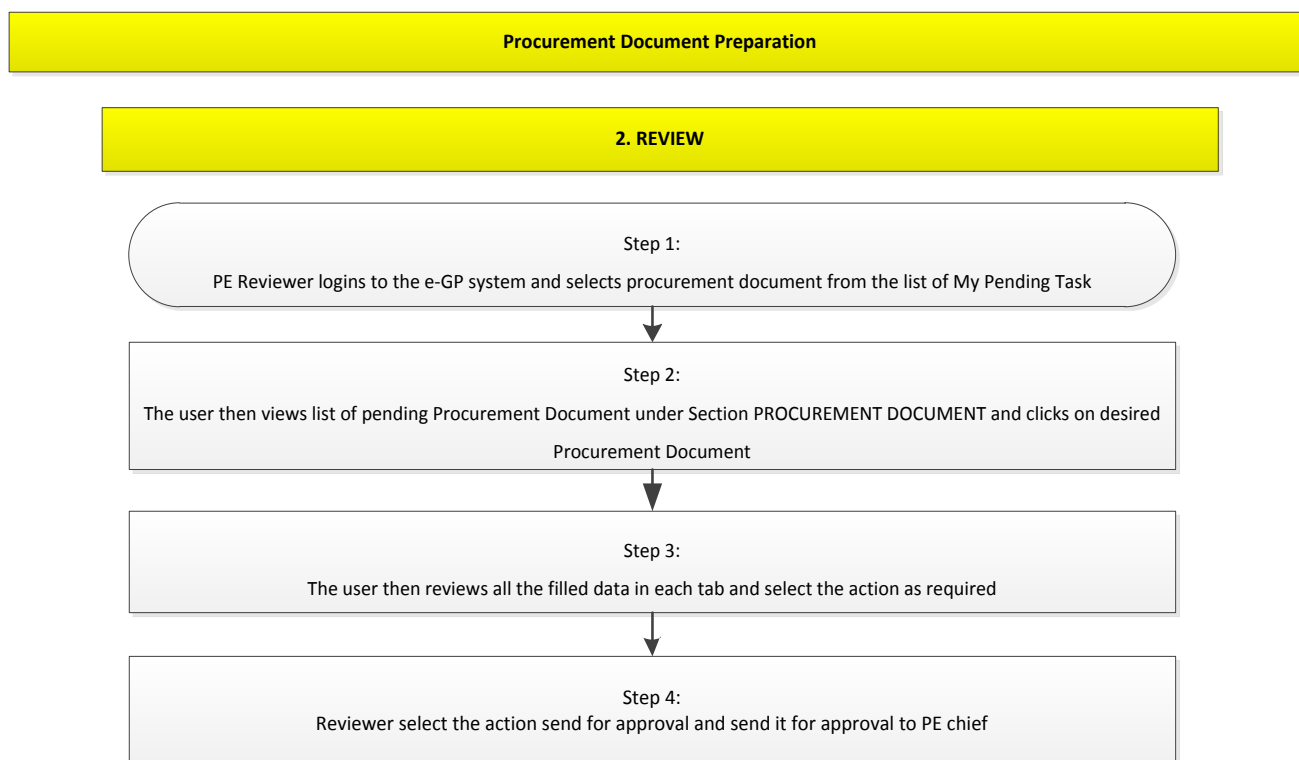
Submit **Reset** **Cancel**

[Show](#)

Fig. Bid Document Creation: Step 7

Bid Document Preparation: Review

Steps:



Step 1:

PE Reviewer logs into the e-GP system, views Bid Document and clicks on Bid Document link.

MY PENDING TASKS

- ANNUAL PROCUREMENT PLAN
- PROCUREMENT DOCUMENT**
- BID ADDENDUM

RECENT TASKS

SL. No.	Task Name	Assigned By	Assigned On	Current Status
1	PROCUREMENT DOCUMENT Review	A Shrestha	09-12-2014	Pending
2	BID ADDENDUM Review	A Shrestha	04-12-2014	Pending
3	PROCUREMENT DOCUMENT Review	A Shrestha	05-11-2014	Pending
4	ANNUAL PROCUREMENT PLAN Review	A Shrestha	08-11-2014	Pending

USEFUL LINKS

- Public Procurement Monitoring Office
- National Portal of Nepal
- Office of Prime Minister

DOWNLOADS

- Public Procurement Act
- Public Procurement Regulation
- Electronic Transaction Act

Fig. Bid Document Review: Step 1

Step 2:

By clicking on the Link as mentioned above the following page appears where user clicks on Action icon of desired procurement line item.



Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Bid... Advanced Search
Server Time: 2014-12-08 13:36:08 NPT
Welcome: B Shrestha reviewer

Home Procurement Preparation Procurement Execution Directory

Bid Document Details

Sl. No.	Procurement Category	Procurement Method	IFB/FP/ECMPQ No.	Name of Procurement	Status	Action
1	Works	NCB	add	abc	Review Pending	
2	Works	NCB	Notice 003	Goods NCB 2073/74	Review Pending	

Fig. Bid Document Review: Step 2

Step 3:

User reviews the Standard Bidding Document send by PE creator.

General Info	BDS	E&Q	Technical Requirement	BOQ	SCC	Summary
General Info - Create						
Fields marked with (*) are mandatory.						
Bid Information						
Bidding Procedure :	Pre Qualification Not Needed				Bidding Document Of :	
Bidding Type :	<input checked="" type="radio"/> Open <input type="radio"/> Restrictive					
Bid Schedule						
Bid Document Publication Date * :	28-10-2014 00:00					
Pre-Bid Meeting * :	<input type="radio"/> Yes <input checked="" type="radio"/> No					
Last Date for Bid Submission * :	18-11-2014 11:33					
Bid Submission Address * :	<input type="checkbox"/> same as office address Department of quality assurance 265th testAddress Kathmandu, Kathmandu Nepal					
Bid Opening Date * :	18-11-2014 11:33					
Bid Opening Address * :	<input type="checkbox"/> same as office address Department of quality assurance 265th testAddress Kathmandu, Kathmandu Nepal					
Date of Start of Works * :	19-11-2014 00:00					
Cover Page						
Notice No. * :	Notice 003					
	<input type="checkbox"/> Mark the check box if Bid Document Fee is not applicable for this tender.					
Bid Document Fee * :	2000.00					NRs
Source of Financial Resource :	-Select One or More- Government Budget Loan					

Fig. Bid Document Review: Step 3

Step 4:

After reviewing the document, user sends the document to approver from summary tab by clicking on Submit Button.

Bidding Procedure :	Pre Qualification Not Needed	Bidding Type :	Open
---------------------	------------------------------	----------------	------

Contact Details

Authorized Public Entity User will be responsible for bid query response :	Lure Bahadur
Address :	Gollumolu-8, Hyuna street, Patan
Telephone :	2335023450
Electronic Mail Address :	brjan.shrestha@escpl.com.np
Facsimile Number :	25335523


Bid Schedule Details

Bid Document Publication Date :	19-06-2015 10:00	Pre Bid Meeting :	22-06-2015 09:21
Last Date for Bid Submission :	29-06-2015 17:00	Bid Opening Date :	30-06-2015 09:00

Bid Opening Committee

Assigned Committee : **Bid opening committtee**

Bid Documents



Download Bid Document

Status

✓ General Info
✓ Bid Data Sheet (BDS)
✓ Evaluation And Qualification (E&Q)

✓ Technical Requirement
✓ Bill Of Quality (BOQ)
✓ Special Condition Of Contract (SCC)

Comments : Procurement Document Reviewed

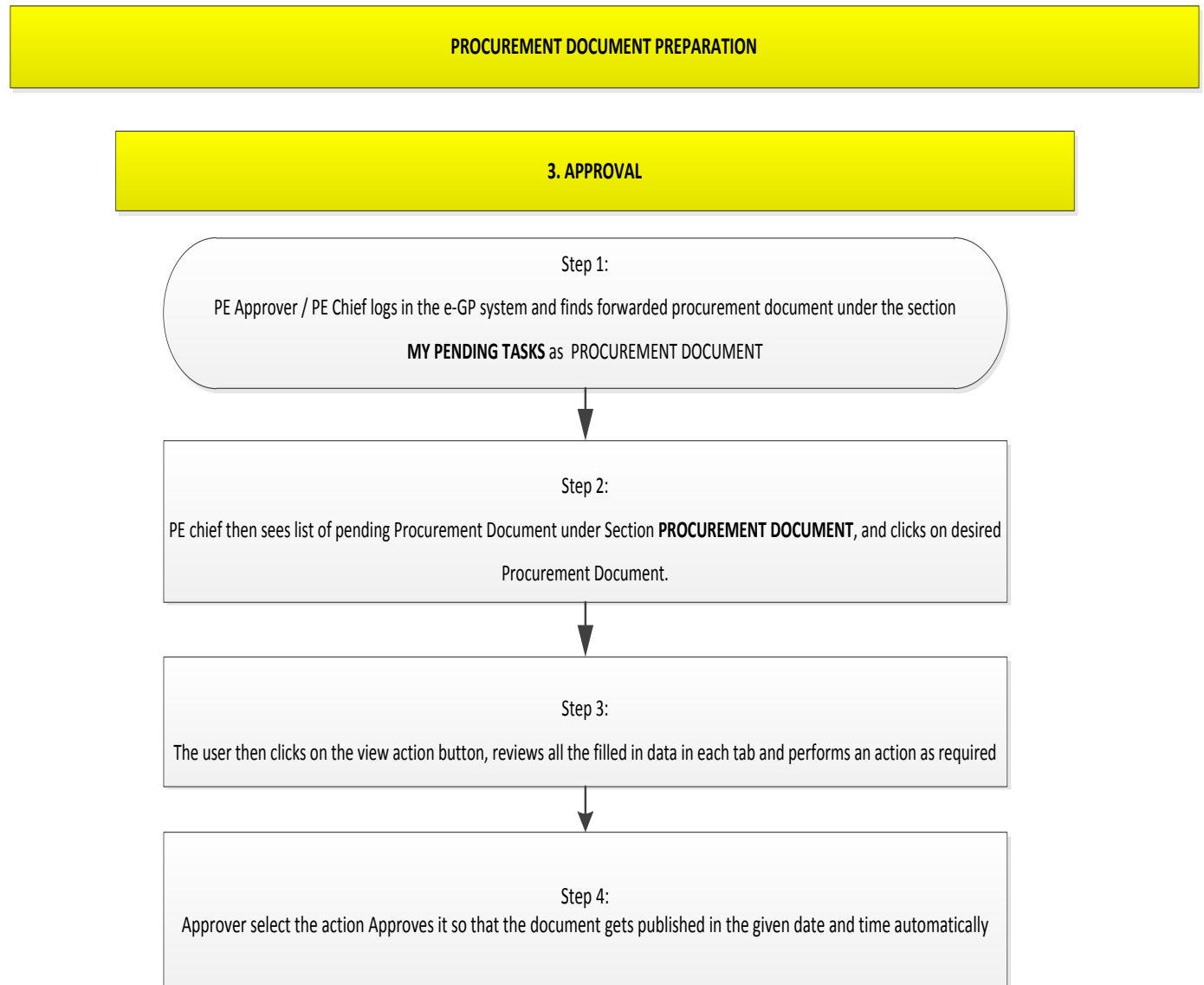
Select Action : Send for Approval Select Person : Tej Gurung

Submit Reset Cancel

Fig. Bid Document Review: Step 4

Bid Document Preparation: Approval

Steps:



Step 1:

PE Approver logs into the system and views Bid Document to be approved and clicks on Bid Document link.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Procedures | Procurement Execution | Directory

Advanced Search
Search Date: 2016-12-08 13:53:50 (GMT)

Minister | State Treasurer | Secretary

MY PENDING TASKS

MASTER PROCUREMENT PLAN
PROCUREMENT DOCUMENT
My Recent Tasks
My Task History

RECENT TASKS

Sl. No.	Task Name	Assigned By	Assigned On	Current Status
1	PROCUREMENT DOCUMENT Approval	B Shrestha	09-12-2014	Approval Pending
2	PROCUREMENT DOCUMENT Approval	C Shrestha	09-12-2014	Approval Pending
3	MASTER PROCUREMENT PLAN Approval	Rup Thapa	09-12-2014	Approval Pending
4	PROCUREMENT DOCUMENT Approval	B Shrestha	25-11-2014	Approval Pending

USEFUL LINKS

- Public Procurement Monitoring Office
- National Portal of Nepal
- Office of Prime Minister

DOWNLOADS

- Public Procurement Act
- Public Procurement Regulation
- Electronic Transaction Act

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Fig. Bid Document Approval: Step 1

Step 2:

By clicking on the Link as mentioned above the following page appears where user clicks on Action icon of desired procurement line item.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Procedures | Procurement Execution | Directory

Advanced Search
Search Date: 2016-12-08 13:53:18 (GMT)

Minister | State Treasurer | Secretary

Bid Document Details

Sl. No.	Procurement Category	Procurement Method	PPM/FPE/DPG No.	Name of Procurement	Status	Action
1	Works	NCB	Nepal 808	Construction of 1000sqm structure with 1000sqm	Approval Pending	
2	Works	NCB	Nepal 809	Works NCB under 1000sqm (B/E)	Approval Pending	
3	Works	NCB	Nepal 809	Works NCB under 1000sqm	Approval Pending	

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Fig. Bid Document Approval: Step 2

Step 3:

User reviews the SBD and approves from summary tab by Choosing Approve action for Select Action dropdown and Clicking on Submit Button.

General Info	BDS	E&Q	Technical Requirement	BOQ	SCC	Summary
General Info - Create						
Fields marked with (*) are mandatory						
Bid Information						
Bidding Procedure :	Pre Qualification Not Needed				Bidding Document Of :	
Bidding Type :	<input checked="" type="radio"/> Open <input type="radio"/> Restrictive					
Bid Schedule						
Bid Document Publication Date * :	25-11-2014 00:00					
Pre-Bid Meeting * :	<input type="radio"/> Yes <input checked="" type="radio"/> No					
Last Date for Bid Submission * :	26-11-2014 11:09					
Bid Submission Address * :	<input type="checkbox"/> same as office address Department of quality assurance 265th testAddress Kathmandu, Kathmandu Nepal					
Bid Opening Date * :	26-11-2014 11:09					
Bid Opening Address * :	<input type="checkbox"/> same as office address Department of quality assurance 265th testAddress Kathmandu, Kathmandu Nepal					
Date of Start of Works * :	30-11-2014 00:00					
Cover Page						
Notice No. * :	Notice 005					
	<input type="checkbox"/> Mark the check box if Bid Document Fee is not applicable for this tender.					
Bid Document Fee * :	3000.00				NRs	
Source of Financial Resource :	-Select One or More- Government Budget Loan Grant Internal Resources					

Fig. Bid Document Approval: Step 3

Step 4:

User reviews the Standard Bidding Document and approves from summary tab by Choosing Approve action for “Select Action” dropdown and Clicking on “Submit” Button.

The screenshot displays the 'Bid Document Approval' interface. It includes sections for 'Bid Schedule Details', 'Bid Opening Committee', and 'Bid Documents'. The 'Status' section shows a list of items with checkboxes for 'General Info', 'Technical Requirement', 'Bid Data Sheet (BDS)', 'Bid CF Quantity (BOQ)', 'Evaluation And Qualification (EQ)', and 'Special Condition Of Contract (SCC)'. Below this, there is a 'Procurement document Approved!' section with a 'Comments' field, a 'Select Action' dropdown menu (highlighted with a red box and showing 'Approve'), a 'Select Person' dropdown menu (showing '- Select One -'), and three buttons: 'Submit' (highlighted with a red box), 'Reset', and 'Cancel'. A 'Show History' link is located at the bottom right.

Fig. Bid Document Approval: Step 4

Conclusively, a Bid Document is successfully created in the e-GP system. Thereafter, bidders can submit their bid response into the system after publication of the bid.

Bid Document Preparation:

Modification:

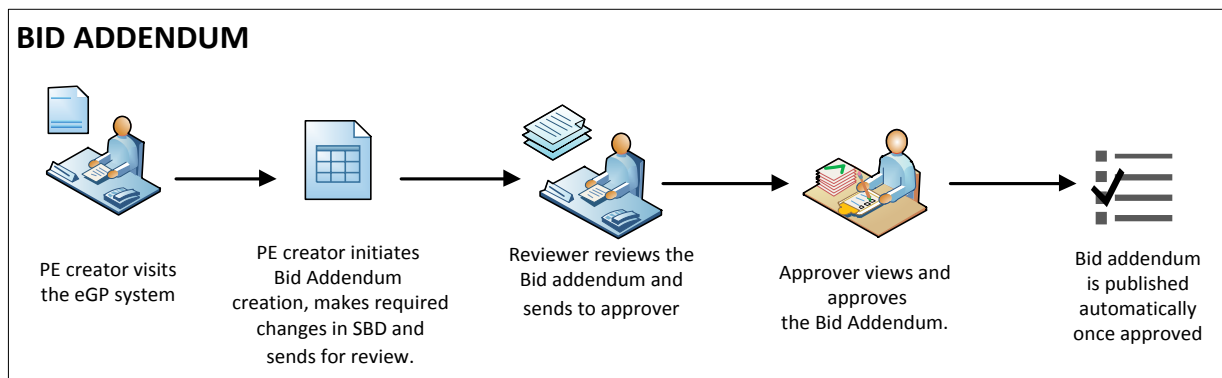
PE users (reviewer, approver) has the privilege to send Bid Document for modification. Upon sending the document for modification, the PE creator who created the document receives it in his dashboard to carry out required modifications.

Rejection:

PE approver has the provision of rejecting a Bid Document sent to his dashboard. On rejection of Bid Document by the approver, the procurement is cancelled and a record is saved in the system with 'rejected' status.

Module: Bid Addendum

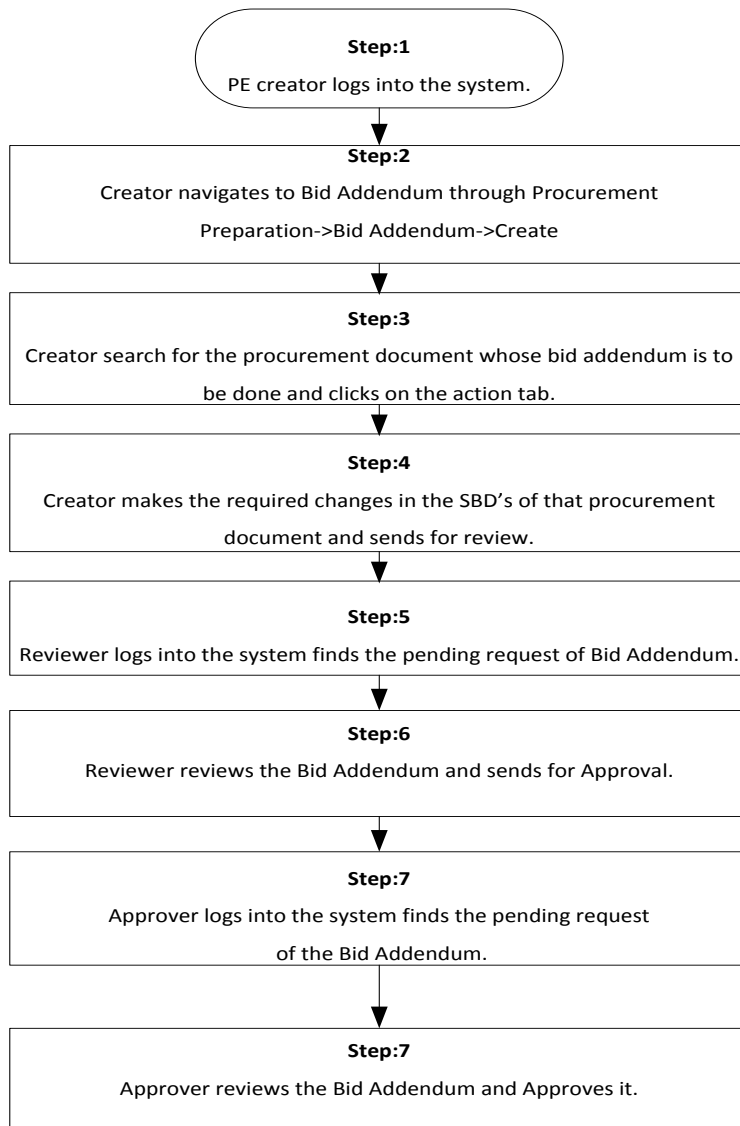
Business Flow Diagram



PE creator logs into the e-GP system (www.bolpatra.gov.np), selects the Bid Document, makes the required changes in SBD's and sends for review followed by Approval cycle. Once the bid addendum is approved by the PE chief, it is automatically published in the e-GP system.

Steps

Bid Addendum



Step 1

PE creator logs into the e-GP system (www.bolpatra.gov.np).



Fig: Bid Addendum fig 1

Step 2

To create Bid Addendum, PE creator navigates to Procurement Preparation->Bid Addendum->Create.



Fig: Bid Addendum fig 2

Step 3

Creator clicks on the Action tab of the Bid Document whose Bid Addendum is to be done.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Opportunities

Project Title:
Procurement Category:
Public Entity:

IFRRP/PO/PG No.:
Procurement Method:
Last Date of Bid Submission:


SL No.	IFRRP/PO/PG No.	Project Title	Public Entity Name	Procurement Type	Bidder Published Date	Last Date of Bid Submission	No. of Days Left	Time Bid Submission	Action
1	NTM000000073012	Supply of High Energy Devices	Department of Information Technology	Goods (G2)	07.06.2016 00:00	16.06.2016 00:00	0 days	8.0	

Fig:

Bid Addendum fig 3

Step 4

Creator makes the required change in the SBD's and sends for review process.



Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2015-06-12 14:06:20 NPT

Home
Procurement Preparation
Procurement Execution
Committee Formation

Welcome : **Creator Poudel**
Creator

Bid Details

IFB/FP/EO/PG No. :	KTM/GO/005/2015/2072	Project Title :	Supply of High Energy Biscuits
Procurement Category :	Goods	Procurement Method :	NCB
Bidding Procedure :	Pie Qualification Not needed	Bidding Type :	Open
Publication Date :	12-06-2015 00:00	Estimated Cost (NRs) :	0.00
Submission Deadline :	18-06-2015 01:33	Bid Opening Date :	19-06-2015 01:33

General Info
BDS
ESQ
Schedule Of Requirement
SCC
Additional Document
Summary

Summary

Fields marked with (*) are mandatory

General Details

IFB/FP/EO/PG No. :	KTM/GO/005/2015/2072	Project Title :	Supply of High Energy Biscuits
Procurement Category :	Goods	Procurement Method/Procedure :	NCB
Bidding Procedure :	Pie Qualification Not Needed	Bidding Type :	Open

Contact Details

Authorized Public Entity User will be responsible for bid query response :	Admin Poudel
Address :	Jorpati
Telephone :	9841338651
Electronic Mail Address :	sanja.poudel@cpmf.com.np
Facsimile Number :	


Bid Schedule Details

Bid Document Publication Date :	12-06-2015 00:00	Pre-Bid Meeting :	
Last Date for Bid Submission :	18-06-2015 01:33	Bid Opening Date :	19-06-2015 01:33

Bid Opening Committee

Add Bid Opening Committee :	Add Opening Committee	Assigned Committee :	Bid Opening Committee
-----------------------------	------------------------------	----------------------	------------------------------

Bid Addendum


Download Bid Addendum

Status

General Info

Bid Data Sheet (BDS)

Evaluation And Qualification (ESQ)

Schedule Of Requirement

Special Condition Of Contract (SCC)

Comments :

SELECT ACTION :

SELECT PERSON :

Fig:

Bid Addendum fig 4

Step 5

Reviewer logs into the e-GP system (www.bolpatra.gov.np), finds the pending request of Bid Addendum review.



The screenshot displays the 'MY PENDING TASKS' section on the left sidebar, which includes a red-bordered box around the 'BID ADDENDUM' task with a count of 1. Below this are links for 'My Recent Tasks' and 'My Task History'. The main content area shows the 'RECENT TASKS' table and a 'BID ADDENDUM' summary table.

SL No.	Task Name	Assigned By	Assigned On	Current Status
1	BID ADDENDUM Review	Creator Poudel	12.06.2015	Review Pending

SL No.	Category Of Pending Task	No Of Pending Task
1	BID ADDENDUM Review	1

Fig: Bid Addendum fig 5

Step 6

Reviewer reviews the requested Bid Addendum review and sends it for Approval.

Government of Nepal
Public Procurement Monitoring Office (PTMO)
National Electronic Government Procurement System

Home Procurement Proposals Procurement Execution Committee Formation

Search Box Advanced Search
Server Time: 2015-06-12 14:17:01 NPT
Welcome : **Srinivas Poudel**
Kowalek

Bid Details

Bid/PTMO/BPQ No. :	KTM/00006/2015/2012	Project Title :	Supply of High Energy Bicycles
Procurement Category :	Goods	Procurement Method :	NCE
Bidding Procedure :	Pre Qualification Not Needed	Bidding Type :	Open
Publication Date :	12-06-2015 10:08	Estimated Cost (MRB) :	0.00
Submission Deadline :	15-06-2015 11:33	Bid-Opening Date :	18-06-2015 11:33

General Info BDS EQ Schedule Of Requirement SCC Additional Document **Summary**

Summary

Fields marked with (*) are mandatory

General Details

Bid/PTMO/BPQ No. :	KTM/00006/2015/2012	Project Title :	Supply of High Energy Bicycles
Procurement Category :	Goods	Procurement Method/Procedure :	NCE
Bidding Procedure :	Pre Qualification Not Needed	Bidding Type :	Open

Contact Details

Authorized Public Entry User will be responsible for delivery response :	Srinivas Poudel	Mobile Number :	
Address :	Jorpati		
Telephone :	9841338891		
Electronic Mail Address :	saraj.poudel@bolpatra.gov.np		


Bid Schedule Details

Bid Document Publication Date :	12-06-2015 10:08	Pre-Bid Meeting :	
Last Date for Bid Submission :	15-06-2015 11:33	Bid Opening Date :	18-06-2015 11:33






Bid Opening Committee

Assigned Committee : **Bid Opening Committee no 1**

Bid Addendum

 Download Bid Addendum

Status

General Info  Bid Data Sheet (BDS)  Evaluation And Qualification (EQ) 
Schedule Of Requirement  Special Condition Of Contract (SCC) 

Comments :






Select Action :     

Fig:

Bid Addendum fig 6

Step 7

Approver logs into the e-GP system (www.bolpatra.gov.np), reviews the Bid Addendum and approves it.

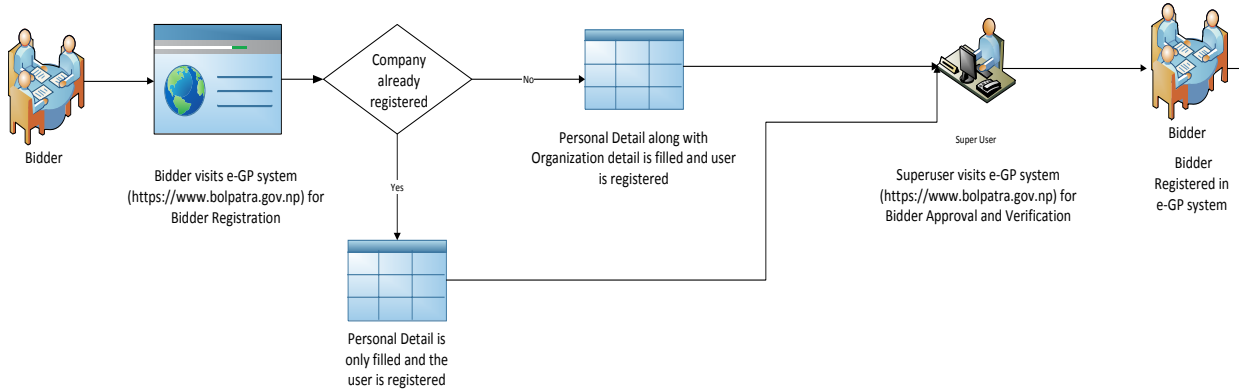
Government of Nepal		Public Procurement Monitoring Office (PPMO)		National Electronic Government Procurement System	
Home		Procurement Preparation		Procurement Execution	
Committee Formation		Reports			
Advanced Search		Server Time: 2015-06-12 14:21:31 NPT		Welcome : Admin User Logout	
Bid Details					
Bidding Information No. :		RTM/GOODS/207/2072		Project Title :	
Procurement Category :		Goods		Procurement Method :	
Bidding Procedure :		Pre Qualification Not Needed		Bidding Type :	
Publication Date :		12-06-2015 00:00		Estimated Cost (NRs) :	
Submission Deadline :		18-06-2015 01:30		Bid Opening Date :	
Supply of High Energy Goods		N/CB		Open	
General Info		BDS		Schedule Of Requirement	
SCC		Additional Document		Summary	
Summary					
Fields marked with (*) are mandatory.					
General Details					
Bidding Information No. :		RTM/GOODS/207/2072		Project Title :	
Procurement Category :		Goods		Procurement Method/Procedure :	
Bidding Procedure :		Pre Qualification Not Needed		Bidding Type :	
Supply of High Energy Goods		N/CB		Open	
Contact Details					
Authorized Person Name User With Access Responsible for bid entry response :		Admin Poual			
Address :		Jorpati			
Telephone :		984138881		Passport Number :	
Electronic Mail Address :		suryapoual@gmail.com.np			
Bid Schedule Details					
Bid Document Publication Date :		12-06-2015 00:00		Pre Bid Meeting :	
Last Date for Bid Submission :		18-06-2015 01:30		Bid Opening Date :	
				18-06-2015 01:30	
Bid Opening Committee					
Assigned Committee : Bid Opening Committee No 3					
Bid Addendum					
Download Bid Addendum					
Status					
General Info		Bid Data Sheet (BDS)		Evaluation And Qualification (E&Q)	
Schedule Of Requirement		Special Condition Of Contract (SCC)			
Comments :					
Select Action :					
Approve					
Select Person :					
John Doe					
Submit					
Reset					
Cancel					

Fig: Bid Addendum fig 7

Thereafter, the bid addendum can be viewed by the bidders from the e-GP system.

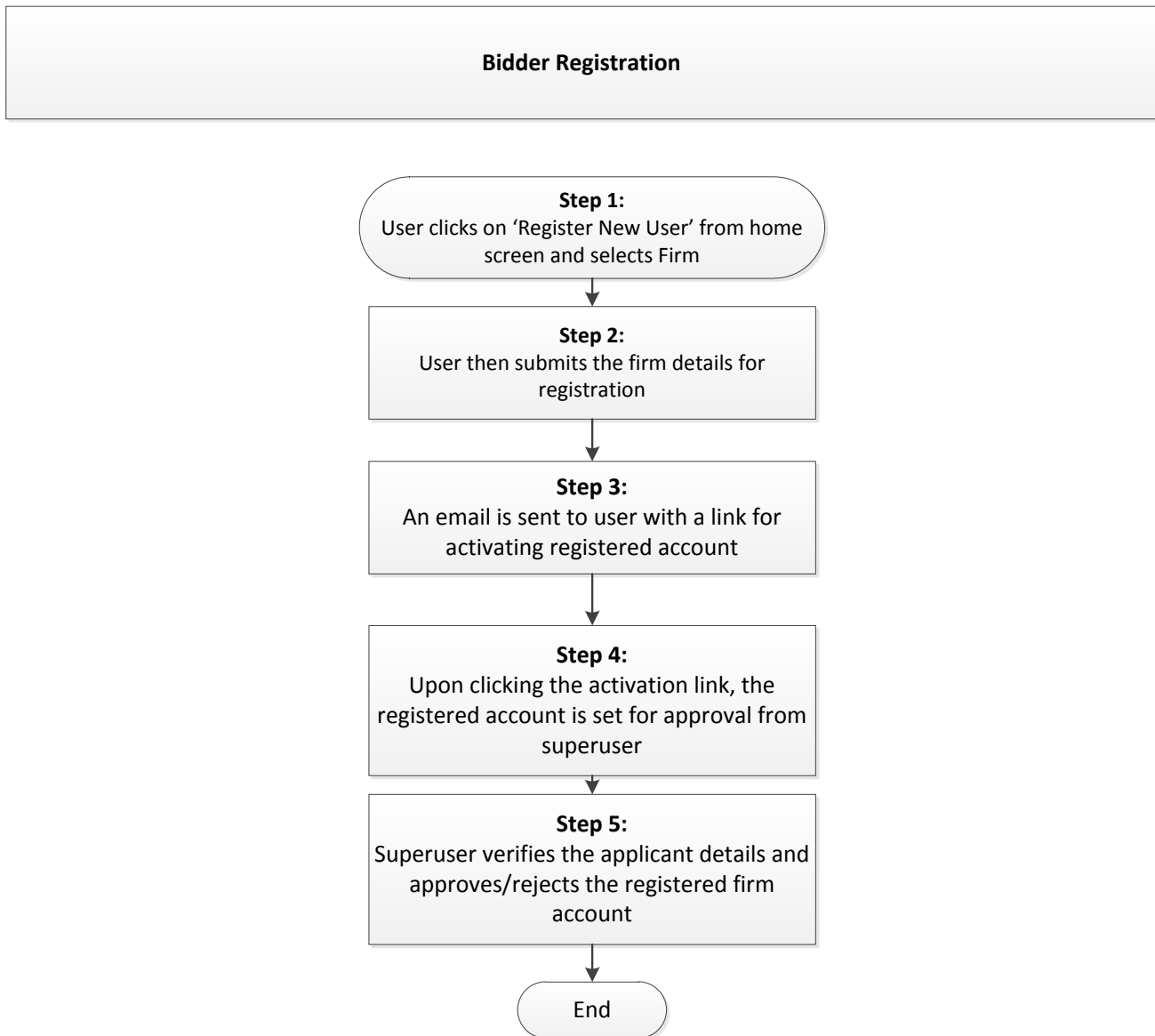
Module: Bidder Registration

Business Flow Diagram



To initiate the registration process, bidder visits the e-GP System (www.bolpatra.gov.np) and fills in the personal and organizational detail. The registration request is verified and approved by super user. Once approved the bidder account will be activated and bidder can successfully logs into the e-GP system.

Registration Steps



Step 1:

To initialize this process the user selects *Register New User* and then selects the radio button *Firm* on the Home Page of National e-GP system.



Fig: Bidder Registration Step 1

Step 2:

The user is directed to a page where three forms have to be filled regarding the registration details. The user needs to enter organization detail, personal detail and document detail including username and password which will be used for future login and all supporting documents regarding the organization needs to be uploaded.

The three forms that need to be filled are mentioned below:

1. Organization Details
2. Personal Details
3. Document Details

Step 2A: Organization Details basically includes company registration information, type of organization, VAT/PAN information, Office address and contact details.

Organizational Details Personal Details Company Details

Fields marked with (*) are mandatory.

Organization Details

Country of Registration *	Nepal
Company Registration No. *	4570600094
Registration Date *	12-06-2012
Organization Name *	ABC Nepal Pvt. Ltd.
Organization Type *	Private
Acronym	ABC
Description *	This is Consulting Office situated at Bhatbhatuli, Kathmandu, Nepal
No. of Employees *	0
Category of Interest *	Consulting Services
VAT/TAX NO. *	53506544
Website	www.abcnepal.com.np

Office Address

Country *	Nepal
Address Line 1 *	Bhatbhatuli, Kathmandu
Address Line 2 *	
Address Line 3 *	
District *	Kathmandu
Municipality *	Kathmandu
VDC *	-Select VDC-
Fax No. 1 *	014472157
Fax No. 2 *	
Contact No. 1 *	014471150
Contact No. 2 *	

Next Cancel

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Fig: Bidder Registration Step 2A: Organization Details

The fields marked with (*) are mandatory to be filled. After entering the necessary details the user will have to click on **Next** at the bottom of the page to navigate to personal detail page.

Step 2B: Personal details basically includes personal information of user trying to register with his/her name, contact detail, email address, username for future login, password and secret question answer.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home Published Data Annual Procurement Plans Bidding Info e-Contracts

Ministry of Health
Server Time: 2014-12-13 11:52:45:407

Personal Details

Fields marked with (*) are mandatory.

Salutation Title: Mr

First Name: Prakash

Middle Name:

Last Name: Devkota

Designation: Executive Director

Contact No. 1: 984998815
(Contact Number should only contain Number. Example: 984998815)

Contact No. 2:

Email 1: prakash@ppmo.gov.np
(e-mail ID should be valid. Example: prn@ppmo.gov.np)

Email 2:

Username: prakash2014
(User name should be minimum 6 characters long)

Password: *****
(Password should be minimum 8 characters long and contain atleast one number, letter and special symbol # @ \$ %)

Confirm Password: *****
(Please type the password to confirm)

Secret Question: What is your pet's name?
(Security question is used to retrieve your password in case you forget)

Secret Answer: 123
(Please answer the security question)

3047

I have read, understood and agree to the terms and conditions [read more](#)

Next Cancel

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Fig: Bidder Registration Step 2B: Personal Details

The fields marked with (*) are mandatory to be filled. After entering the necessary details the user will have to click on **Next** at the bottom of the page to navigate to document detail page.

Step 2C: Document Detail contains company registration and PAN/VAT registration certificate to be uploaded.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home Published Data Annual Procurement Plans Bidding Info Contracts

Organizational Details Personal Details **Document Details**

Fields marked with (*) are mandatory.

(Documents Upload)

(Each attachment should not be more than 5 MB in size)

Registration Certificate * Registration Certificate.pdf

Tax Registration Certificate (PAN, VAT) * Tax Registration - nfile.pdf

Public Procurement Monitoring Office (PPMO) Red Cross Marg, Thapachal, Kathmandu, Nepal
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Fig: Bidder Registration Step 2C: Document Details

User clicks the *Browse* button to upload required documents for completing the bidder registration process. All files to be uploaded should be in the pdf format and the size of the attachment should not be greater than 5 MB in size. If file is other than pdf format the system will generate the error message.

Then finally the user should click on *Register* to complete the registration process.



Fig: Bidder Registration Step 5: User Successfully Verified

Upon Clicking on highlighted link, the system Navigates to the Home Page and the approval task will be allocated to the Super User in super user pending task list. Upon approval from the Super User the user will receive the e-mail containing the message of Successful registration including Bolpatra ID.

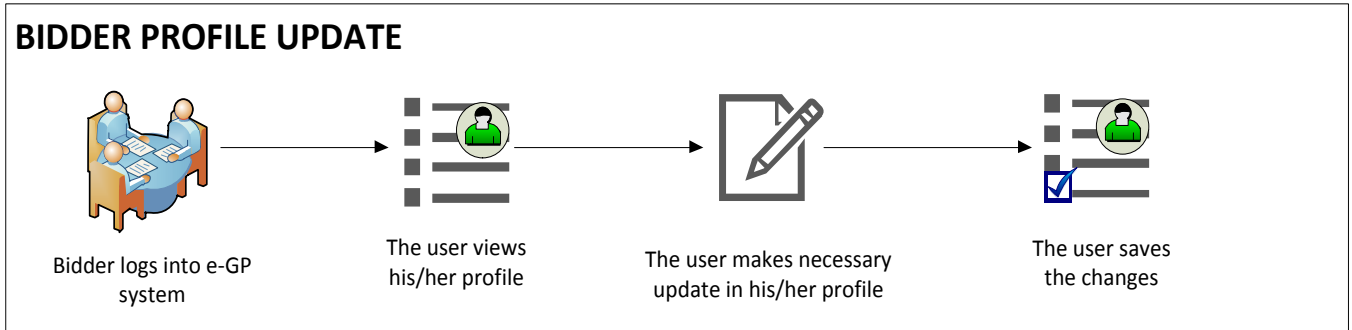


Fig: Bidder Registration: User Approved Successfully

Bidder can then successfully log in to the system with username and password.

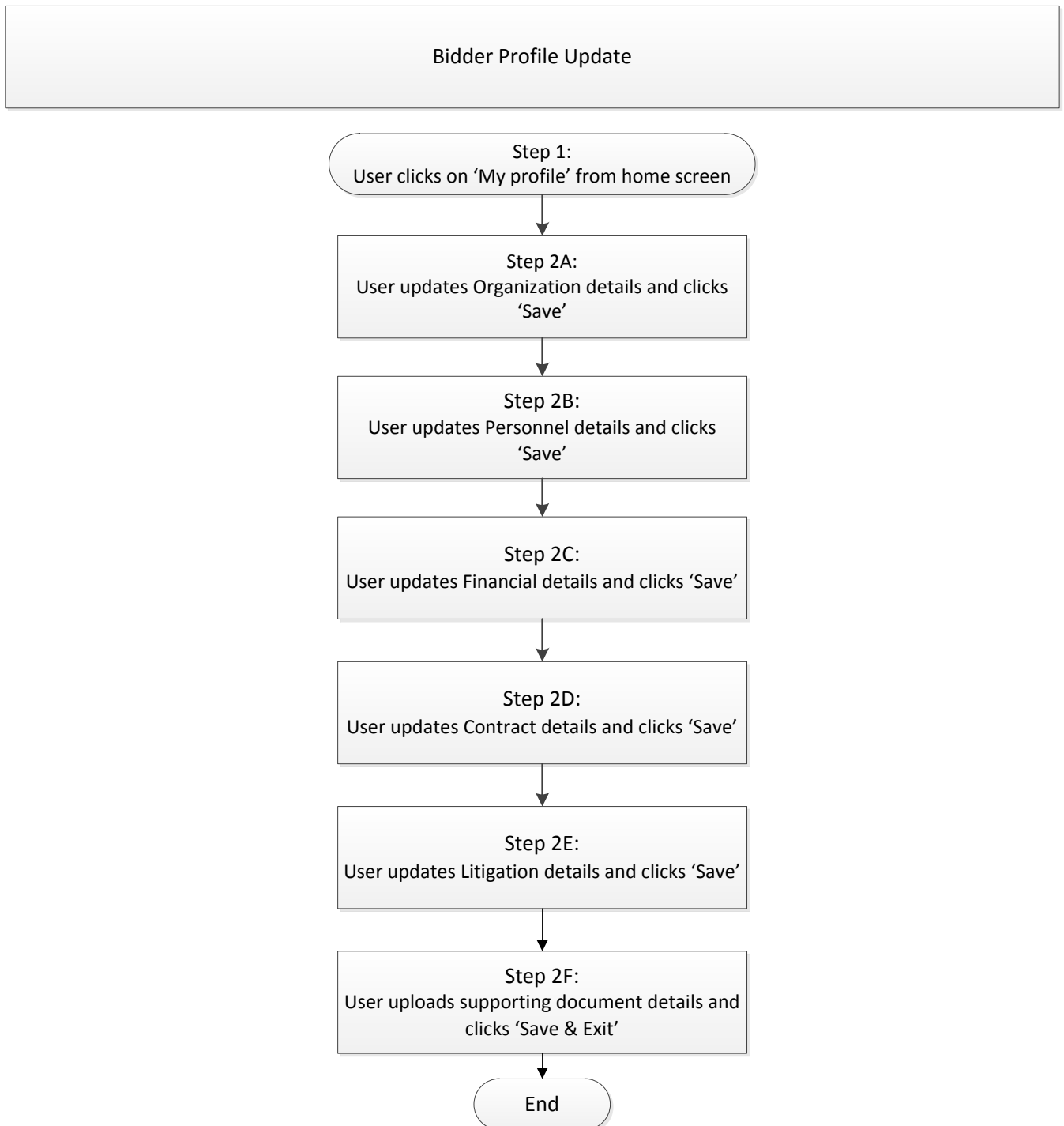
Module: Bidder Profile Management

Business Flow Diagram



Bidder logs into the e-GP system and opens his/her profile. The user will then make necessary update in details. Finally, after making the desired changes, the user saves them.

Steps



Step 1

Bidder logs into the e-GP system and selects 'My profile'.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Search Time: 2014-12-12 11:55:51 NPT

Welcome: Pooja Lams
Minister's Director

Home | Procurement Execution | Opportunities | Notification

Search Opportunities

Name Of Procurement:

Procurement Category:

Public Entity:

IFB/RF/ID/PO No.:

Procurement Method:

Last Date of Bid Submission:

S. No.	IFB/RF/ID/PO No.	Name of Procurement	Public Entity Name	Procurement Category	Procurement Method	Notice Published Date	Last Date of Bid Submission	No of Days Left	Action
1	IT01-2014-12	IT IT Equipments (SERVER AND DESKTOP COMPUTER)	Ministry of Science, Technology and Innovation	Goods	MCB	11-12-2014 12:45	11-12-2014 12:55	Expired	
2	IT01-2014-12	IT IT Equipments (SERVER AND DESKTOP COMPUTER)	Ministry of Science, Technology and Innovation	Goods	MCB	11-12-2014 12:45	11-12-2014 12:55	Expired	
3	IT01-2014-12	IT IT Equipments (SERVER AND DESKTOP COMPUTER)	Ministry of Science, Technology and Innovation	Goods	MCB	11-12-2014 12:45	11-12-2014 12:55	Expired	
4	IT01-2014-12	IT IT Equipments (SERVER AND DESKTOP COMPUTER)	Ministry of Science, Technology and Innovation	Goods	MCB	11-12-2014 12:45	11-12-2014 12:55	Expired	
5	IT01-2014-12	IT IT Equipments (SERVER AND DESKTOP COMPUTER)	Ministry of Science, Technology and Innovation	Goods	MCB	11-12-2014 12:45	11-12-2014 12:55	Expired	
6	IT01-2014-12	IT IT Equipments (SERVER AND DESKTOP COMPUTER)	Ministry of Science, Technology and Innovation	Goods	MCB	11-12-2014 12:45	11-12-2014 12:55	Expired	
7	IT01-2014-12	IT IT Equipments (SERVER AND DESKTOP COMPUTER)	Ministry of Science, Technology and Innovation	Goods	MCB	11-12-2014 12:45	11-12-2014 12:55	Expired	
8	IT01-2014-12	IT IT Equipments (SERVER AND DESKTOP COMPUTER)	Ministry of Science, Technology and Innovation	Goods	MCB	11-12-2014 12:45	11-12-2014 12:55	Expired	
9	IT01-2014-12	IT IT Equipments (SERVER AND DESKTOP COMPUTER)	Ministry of Science, Technology and Innovation	Goods	MCB	11-12-2014 12:45	11-12-2014 12:55	Expired	
10	IT01-2014-12	IT IT Equipments (SERVER AND DESKTOP COMPUTER)	Ministry of Science, Technology and Innovation	Goods	MCB	11-12-2014 12:45	11-12-2014 12:55	Expired	

My Bid

Fig. Bidder profile update: Step 1

Step 2A

The user then updates organizational details and clicks on 'Save'

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2014-12-12 11:57:40 NPT
Welcome : Penny Lane
Managing Director

Home | Procurement Circulars | Opportunities | Notification

Organization Details | Personal | Financial Details | Contract Details | Litigation | Documents

Organization Details

Organization Details ID: BCRSNE000014

Country Of Registration: Nepal

Company Registration No.: CIMP123

Registration Date: 01-09-2014

Organization Name: Window House Distributor

Organization Type: --Select Organization Type--

Address: N/A

Description: first desc

No. of Employees: 25

Category of Interest: --Select One or More Category of Interest--
Civil Work
Operating Services
Goods
Other Services

VAT/PAN NO.: VAT123

Website: www.nhl.com.np

Office Address

Country: Nepal

Address Line 1: Kathmandu

Address Line 2:

Address Line 3:

District: Kathmandu

Municipality: Kathmandu

VDC: Thamel

Phone No. 1:

Phone No. 2:

Contact No. 1: 9051525

Contact No. 2:

Save

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Fig. Bidder profile update: Step 2A

Step 2B

Thereafter, the user updates personnel details of organization if necessary.

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National Electronic Government Procurement System

Advanced Search
Screen Time: 2014-12-12 11:58:10 AMT
Welcome! Priyanka
Managing Director

Home | Procurement Overview | Opportunities | **Notification**

Organization Details | **Personnel** | Financial Details | Contract Details | Litigation | Documents

User Registration ID: BOMEPH12014
Selection Title:
First Name:
Middle Name:
Last Name:
Designation:
Highest Qualification Obtained:
Work Experience: Year: Month:
Contact No. 1:
Contact No. 2:
Email 1:
Email 2:
Username:
Password:
Confirm Password:
Secret Question:
Secret Answer:

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Fig. Bidder profile update: Step 2B

Step 2C

The user then updates the financial details and clicks 'Save'

Organization Details
Personal
Financial Details
Contract Details
Litigations
Documents

Officer Details

Sl No.	Salutation Title	First Name	Middle Name	Last Name	Designation	Contact No.	Email	Highest Qualification	Total Work Experience	Year With Firm	Action
1	Mr	Kimani		Morley	Chairman	82375532889	brian.shrestha@escpl.com.np	Intermediate		30 YEARS 0 MONTHS	

[Invite Other Officers](#)

Staff Details

Sl No.	Salutation Title	First Name	Middle Name	Last Name	Designation	Contact No.	Email	Highest Qualification	Total Work Experience	Year With Firm	Action
1	Mr	Staff		One	Staff	9823758889	brian.shrestha@escpl.com.np				


[Invite Staff](#)

Save
Save & Next

Fig. Bidder profile update: Step 2C

Step 2D

Henceforth, the user updates contract details including Bolpatra and Non-Bolpatra contracts.



Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Box []
Advanced Search
Server Time: 2014-12-12 12:00:17 NPT
Welcome: Pooja Law Managing Director

Home | Procurement Execution | Opportunities | Notification

Organization Details | Personnel | Financial Details | **Contract Details** | Litigations | Documents

Bolpatra Contracts

Sl No.	Name of the Contract	Start Date	End Date	Client Name	Details
No Result Found					

Non Bolpatra Contracts

[Add Contract](#)

Sl No.	Name of the Contract	Start Date	End Date	Client Name	Details	Delete
1	APC	02-12-2014	02-12-2014	Hendie House Distributor		

Save

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Fig. Bidder profile update: Step 2D

Step 2E

The user then enters litigations if any and clicks on 'Save'

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Execution | Opportunities | Notification

Welcome: (Pending) User
Managing Director

Organization Details | Personnel | Financial Details | Contract Details | **Litigation** | Documents

National eGP System Litigation

Year	Matter in Dispute	Value of Pending Claim in NPR
No Row is Found		

External Litigation

Year	Matter in Dispute	Value of Pending Claim in NPR	Action
2019	Matter's description here	500000.00	

Value of Pending Claim as a Percentage on Net Worth for External Litigation: 03.3333

Save

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Fig. Bidder profile update: Step 2E

Step 2F

Finally, the user uploads documents such as Registration certificate, Tax registration certificate, etc. and clicks 'Save & Exit'

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Overview | Suppliers | Verification

Advanced Search
Screen Time: 2024-12-12 0:44:43 (NPT)

WELCOME - Primary User
Managing Director

Organization Details | Personal | Financial Details | Contract Details | Litigation | **Documents**

Uploaded Documents

Document Name	Size	File Type
Basic Registration	20K	2.pdf
Income Tax Return Statement	20K	3.pdf
Income Statement of last 3 years	20K	4.pdf
Balance Sheet of last 3 years	20K	5.pdf
Tax Registration Certificate (PAN, VAT)	20K	6.pdf
Registration Certificate	20K	7.pdf

Fields marked with (*) are mandatory.

Upload Documents

(You can attachment in bulk but one document file is max)

Registration Certificate (*)	Choose File	No file chosen
Tax Registration Certificate (PAN, VAT) (*)	Choose File	No file chosen
Income Statement or Balance Sheet of last 3 years (*)	Choose File	No file chosen
Income Statement (*)	Choose File	No file chosen
Balance Sheet of last 3 years (*)	Choose File	No file chosen
Income Statement (*)	Choose File	No file chosen
Balance Sheet of last 3 years (*)	Choose File	No file chosen

Save & Exit

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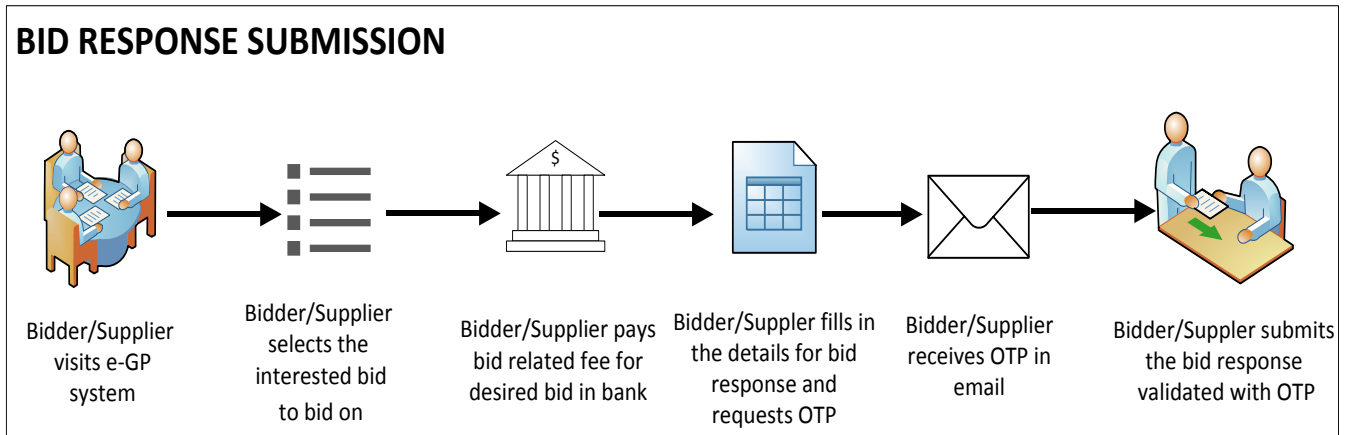
Fig. Bidder profile update: Step 2F

In this way, a bidder can update his/her user profile in e-GP system.



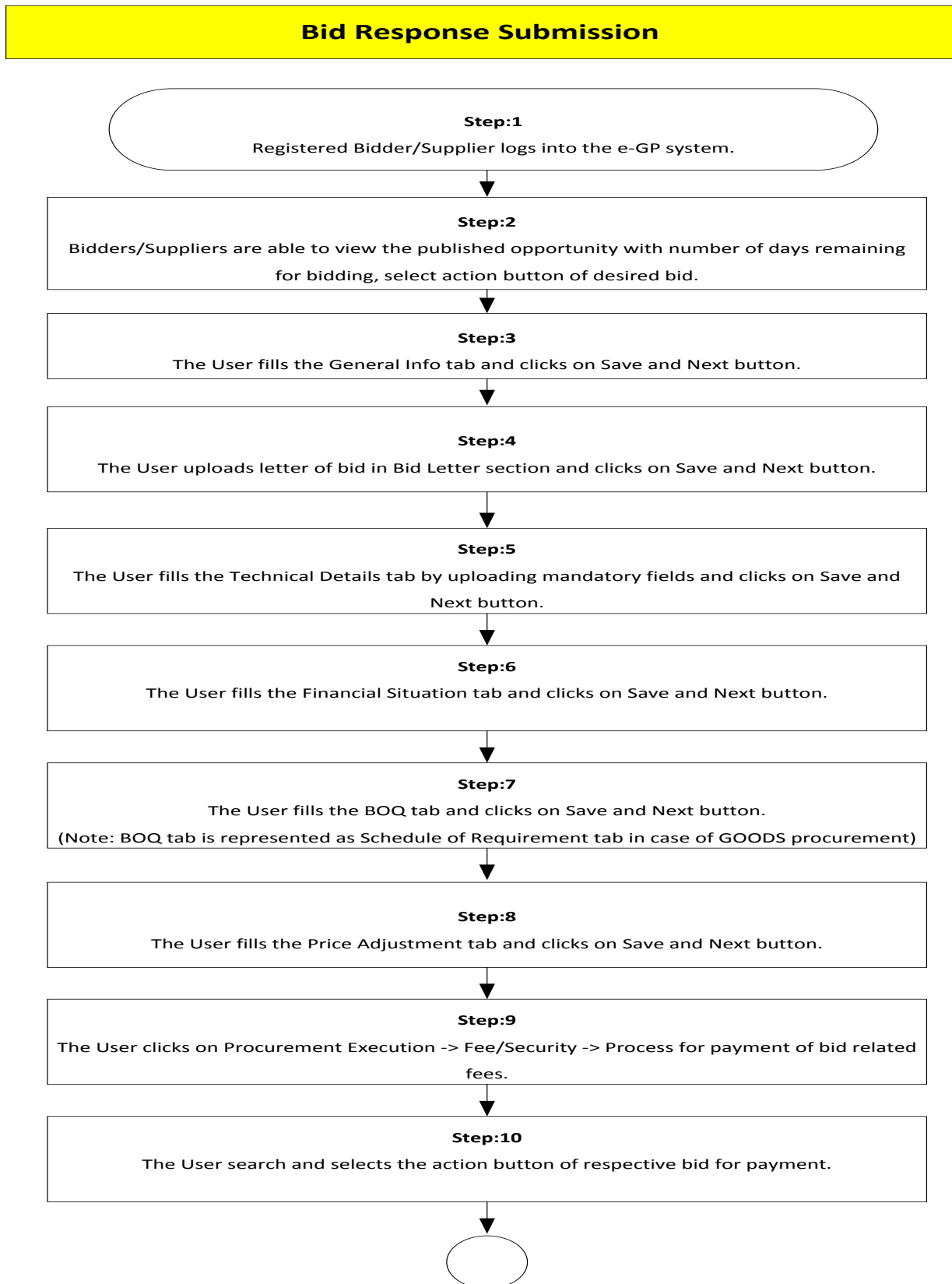
Module: Bid Response Submission

Business Flow Diagram



Registered Bidder/Supplier logs into the e-GP system (www.bolpatra.gov.np). The user selects the interested bid, pays bid related fee and submits the bid response validated with OTP.

Steps





Step 1

Registered Bidder/Supplier logs into the e-GP system.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2015-09-29 13:43:53 NPT

Welcome : **Sri Kc**
Biddor

Home Procurement Execution Opportunities Bid Query

Search Opportunities

Project Title :

Procurement Category :

Public Entity :

IFB/RFPE/CPQ No. :

Procurement Method :

Last Date of Bid Submission :

Search Opportunities Result

Sl. No.	IFB / RFP / ED / PQ No.	Project Title	Public Entity Name	Procurement Type	Status	Notice Published Date	Last Date of Bid Submission	No. of Days Left	Action
1	21th May 2015	Mobile units	PE 01	Works / NCB	Expiration Pending	12-02-2015 00:00	21-05-2015 02:11	327 days	
2	W0463NCD030	Construction of 100 temporary house using the fiber in the Laxmidevi of unapachowat	Department of Testing	Works / NCB	Bid Published	03-08-2015 00:00	01-05-2016 03:34	307 days	
3	PPM01CB02071-12081	Procurement of Time stamp servers and accessories for e-GP Data Centre	Department of Local Infrastructure Development and Applications Roads	Goods / ICB	Bid Published	22-08-2015 05:14	21-07-2015 13:06	52 days	
4	ICB071T2001	Goods / ICB	LDSA CSCPL	Goods / ICB	Bid Published	18-08-2015 00:00	21-07-2015 01:58	22 days	
5	12045078	good	Eg help desk 2	Works / NCB	Bid Published	16-08-2015 00:00	16-07-2015 12:06	11 days	
6	123-12-13	new good for office	Eg help desk 1	Goods / NCB	Bid Published	04-08-2015 00:00	05-07-2015 11:34	10 days	
7	W0463NCD0757	Text work job	Department of Information Technology	Works / NCB	Bid Published	18-08-2015 00:00	01-07-2015 12:06	2 days	
8	ICB030005/ LD54	Supply of Hardware and Software for the complete set up of office	LDSA CSCPL	Goods / ICB	Bid Published	22-08-2015 00:00	16-08-2015 12:06	1 day	
9	22 June to pricing	good	PE 02	Goods / ICB	Bid Published	22-08-2015 00:00	20-08-2015 09:07	Expired	
10	W030000050054	Procurement for the Purchase of Laptop and Computer 1 of the Ministry of Home Affairs	LDSA CSCPL	Goods / NCB	Bid Published	22-08-2015 00:00	20-08-2015 01:40	Expired	

Fig: Bid response submission fig 1

Step 2

Bidder/Supplier are able to view the published opportunity with number of days remain for bidding, selects the Action button of desired bid.

Government of Nepal

Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Search Date: 2015-06-23 12:02:27 NPT

Project Title:

Procurement Category:

Public Entity:

Project Package No.:

Procurement Method:

Last Date of Bid Submission:

Search Appointments

S. No.	PPM ID (PPM ID / FPM No.)	Project Title	Public Entity Name	Procurement Type	Status	Bidder Name	Last Date of Bid Submission	No. of Bids	Action
1	2015/06/23/01	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/01	2015-06-23 12:00	100	View
2	2015/06/23/02	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/02	2015-06-23 12:00	100	View
3	2015/06/23/03	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/03	2015-06-23 12:00	100	View
4	2015/06/23/04	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/04	2015-06-23 12:00	100	View
5	2015/06/23/05	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/05	2015-06-23 12:00	100	View
6	2015/06/23/06	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/06	2015-06-23 12:00	100	View
7	2015/06/23/07	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/07	2015-06-23 12:00	100	View
8	2015/06/23/08	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/08	2015-06-23 12:00	100	View
9	2015/06/23/09	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/09	2015-06-23 12:00	100	View
10	2015/06/23/10	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/10	2015-06-23 12:00	100	View
11	2015/06/23/11	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/11	2015-06-23 12:00	100	View
12	2015/06/23/12	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/12	2015-06-23 12:00	100	View
13	2015/06/23/13	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/13	2015-06-23 12:00	100	View
14	2015/06/23/14	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/14	2015-06-23 12:00	100	View
15	2015/06/23/15	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/15	2015-06-23 12:00	100	View
16	2015/06/23/16	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/16	2015-06-23 12:00	100	View
17	2015/06/23/17	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/17	2015-06-23 12:00	100	View
18	2015/06/23/18	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/18	2015-06-23 12:00	100	View
19	2015/06/23/19	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/19	2015-06-23 12:00	100	View
20	2015/06/23/20	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/20	2015-06-23 12:00	100	View
21	2015/06/23/21	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/21	2015-06-23 12:00	100	View
22	2015/06/23/22	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/22	2015-06-23 12:00	100	View
23	2015/06/23/23	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/23	2015-06-23 12:00	100	View
24	2015/06/23/24	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/24	2015-06-23 12:00	100	View
25	2015/06/23/25	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/25	2015-06-23 12:00	100	View
26	2015/06/23/26	Construction of 100 houses in Kathmandu	PPM ID	Goods	Not Published	100/06/23/26	2015-06-2		

Fig: Bid response submission fig 2

Step 3

The user fills in the General Info tab and clicks on Save and Next Button.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Execution | Opportunities | Bid Query

Advanced Search
Server Time: 2015-06-22 12:21:00 NPT
Welcome: Mr. K. B. Bhattarai

Bid Details

Invitation No.:	Info/Construction/Work/01	Project Title:	Construction of a bridge for village and district of 1000
Procurement Category:	Work	Procurement Method:	NCB
Bidding Procedure:	Pre Qualification Not Required	Bidding Type:	Open
Submission Deadline:	23-06-2015 18:00	Bid Closing Date:	23-06-2015 18:00

General Info | Bid Letter | Technical Details | Financial Details | Bids | Price Adjustment | Terms & Conditions | Bidding Requirements | Documents | Settings

Do you want to Bid as Joint Venture? ☐ Yes ☒ No

Do you want to authorize another person as Authorized Representative? ☐ Yes ☒ No
(Your name will appear as authorized representative if you select No)

Save And Next

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Fig: Bid Response Submission fig 3

Step 4

The user uploads the Letter of bid and clicks on Save and Next button.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Execution | Opportunities | Bid Query

Advanced Search
Server Time: 2015-06-22 12:21:00 NPT
Welcome: Mr. K. B. Bhattarai

Bid Details

Invitation No.:	Info/Construction/Work/01	Project Title:	Construction of a bridge for village and district of 1000
Procurement Category:	Work	Procurement Method:	NCB
Bidding Procedure:	Pre Qualification Not Required	Bidding Type:	Open
Submission Deadline:	23-06-2015 18:00	Bid Closing Date:	23-06-2015 18:00

General Info | **Bid Letter** | Technical Details | Financial Details | Bids | Price Adjustment | Terms & Conditions | Bidding Requirements | Documents | Settings

Letter of Bid

Upload Letter of Bid **Upload** (File format should not be more than 5MB in size)

ID No.	Document Title	Action
1	Letter of Bid	

Save And Next

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Fig: Bid response submission fig 4

Step 5

The user uploads the mandatory fields of Technical details tab and clicks on Save and Next button.

General Info
Bid Letter
Technical Details
Financial Situation
BOQ
Price Adjustment
Taxes & Securities
Works Breakdown
Documents
Summary

Technical Proposal

Please upload technical details containing 1) Site Organization 2) Method Statement 3) Material list Schedule 4) Construction Schedule and 5) Other details

Upload Technical Details

* [Attachment should not be more than 5MB in size]

Sl.No	Document Title	Action
1	Technical Detail	

Personnel

Add Personnel

Sl.No.	Employee Id	Name	Position	Academic Qualification	Total Work Experience/Similar Work Experience (in Years)	Resume	Delete
No project members added yet.							

Equipments

Please upload equipment details:

Upload Equipment Details

* [Attachment should not be more than 5MB in size]

Sl.No	Document Title	Action
1	Equipment Details	

Pending Litigation

If you want to add or delete any pending litigation , please do it from "my profile" screen

National eGP System Litigations

Year	Matter in Dispute	Value of Pending Claim in MRs
No Result Found		

External Litigation

Year	Matter in Dispute	Value of Pending Claim in MRs
No Result Found		

Value of Pending Claim as a Percentage on Net Worth for External Litigation

General Construction Experience

Add General Experience

[Please select most relevant projects from your Organization Profile to demonstrate the firm's general experience.]

Sl.No.	Name of the Contract	Client	Start Date	End Date	Employer's Name	Delete	Details
No Result Found							

Specific Construction Experience

Add Specific Experience

[Please select most relevant projects from your Organization Profile to demonstrate the firm's specific technical qualifications and geographical experience.]

Sl.No.	Name of the Contract	Client	Start Date	End Date	Employer's Name	Delete	Details
No Result Found							

Save & Next

Fig: Bid response submission fig 5

Step 6

The user fills in the Financial Situation tab and clicks on Save and Next button.

Invitation No. :	Notice/Construction/Works/1111	Project Title :	Construction of roads and bridges in rural areas
Procurement Category :	Works	Procurement Method :	NCB
Bidding Procedure :	Pre Qualification Not Needed	Bidding Type :	Open
Submission Deadline :	23-06-2015 18:00	Bid-Opening Date :	24-06-2015 10:00

General Info	Bid Letter	Technical Details	Financial Situation	BOQ	Price Adjustment	Fees & Securities	Works Requirement	Documents	Summary
--------------	------------	-------------------	---------------------	-----	------------------	-------------------	-------------------	-----------	---------

Information from Balance Sheet

Year	Total Assets	Total Liability	Net Worth	Current Assets	Current Liab
2009/10	342134345345	4524524524	337609620821	452345245	2345234523
2010/11	4234345345	435234534	3799110811	45234534	54345345

Information from Income Statement

Year	Total Revenues	Profit before Taxes	Profit after Taxes
2009/10	45342523.00	45234523.00	22345.00
2010/11	34345345405.00	4553452345.00	4545555.00

1. Average Annual Turnover Form

Year	Amount (in NRs)
2002/03	435325134523.00
2008/09	304215125345.00

2. Financial Resources

Sl No.	Source of Financing	Amount(in NRs)	Delete
1	Bank	142342343515	

+Add Item

Save & Next

Fig: Bid response submission fig 6

Step 7

The user fills in the BOQ tab and clicks on Save Item button. Please note that there is Schedule of Requirement tab instead of this BOQ tab in GOODS procurement category.

General Info	Bid Letter	Technical Details	Financial Situation	BOQ	Price Adjustment	Fees & Securities	Works Engagement	Documents	Summary
--------------	------------	-------------------	---------------------	------------	------------------	-------------------	------------------	-----------	---------

Bid Of Quantity

• The user can either fill the details regarding the BOQ/LGRS items in the table in this page or the user can select Export to Excel and download the system generated excel file containing the list of all items. The user will open the downloaded file and select Enable Editing. Thereafter, the user will fill all the necessary details in the excel file and save the file.
 • The user will have to upload the file back into the system by selecting Import and all the values filled in the excel file will get reflect in the BOQ/LGRS table in this page.

Category	Sl No.	Item Desc.	Unit	Quantity	Bidder Rate (Currency)	Amount (Currency)
Provisional Sum #0000000	1	Item 1	No.	10	NA	NA
Sub Total 1						0
Construction work #0000000 > Site preparation work #0000000	1	Item 2	No.	10	4504 NPR Four Thousand Five Hundred and Sixty Four Rupees Only	4504.00 NPR
Sub Total 2						4504
Construction work #0000000 > Works for complete or part roads, culvert and civil engineering work #0000000	1	Item 3	No.	10	4504 NPR Four Thousand Five Hundred and Sixty Four Rupees Only	4504.00 NPR
Sub Total 3						4504
Construction work #0000000 > Building installation work #0000000	1	Item 4	No.	10	4504 NPR Four Thousand Five Hundred and Sixty Four Rupees Only	4504.00 NPR
Sub Total 4						4504
Sub Total [1 + 2 + 3 + 4]						13602.00
Provisional Sum						0.00
VAT (11.0%)						1778.98
Grand Total						15471.98

Bid Of Quantity Template

Import/Export Procurement Items :

 No file chosen

Fig: Bid response submission fig 7

Step 8

The user fills the Price Adjustment tab and clicks on Save and Next button.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Execution | Opportunities | Bid Query

Advanced Search
Search Time: 2015-06-22 10:13:26 APT
Welcome : Mr. Kc
[Logout]

Bid Details

Invitation No.: R/Proc/Construction/Works/081
Project Title: Construction of infrastructure for storage and distribution of herbs
Procurement Category: Works
Procurement Method: NCB
Bidding Procedure: Pre Qualification Invited
Bidding Type: Open
Submission Deadline: 23-06-2015 18:00
Bid Opening Date: 24-06-2015 10:00

General Info | Bid Letter | Technical Details | Financial Situation | BOQ | **Price Adjustment** | Fees & Securities | Work Requirement | Documents | Settings

Price Adjustment Construction Material

S.No.	Construction Material	Unit	Base Price (Billed) (Rs./Qty)	Source/Factory
1	Type A	sq	500000.00	Indigenous

Clear Save & Next Cancel

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Fig: Bid response submission fig 8

Step 9

The user clicks on Procurement Execution -> Fee/Security -> Process and to pay bid related fees.

Government of Nepal
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National Electronic Government Procurement System

Home | Procurement Execution | Opportunities | Bid Query

Advanced Search
Search Time: 2015-06-22 10:15:07 APT
Welcome : Mr. Kc
[Logout]

Bid Details

Invitation No.: R/Proc/Construction/Works/081
Project Title: Construction of infrastructure for storage and distribution of herbs
Procurement Category: Works
Procurement Method: NCB
Bidding Procedure: Pre Qualification Invited
Bidding Type: Open
Submission Deadline: 23-06-2015 18:00
Bid Opening Date: 24-06-2015 10:00

General Info | Bid Letter | Technical Details | Financial Situation | BOQ | Price Adjustment | **Fees & Securities** | Work Requirement | Documents | Settings

Contract Awarding
Contract Management
Complaint Management
Issue Transaction
Fee/Security
Process
View

Bid Doc Fee

Bid Doc Fee Amount:	NRS. 5000.00
Bid Doc Fee Payment Status:	Pending
Bid Doc Fee Voucher:	

Fig: Bid response submission fig 9

Step 10

The user clicks on Action button of respective bid whose bid response submission is initiated.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Opportunities

Project Title:

Procurement Category:

Public Entity:

Bidding Package No.:

Procurement Method:

Last Date of Bid Submission:

Search Opportunities Result

Sl. No.	Bidding Package No.	Project Title	Public Entity Name	Procurement Type	Status	Notice Published Date	Last Date of Bid Submission	Action #
1	21st May 2015	Public works	PE 10	Works: RCB	Evaluation-Pending	10-05-2015 09:00	21-05-2015 09:00	
2	WORKS/2015/020	Construction of 06 temporary house using the floor to the 1st and 2nd of main building	Department of Testing	Works: RCB	Bid Published	09-05-2015 09:00	21-05-2015 09:00	
3	22nd May 2015	Public works	Department of Testing	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
4	WORKS/2015/021	Public works	Department of Information Technology	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
5	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
6	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
7	WORKS/2015/022	Construction of 06 temporary house using the floor to the 1st and 2nd of main building	Department of Information Technology	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
8	WORKS/2015/023	Construction of 06 temporary house using the floor to the 1st and 2nd of main building	Department of Information Technology	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
9	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
10	WORKS/2015/024	Construction of 06 temporary house using the floor to the 1st and 2nd of main building	Department of Information Technology	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
11	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
12	WORKS/2015/025	Construction of 06 temporary house using the floor to the 1st and 2nd of main building	Department of Information Technology	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
13	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
14	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
15	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
16	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
17	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
18	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
19	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
20	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
21	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
22	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
23	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
24	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
25	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
26	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
27	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
28	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
29	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
30	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
31	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
32	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
33	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
34	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
35	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	
36	22nd June 2015	Public works	PE 10	Works: RCB	Bid Published	10-05-2015 09:00	21-05-2015 09:00	

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Fig: Bid Response Submission fig 10

Step 11

The user pays bid related fees and clicks on Submit button.



Government of Nepal

Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2015-08-23 12:18:22 NPT

[Home](#)
[Procurement Execution](#)
[Opportunities](#)
[Bid Query](#)

Welcome - Mr. K. B. Bhattar

Bid Payment - Process

Instrument Type :

Bank Name :
Branch Name :

Fee Amount(NRs):

Guarantee Document :

Bank Transaction Id :

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Fig: Bid response submission fig 11

Step 12

The user navigates to dashboard by clicking on Home menu tab and clicks on the view button of respective bid from “In Progress Bids” tab.

11	W2016/GO/008LDSA	for the Ministry of Home Affairs	LDSA/LSOPL	Goods/FCB	Not Patched	22-06-2015 00:00	29-06-2015 01:45	5 days	
18	22 and no pricing	and	PE/02	Goods/FCB	Not Patched	22-06-2015 00:00	29-06-2015 05:07	5 days	

My Bid

In Progress Bids	Submitted Bids	Withdrawn Bids	Joint Venture Bids
-------------------------	----------------	----------------	--------------------

Project Title	FBIR/PE/GO/No	Procurement Type	Created On	Last Date of Bid Submission	View
Construction of Warehouse for storage and distribution of goods	Notice/Construction/Notice/001	Works/NCB	23-06-2015 12:00	23-06-2015 18:00	
Procurement for the Purchase of Laptop and Computer for the Ministry of Home Affairs	W2016/GO/008LDSA	Goods/FCB	23-06-2015 11:00	29-06-2015 01:49	
Construction of 300 temporary houses using the Bait in the L&F VDC of Sikkapubhok	W2016/GO/008LDSA	Works/NCB	23-06-2015 17:20	01-05-2016 08:34	
Supply of LG Spro 2 phones	LGSPR/02	Goods/FCB	09-06-2015 10:40	10-06-2015 09:23	
Procurement for the Purchase of Laptop and Computer for the Ministry of Home Affairs	LDSA/GO/008WCB072	Goods/FCB	27-05-2015 09:24	29-05-2015 02:00	
New Procurement for item	Notice-001/ABC	Goods/FCB	07-04-2015 09:00	21-05-2015 00:10	
detected works 04/04/2015	Notice 43	Works/NCB	07-04-2015 08:46	21-05-2015 00:10	
Procurement of Computer and Laptop along with some Networking Equipments	work/sic/s/010	Goods/FCB	04-04-2015 10:55	21-05-2015 00:10	
Procurement of Goods for the LDSA	NT 00007654433078	Goods/FCB	23-03-2015 11:30	21-05-2015 00:10	
Supply of Furniture for infrastructure development project	W2016/GO/008LDSA	Goods/FCB	17-03-2015 17:20	21-05-2015 00:10	

Fig: Bid response submission fig 12

Step 13

The user finds the pending fee amount paid and clicks on Save and next button.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Serial Time: 2015-08-26 15:58:00 NPT

Welcome : SDC Kc Bidder

Home Procurement Execution Opportunities Bid Query

Bid Details

Invitation No. :	Native/Construction/Works/001	Project Title :	Construction of Warehouse for storage and distribution of solids
Procurement Category :	Works	Procurement Method :	NCB
Bidding Procedure :	Pre Qualification Not Needed	Bidding Type :	Open
Submission Deadline :	25-08-2015 11:59	Bid-Opening Date :	25-08-2015 14:30

General Info Bid Letter Technical Details Financial Situation BOQ Price Adjustment **Fees & Securities** Works Requirement Documents Summary

Bid Doc Fee

Bid Doc Fee Amount:	NRs. 5000.00
Bid Doc Fee Payment Status:	Paid
Bid Doc Fee Voucher:	Voucher

Bid Security

Bid Security Amount:	NRs. 500.00
Bid Security Payment Status:	Paid
Bid Security Voucher:	Voucher

Save & Next

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Fig: Bid response submission fig 13

Step 14

The user fills in the Works Requirement tab by uploading mandatory fields and clicks on Save and Next button. Please note that this tab lacks in case of GOODS procurement category.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Here

Advanced Search
Server Time: 2015-05-26 16:00:12 NPT

Home Procurement Execution Opportunities Bid Query

Welcome: Mr. Kc Bidder

Bid Details

Invitation No.:	Notice/Construction/2015/0081	Project Title:	Construction of Warehouse for storage and distribution of wheat
Procurement Category:	Works	Procurement Method:	NCB
Bidding Procedure:	Pre Qualification Not Needed	Bidding Type:	Open
Submission Deadline:	28-05-2015 11:00	Bid Opening Date:	29-05-2015 14:00

General Info Bid Letter Technical Details Financial Situation BOQ Price Adjustment Fees & Securities **Works Requirement** Documents Summary

Please Upload Work Breakdown Structure (WBS): [Upload WBS Details](#) * (Attachment should not be more than 5MB in size)

SLNo	Document Title	Action
1	WBS Document	

Please Upload Drawings: [Upload Drawings](#) * (Attachment should not be more than 5MB in size)

SLNo	Document Title	Action
1	Drawing	

Please Upload Supplementary Information: [Upload Supplementary Info](#) * (Attachment should not be more than 5MB in size)

SLNo	Document Title	Action
1	Supplement Info	

[Save & Next](#)

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Fig: Bid response submission fig 14

Step 15

The user fills in Additional Document by uploading additional documents and clicks on Save and Next button.

Government of Nepal
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National Electronic Government Procurement System

Home | Procurement Execution | Opportunities | Bid Query

Welcome : **Sh. K. Bidder**

Advanced Search
Server Time: 2015-06-26 14:01:22 NP

Bid Details

Invitation No.:	Notice/Construction/Works/001	Project Title:	Construction of Warehouse for storage and distribution
Procurement Category:	Works	Procurement Method:	NCB
Bidding Procedure:	Pre Qualification Not Needed	Bidding Type:	Open
Submission Deadline:	29-06-2015 11:00	Bid Opening Date:	29-06-2015 14:00

General Info | Bid Letter | Technical Details | Financial Situation | BOQ | Price Adjustment | Fees & Securities | Works Requirement | **Documents** | Summary

Please upload document(s) specific to this bid. **Additional Document** * [Attachment should not be more than 5MB in size]

Sl.No	Document Title	Action
1	Additional documents	

Do you want to share additional information useful for bid? ☐ Yes ☒ No

Save And Next

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Fig: Bid response submission fig 15

Step 16

The user clicks on Generate OTP tab to receive one time password in his/her mailing id.

Government of Nepal
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National Electronic Government Procurement System

Home Procurement Evaluation Opportunities Bid Query

Advanced Search
Server Time: 2015-06-26 16:02:05 BPT
Welcome: S.K. Kc

Bid Details

Bid No.:	PublicProcurement/2015/001	Project Title:	Construction of Warehouse for storage and distribution of wheat
Procurement Category:	Goods	Procurement Method:	ECB
Bidding Price Base:	Price Qualification Not Needed	Bidding Type:	Open
Bid Submission Deadline:	25-06-2015 11:00	Bid Opening Date:	25-06-2015 14:00

General Info Bid Letter Technical Details Financial Statement Bidding Price Adjustment Fees & Securities Work Requirement Documents **Generate OTP**

Bid Information Section

PPPMO No.:	PublicProcurement/2015/001	Project Title:	Construction of Warehouse for storage and distribution of wheat
Bidding Organization:	PPC-Pow	Last Date Of Bid Submission:	25-06-2015 11:00

Bid Information Section

Download Bid Responses

- General Info
- Financial Details
- Fees & Securities
- Bid Letter
- Bid Or Country Bidding
- Work Requirement
- Technical Details
- Price Adjustment
- Documents

Generate OTP

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Fig: Bid response submission fig 16

Step 17


A system generated mail regarding OTP is received by the user.



Fig: Bid Response Submission fig 17

Step 18

The user fills the OTP received in mail and clicks on the Validate button.



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Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

[Home](#) | [Procurement Execution](#) | [Opportunities](#) | [Bid Query](#)

[Advanced Search](#)
Server Time: 2015-06-26 10:08:16 NPT
Welcome : [S.K. Baidar](#)

Bid Details


Invitation No. :	Notice/Construction/Works/001	Project Title :	Construction of Warehouse for storage and distribution of relief.
Procurement Category :	Works	Procurement Method :	ICB
Bidding Procedure :	Pre Qualification Not Needed	Bidding Type :	Open
Submission Deadline :	28-08-2015 11:30	Bid Opening Date :	28-08-2015 14:00

General Info | Bid Letter | Technical Details | Financial Situation | BOQ | Price Adjustment | Fees & Securities | Works Requirement | Documents | **Summary**

Bid Information Section

IFB/RF/E/001/001 No. :	Notice/Construction/Works/001	Notice Title :	Construction of Warehouse for storage and distribution of relief.
Bidding Organization :	SAC Firm	Last Date of Bid Submission :	28-08-2015 11:30

Bid Information Section


Download Bid Response

✔ General Info
✔ Financial Details
✔ Fees & Securities

✔ Bid Letter
✔ Bill of Quality (BOQ)
✔ Works Requirement

✔ Technical Details
✔ Price Adjustment
✔ Documents

✔

GTP Sent Successfully

Please Enter OTP

Not received OTP?

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Fig: Bid response submission fig 18

Step 19

The user clicks on Submit Bid button to submit the bid.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2015-06-26 16:08:45 NPT

Welcome : Mr. K. B. Bhattarai

Bid Details

Invitation No. :	Notice/Construction/Works/001	Project Title :	Construction of Warehouse for storage and distribution of wheat
Procurement Category :	Works	Procurement Method :	NCB
Bidding Procedure :	Pre Qualification Not Needed	Bidding Type :	Open
Submission Deadline :	29-06-2015 11:00	Bid-Opening Date :	29-06-2015 14:00

Bid Information Section

IFB/RFPE/DPQ No. :	Notice/Construction/Works/001	Notice Title :	Construction of Warehouse for storage and distribution of wheat
Bidding Organisation :	SKC Firm	Last Date Of Bid Submission :	29-06-2015 11:00

Bid Information Section

Download Bid Response

☒ General Info
☒ Financial Details
☒ Fees & Securities

☒ Bid Letter
☒ Bill Of Quantity (BOQ)
☒ Works Requirement

☒ Technical Details
☒ Price Adjustment
☒ Documents

Submit Bid

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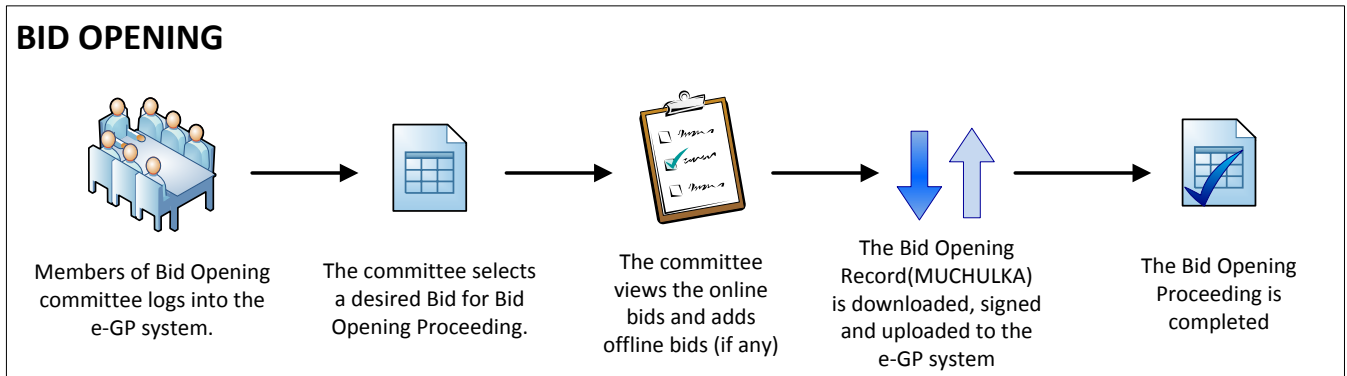
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Fig: Bid response submission fig 19

In this way, following these steps bid submission is done successfully.

Module: Bid Opening

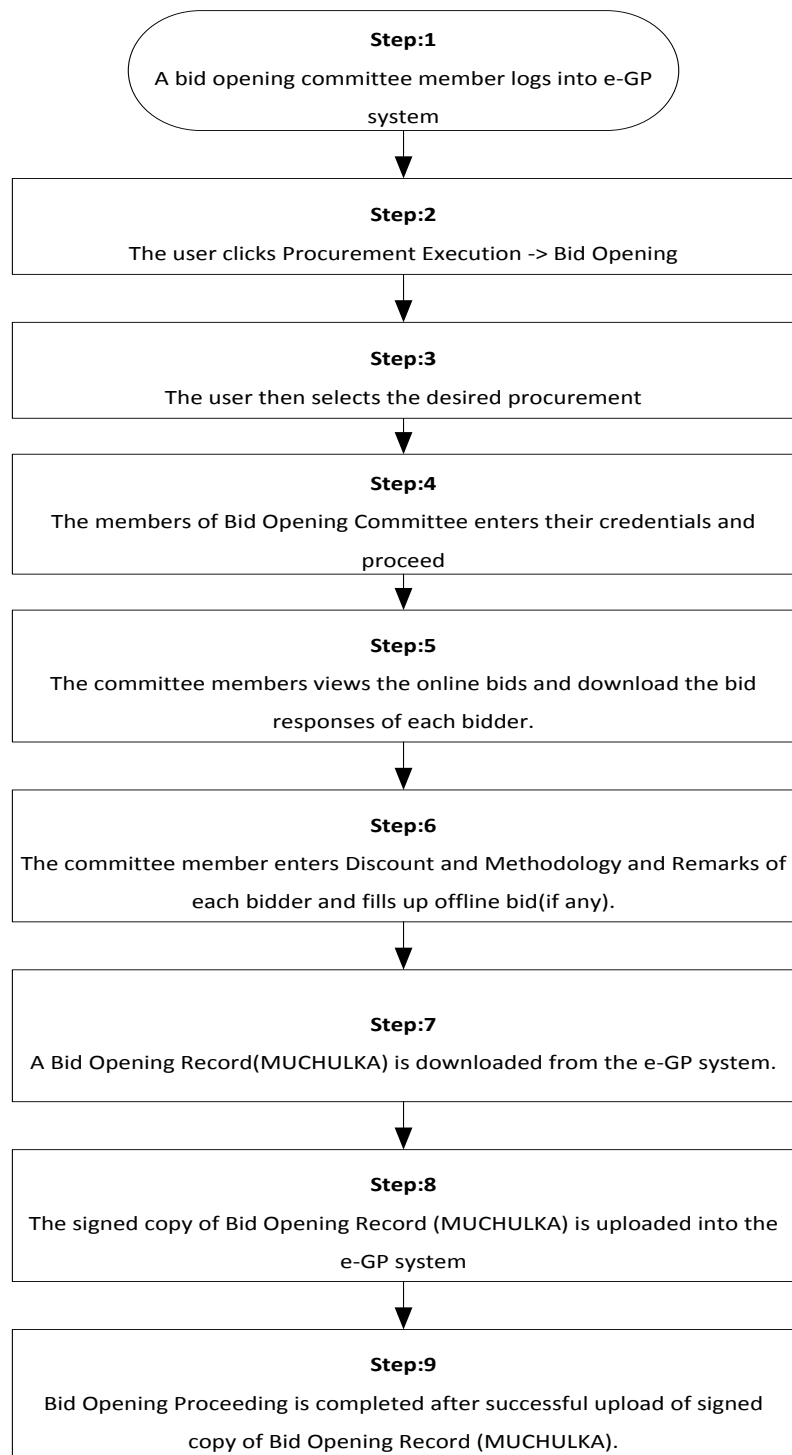
Business Flow Diagram



The Bid Opening Committee selects assigned procurement from the e-GP system. The committee views the submitted online bids and adds any submitted offline bids. Thereafter, a Bid Opening Record (MUCHULKA) is downloaded, signed and uploaded into the e-GP system. The committee completes the Bid Opening Proceeding.

Steps

Bid Opening



Step 1

A member of Bid Opening Committee logs into the e-GP system.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Site

Advanced Search
Server Time: 2015-07-22 15:38:30 NPT

Welcome: Creator New
Create

Home | Procurement Preparation | Procurement Execution | Committee Formation

MY PENDING TASKS
No Pending Tasks !!

RECENT TASKS
No Tasks Found

USEFUL LINKS
Public Procurement Monitoring Office
National Portal of Nepal
Office of Prime Minister

DOWNLOADS
Public Procurement Act
Public Procurement Regulation
Electronic Transaction Act

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Fig. Bid Opening: Step 1

Step 2

The user selects Procurement Execution -> Bid Opening as follows:

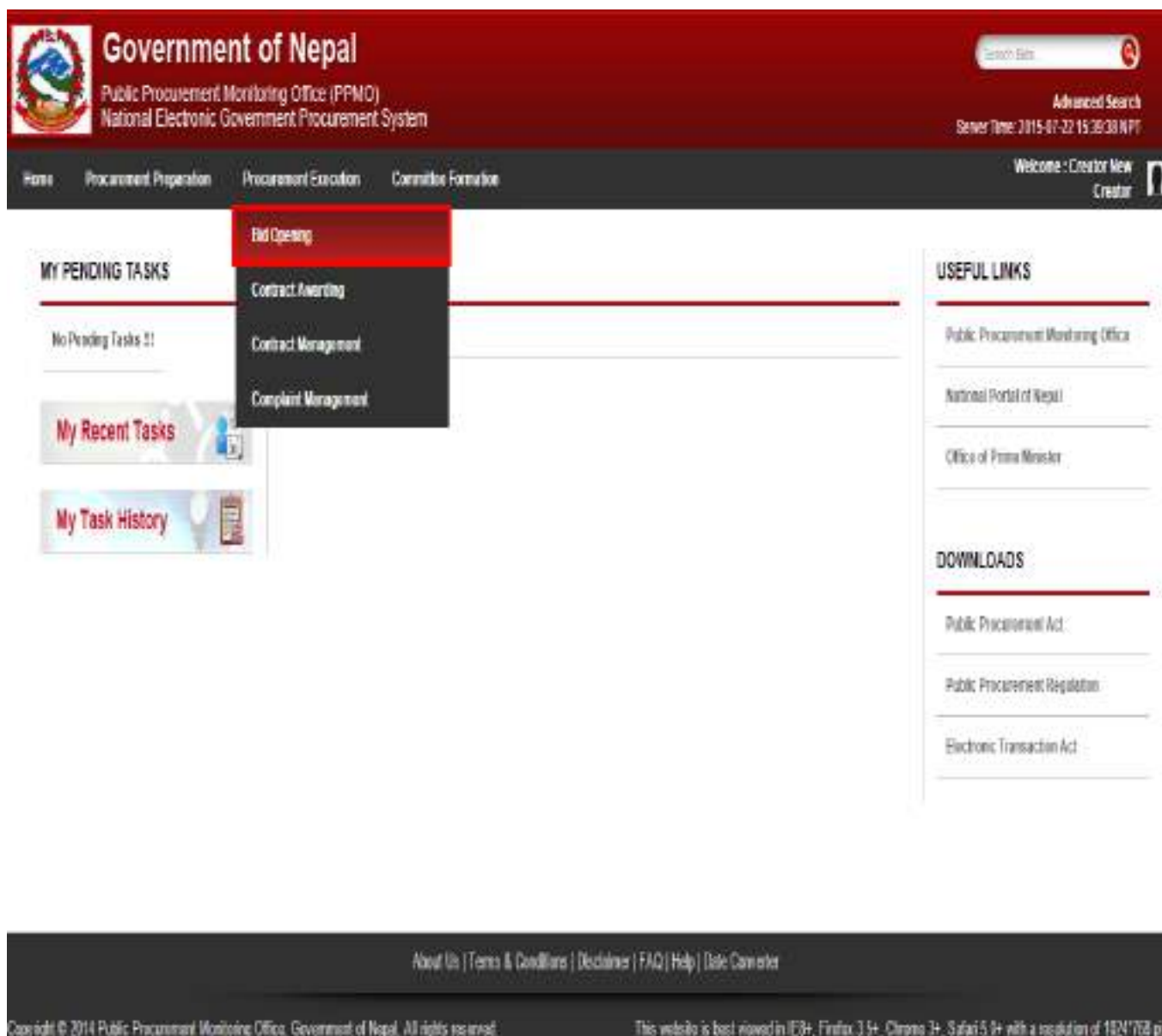


Fig. Bid Opening: Step 2

Step 3

User then searches and selects a desired procurement:

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Bar: Search
Advanced Search
Server Time: 2015-07-22 15:40:16 NPT

Welcome : Creator New Creator

Home Procurement Preparation Procurement Execution Committee Formation

Search Opportunities

Project Title:
 Procurement Category:
 Public Entity:
 IFB/RFP/EOPQ No.:
 Procurement Method:
 Last Date of BOM Submission:

[Reset](#) [Search](#)

Bid Opening Search Result

Sl. No.	IFB / RFP / EOP / PQ No.	Project Title	Public Entity Name	Procurement Type	Notice Published Date	Last Date of Bid Submission	Action
1	DDO/HT/02740-4/2014-01	Roadway excavation and structural works on Kamda Publicly Karasana/Sekarna Sodal in Sindhuli District	New	Notes: MCB	22-07-2015 12:05	22-07-2015 15:15	View

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Fig. Bid Opening: Step 3

Step 4


Thereafter, the members of the Bid Opening committee enter their credentials:

The screenshot displays the login interface for the Government of Nepal's National Electronic Government Procurement System. The header features the Government of Nepal logo, the Public Procurement Monitoring Office (PPMO) name, and a search bar. The main content area contains two login sections for Bid Opening Committee members. The first section, 'Bid Opening Committee Member 1 - Sign In', has a username field with 'nevpcreator1' and a password field with '*****'. The second section, 'Bid Opening Committee Member 2 - Sign In', has a username field with 'nevpaggregator1' and a password field with '*****'. Below these sections are 'Cancel' and 'Sign In' buttons, with the 'Sign In' button highlighted by a red box. The footer includes links for 'About Us', 'Terms & Conditions', 'Disclaimer', 'FAQ', 'Help', and 'Data Converter', along with copyright information for PPMO and a browser compatibility note.

Fig. Bid Opening: Step 4

Step 5

The members sees the online bids, download the submitted and modified bid responses of each bidder.



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Search Bid
 Advanced Search
 Server Time: 2015-07-22 15:56:39 NPT
 Welcome : [Create New](#) [Logout](#)



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[Procurement Execution](#)
[Complaints Formation](#)

Bid Details

IFB/RFPE/IFB No : DQNH-T/037148-4/01/174-85
 Procurement Category : Works
 Bidding Procedure : Pre Qualification Not Needed
 Publication Date : 22-07-2015 12:05
 Submission Deadline : 22-07-2015 15:15

Project Title : Roadway excavation and structural works on Fanno,
 Procurement Method : NCB
 Bidding Type : Open
 Estimated Cost (MRB) : 8871842.80
 Bid-Opening Date : 22-07-2015 15:30

Online Bidders List

Sl No.	Bidder's Organization And Address	Bid Price	Discount and Methodology	Bid Security	Bid Security valid up to	Bank Name And Address	Remarks	Download
1	BKC Firm Address : Bhaktapur	67877517.8		240000.00	31-07-2016	Civil Bank Ltd, Civil Bank Ltd, Harpokali, Kathmandu, Achham Machhapur Chakra Bole		
2	BKC Firm Address : Boudha Area, Sector-5 A, Kathmandu	281853015		240000.00	25-07-2016	Civil Bank Ltd, Civil Bank Ltd, Harpokali, Kathmandu, Achham Machhapur Chakra Bole		

[Fill up offline bid details in the system if any bid is submitted in hardcopy]

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[Generate Bid Opening Record \(MCHN/UA\)](#)

[Upload Signed Bid Opening Record \(MCHN/UA\)](#)

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Fig. Bid Opening: Step 5

Step 6

The committee member enters Discount and Methodology and Remarks of each bidder and fills up offline bid (if any).



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Search Bid
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Welcome : [Create New](#) [Create](#)

Bid Details

IFB/PPME/PO No. :
 Procurement Category :
 Bidding Procedure :
 Publication Date :
 Submission Deadline :

DPKXHTGJ7146-4/IT3734-06
 Works
 Pre Qualification Not Needed
 22-07-2015 12:00
 22-07-2015 15:15

Project Title :
 Procurement Method :
 Bidding Type :
 Estimated Cost (NRS) :
 Bid-Opening Date :

Roadway excavation and bridge works in Kathm...
 NCB
 Open
 8575642.00
 22-07-2015 15:30

Online Bidders List

Sl No.	Bidder's Organization And Address	Bid Price	Discount and Methodology	Bid Security	Bid Security valid up to	Bank Name And Address	Remarks	Download
1	SHC Firm Address : Bhaktapur	1787107.9	5	240000.00	24-07-2016	Cit Bank Ltd, Cit Bank Ltd, Kantabadi, Kathmandu Aachan Road Nagar Chakraborty	NA	
2	Shree National Dealer Address : Shree/Vivek Area, Section 5, 44, 22010	3810530.75	39	240000.00	26-07-2016	Cit Bank Ltd, Cit Bank Ltd, Kantabadi, Kathmandu Aachan Road Nagar Chakraborty	NA	

[Fill-up offline bid details in the system if any bid is submitted in hardcopy]

Generate Bid Opening Record (PDF FILE)

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Fig. Bid Opening: Step 6

Step 7

A Bid Opening Record (MUCHULKA) is downloaded by the committee members, which contains withdrawn bids, modified bids, online bids and offline bids. It is then printed and signed by all the committee members and bidders present in Bid Opening.



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Search Bid...
 Advanced Search
 Server Time: 2015-07-22 15:55:18 BDT

Home
Procurement Preparation
Procurement Execution
Committee Formation

Welcome - Create New
 Creator

Bid Details

BPP/PEOP/PO No.:	DPO/HT/037148-467304-BE	Project Title:	Roadway excavation and drainage works in Kailash...
Procurement Category:	Works	Procurement Method:	NCD
Bidding Procedure:	Pre Qualification Not Needed	Bidding Type:	Open
Publication Date:	22-07-2015 12:05	Estimated Cost (MRB):	8815542.00
Submission Deadline:	22-07-2015 15:15	Bid Opening Date:	22-07-2015 15:30

Online Bidders List

Sr No.	Bidder's Organization And Address	Bid Price	Discount and Methodology	Bid Security	Bid Security valid up to	Bank Name And Address	Remarks	Download
1	SFC Pvt. Ltd. Address: Bhatbhateni	170755079	5	240000.00	24-07-2016	Citibank Ltd. Citibank Ltd. Kamaladi Kathmandu Aachen Neheringstrasse Chokhi Bhatbhateni	na	
2	East National Bidder Address: Chauri New Area, Sector-5 A Kathmandu	281653075	10	240000.00	26-07-2016	Citibank Ltd. Citibank Ltd. Kamaladi Kathmandu Aachen Neheringstrasse Chokhi Bhatbhateni	na	

[Fill-up offline bid details in the system if any bid is submitted in hardcopy]

Offline Bid

Sr No.	Bidder's Organization And Address	Bid Price	Discount and Methodology	Bid Security	Bid Security valid up to	Bank Name And Address	Remarks	Delete
1	Antarctica International Address: Thapa Subbaraj Bidder P.O. Box: 1100, New Bhatbhateni	2403524574	10	240000.00	26-07-2016	Citibank Ltd. Citibank Ltd. Kamaladi Kathmandu Aachen Neheringstrasse Chokhi Bhatbhateni	na	

-Add Offline Bid

Remove Offline Bids

Generate Bid Opening Record (MUCHULKA)

Upload Signed Bid Opening Record (MUCHULKA)

Complete Bid Opening Proceeding


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Fig. Bid Opening: Step 7

Step 8

A signed copy of Bid Opening Record (MUCHULKA) is uploaded into the system.



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[Procurement Execution](#)
[Complaints Resolution](#)

Bid Details

ITG/EP/SC/PPG No.:	ICR0047/027140-4473/74-00	Project Title:	Ramfury excavation and structural works on Kama...
Procurement Category:	Works	Procurement Method:	NCB
Bidding Procedure:	Pre Qualification Not Needed	Bidding Type:	Open
Publication Date:	22-07-2015 12:00	Estimated Cost (MRP):	8875842.00
Submission Deadline:	22-07-2015 15:15	Bid Opening Date:	22-07-2015 15:30

Online Bidders List

Sr No.	Bidder's Organization And Address	Bid Price	Discount and Methodology	Bid Security	Bid Security valid up to	Bidder Name And Address	Remarks	Download
1	Shree Firm Address: Bhaktapur	1177707.8	3	240000.00	21-07-2016	Shree Firm Ltd. Civil Bank Ltd. Kanchan Patanmali Aachen Panchagar Chhatra Kath	NA	
2	Shree Maheshwari Bidder Address: Shree Maheshwari, Sector 1, Chhatra	38115375	30	240000.00	26-07-2016	Shree Maheshwari Ltd. Civil Bank Ltd. Kanchan Patanmali Aachen Panchagar Chhatra Kath	NA	

[?]-Map offline bid details in the system if any bid is submitted in hardcopy

Offline Bid

Sr No.	Bidder's Organization And Address	Bid Price	Discount and Methodology	Bid Security	Bid Security valid up to	Bidder Name And Address	Remarks	Delete
1	ANGARICA Bhandari Address: Thakur Skyline, Far Eastern Place [?], [?] Khatu/Tepelbain	34435345.34	33	240000.00	28-07-2016	Civil Bank Ltd. Civil Bank Ltd. Kanchan Patanmali Aachen Panchagar Chhatra Kath	NA	

+Add Offline Bid

[Remove Offline Bids](#)

[Generate Bid Opening Record \(MUCHULKA\)](#)

[Upload Signed Bid Opening Record \(MUCHULKA\)](#)

Sr No.	Document Title	Action
1	Muchulka (3)	

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Fig. Bid Opening: Step 8

Step 9

After the signed Bid Opening Record (MUCHULKA) is uploaded into the system, the Bid Opening Proceeding is completed.

Online Bidders List

Sl No.	Bidder's Organization And Address	Bid Price	Discount and Methodology	Bid Security	Bid Security valid up to	Bank Name And Address	Remarks	Download
1	BAC Firm Address : Bhaktapur	17377337.9	15	2400000.00	31-07-2018	Civil Bank Ltd Civil Bank Ltd, Karamchuli, Kathmandu, Achham, Bhaktapur, Chitwan, Dhanu	NA	
2	BAC National Bidder Address : Bhaktapur Area, Sector-5, A-10	201803075	18	2400000.00	30-07-2018	Civil Bank Ltd Civil Bank Ltd, Karamchuli, Kathmandu, Achham, Bhaktapur, Chitwan, Dhanu	NA	

[Print up offline bid details in the up sheet if any bid is submitted in hardcopy]

Offline Bid:

Sl No.	Bidder's Organization And Address	Bid Price	Discount and Methodology	Bid Security	Bid Security valid up to	Bank Name And Address	Remarks	Delete
1	Antarctica International Address : Thane (Nepal) Pvt. Ltd. Place : 11/1, 11/2, 11/3, 11/4, 11/5, 11/6, 11/7, 11/8, 11/9, 11/10, 11/11, 11/12, 11/13, 11/14, 11/15, 11/16, 11/17, 11/18, 11/19, 11/20, 11/21, 11/22, 11/23, 11/24, 11/25, 11/26, 11/27, 11/28, 11/29, 11/30, 11/31, 11/32, 11/33, 11/34, 11/35, 11/36, 11/37, 11/38, 11/39, 11/40, 11/41, 11/42, 11/43, 11/44, 11/45, 11/46, 11/47, 11/48, 11/49, 11/50, 11/51, 11/52, 11/53, 11/54, 11/55, 11/56, 11/57, 11/58, 11/59, 11/60, 11/61, 11/62, 11/63, 11/64, 11/65, 11/66, 11/67, 11/68, 11/69, 11/70, 11/71, 11/72, 11/73, 11/74, 11/75, 11/76, 11/77, 11/78, 11/79, 11/80, 11/81, 11/82, 11/83, 11/84, 11/85, 11/86, 11/87, 11/88, 11/89, 11/90, 11/91, 11/92, 11/93, 11/94, 11/95, 11/96, 11/97, 11/98, 11/99, 11/100, 11/101, 11/102, 11/103, 11/104, 11/105, 11/106, 11/107, 11/108, 11/109, 11/110, 11/111, 11/112, 11/113, 11/114, 11/115, 11/116, 11/117, 11/118, 11/119, 11/120, 11/121, 11/122, 11/123, 11/124, 11/125, 11/126, 11/127, 11/128, 11/129, 11/130, 11/131, 11/132, 11/133, 11/134, 11/135, 11/136, 11/137, 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Bhaktapur, Chitwan, Dhanu	NA	

Remove Offline Bids

Generate Bid Opening Record (MUCHULKA)

Upload Signed Bid Opening Record (MUCHULKA)

Sl No.	Document Title	Action
1	Muchulka (1)	

Complete Bid Opening Proceeding

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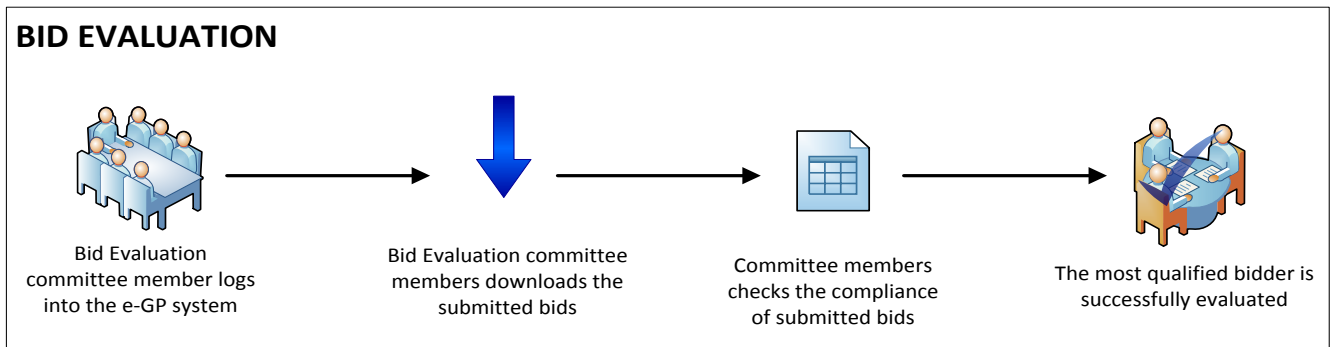
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Fig. Bid Opening: Step 9

The submitted bid opening detail appears on PE Chief's dashboard under "My Pending Tasks" as "Bid Opening". PE Chief then views the bid opening details and assigns PE users to fill the offline bid data. The assigned PE User fills the offline bid data and after completion sends back the bid detail to the PE Chief. Then PE Chief then views the bid detail and assigns Bid Evaluation Committee and sends for evaluation.

Module: Bid Evaluation

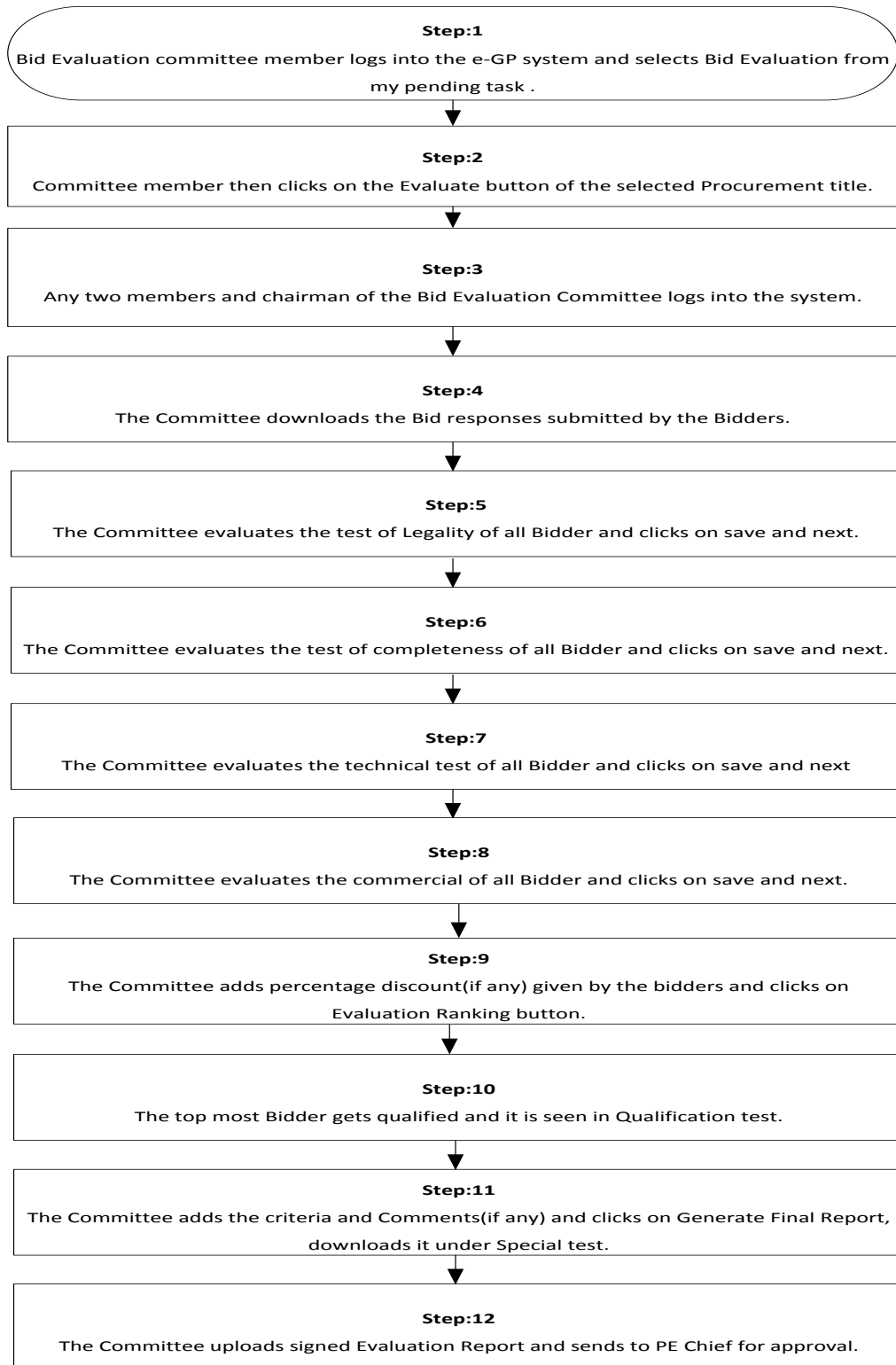
Business Flow Diagram



The Bid Evaluation Committee selects assigned procurement from the e-GP system. The Committee member downloads all the submitted bid responses. After that, the examination of the bid responses are tested by the Committee members. Finally the substantially responsive lowest quoted bidder gets selected.

Steps

Bid Evaluation



Step 1

A member of Bid Evaluation Committee logs into the e-GP system and clicks on my pending task -> Bid Evaluation.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2015-06-30 11:35:38 NPT
Welcome: Tej Gurung Secretary

Home Procurement Regulation Procurement Execution Committee Formation Reports

MY PENDING TASKS

MASTER PROCUREMENT PLAN
BID-EVALUATION
MUCHUKA

My Recent Tasks
My Task History

RECENT TASKS

Sl. No.	Task Name	Assigned By	Assigned On	Current Status
1	BID-EVALUATION	Tej Bhakta Gurung	28-06-2015	BID-EVALUATION Pending
2	MASTER PROCUREMENT PLAN approve	Tej Bhakta Gurung	18-06-2015	Approval Pending
3	MASTER PROCUREMENT PLAN approve	Rita Kumar Thapa	18-04-2015	Approval Pending
4	MASTER PROCUREMENT PLAN approve	Rita Kumar Thapa	18-03-2015	Approval Pending
5	MUCHUKA	Buddhi Mahajan	18-03-2015	MUCHUKA Pending

BID-EVALUATION

Sl. No.	Category Of Pending Task	No Of Pending Task
1	BID-EVALUATION	1

USEFUL LINKS

- Public Procurement Monitoring Office
- National Portal of Nepal
- Office of Prime Minister

DOWNLOADS

- Public Procurement Act
- Public Procurement Regulation
- Electronic Transaction Act

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Fig. Bid Evaluation: Step 1

Step 2

The user clicks the Evaluate Button of the selected bid title.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2015-06-24 11:07:25 NPT
Welcome : Tej Gurung Secretary

Home Procurement Preparation Procurement Execution Committee Formation Reports

Bid Evaluation Search

Title * Procurement Category *

Search Details

Sl No.	Notice No.	Title	Procurement Category	Procurement Method	Evaluate
1	Water/Construction/Works/001	Construction of Warehouse for storage and distribution of wheat	Works	NCB	<input type="button" value="Evaluate"/>

Fig. Bid Evaluation: Step 2

Step 3

Any three Evaluation Committee members including the chairman type their credentials and logs into the system.

Evaluation Committee Login

Evaluation Chairman - Sign In

Username * Password *

Evaluation Committee Members - Sign In

Username * Password *

Username * Password *

Fig. Bid Evaluation: Step 3

Step 4

The Committee downloads and views bid responses submitted by the bidders.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Bid | Advanced Search | Server Time: 2015-09-30 11:09:20 NPT | Welcome : Tej Gurung, Secretary

Home | Procurement Preparation | Procurement Execution | Committee Formation | Reports

Bid Evaluation: Bid Details

Notice No.: Notice/Construction/Works/001 | Procurement Category: Works
Project Title: Construction of Warehouse for storage and distribution of materials | Procurement Method: MCB

Opening MCM Details

Opening MCM Download link: Opening MCM

Bid Evaluation Details

Test of Legality | Test of Completeness | Technical Test | Commercial | Financial Price | Qualification Test | Special Test

Bidder List

Sl. No.	Name of Bidder	Legality Response	Comments	Download Bid Response
1	DHC Firm	Pass Fail		
2	International Firm	Pass Fail		
3	Spencer Multinational Corporation	Pass Fail		
4	Reliance firm	Pass Fail		
5	Senarika International	Pass Fail		

Save & Next **Cancel Proceeding**

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Fig. Bid Evaluation: Step 4

Step 5

The Committee evaluates the test of Legality of each bidder by clicking on respective bidder and clicks on save and next button.

The screenshot shows the 'Government of Nepal' portal for the 'Public Procurement Monitoring Office (PPMO) National Electronic Government Procurement System'. The header includes a search bar, server time (2015-06-30 11:17:24 NPT), and a welcome message to 'Taj Daring Secretary'.

The main navigation bar contains links: Home, Procurement Preparation, Procurement Execution, Committee Formation, and Reports.

Bid Evaluation - Bid Details

Notice No:	Notice/Construction/Works/061	Procurement Category:	Works
Project Title:	Construction of Warehouse for storage and distribution of millets	Procurement Method:	NCB

Opening MCM Details

Opening MCM Download Link: Opening MCM

Bid Evaluation Details

Test of Legality (Selected) | Test of Completeness | Technical Test | Commercial | Evaluated Price | Qualification Test | Special Test

Bidder List

Sl No.	Name Of Bidders	Legality Response	Comments	Download Bid Response
1	DNC Firm	Pass <input type="radio"/> Fail <input type="radio"/>		
2	International Firm	Pass <input type="radio"/> Fail <input type="radio"/>		
3	Uganda Multinational Corporation	Pass <input type="radio"/> Fail <input type="radio"/>		
4	Algeria Firm	Pass <input type="radio"/> Fail <input type="radio"/>		
5	Arabic's International	Pass <input type="radio"/> Fail <input type="radio"/>		


At the bottom of the table, there are two buttons: **Save & Next** (highlighted with a red box) and **Cancel Proceeding**.

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Fig. Bid Evaluation: Step 5

Step 6

The Committee evaluates the Test of Completeness of the bidders.



Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2015-08-30 11:19:52 NPT

[Home](#)
[Procurement Preparation](#)
[Procurement Execution](#)
[Committee Formation](#)
[Reports](#)

Welcome : Tej Gurung
Secretary

Bid Evaluation Bid Details

Notice No : Notice/Construction/Notice/011

Procurement Category : Works

Project Title : Construction of Warehouse for storage and distribution of seeds

Procurement Method : MCB

Opening MOM Details

Opening MOM Download link : Opening MOM

Bid Evaluation Details

Test of Legality

Test of Completeness

Technical Test

Commercial

Evaluated Price

Qualification Test

Special Test

Bidder List

Sl No.	Name Of Bidders	Completeness	Comments
1	SAC Firm	Pass <input type="radio"/> Fail <input type="radio"/>	
2	International Firm	Pass <input type="radio"/> Fail <input type="radio"/>	
3	Upstart Multinational Corporation	Pass <input type="radio"/> Fail <input type="radio"/>	
4	Alperton	Pass <input type="radio"/> Fail <input type="radio"/>	
5	Coleridge International	Pass <input type="radio"/> Fail <input type="radio"/>	

Save & Next

Cancel Proceeding

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Fig. Bid Evaluation: Step 6

Step 7

The Committee evaluates the Technical Test of each bidder and generates a comparative charts of the bidders by clicking on “Generate Comparative Chart”. An excel sheet is generated which user can download and view.

Home
Procurement Preparation
Procurement Execution
Committee Formation
Reports
Welcome : Top Gaming Secretary

Bid Evaluation: Bid Details

Notice No: Notice/Construction/Works/001
Procurement Category: Works
Project Title: Construction of Warehouse for storage and distribution of wheat
Procurement Method: NCB

Opening BOM Details

Opening BOM Download Link: Opening BOM

Bid Evaluation Details

Test of Legality
Test of Completeness
Technical Test
Commercial
Evaluated Price
Qualification Test
Special Test

Bidder List

Sl No.	Name Of Bidders	Technically Responsive	Comments
1	SAC Firm	Pass / Fail	
2	International Firm	Pass / Fail	
3	Upanda Multinational Corporation	Pass / Fail	
4	Aljazeera	Pass / Fail	
5	Aetarchia International	Pass / Fail	

Generate Comparative Chart
Excel

Save & Next
Cancel Proceeding

Fig. Bid Evaluation: Step 7

Step 8

The Committee evaluates the Commercial of each bidder and clicks on Save and Next button.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2015-04-30 11:30:56 NPT

Welcome : Tej Gargav
Secretary

Home Procurement Proposition Procurement Execution Committee Formation Reports

Bid Evaluation-Bid Details

Notice No: Notice/Construction/Works/001 Procurement Category: Works
Project Title: Construction of Warehouse for storage and distribution of relief Procurement Method: NCB

Opening MOM Details

Opening MOM Download link: Opening MOM

Bid Evaluation Details

Test of Legality Test of Completeness Technical Test **Commercial** Estimated Price Qualification Test Special Test

Bidder List

Sl No.	Name Of Bidders	Commercially Response	Comments
1	SAC Firm	Pass <input type="radio"/> Fail <input type="radio"/>	
2	International Firm	Pass <input type="radio"/> Fail <input type="radio"/>	
3	Upstart Multinational Corporation	Pass <input type="radio"/> Fail <input type="radio"/>	
4	Alpari firm	Pass <input type="radio"/> Fail <input type="radio"/>	
5	Aetropolis International	Pass <input type="radio"/> Fail <input type="radio"/>	

Save & Next **Cancel Proceeding**


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Fig: Bid Evaluation: step 8

Step 9

The Committee adds percentage discount (if any) given by the bidders, clicks on Evaluation Ranking button and eventually clicks on Save and Next button.



Government of Nepal
 Public Procurement Monitoring Office (PPMO)
 National Electronic Government Procurement System

Search Box
 Advanced Search
 Server Time: 2015-05-30 11:38:40 NPT
 Welcome : Tej Gurung
 Secretary

[Home](#)
[Procurement Preparation](#)
[Procurement Execution](#)
[Committee Formation](#)
[Reports](#)

Bid Evaluation: Bid Details

Notice No:
 Procurement Category:

Project Title:
 Procurement Method:

Opening Bidding Details

Opening Bidding Download Link:

Bid Evaluation Details

[Test of Legality](#)
[Test of Completeness](#)
[Technical Test](#)
[Commercial](#)
[Evaluated Price](#)
[Qualification Test](#)
[Special Test](#)

Bidder of NA

Sl No.	Name of Bidder	Quoted Price	Value of Minor Difference (Technical)	Value of Minor Difference (Commercial)	Adjustment for Domestic Preferences	Evaluated Price	Percentage Discount	Unconditional Discount (%)	Final Evaluated Price
1	SAC Firm	13852.0	0.00	0.00	0.00	13852.00	10	1540.04	12311.96
2	Apam firm	14230.0	0.00	0.00	0.00	14230.00	11	1585.30	12644.70
3	International Firm	200000.0	0.00	0.00	0.00	200000.00	5	15000.00	215000.00
4	Uganda Multinational Corporation	8000.0	0.00	0.00	0.00	8236.00	0.00	0.00	8236.00
5	Antarctica International	8000.0	0.00	0.00	0.00	8000.00	0	400.04	8400.06

[Evaluation Ranking](#)

[Save & Next](#)
[Cancel Proceeding](#)

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Fig: Bid Evaluation: step 9

Step 10

The top most Bidders get qualified and it is seen in Qualification test and the user then clicks on Save and Next button to proceed.

The screenshot shows the 'Bid Evaluation: Bid Details' page. The header includes the Government of Nepal logo, PPMO name, and a search bar. The navigation menu has links for Home, Procurement Preparation, Procurement Execution, Committee Formation, and Reports. The user is logged in as 'Tej Gurung, Secretary'.

Bid Evaluation: Bid Details

Notice No.: Notice/Construction/Works/001
 Project Title: Construction of Warehouse for storage and distribution of relief.
 Procurement Category: Works
 Procurement Method: MCB

Opening MOM Details

Opening MOM Download Link: Opening MOM

Bid Evaluation Details

Test of Legality | Test of Completeness | Technical Test | Commercial | Evaluated Price | **Qualification Test** | Special Test

Bidder List of:

S.No.	Name Of Bidders	Qualification Test	Comments
1	Airtectra International	Pass ¹¹ Fail	

Save & Next **Cancel Proceeding**

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Fig: Bid Evaluation: step 10

Step 11

The Committee adds the criteria and comments (if any), clicks on Generate Final Report and downloads the Evaluation Report under Special test.

The screenshot shows the 'Special Test' tab selected in the Bid Evaluation interface. The header includes the Government of Nepal logo, PPMO name, a search bar, and server time (2015-09-30 11:42:27 NPT). The navigation bar lists Home, Procurement Preparation, Procurement Execution, Committee Formation, and Reports. The user is logged in as Tej Gurung, Secretary.

Bid Evaluation - Bid Details

Notice No :	Notice/Construction/Work/001	Procurement Category :	Works
Project Title :	Construction of Warehouse for storage and distribution of relief	Procurement Method :	NCB

Opening MOM Details

Opening MOM Download link : [Opening MOM](#)

Bid Evaluation Details

Test of Legality | Test of Completeness | Technical Test | Commercial | Evaluated Price | Qualification Test | **Special Test**

Bidder of NA

Antarctica International

Criteria	Comments	Action
Reliability of Work Planning and performance proposal comparing to bid document	NA	+ -
Whether the unit rate of BQ is similar with market rate	NA	+ -

Is there threshold testing : Yes ☐ No ☒

Performance Guarantee :

Is Additional Performance Guarantee Required : Yes ☐ No ☒

Upload Signed Evaluation Report: No file chosen

Footer: About Us | Terms & Conditions | Disclaimer | FAQ | Help | Date Converter

Fig: Bid Evaluation: step 11

Step 12

The Committee uploads the signed Evaluation Report and send it to PE Chief.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Bar | Advanced Search | Server Time: 2015-05-30 11:44:45 NPT | Welcome : Tej Gurung Secretary

Home | Procurement Preparation | Procurement Execution | Committee Formation | Reports

Bid Evaluation: Bid Details

Notice No.: Notice/Construction/Items/001 | Procurement Category: Works
Project Title: Construction of the warehouse for storage and distribution of rebels | Procurement Method: ICB

Opening BOM Details

Opening BOM Download Link: Opening BOM

Bid Evaluation Details

Test of Legality | Test of Completeness | Technical Test | Commercial | Evaluated Price | Qualification Test | **Special Test**

Bidder of NA
Antarctica International

Criteria	Comments	Action
Reliability of their Planning and performance record comparing to bid document	NA	Up/Down
Whether the unit rate of BoQ is similar with market rate	NA	Up/Down

Is there the lowest loading: Yes ☐ No ☒

Performance Guarantee: 2518.82

Is Additional Performance Guarantee Required: Yes ☐ No ☒

Upload Signed Evaluation Report: EvaluationReport (1).pdf

Evaluation Report

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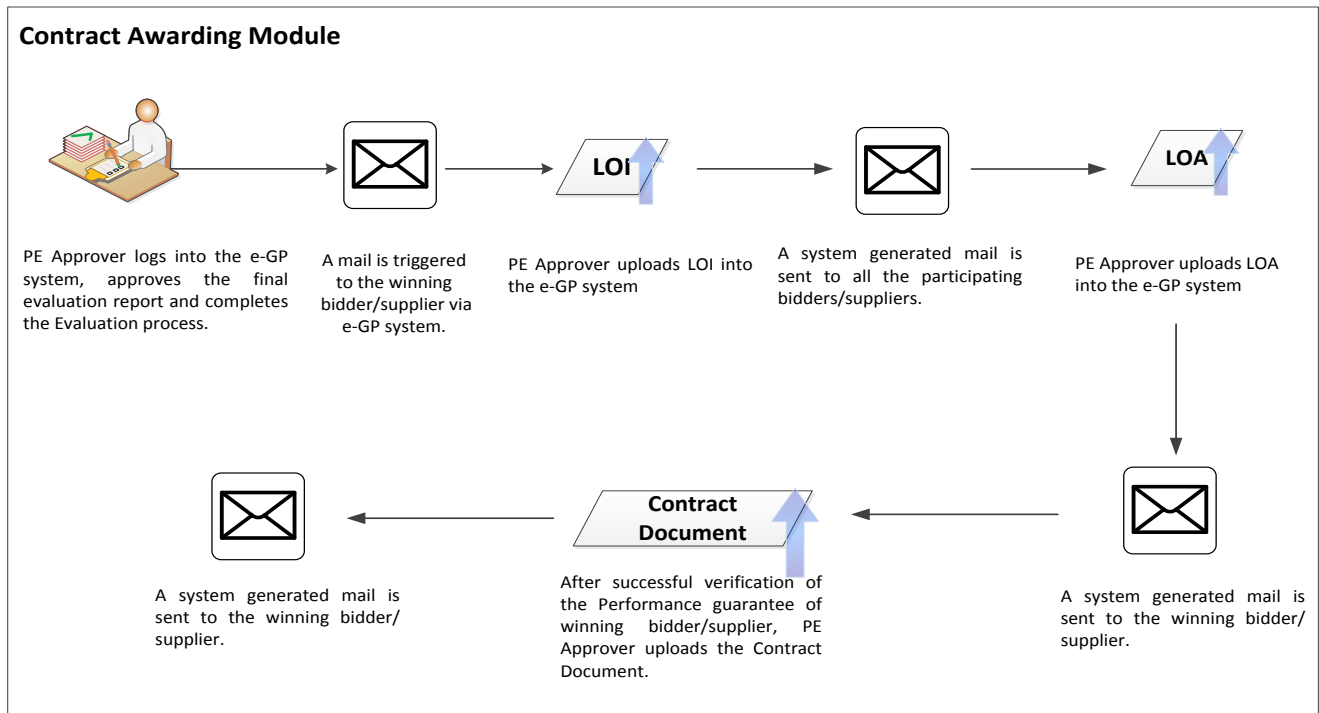
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Fig: Bid Evaluation: step 12

PE Chief Logs into the e-GP system finds the Evaluation Report pending on his/her dashboard and approves it or perform necessary actions to complete the bid evaluation process.

Module: Contract Awarding

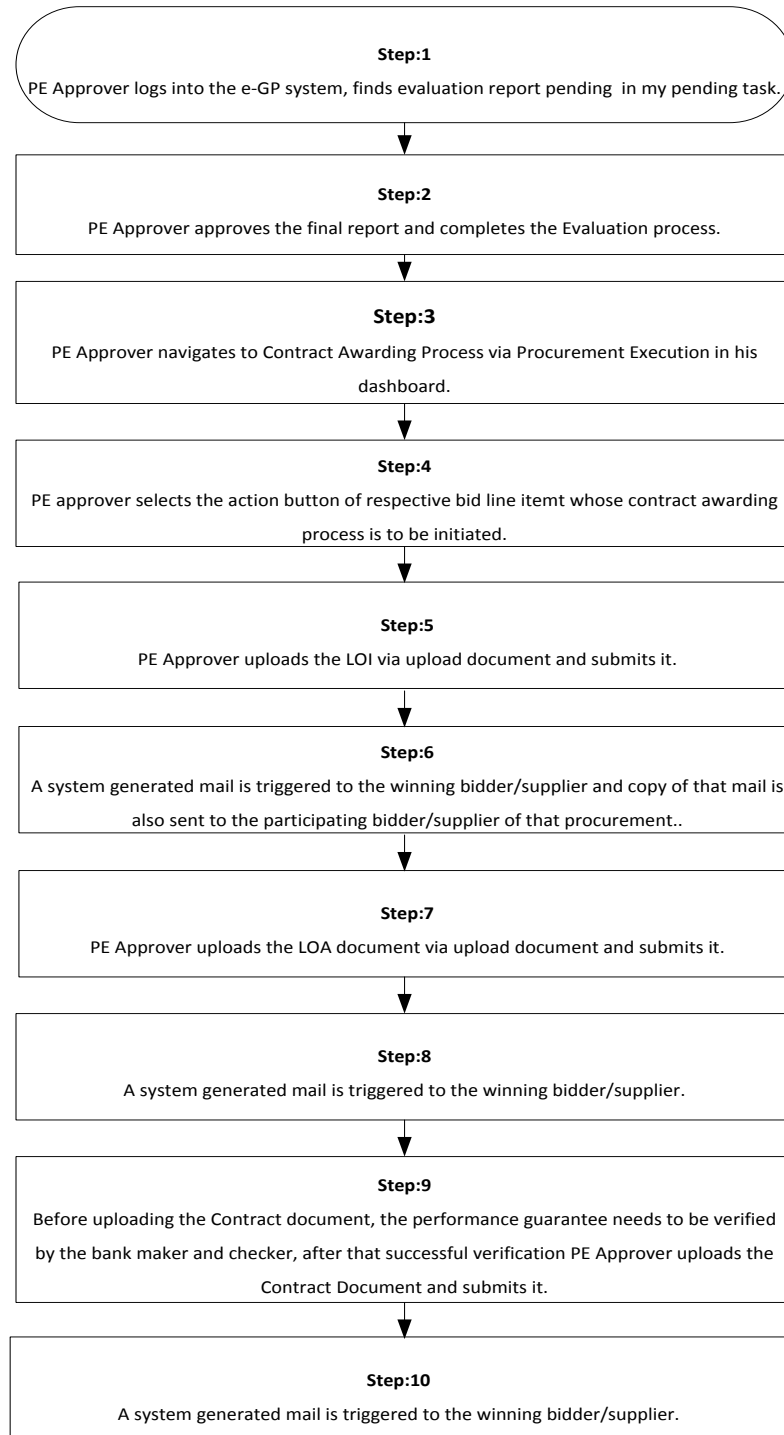
Business Flow Diagram



PE Approver logs into the e-GP system and approves the final Evaluation Report. Thereafter, LOI is uploaded into the system after which an email is sent to the winning bidder along with other participating bidder. After expiry of bid protest deadline, PE Approver uploads LOA in the system and email is sent to the winning bidder by the system. Finally, PE Approver uploads contract document after ensuring verified PG through bank, hence completing the contract awarding process.

Steps

Contract Awarding



Step 1

PE approver logs into the e-GP system, clicks on Evaluation Report from Category of Pending Task.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Preparation | Procurement Execution | Contract Execution | Reports

Advanced Search
Server Time: 2015-06-12 11:41:58 (NPT)
Welcome | Approver | Listed Approver

MY PENDING TASKS

- APPROVAL PROCEDURE PLAN
- BB-EVALUATION
- EVALUATION REPORT
- BIDCHALL

My Recent Tasks

My Task History

RECENT TASKS

Sl. No.	Task Name	Assigned By	Assigned On	Current Status
1.	INITIAL PROCUREMENT PLAN/Bid Approval	Reviewer Listed	12-06-2015	Sub Approver Pending
2.	EVALUATION REPORT Approval	Approver Listed	12-06-2015	Approver Pending
3.	BB-EVALUATION	Approver Listed	20-06-2015	BB-EVALUATION Pending
4.	BIDCHALL	Creator Listed	16-06-2015	BIDCHALL Pending

EVALUATION REPORT

Sl. No.	Category Of Pending Task	No. Of Pending Task
1.	Evaluation Report Approval	1

USEFUL LINKS

- Public Procurement Monitoring Office
- National Portal of Nepal
- Office of Prime Minister

DOWNLOADS

- Public Procurement Act
- Public Procurement Regulation
- Electronic Transaction Act

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Fig. Contract Awarding: Step 1

Step 2

The user approves the respective bid and completes the Evaluation process.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Preparation | Procurement Execution | Contract Execution | Reports

Advanced Search
Server Time: 2015-06-12 11:41:58 (NPT)
Welcome | Approver | Listed Approver

Bid Evaluation and Detail

Bid No: 00000001
Project Title: Recent Electrical of VDC college in Ghazipur
Procurement Category: Water
Procurement Method: BID

Report/Approval

Report Type: Bid Evaluation
Download Report
Comments: approve now

Home | Report | Approval | No Evaluation | No Awarding | Cancel Tender | Cancel

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Fig. Contract Awarding: Step 2

Step 3

The user navigates to Contract Awarding Process via Procurement Execution from his dashboard.



Fig. Contract Awarding: Step 3

Step 4

The User selects the action button of the respective bid line item whose Contract Awarding process is to be initiated.



Fig. Contract Awarding: Step 4

Step 5

The User uploads the LOI document and submits it.

Fig. Contract Awarding: Step 5

Step 6

A system generated mail is triggered to the awarded bidder/supplier and copy of that mail is set to all participating bidders/supplier.

Fig. Contract Awarding: Step 6

Step 7

After the successful issuance of LOI document, PE Approver uploads the LOA document in the system.

Fig. Contract Awarding: Step 7

Step 8

A system generated mail is triggered to the winning bidder.

Fig. Contract Awarding: Step 8

Step 9

The verification from the Bank's Maker and Checker regarding the Performance guarantee is required before uploading the Contract Document, after the successful verification of the Performance guarantee PE Approver uploads the Contract Document to the system and contract signing can be done.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Procedures | Procurement Timeline | Contract Award | Reports

Contract Award Details

Contract No.	000000001	Contract Title	Procurement of the services of District
Bidding Notice	000000001	Bidding Date	2015-08-12 15:37:14 (UTC)
Expected Start Date	2015-08-12 15:37:14 (UTC)	Expected End Date	2015-08-12 15:37:14 (UTC)
Lot No.	001	Project Name	000000001

Contract Award & Document

Sl. No.	Name	Description	Invoice Date
1	001		2015-08-12 15:37:14
2	002		2015-08-12 15:37:14

Performance Guarantee Amount: 000000001

Upload Document: [Upload]

Contract Award Details

Name	Invoice Type	Description	Invoice

Upload Document Modal:

Document Type: CONTRACT DOCUMENT

Upload: [Choose File] [Contract Document.pdf] [Please attach Contract Document]

Author: Contract Document

Description: This is Contract Document

[OK] [Cancel]

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Fig. Contract Awarding: Step 9

Step 10

A system generated mail is triggered to the winning bidder.

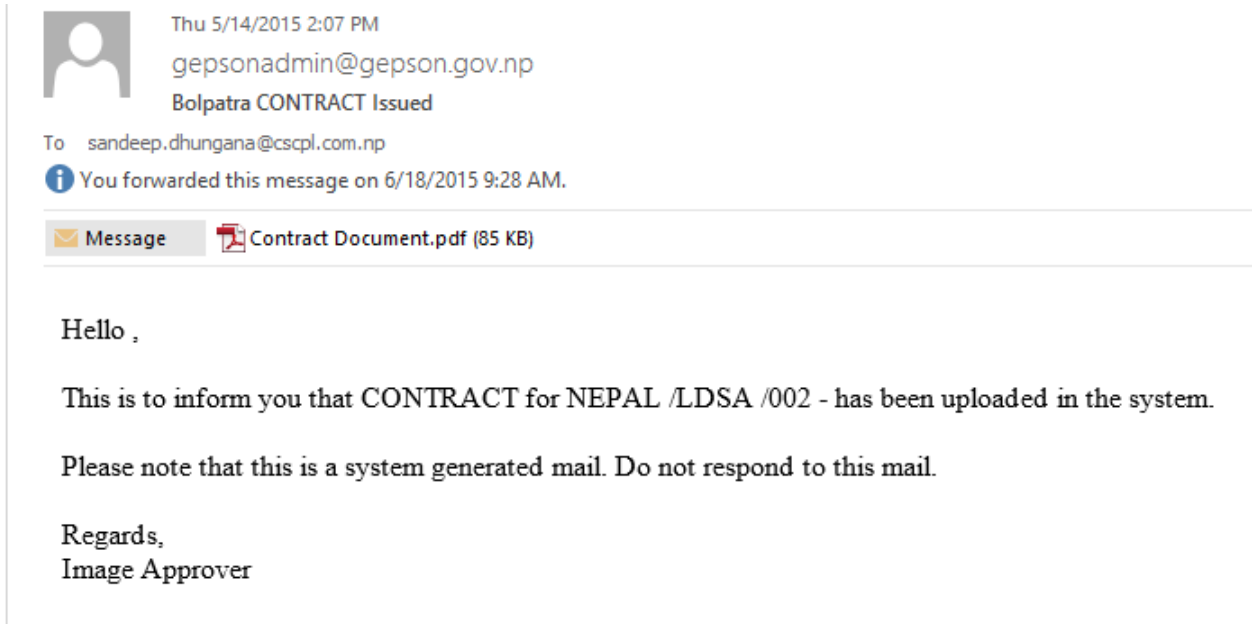
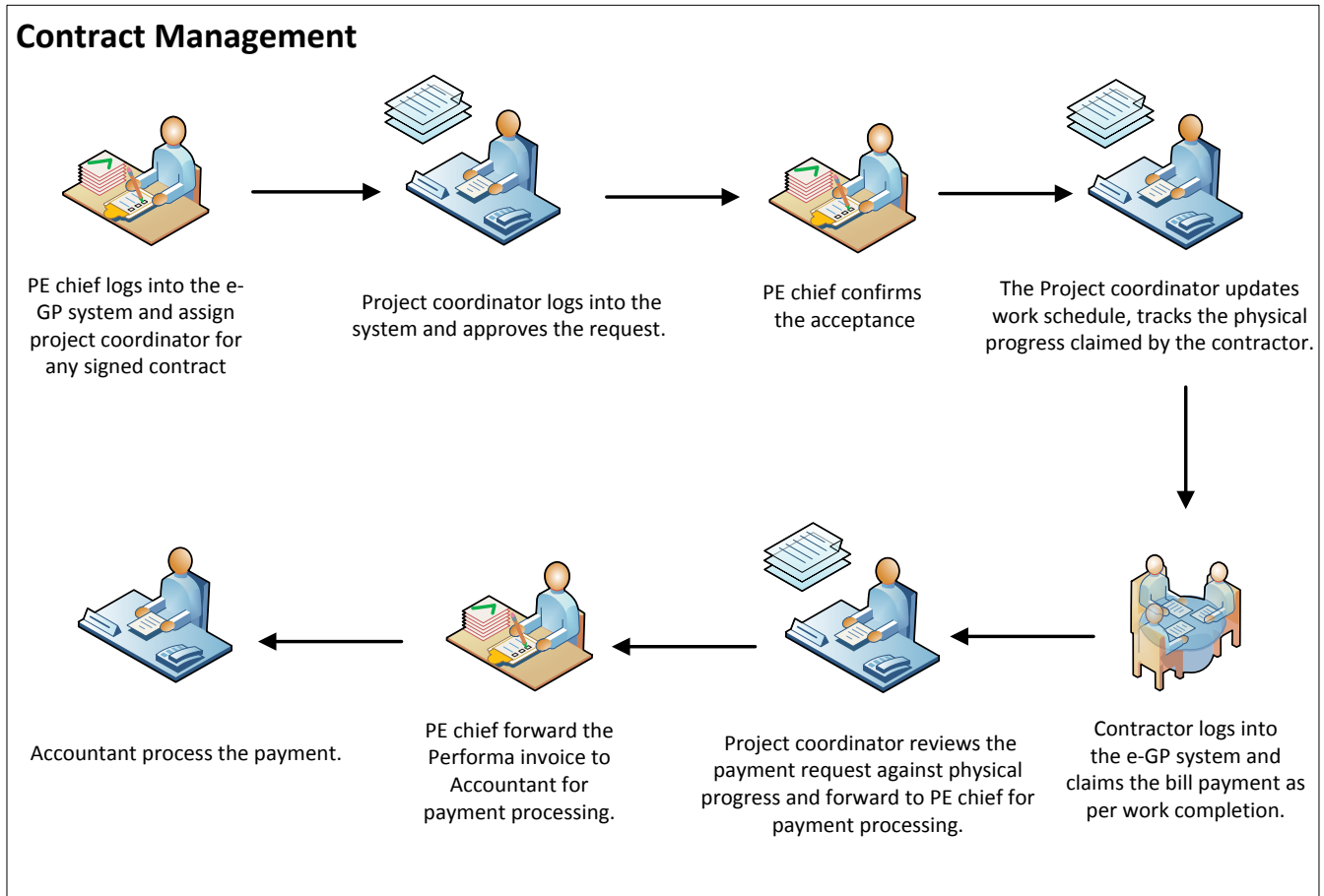


Fig. Contract Awarding: Step 10

In this way, Contract Awarding process ends with the successful upload of the Contract Document. By the time PE Approver uploads LOA and Contract Document, an auto generated mail is sent to the winning bidder/supplier.

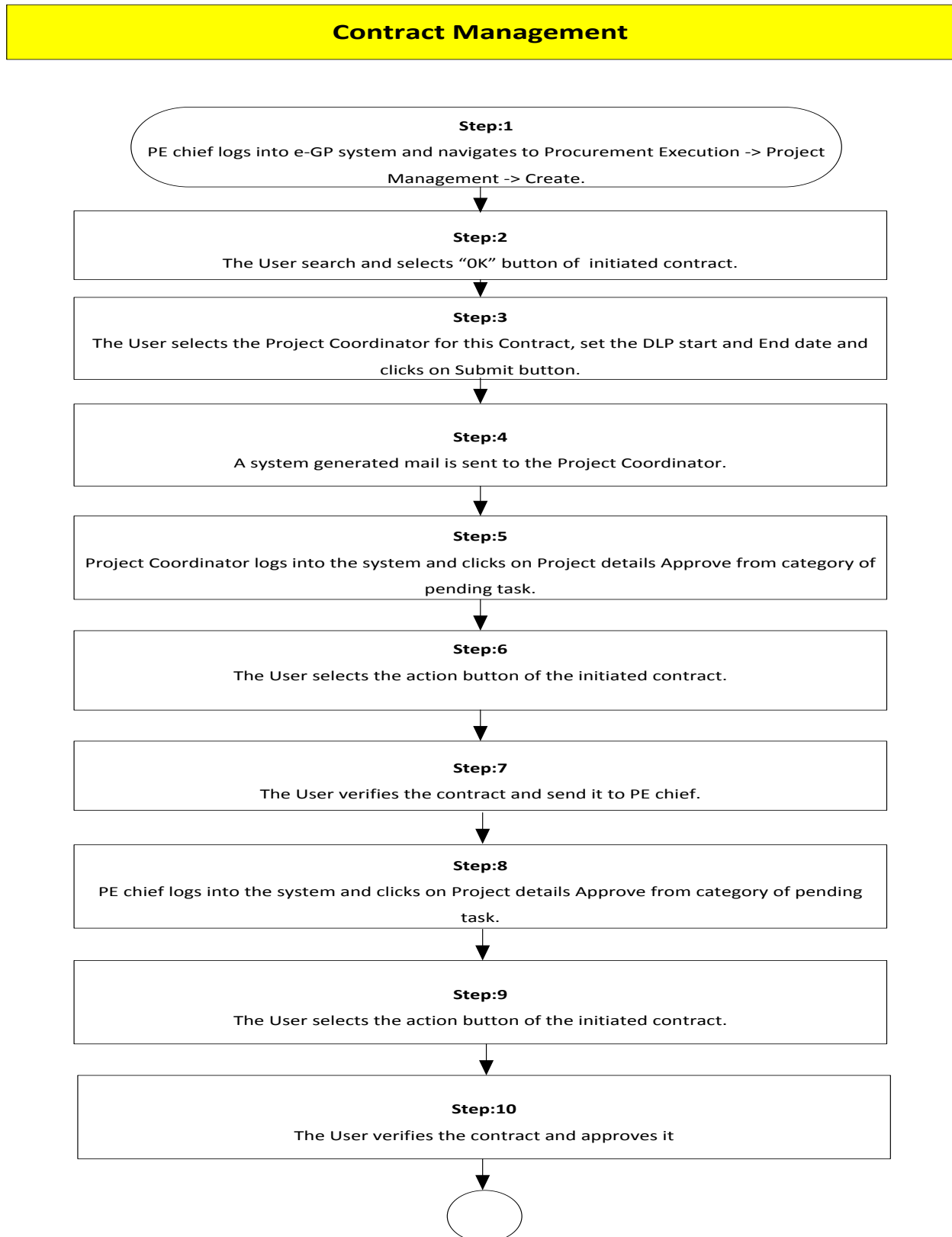
Module: Contract Management

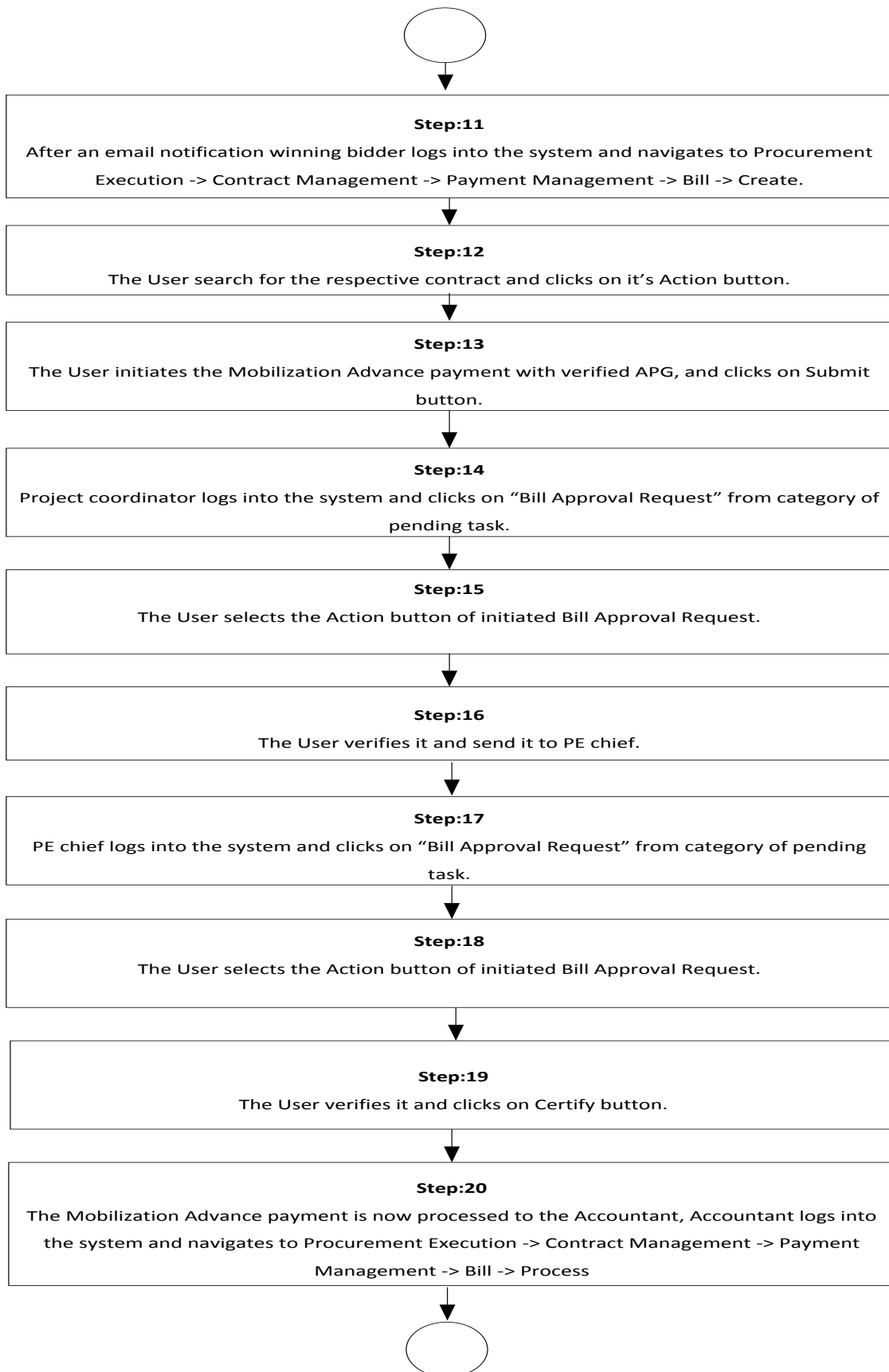
Business Flow Diagram

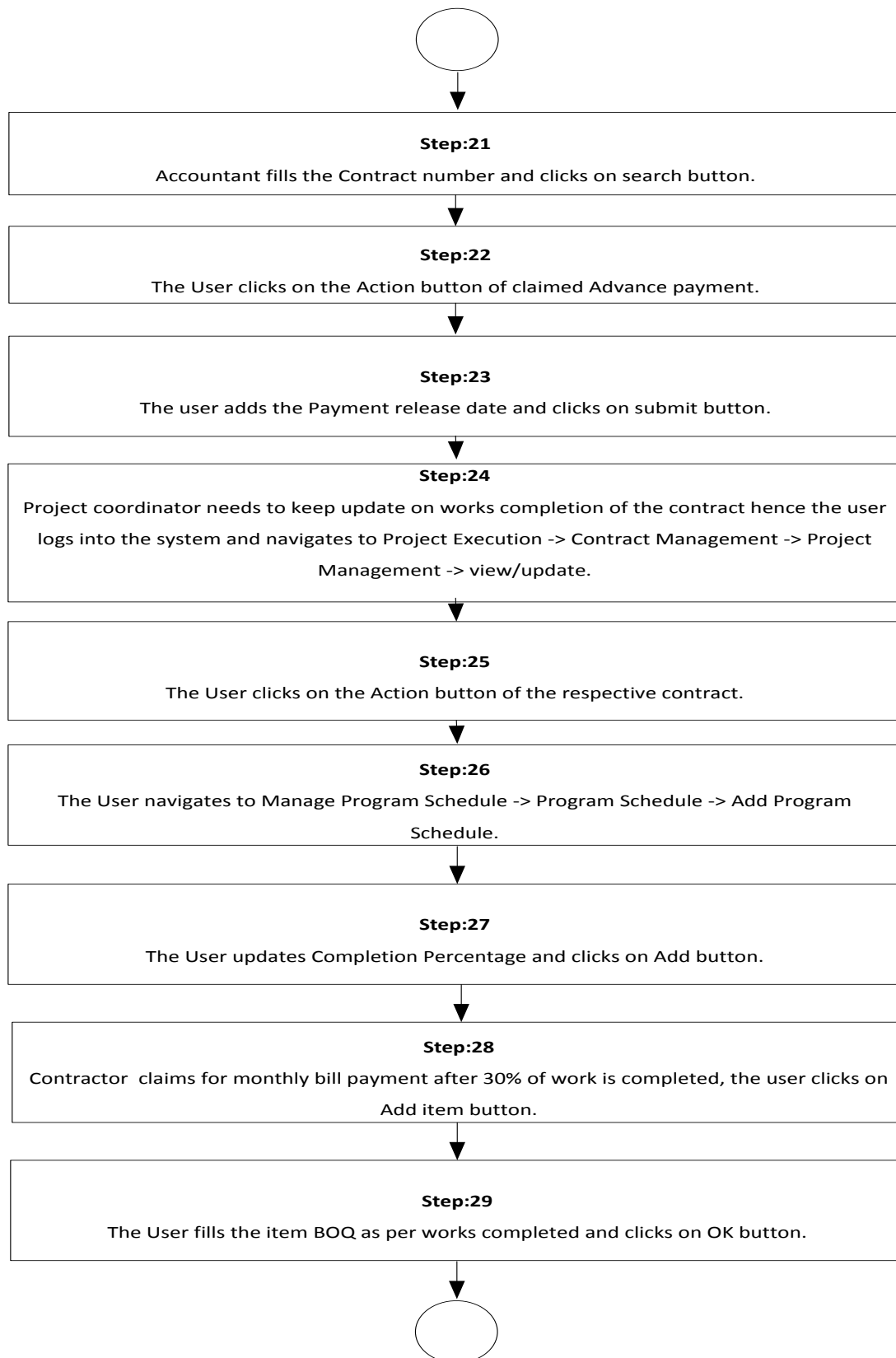


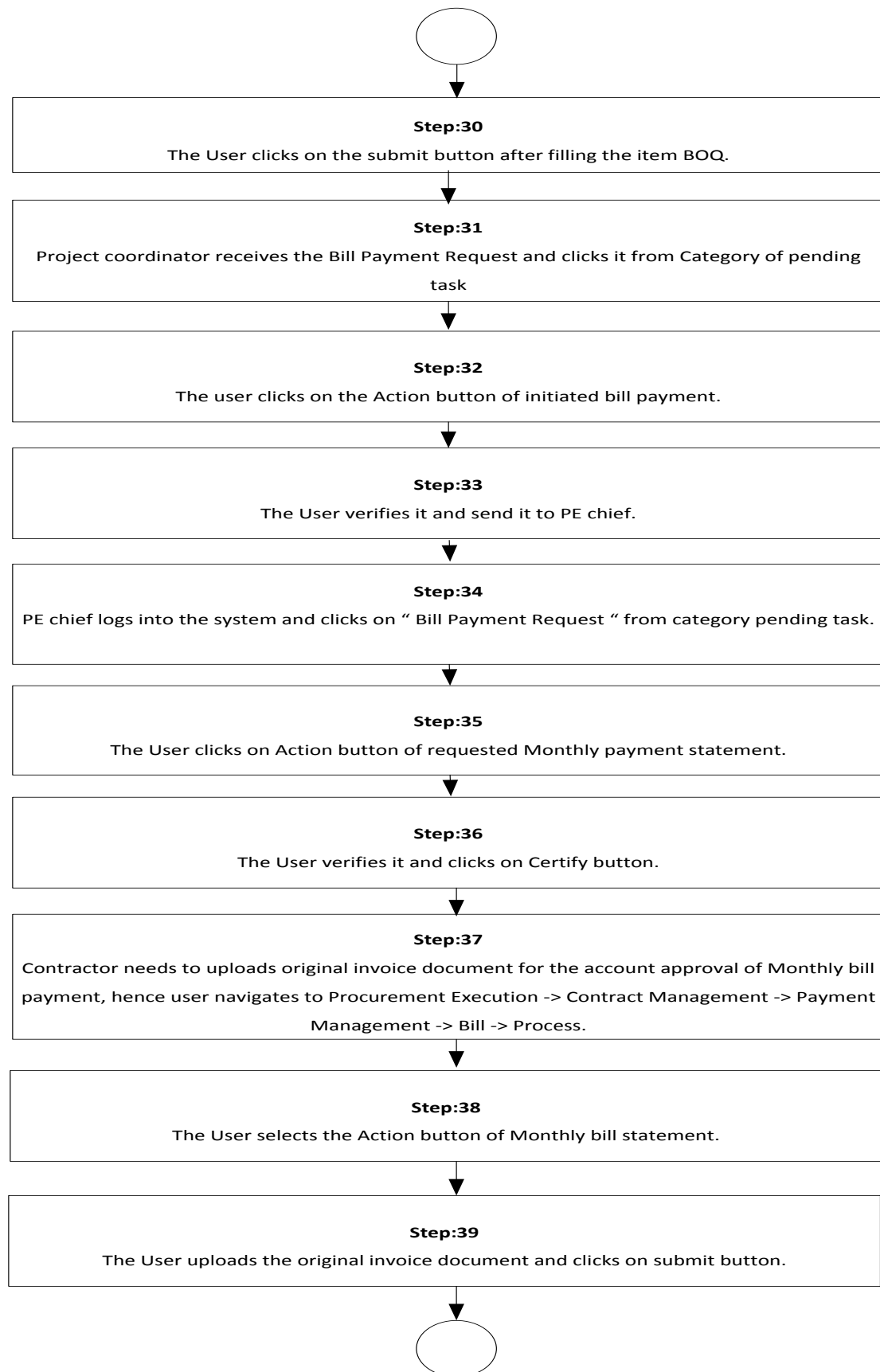
PE chief logs into the e-GP system and assigns the project coordinator for any signed contract. Project coordinator approves the request and send it to PE chief for final approval. Thereafter PE chief confirms the acceptance. Project coordinator updates work schedule, tracks the physical progress claimed by contractor, process the payment requested by the contractor and request PE chief to process the payment after reviewing the physical progress. After that PE chief forwards the Performa invoice to Accountant for further processing. Finally accountant process the payment.

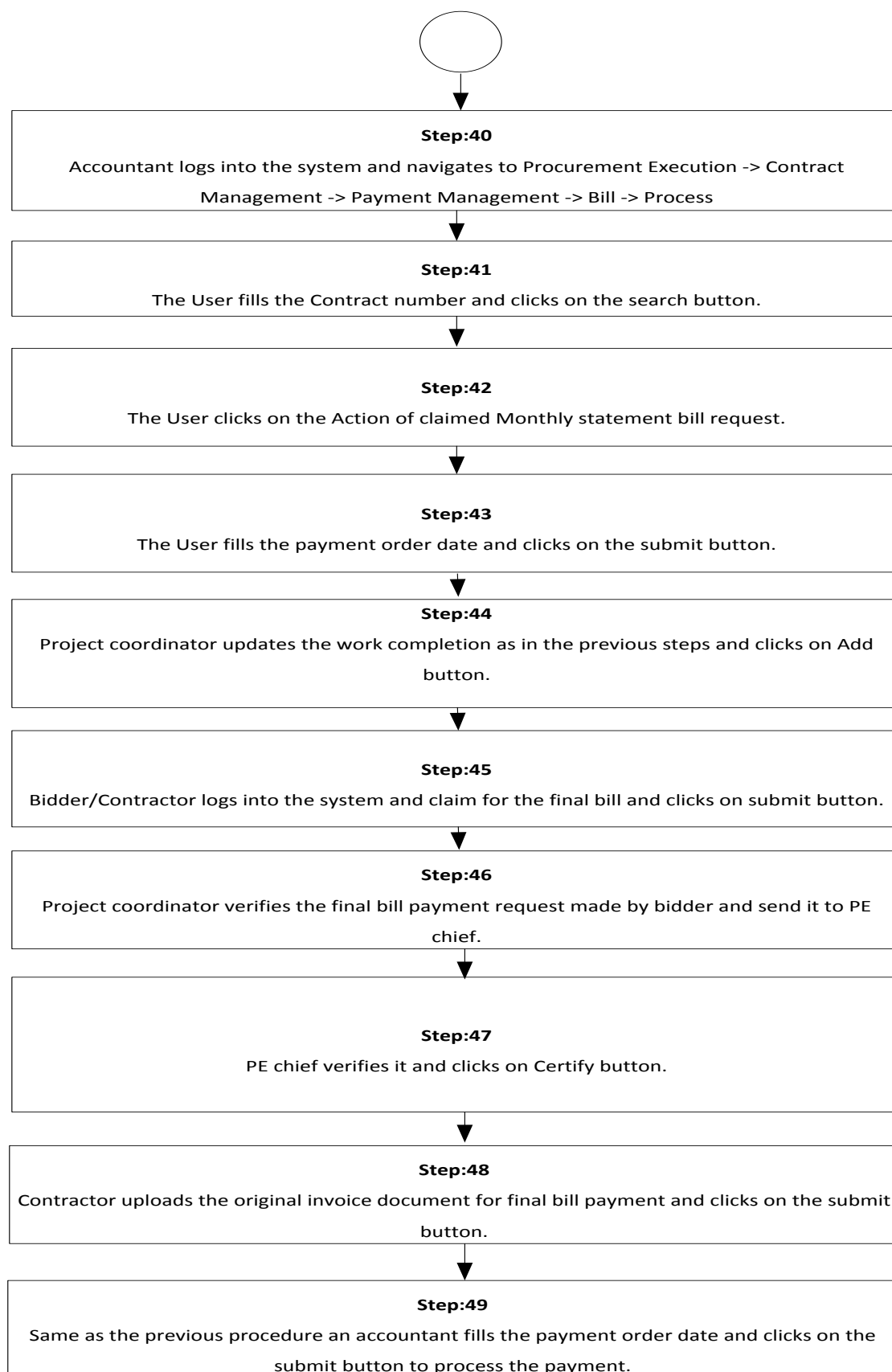
Steps











Step 1

PE chief logs into the system and navigates to Procurement Execution -> Contract Management -> Project Management -> Create.

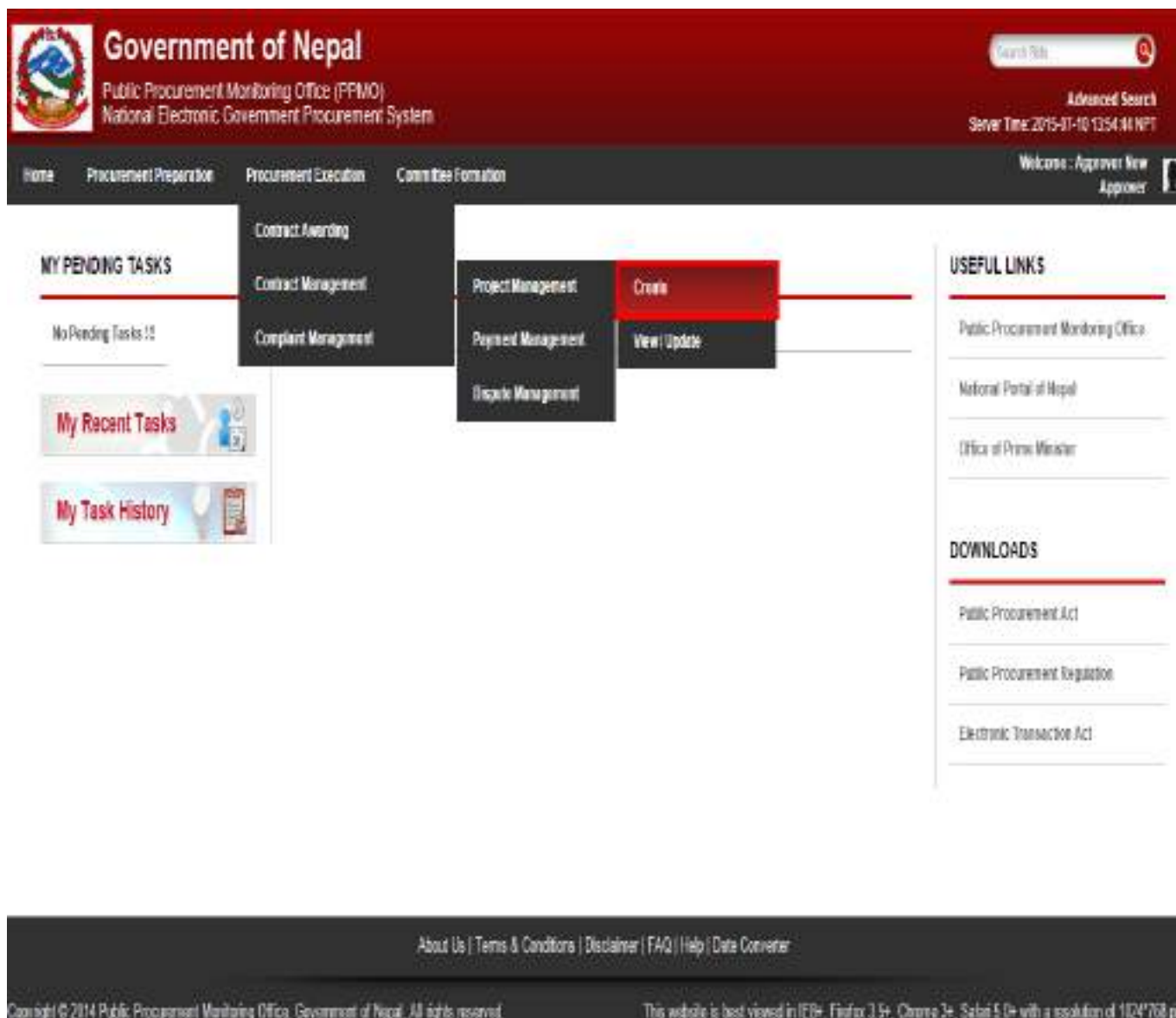


Fig. Contract Management: Step 1

Step 2

The user selects the respective contract and clicks on OK button.

Government of Nepal
Public Procurement System

Contract Management

Link Up :
 ERP/PRD/PO No. :
 Procurement Category :
 Name of Contractor :
 Lot Name :

Tender List

ID	ERP/PRD/PO No.	Lot Name	Name of Contractor	Title	Procurement Category	Procurement Method	Select
1	ERP/PRD/PO No. 4/2011	RA	BSC Firm	Re-construction work of Area Police Office Kaptai, Bora	Works	MEB	<input checked="" type="checkbox"/>

Fig. Contract Management: Step 2

Step 3

The User selects the Project coordinator for this contract, set up the DLP start and end date then clicks on the submit button.

Contract Details

Contract Number : Project Manager :

Project Title : Download Contract Document :

Name of Contractor : Contract Amount : NPR

Intended Start Date : Intended Date of Completion :

DLP Start Date : DLP End Date :

Project Site :

Fig. Contract Management: Step 3

Step 4

A system generated mail is received by the Project coordinator.



Fig. Contract Management: Step 4

Step 5

Project coordinator logs into the system and clicks on Project details approve from Category of Pending Task.

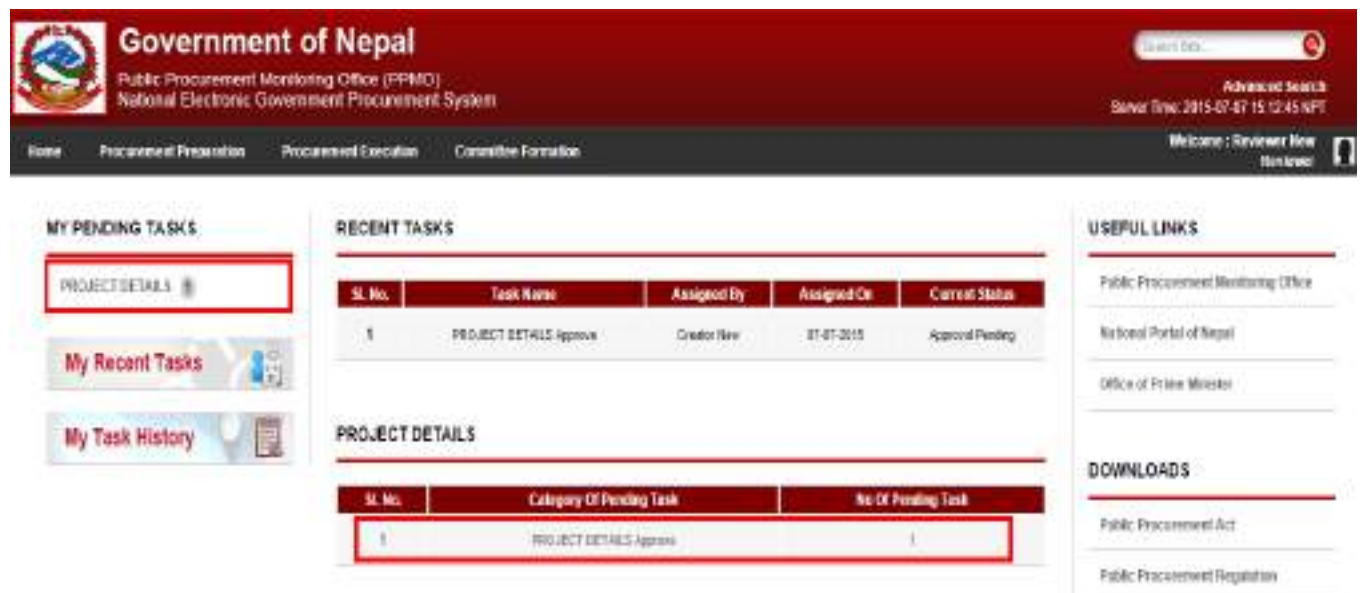


Fig. Contract Management: Step 5

Step 6

The User clicks on the Action button of the initiated contract.



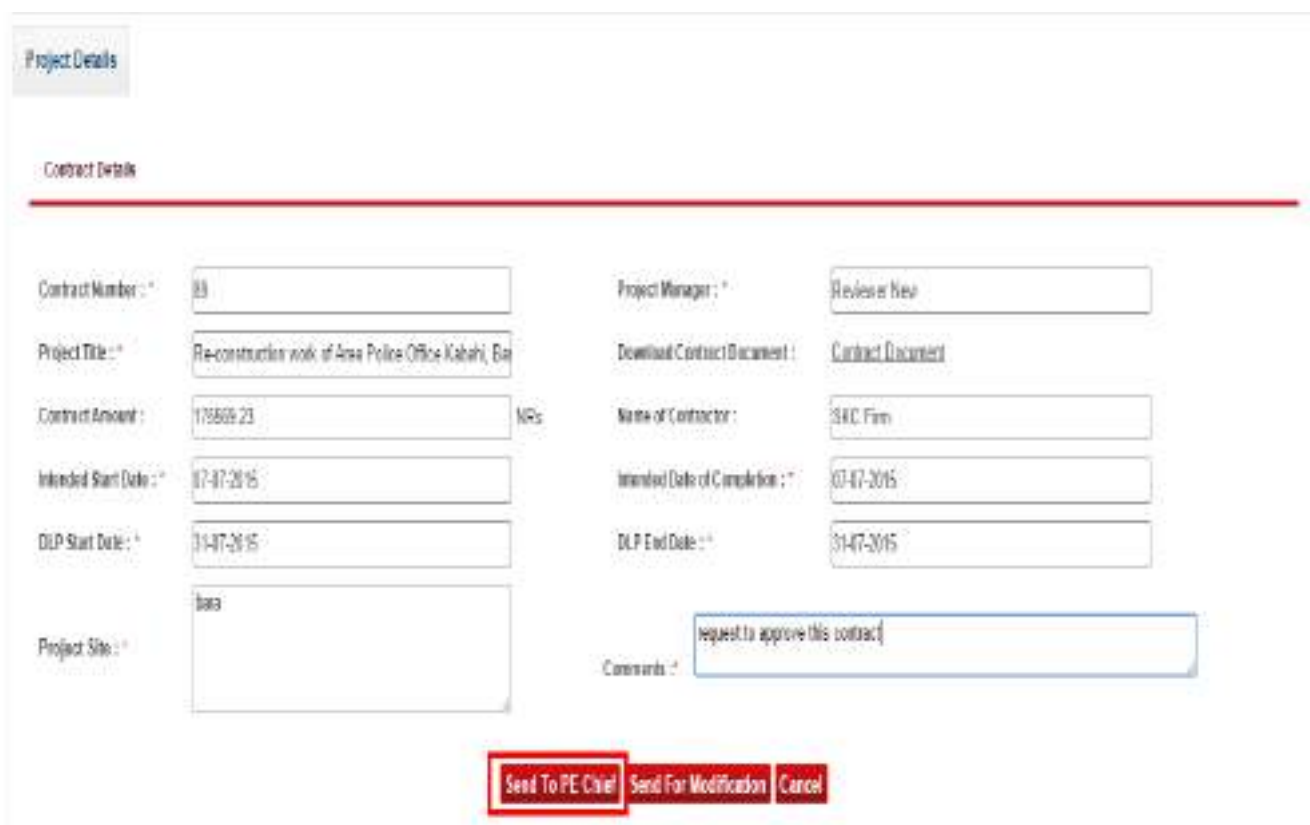
Search Result - Contract Management

Sl No	IFB/RF/ECMP No.	Contractor Name	Name of Project	Lot Name	Contract Number	Status	Created By	Created On	Action
1	UDR/EBAN/BAD/011	SNC Firm	Re-construction work of Area Police Office Khatoli, Bhoj	04	02	Pending for Approval	Reviewer New	2015-07-07 15:13:22 NPT	

Fig. Contract Management: Step 6

Step 7

The User reviews the contract and sends it to PE chief/Approver.



Project Details

Contract Details

Contract Number : *	03	Project Manager : *	Reviewer New
Project Title : *	Re-construction work of Area Police Office Khatoli, Bhoj	Download Contract Document :	Contract Document
Contract Amount :	179609.23 NRs	Name of Contractor :	SNC Firm
Intended Start Date : *	07-07-2015	Intended Date of Completion : *	07-07-2015
DLP Start Date : *	31-07-2015	DLP End Date : *	31-07-2015
Project Site : *	Bhoj		
		Comments :	request to approve this contract

Fig. Contract Management: Step 7

Step 8

PE chief logs into the system and clicks on Projects details approve from category of pending task.

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National Electronic Government Procurement System

Search Box

Advanced Search
Server Time: 2015-07-07 15:17:07 NPT

Welcome: Approver New Approver

Home Procurement Preparation Procurement Execution Admin Committee Formation Reports

MY PENDING TASKS

PROJECT DETAILS

My Recent Tasks

My Task History

User Activities

RECENT TASKS

Sl. No.	Task Name	Assigned By	Assigned On	Current Status
1	PROJECT DETAILS Approve	Creator User	07-07-2015	Approval Pending

PROJECT DETAILS

Sl. No.	Category Of Pending Task	No Of Pending Task
1	PROJECT DETAILS Approve	1

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Fig: Contract Management: step 8

Step 9

The User clicks on the Action button of initiated contract.



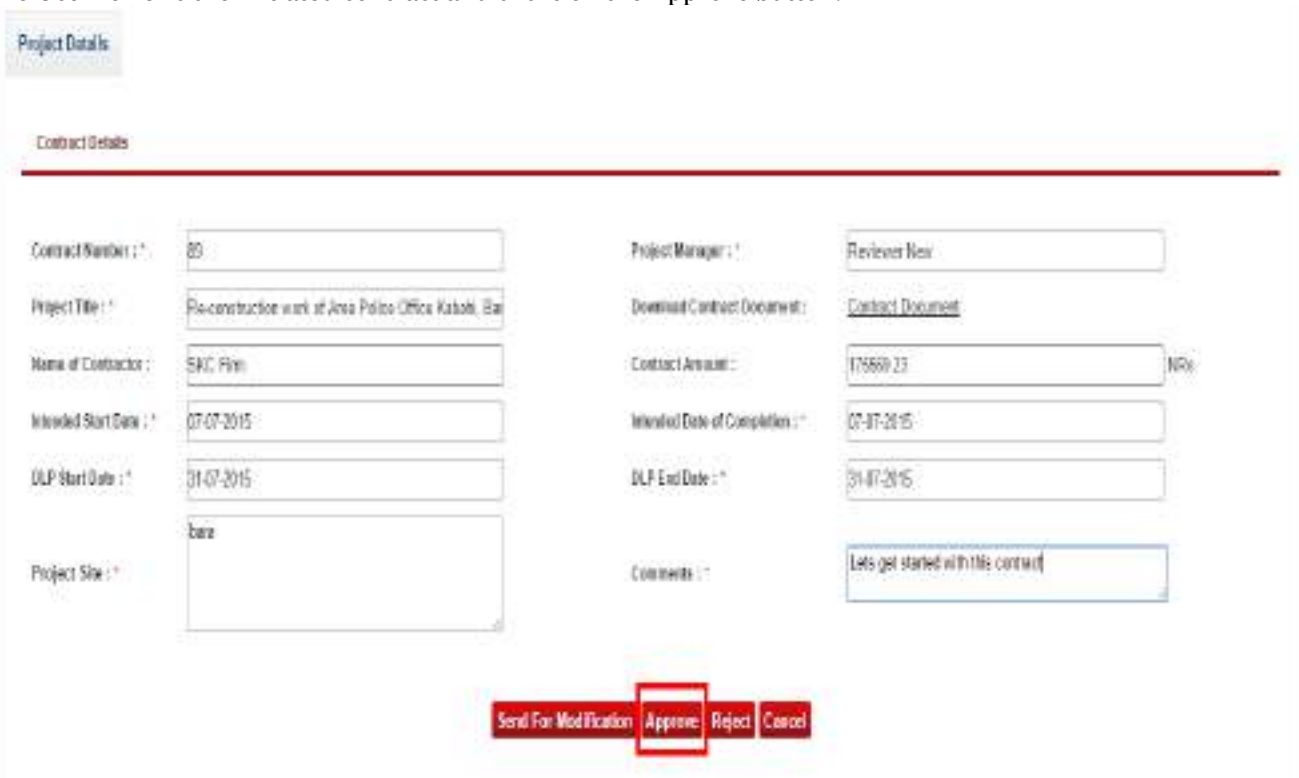
Search Result - Contract Management

Sl No	IFB/PPC/PPC No.	Contractor Name	Name of Project	Lot Name	Contract Number	Status	Created By	Created On	Action
1	MPRK/MBAR/01	SAC Firm	Re-construction work of Area Police Office Kaski, Bar	SA	89	Pending for Approval	Create New	2015-07-07 15:17:47	

Fig: Contract Management: step 9

Step 10

The User reviews the initiated contract and clicks on the Approve button.



Project Details

Contract Details

Contract Number : *	89	Project Manager : *	Reviewer New
Project Title : *	Re-construction work of Area Police Office Kaski, Bar	Download Contract Document :	Contract Document
Name of Contractor :	SAC Firm	Contract Amount :	175669.23 NRs
Intended Start Date : *	07-07-2015	Intended Date of Completion : *	07-07-2015
DLP Start Date : *	31-07-2015	DLP End Date : *	31-07-2015
Project Site : *	bar	Comments : *	Let's get started with this contract

[Send For Modification](#)
[Approve](#)
[Reject](#)
[Cancel](#)

Fig: Contract Management: step 10

Step 11

After receiving the system generated mail, contractor navigates to Procurement Execution -> Contract Management -> Payment Management -> Bill -> Create.

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National Electronic Government Procurement System

Advanced Search
Server Time: 2015-07-07 15:22:15 NPT

Welcome : Shree Bidder

Home Procurement Execution Opportunities Bid Query

Contract Awarding
Contract Management
Complaint Management
Bank Transaction
Fee Security

Search Opportunities

Payment Management Bill Create View Process

Project Title:
Procurement Type:
Submission Date:

Reset Search

Search Opportunities Result

SL No.	IFB / RFP / EOI / PQ No.	Project Title	Public Entity Name	Procurement Type	Status	Notice Published Date	Last Date of Bid Submission	No of Days Left	Action
1	2014/05/2015	details view	PE 01	Notice MCB	Evaluation Pending	12-03-2015 10:00	21-05-2015 10:10	30 days	
2	123456789	about	Egg help desk 2	Notice MCB	Bid Published	10-06-2015 10:00	19-07-2015 12:00	3 days	
3	NR/REHAN BARA/011	Re-construction work of Area Police Office Kaski, Bala	Nov	Notice MCB	Contract Awarded	07-07-2015 12:00	07-07-2015 14:00	Expired	
4	WORKS/NCB/020	Construction of 500 temporary house using the filter in the the last MDC of nepal police	Department of Training	Notice MCB	Bid Published	05-06-2015 10:00	02-07-2015 11:10	Expired	
5	Notice/Construction/Notice/001	Construction of Warehouse for storage and distribution of Tirech	Department of local government	Notice MCB	Contract Awarded	23-06-2015 11:00	29-06-2015 11:00	Expired	
6	WORKS/NCB/TEST	Construction of new school building	Department of Information Technology	Notice MCB	Bid Published	22-06-2015 10:00	22-06-2015 15:30	Expired	
7	WORKS/NCB/TEST	Construction of new school building	Department of Information Technology	Notice MCB	Bid Published	22-06-2015 10:00	22-06-2015 15:30	Expired	

Fig: Contract Management: step 11

Step 12

The User searches for the respective contract and clicks on the Action button.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Bid
Advanced Search
Server Time: 2015-07-07 15:23:28 NPT

Home | Procurement Execution | Opportunities | Bid Query | Welcome : S.K. Kc | Bidder

Create Bill

Search Project

Contract Number: FE Name:

Search Result

Sl. No	Contract No	Project Title	FE Name	Project Supervisor	Intended Start Date	Intended End Date	Action
1	80	Re construction work of Area Police Office Kabaha, Bara	Nam	Reverer Nam	2015-07-07	2015-07-07	<input type="button" value="Action"/>

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Fig: Contract Management: step 12

Step 13

The User initiates the Mobilization Advance payment bill with verified APG and clicks on submit button.

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Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Bill...

Advanced Search
Server Time: 2015-07-07 15:34:24 NPT

Home Procurement Execution Opportunities Bid Query

Welcome : Mr. Kc Bidder

Project Details

Contract Number :	88	Project Name :	Re-construction work of Area Police Office Kabe
PE Name :	Non	Project Supervisor :	Resistor Non
Intended Start Date :	2015-07-07	Intended End Date :	2015-07-07
Procurement Category :	Works	Procurement Method :	NCB

Bill Type: ☒ Mobilization Advance ☐ Monthly Statement ☐ Final Bill

Foreign Bank:	Yes <input type="radio"/> No <input checked="" type="radio"/>
Amount:	31074.20
Currency:	NRS
Payment Mode:	Cheque <input type="radio"/> Bank Transfer <input checked="" type="radio"/>
Advance Payment Guarantee:	Voucher
Tax Invoice:	<input type="button" value="Choose File"/> Voucher.pdf
Other Document:	<input type="button" value="Choose File"/> No file chosen
Comment Box:	This is Mobilization advance payment initiated by bidder to PE after successful verification of APG

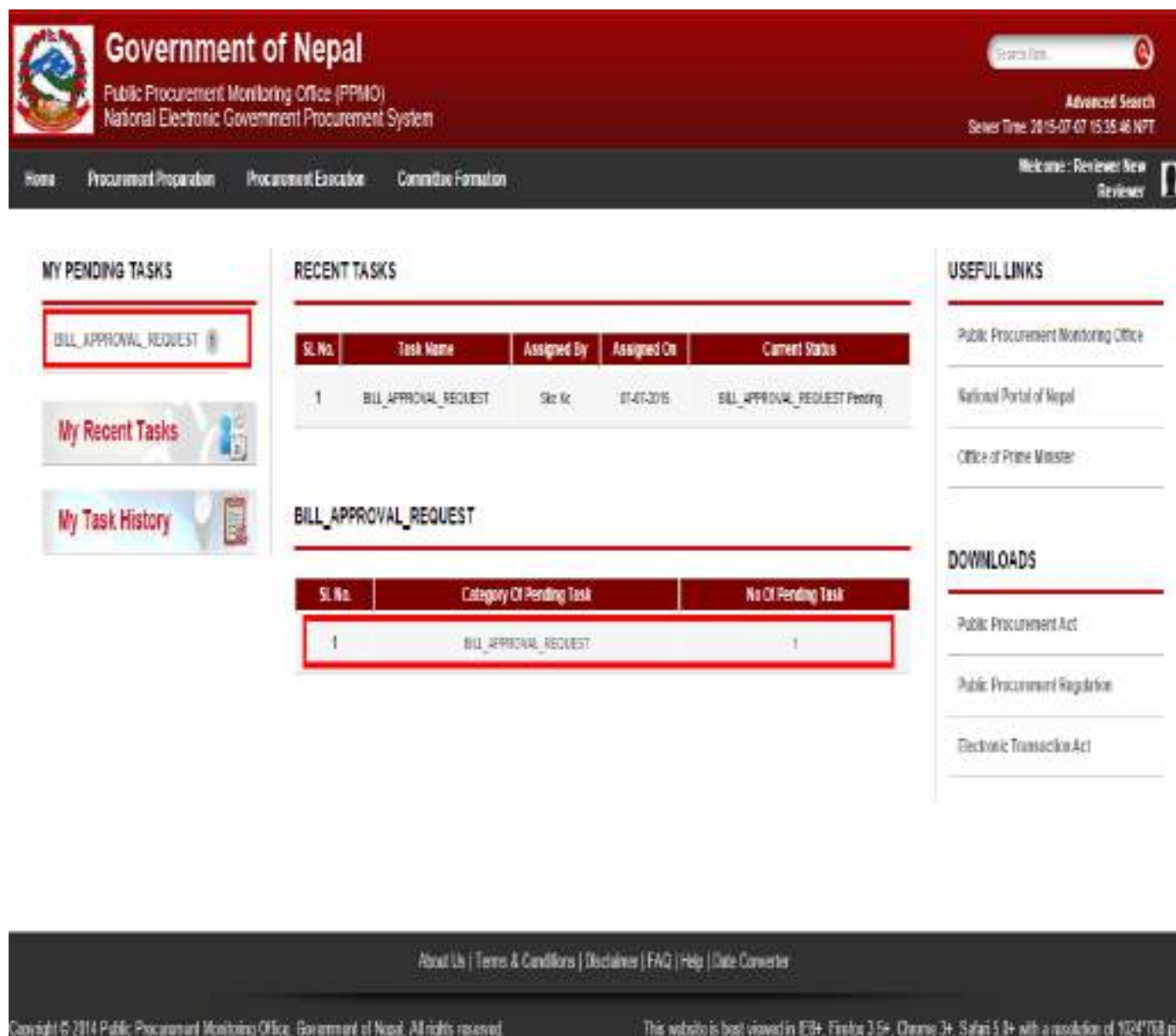
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Fig. Contract Management: Step 13

Step 14

Project coordinator logs into the system and clicks on the bill approval request from category of pending task.




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Search Item: 


Advanced Search
Server Time: 2015-07-07 15:35:46 NPT


Home | Procurement Preparation | Procurement Execution | Committee Formation

Welcome: Reviewer New Reviewer 

MY PENDING TASKS

BILL_APPROVAL_REQUEST 

My Recent Tasks 

My Task History 

RECENT TASKS

Sl. No.	Task Name	Assigned By	Assigned On	Current Status
1	BILL_APPROVAL_REQUEST	Skt. Kc	07-07-2015	BILL_APPROVAL_REQUEST Pending

BILL_APPROVAL_REQUEST

Sl. No.	Category Of Pending Task	No Of Pending Task
1	BILL_APPROVAL_REQUEST	1

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Fig. Contract Management: Step 14

Step 15

The User clicks on the Action button of the initiated bill approval request.

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National Electronic Government Procurement System

Search Bill

Advanced Search
Server Time: 2015-07-07 15:38:09 NPT

Home Procurement Preparation Procurement Execution Committee Formation

Welcome : Reviewer New Reviewer

Search Bill

Contract Number: Project Name:

Reset Search

Search Result

Sl. No	Bill No	Contract No	Project Name	PE Name	Organization Name	Bill Type	Action
1	28	88	Re-construction work of Area Police Office Kaptai Bazar	New	SMC Firm	Advance Payment	

Fig. Contract Management: Step 15

Step 16

The User verifies the bill approval request and send it to PE chief.

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Public Procurement Monitoring Office (PPMO)
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Search Bar: [Search Bar]
Advanced Search
Server Time: 2015-07-07 15:38:51 NPT

Welcome: Reviewer New Reviewer

Home Procurement Preparation Procurement Execution Committee Formation

Project Details

Contract Number: [83]
PE Name: [New]
Intended Start Date: [2015-07-07]
Procurement Category: [Works]
Project Name: [Re-construction work of Area Police Office Kalahai, Basu]
Project Supervisor: [Reviewer New]
Intended End Date: [2015-07-07]
Procurement Method: [NCB]

Advance Payment Bill Details

Bill Type: [Advance Payment]
Foreign Bank: [No *]
Amount: [31074.0902]
Currency: [NRS]
Payment Mode: [Bank Transfer *]
Comment Box: [This is Mobilization advance payment initiated by bidder to PE after successful verification of APG]
BANK VOUCHER: [Voucher]
INVOICE DOCUMENT: [Voucher.pdf]
Comment Box: [approved from my side]
[Send to PE chief] [Reject] [Cancel]


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Fig. Contract Management: Step 16

Step 17

PE chief logs into the system and clicks on the bill approval request from category of pending task.



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National Electronic Government Procurement System

Advanced Search
Server Time: 2015-10-17 15:41:09 NPT

Welcome : Approver New Approver

Home | Procurement Preparation | Procurement Execution | Admin | Committee Formation | Reports

MY PENDING TASKS

BILL_APPROVAL_REQUEST 1

My Recent Tasks

My Task History

User Activities

RECENT TASKS

SL No.	Task Name	Assigned By	Assigned On	Current Status
1	BILL_APPROVAL_REQUEST	Review Now	17-10-2015	BILL_APPROVAL_REQUEST Pending

BILL_APPROVAL_REQUEST

SL No.	Category Of Pending Task	No Of Pending Task
1	BILL_APPROVAL_REQUEST	1

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Fig. Contract Management: Step 17

Step 18

The User clicks on the Action button of initiated bill approval request.



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Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Bill

Contract Number: Project Name:

Search Result

Sl. No	Bill No	Contract No	Project Name	PE Name	Organisation Name	Bill Type	Action
1	28	09	Po-construction work of Area Police Office, Kothari, Baza	New	SNC Firm	Advance Payment	<input type="button" value="Action"/>

Fig. Contract Management: Step 18

Step 19

The User verifies it and clicks on the certify button.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Data...

Advanced Search
Server Time: 2015-07-07 15:43:21 NPT

Home Procurement Preparation Procurement Execution Admin Committee Formation Reports

Welcome : Approver New Approver

Project Details

Contract Number :	89	Project Name :	Re-construction work of Area Police Office Kaski, Dada
PE Name :	Nam	Project Supervisor :	Reviewer Nam
Intended Start Date :	2015-07-07	Intended End Date :	2015-07-07
Procurement Category :	Works	Procurement Method :	NCB

Advance Payment Bill Details

Bill Type :	Advance Payment
Foreign Bank :	No
Amount :	91174.1800
Currency :	NRS
Payment Mode :	Bank Transfer
Comment Box :	This is Mobilization advance payment initiated by bidder to PE after successful verification of APG

BANK_VOUCHER : [Voucher](#)
INVOICE_DOCUMENT : [Voucher.pdf](#)

Comment Box :
 Mobilization advance payment bill approved |

Certify **Reject** **Cancel**

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Fig. Contract Management: Step 19

Step 20

The Mobilization advance bill payment is then processed to the accountant, accountant logs into the system and navigates to Procurement Execution -> Contract Management -> Payment Management -> Bill -> Process.

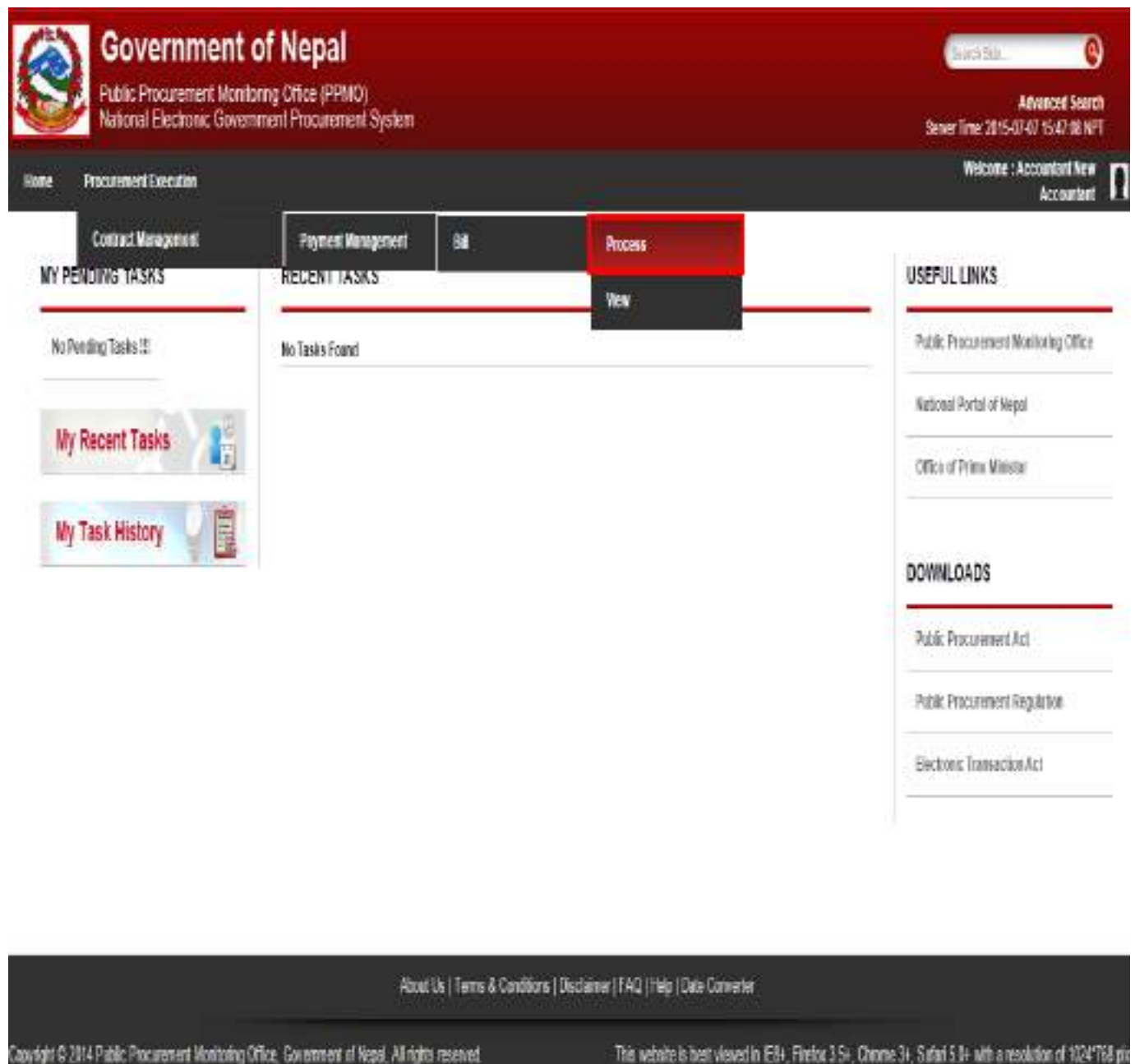


Fig: Contract Management: step 20

Step 21

The User fills in the contract number and clicks on the search button.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Bar ...

Advanced Search
Server Time: 2015-07-07 15:07:51 NPT

Home Procurement Execution

Welcome : Accountant New Accountant

Payment Processing

Search Contract

Contract Number: 85

Search Reset

Fig: Contract Management: step 21

Step 22

The User clicks on the Action button of claimed advance bill payment.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Bar ...

Advanced Search
Server Time: 2015-07-07 15:46:14 NPT

Home Procurement Execution

Welcome : Accountant New Accountant

Payment Processing

Search Contract

Contract Number: 85


Search Reset

Sl. No	Bill No	Bill Type	Invoice Date	Invoice Approval Date	Status	Claimed/Released	Action
1	28	Advance Payment	07-07-2015	07-07-2015	ACCOUNTANT APPROVAL PENDING	Release	Action

Fig: Contract Management: step 22

Step 23

The User fills the payment order date and clicks on the submit button.



Government of Nepal
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 National Electronic Government Procurement System

Search Here

Advanced Search
 Server Time: 2015-07-07 15:50:12 NPT

[Home](#)
[Procurement Execution](#)

Welcome : Accountant New
 Accountant

Project Details

Contract Number :	08	Project Name :	Re-construction work of Area Police Office Katsuki, Bara
PE Name :	New	Project Supervisor :	Rasmanir New
Intended Start Date :	2015-07-07	Intended End Date :	2015-07-07
Procurement Category :	Work	Procurement Method :	NCB

Advance Payment Bill Details

Bill Type:	Advance Payment
Foreign Bank:	No *
Amount:	31074.1992
Currency:	NRs
Payment Mode:	Bank Transfer *
Comment Box:	This is Mobilization advance payment initiated by bidder to PE after successful verification of APG.

BANK VOUCHER : Voucher
 INVOICE DOCUMENT : Voucher.pdf

Invoice Details

Invoice Date:	2015-07-07
Invoice Amount:	31074.1992
Invoice Currency:	NRs
Release Amount:	31074.1992
Payment Order Date:	07-07-2015

Submit Cancel

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Fig: Contract Management: step 23

Step 24

Project coordinator needs to keep update on works completion of the contract hence the user logs in the system and navigates to Procurement Execution -> Contract Management -> Project Management -> View/Update.

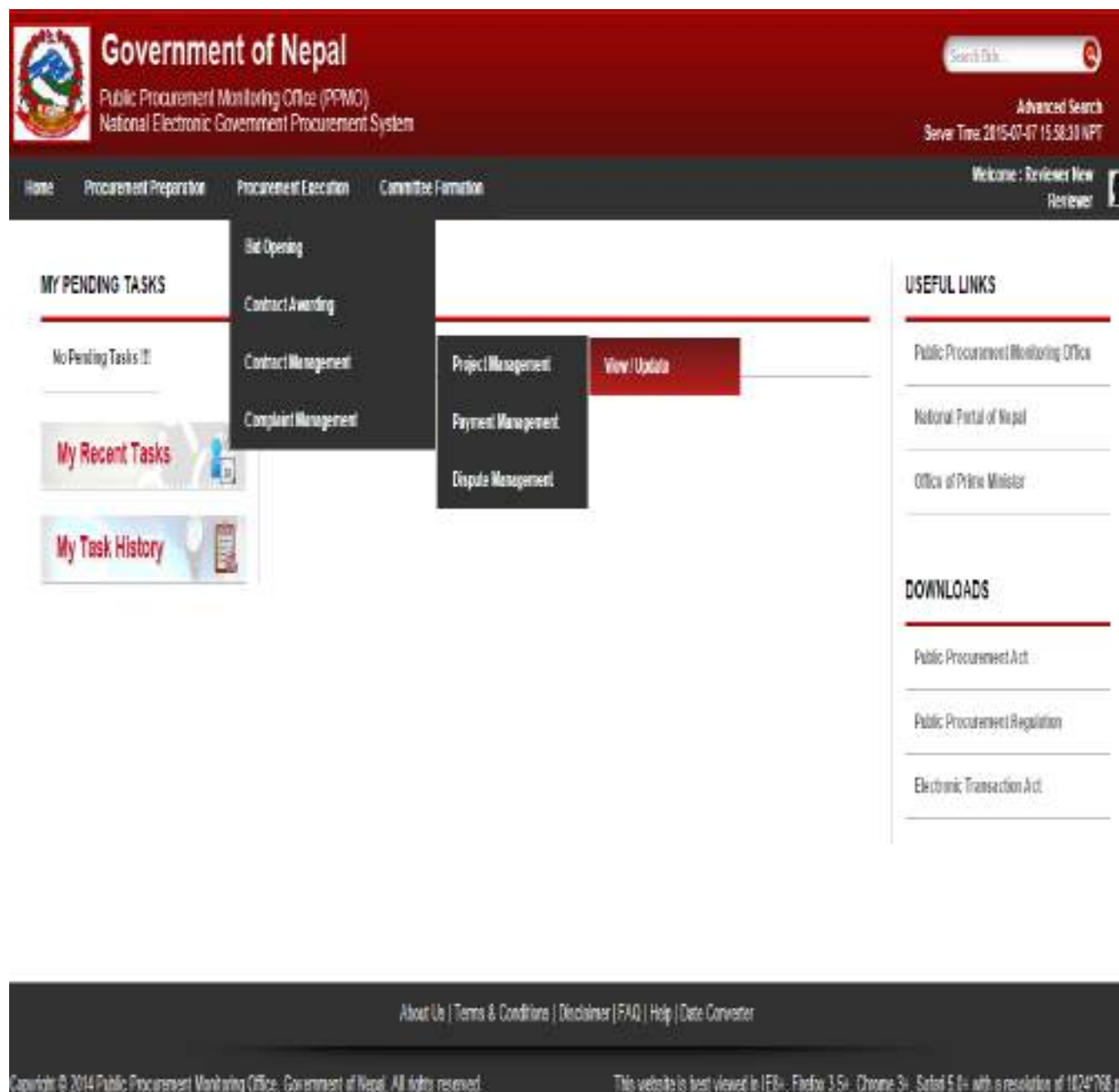


Fig: Contract Management: step 24

Step 25

The User clicks on the action button of the respective contract.

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National Electronic Government Procurement System

Advanced Search
Server Time: 2015-07-07 15:58:03 NPT

Welcome : Reviewer New Reviewer

Home Procurement Preparation Procurement Execution Committee Formation

Contract Search

IFB/RF/EQP/No. Contractor Name

Name of Project Status

Project Created On (From) Project Created On (To)

Search

Contract Search Result

Sl No	IFB/RF/EQP/No.	Contractor Name	Name of Project	Lat Name	Contract Number	Status	Created By	Created On	ViewAction
1	MR/BE/CH/BE/PA/011	SJC Fine	Re construction work of fire a Police Office Paboti, Boto	SA	83	Approved	Creator Man	2015-07-07 15:19:47:03	

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Fig. Contract Management: Step 25

Step 26

The user navigates to Manage Program Schedule -> Program Schedule -> Add Program Schedule.

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Advanced Search
Server Time: 2015-07-07 15:59:59 NPT

Welcome : Reviewer New Reviewer

Home Procurement Preparation Procurement Execution Committee Formation

Contract Search Result

Project Details

Notice No.: MRRC04NBAR4/011 Contract ID: 08

Procurement Method: NCB Procurement Category: Works

Project End Date: 07-07-2015 Project Start Date: 07-07-2015

Lot Name: NA Contractor Organization Name: ISKC Firm

Project Details **Manage Program Schedule** Variation Order Suspend / Terminate Contract Amendment Contract Extension

Offered BOQ **Program Schedule**

Create Program Schedule

Add Program Schedule

Program Scheduling History

SI No.	Percentage Completed	Completion Document	Others Supporting Document	Updated By	Updated On	Version No.	Comment	Delete
No Program Schedule History Exists								

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Fig. Contract Management: Step 26

Step 27

The User fills the works completion percentage, uploads the completion documents and clicks on the Add button.

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Advanced Search
Server Time: 2015-07-07 15:01:28 NPT

Welcome : Reviewer View
Review

Home | Procurement Preparation | Procurement Execution | Contract Management

Contract Search Result

Project Details

Notice No.: MUPESA/NSA/0111

Procurement Method: BOQ

Project End Date: 07-07-2015

Lot Name: NA

Project Details | **Manage Program Schedule**

Offered BOQ | **Program Schedule**

Create Program Schedule

Add Program Schedule

Completed Percentage: 35

Upload Completion Document: Choose File Additional documents.pdf

Upload Supporting Document: Choose File No file chosen

Comments: 35% of work is completed

Add Cancel

Program Scheduling History

S.No.	Percentage Completed
No Program Schedule History Exist	


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Fig. Contract Management: Step 27

Step 28

Contractor can claim for the monthly statement bill when 30% of work is completed and verified by the PE coordinator, the user clicks on the Add Item button in order to claim.



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 National Electronic Government Procurement System

Search Bill...
 Advanced Search
 Server Time: 2015-07-07 16:29:12 NPT

[Home](#) | [Procurement Execution](#) | [Opportunities](#) | [Bid Query](#)

Welcome : **Sir Ke Bidder**

Project Details

Contract Number :	83	Project Name :	Re-construction work of Area Police Office Kaski
PE Name :	New	Project Supervisor :	Devlekar New
Intended Start Date :	2015-07-07	Intended End Date :	2015-07-07
Procurement Category :	Works	Procurement Method :	NCD

Bill Type: ☐ Mobilization Bill ☒ Monthly Statement ☐ Final Bill

Add Item

Monthly Statement

Item Description	Cumulative Quantity Till Date	Cumulative Quantity Till Last Bill	Quantity for Current Bill	Base Rate	Amount (NRs)	Delete
BOQ Sub Total Amount					0	
VAT(12%)					36480	
Sub Total + VAT					216965	

Compensation Payment Details

Serial No	Compensation Type	Description	Amount (NRs)	Approval Date	Delete
1	-Select Compensation Type-		0.00		

+Add Item

Total Compensation Amount (inclusive of VAT)	0.00
Final Bill Amount (BOQ Sub Total Amount + VAT + Total Compensation Amount)	0

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Fig. Contract Management: Step 28

Step 29

The User fill in the Item BOQ as per works completed and clicks on the OK button.

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Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2015-01-07 10:10:34 NPT

Welcome : SDC Kc
Biddor

Home Procurement Execution Opportunities Bid Query

Project Details
Contract Number :
Item Name :
Intended Start Date :
Procurement Category :
BOQ Type :
Add Item
Quantity Statement
Item Description
BOQ Section
WOT (W)
Sub Total
Consolidation Part
Serial No
Total Cost
Final BOQ
Upload
Download


Item No.	Description	Unit	Quantity	Rate	Total
1	1.2.2. Lateral wall or column and foundation in all types of soil including existing debris and brick bats of old structure if any up to the specified depth install by formwork, shoring, dressing of sides, ramming of bottom, desludging in foundation trench if required, filling the soil minimum 10 cm, and stacking the soil minimum 1 m, and least up to 30 m as per drawing specification and instructions all complete as per instruction by site engineer.	158.75	66	103	1580.00
2	1.3 Filling of earth or mixed soil stacked at a site or from outside borrow pit in 150mm thick layer under floor and below base of footing covered area including underlay, proper ramming, consolidation, compaction and dressing as per specification and instruction by site engineer and engineer in charge.	152.90	66	103	1580.00
1	1.1.1 Site Clearance before and after construction and land preparation with Earth cutting, leveling and removing the bushes, debris before starting the work and completion of project - mobilization and demobilization of construction all complete as per site condition and instruction by site engineer.	1.0	1	1.00	1.00
1	Providing, fitting and fixing of 1/2" dia CP covered valve with approved quality & standard with necessary accessories all complete & ready to use.	7.0	1	500.00	500.00
2	Providing, fitting and fixing of 3" dia CP sewer pipe (any type) with CP fittings and necessary accessories all complete & ready to use.	38.0	1	38.00	38.00

OK

Fig. Contract Management: Step 29

Step 30

The User clicks on the submit button after adding the Item BOQ.



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 National Electronic Government Procurement System

Advanced Search
 Search Time: 2015-07-07 15:11:47 NPT

[Home](#) | [Procurement Execution](#) | [Opportunities](#) | [Bid Query](#)

Welcome : **SUC, Kc**
 Bidder

Project Details

Contract Number :	88	Project Name :	Re-constructive work of Jang Police Office Kano
PE Name :	NEW	Project Supervisor :	Residency Nepal
Intended Start Date :	28/05-07-07	Intended End Date :	28/05-07-07
Procurement Category :	Works	Procurement Method :	RCB

Bill Type:
☐ Mobilization Bill
 ☒ Monthly Statement
 ☐ Final Bill

Add Item

Monthly Statement

Item Description	Cumulative Quantity Till Date	Cumulative Quantity Till Last Bill	Quantity for Current Bill	Unit Rate	Amount (NRS)	Delete
1.2) Earth work in excavation in trenches, pits, foundation in all types of soil including existing trench and back filling of old structure if any up to the specified depth including trenching, shoring, dewatering of holes, shoring of bottom, dewatering in foundation trench if required, shoring the soil minimum 2mt. and stacking the soil minimum 1mt. and that up to 30 mt. as per drawing specifications and instructions all complete as per instruction by site engineer.	0	0	56	5800	324800	
1.3) Filling of earth or mixed soil stacked at site or from outside borrow pit in 150 mm thick layer under floor and below beams at footing covered and including shoring, proper draining, consolidation, compaction and checking as per specification and instruction by site engineer and engineer all complete.	0	0	56	100	5600	
BOQ Sub Total Amount					330400	
VAT(13%)					42952	
Sub Total + VAT					373352	

Compensation Payment Details

Serial No	Compensation Type	Description	Amount (NRS)	Approval Date	Delete
1	--Select Compensation Type--		0.00		

Total Compensation Amount (inclusive of VAT) : 0.00

Final Bill Amount (BOQ Sub Total Amount + VAT + Total Compensation Amount) : 373352

Upload as-built drawing : Drawing.pdf (Choose Pdf only)

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Fig. Contract Management: Step 30

Step 31

Project coordinator clicks on bill approval request from category of pending task.



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Welcome : Reviewer New Reviewer

MY PENDING TASKS

[BILL_APPROVAL_REQUEST](#)

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[My Task History](#)

RECENT TASKS

Sl.No.	Task Name	Assigned By	Assigned On	Current Status
1	BILL_APPROVAL_REQUEST	Suk B.	07-07-2015	BILL_APPROVAL_REQUEST Pending

BILL_APPROVAL_REQUEST

Sl.No.	Category Of Pending Task	No Of Pending Task
1	BILL_APPROVAL_REQUEST	1

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Fig. Contract Management: Step 31

Step 32

The User clicks on the Action button of initiated monthly statement bill payment.

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National Electronic Government Procurement System

Search Bill

Contract Number: Project Name:


Search Result

Sl. No	Bill No	Contract No	Project Name	FE Name	Organization Name	Bill Type	Action
1	61	66	Re-construction work of Area Police Office Kabilu Bani	Devr	SAC Firm	Monthly Statement	

Fig: Contract Management: step 32

Step 33

The User verifies the initiated monthly statement bill payment and send it to PE chief.



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Project Details

Contract Number : 88
PE Name : New
Intended Start Date : 2015-07-07
Procurement Category : Works

Project Name : Re-construction work of Arwa Police Office Kathali, Bannu
Project Supervisor : Reviewer New
Intended End Date : 2015-07-07
Procurement Method : NCB

Monthly Statement

Item Description	Cumulative Quantity Till Date	Cumulative Quantity Till Last Bill	Quantity for Current Bill	Base Rate	Amount (NRS)
1.2) Earth work in excavation in trenches, pits, foundation in all types of soil including existing drains and brick bats of old structure if any up to the specified depth including shoring, dewatering, dressing of sides, ramming of bottom, dewatering or foundation trench if required, filling the soil minimum 2 m, and stacking the soil minimum 1 m, and laid up to 30 m, as per drawing specifications and instructions at complete as per instruction by site engineer	0	0	00	900 0.00	330000.00
1.3) Filling of earth or mixed soil stacked at site or from outside borrow pit in 150mm thick layer under floor and below beam at footing covered area including watering, proper ramming, consolidation, compaction and dressing as per specification and instruction by site engineer and engineer all complete	0	0	00	1000 0.00	0000.00
BOQ Sub Total Amount					336000.00
VAT(13.00%)					43680.00
Sub Total + VAT					380058.00

Compensation Payment

Compensation Type	Description	Amount (NRS)	Approval Date
No Results Found			
Total Compensation Amount (Inclusive of VAT)			0.00
Final Bill Amount (BOQ Sub Total + VAT + Total Compensation Amount)			380058.00

BILL_DRAWING_DOCUMENT : [Drawing](#)

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Fig: Contract Management: step 33

Step 34

PE chief logs into the system and clicks on bill approval request from category of pending task.

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MY PENDING TASKS

[BILL_APPROVAL_REQUEST](#)

RECENT TASKS

Sl. No.	Task Name	Assigned By	Assigned On	Current Status
1	BILL_APPROVAL_REQUEST	Reviewer New	07-07-2015	BILL_APPROVAL_REQUEST Pending

BILL_APPROVAL_REQUEST

Sl. No.	Category Of Pending Task	No. Of Pending Task
1	BILL_APPROVAL_REQUEST	1

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Fig: Contract Management: step 34

Step 35

The User clicks on the Action button of initiated monthly statement bill.

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Search Bill... Advanced Search
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Home Procurement Preparation Procurement Execution Admin Committee Formation Reports

Welcome : Approver New Approver

Search Bill

Contract Number: Project Name:

Reset Search


Search Result

SL No	Bill No	Contract No	Project Name	PE Name	Organization Name	Bill Type	Action
1	61	65	Re-construction work of Area Police Office Katsali Bani	New	S/C Firm	Monthly Statement	

Fig: Contract Management: step 35

Step 36

The User reviews the initiated monthly statement bill and clicks on certify button.



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Search Bill
 Advanced Search
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[Reports](#)

Welcome : Approver View
 Approver

Project Details

Contract Number :

88

Project Name :

Re-construction work of Area Police Office Kaba N. Baza

PE Name :

Nile

Project Supervisor :

Pradip Kumar

Intended Start Date :

2015-07-07

Intended End Date :

2015-07-07

Procurement Category :

Works

Procurement Method :

NCE

Monthly Statement

Item Description	Cumulative Quantity Till Date	Cumulative Quantity Till Last Bill	Quantity for Current Bill	Base Rate	Amount (NRS)
1.2) Earth work in excavation in trenches, pits, foundation in all types of soil including existing details and bulk cuts of all structure if any up to the specified depth including dewatering, shoring, dewatering of soil, covering of bottom, dewatering in foundation trench if required, filling the soil minimum 3 m, and shoring the soil minimum 1 m, and load up to 30 m, as per drawing specifications and instructions all complete as per instruction by site engineer	0	0	60	100	73000.00
1.3) Filling of earth or mixed soil stacked at site or from outside borrow pit in 150mm thick layer under floor and below beam at footing covered area including watering, proper covering, consolidation, compaction and dressing as per specification and instruction by site engineer and engineer all complete	0	0	60	100	6000.00
BOQ Sub Total Amount					33000.00
VAT @ 10%					43750.00
Sub Total + VAT					383750.00

Compensation Payment

Compensation Type	Description	Amount (NRS)	Approval Date
No Results Found			
Total Compensation Amount (exclusive of VAT)			0.00
Final Bill Amount [BOQ Sub Total Amount + VAT + Total Compensation Amount]			383750.00

BILL DRAWING DOCUMENT : [Download](#)

Comment Box :

approved

Certify

Reject

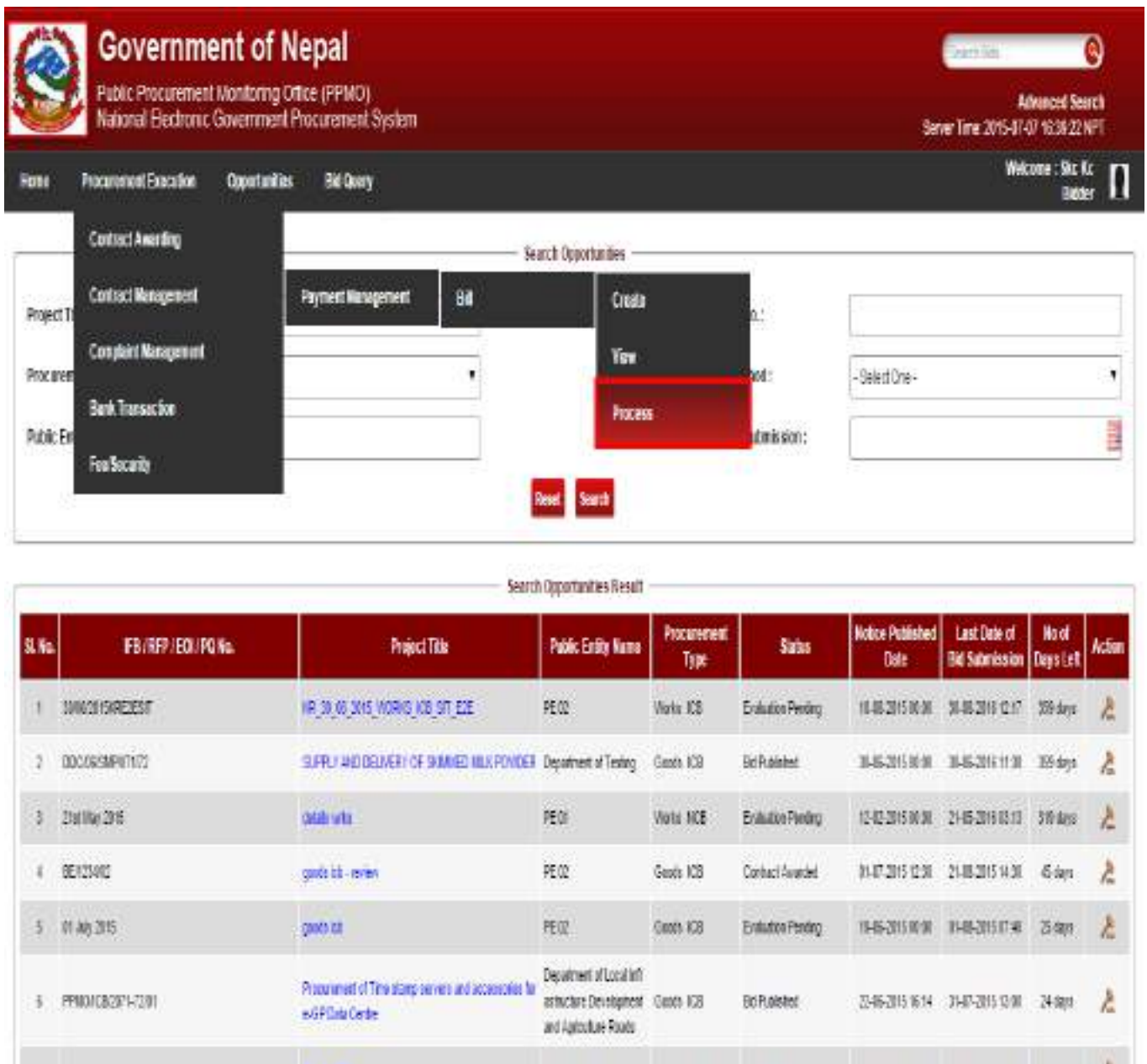
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Fig: Contract Management: step 36

Step 37

Contractor needs to upload original invoice document for the account approval of monthly statement bill payment, hence the user navigates to Procurement Execution -> Contract Management -> Payment Management -> Bill -> Process.



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Welcome : S.K. Kc
Bidder

Home Procurement Execution Opportunities Bid Query

Contract Awarding
Contract Management
Complaint Management
Bank Transaction
Fee Security

Search Opportunities

Project Title:
Procurement Type:
Public Entity:
Submission:

Payment Management Bill Create View Process

Reset Search

Search Opportunities Result

Sl. No.	IFB/RFI/EOI/PO No.	Project Title	Public Entity Name	Procurement Type	Status	Notice Published Date	Last Date of Bid Submission	No of Days Left	Action
1	1000/015/REDEBIT	HR_30_00_3015_WORKS_ICB_SIT_EDE	PE-02	Works ICB	Evaluation Pending	18-08-2015 00:30	30-08-2015 12:17	339 days	
2	0000060401102	SUPPLY AND DELIVERY OF SKIMMED MILK POWDER	Department of Testing	Goods ICB	Bid Published	30-05-2015 00:00	30-05-2015 11:30	355 days	
3	21st May 2015	Details work	PE-01	Works ICB	Evaluation Pending	12-02-2015 00:30	21-05-2015 03:13	319 days	
4	0E/123402	goods job - review	PE-02	Goods ICB	Contract Awarded	01-07-2015 12:30	21-08-2015 14:30	45 days	
5	01 July 2015	goods job	PE-02	Goods ICB	Evaluation Pending	18-05-2015 00:00	01-08-2015 07:40	25 days	
6	PPMO/ICB/2014-12/01	Procurement of Time stamp servers and accessories for e-GP Data Center	Department of Local Infrastructure Development and Agriculture Roads	Goods ICB	Bid Published	22-05-2015 16:14	31-07-2015 12:00	24 days	

Fig. Contract Management: Step 37

Step 38

The user clicks on the Action button of initiated monthly bill statement.



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Advanced Search
Server Time: 2015-07-07 16:40:04 NPT

Welcome : SMC Kc
Biddier

Home Procurement Execution Opportunities Bid Query

Bill Process

Search Bill

Bill No: Contract Number:

Search


Bill Search Result

Sl. No	Bill No	Contract No	Status	Bill Type	Action
1	01	09	Approved	Monthly Statement	

Fig. Contract Management: Step 38

Step 39

The User uploads the original invoice document and clicks on the submit button.



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Search Box...
 Advanced Search
 Server Time: 2015-07-07 16:40:51 NPT
 Welcome : Smt. Kc
 Bidder

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[Opportunities](#)
[Bid Query](#)

Project Details

Contract Number :

PE Name :

Intended Start Date :

Procurement Category :

Project Name :

Project Supervisor :

Intended End Date :

Procurement Method :

Monthly Statement

Item Description	Cumulative Quantity Till Date	Cumulative Quantity Till Last Bill	Quantity for Current Bill	Base Rate	Amount (NRS)
1.2) Earth work in excavation in trenches, pits, foundation in all types of soil including existing debris and brick bats of old structure if any up to the specified depth including rendering, shoring, dressing of sides, concreting at bottom, dewatering in foundation trench if required, lifting the soil minimum 2 mt. and stacking the soil minimum 1 mt. and load up to 30 mt. as per drawing specifications and instructions all complete as per instruction by site incharge	0	0	55	908.000	33000.00
1.3) Filling of earth or mixed soil stacked at site or from outside borrow pit in 150mm thick layer under floor and below beam of footing covered area including rendering, proper ramming, compaction, compaction and dressing as per specification and instruction by site incharge and engineer all complete	0	0	86	106.000	6500.00
BOQ Sub Total Amount					33000.00
VAT (13.00%)					4275.00
Sub Total + VAT					38035.00

Compensation Payment

Compensation Type	Description	Amount (NRS)	Approval Date
No Results Found			
	Total Compensation Amount (exclusive of VAT)		0.00
	Final Bill Amount (BOQ Sub Total Amount + VAT + Total Compensation Amount)		38035.00

BILL_DRAWING_DOCUMENT : [Drawing](#)

Invoice Document :

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Fig. Contract Management: Step 39

Step 40

Accountant logs into the system and navigates to Procurement Execution -> Contract Management -> Payment Management -> Bill -> Process.

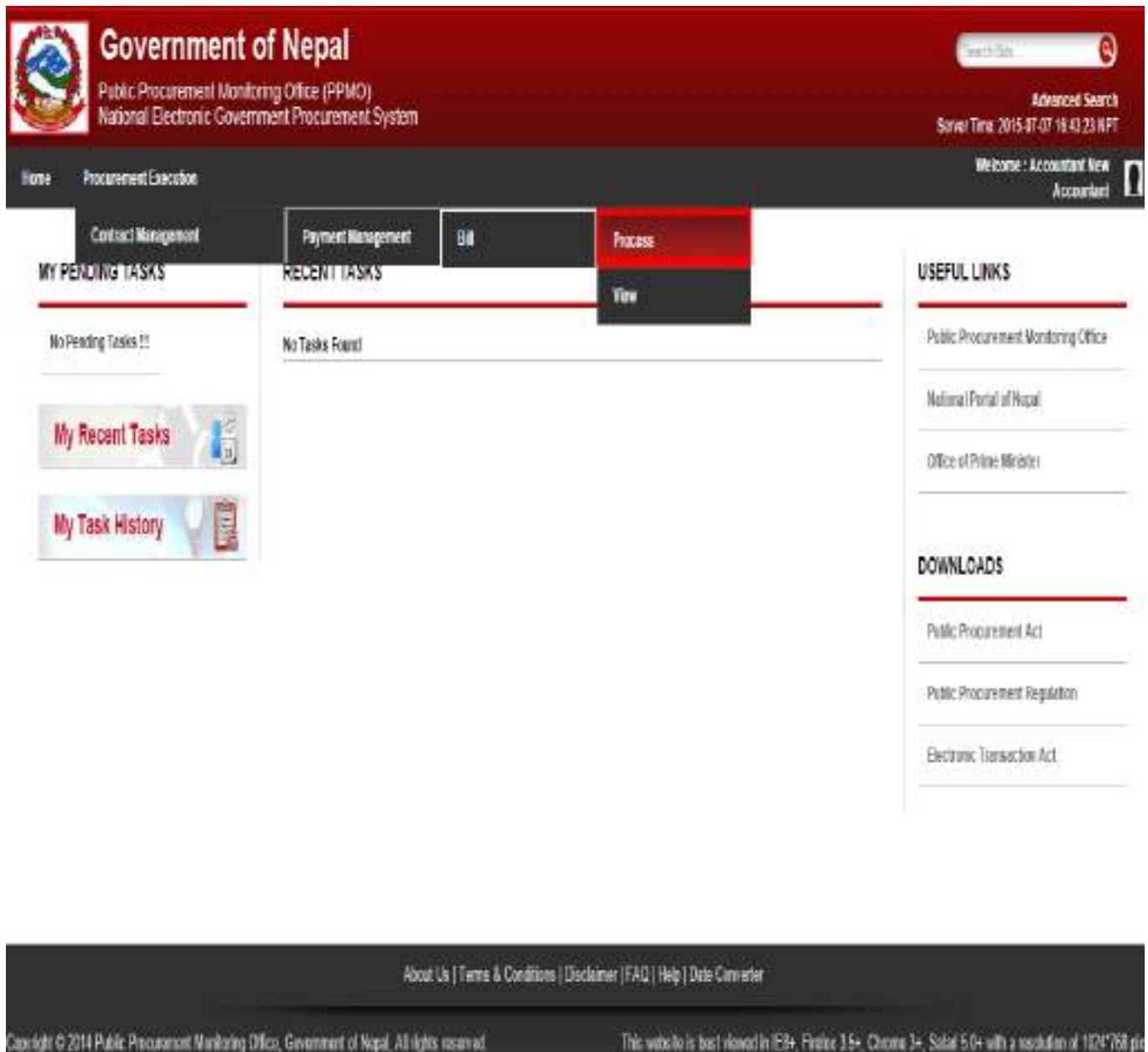


Fig. Contract Management: Step 40

Step 41

The User fills in the contract number and clicks on the submit button.



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Search Bar: Search Bar...
Advanced Search
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Welcome : Accountant New Accountant

Home Procurement Execution

Payment Processing

Search Contract

Contract Number: 09

Search Reset

Fig. Contract Management: Step 41

Step 42

The User selects the Action button of claimed monthly statement bill.



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Search Bar: Search Bar...
Advanced Search
Server Time: 2015-07-07 16:43:38 NPT

Welcome : Accountant New Accountant

Home Procurement Execution

Payment Processing

Search Contract

Contract Number: 09


Search Reset

SL No	BB No	BB Type	Invoice Date	Invoice Approval Date	Status	Claimed/Released	Action
1	61	Monthly Statement	07-07-2015	07-07-2015	ACCOUNTANT APPROVAL PENDING	Release	Action

Fig. Contract Management: Step 42

Step 43

The User fills the payment order date and clicks on the submit button.



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Search Here...

Advanced Search
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Home Procurement Dashboard

Welcome : Accountant New Accountant

Project Details

Contract Number :	88	Project Name :	Re-instruction work of Area Police Office Kathmandu, Bano
PE Name :	Pour	Project Supervisor :	Prakashwar Pour
Intended Start Date :	2015-07-07	Intended End Date :	2015-07-07
Procurement Category :	Works	Procurement Method :	NCB

Monthly Statement

Item Description	Cumulative Quantity Till Date	Cumulative Quantity Till Last Bill	Quantity for Current Bill	Base Rate	Amount (NRS)
1.22 Earth work in excavation in trenches, pits, foundation in all types of soil including existing cables and brick bats of old structure 1 cm up to the specified depth including timbering, shoring, dewatering of pits, running of bottom, dewatering in foundation trench if required, filling the soil minimum 2 mt. and stacking the soil minimum 1 mt. and load up to 10 mt. as per drawing specifications and instructions all inclusive as per instruction by site engineer.	0	0	66	585.000	33000.00
1.23 Piling of earth in record not stated at site or from outside service pit or 100mm thick layer under floor and below beam of building covered area including watering, proper watering, consolidation, compaction and dressing as per specification and instruction by site in charge and engineer all complete.	0	0	66	109.000	6990.00
BOQ Sub Total Amount					39690.00
WAT(13.80%)					43758.00
Sub Total + WAT					380358.00

Compensation Payment

Compensation Type	Description	Amount (NRS)	Approval Date
No Details Found			
Total Compensation (Amount) (WAT) (NRS)			0.00
Final Bill Amount (BOQ Sub Total Amount + WAT + Total Compensation Amount)			380358.00

BILL_DOWNLOAD_DOCUMENT : [Download](#)
 INVOICE_DOCUMENT : [Download.pdf](#)

Invoice Details

Invoice Date:	2015-07-07
Invoice Amount:	380358.00
Invoice Currency:	NRS
Retention Percentage Release At:	0
Retention Amount:	38017.9
Retention Currency:	NRS
Advance Payment Deduction Amount:	0
Release Amount:	381340.10
Payment Order Date:	07-07-2015

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Fig. Contract Management: Step 43

Step 44

Project coordinator updates the work completion as in the previous steps and clicks on Add button.

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Contract Search Result

Project Details

Notice No.: Contract ID:

Procurement Method:

Project End Date:

Lot Name:

[Project Details](#) [Manage Program Schedule](#) [View](#)

[Offered BOQ](#) [Program Schedule](#)

Create Program Schedule

[Add Program Schedule](#)

Program Scheduling History

Sl No.	Percentage Completed	Comments
1	100%	100% of works is completed

Add Schedule

Add Program Schedule

Completed Percentage:

Upload Completion Document: Additional documents.pdf

Upload Supporting Document: No file chosen

Comments:

[Add](#) [Cancel](#)

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Fig: Contract Management: step 44

Step 45

Contractor logs into the system same as in previous steps, claims for the final bill and clicks on the submit button.

Add Item

Monthly Statement

Item Description	Cumulative Quantity Till Date	Cumulative Quantity Till Last Bill	Quantity for Current Bill	Base Rate	Amount (N Rs.)	Delete
1.1) Site Clearance before and after construction and land preparation with Earth cutting, leveling and removing the existing structure before starting the work and completion of project - including and removal of construction all complete as per site condition and instruction by site engineer.	0	0	1	0	0	0
1.2) Earth work in foundation in trench, pits, foundation in all types of soil including scaling, clearing and brick bats of old structure if any up to the specified depth including timbering, shoring, dressing of sides, surfacing of bottom, dewatering in foundation trench if required, filling the soil minimum 2 m and stacking the soil minimum 1 m and haul up to 5 km, as per scaling specifications and instructions all complete as per instruction by site engineer.	0	0	200.70	5000	1003500	0
1.3) Filling of earth in raised substructure at site or from outside (paved) 150 mm thick layer under floor and below to some at footing covered area including in clearing, proper leveling, consolidation, compaction and dressing as per specification and instruction by site engineer and engineer all complete.	0	0	100.50	900	90450	0
Providing, filling and fixing of 1/2" dia CP concealed wire with approved quality & standard with necessary accessories all complete & ready to use.	0	0	7	300	2100	0
Providing, filling and fixing of 3" dia CP above roof floor type with CP fittings not with approved quality & standard with necessary accessories all complete & ready to use.	0	0	50	300	15000	0
BOQ Sub Total Amount					1103050	
VAT(12%)					132366	
Sub Total + VAT					1235416	

Compensation Payment Details

Serial No	Compensation Type	Description	Amount (N Rs.)	Approval Date	Delete
1	--Select Compensation Type--		0.00		

Total Compensation Amount (exclusive of VAT) 0.00

Final Bill Amount (BOQ Sub Total Amount + VAT + Total Compensation Amount) 1235416

Tax Return Certificate * Additional documents pdf (Choose Pdf only)

Document Name *

Completion Certificate * Additional documents pdf (Choose Pdf only)

Document Name *

CLP Certificate * Additional documents pdf (Choose Pdf only)

Document Name *

Taka Over Certificate * Additional documents pdf (Choose Pdf only)

Document Name *

As-built Drawing * Additional documents pdf (Choose Pdf only)

Document Name *

Submit


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Fig: Contract Management: step 45

Step 46

Project coordinator verifies the final bill initiated by bidder and send it to PE chief.



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Welcome : Reviewer New

Reviewer

Project Details

Contract Number :

08

Project Name :

Ra-sarathi chowk west of Area Police Office Khatuvt. Bura

PE Name :

Review

Project Supervisor :

Reviewer: Review

Intended Start Date :

28/05-07-07

Intended End Date :

2015-07-07

Procurement Category :

Works

Procurement Method :

NCB

Monthly Statement

Item Description	Cumulative Quantity Till Date	Cumulative Quantity Till Last Bill	Quantity for Current Bill	Base Rate	Amount (NPR)
1.1) Site Clearance before and after construction and land preparation with Earth cutting, involving soil removing the bushes, debris before starting the work and completion of project, mobilization and demobilization of construction all complete as per site condition and instruction by site incharge	0	0	1	0.00	0.00
1.2) Earth work in excavation in trenches, pits, foundation in all types of soil including existing details and back cuts of old structure if any up to the specified depth including borrowing, storing, dressing of sides, leveling of bottom, backfilling in foundation trench if required, filling the soil minimum 2 mt. and shoring the soil minimum 1 mt. and least up to 30 mt. as per drawing specifications and instructions all complete as per instruction by site incharge	00	0	200	0.00	10000.00
1.3) Filling of earth work as per site condition and as per drawing specifications and instructions by site incharge and engineer all complete	00	0	100	100.00	10000.00
Providing, fitting and fixing of 1/2" dia CP concealed valve with approved quality & standard with necessary accessories all complete & ready to use	0	0	1	3500.00	3500.00
Providing, fitting and fixing of 2" dia CP shower room flush type with CP fittings and with approved quality & standard with necessary accessories all complete & ready to use	0	0	10	350.00	3500.00
BOQ Sub Total Amount					16300.00
VAT (13.00%)					2119.00
Sub Total + VAT					17735.00

Compensation Payment

Compensation Type	Description	Amount (NPR)	Approval Date
No Reports Found			
Total Compensation Amount (inclusive of VAT)			0.00
Final Bill Amount (BOQ Sub Total Amount + VAT + Total Compensation Amount)			17735.00

TAXE_RETURN_CERTIFICATE

Add Attach Documents

COMPLETION_CERTIFICATE

Add Attach Documents

DLP_CERTIFICATE

Add Attach Documents

UPLOAD_THREE_OVER_CERTIFICATE

Add Attach Documents

BILL_DRAWING_DOCUMENT

Add Attach Documents

Comment Box :

approved from my side

Send to PE chief

Reject

Cancel

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Fig: Contract Management: step 46

Step 47

PE chief verifies the final bill and clicks on the certify button.



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Welcome : Approver New Approver

Project Details

Contract Number : 33
PE Name : New
Intended Start Date : 2015-07-07
Procurement Category : Work

Project Name : Re-construction work of Area Police Office Kharu, Bira
Project Supervisor : Reviewer New
Intended End Date : 2015-07-07
Procurement Method : NCB

Monthly Statement

Item Description	Cumulative Quantity Till Date	Cumulative Quantity Till Last Bill	Quantity for Current Bill	Basic Rate	Amount (NRS)
1.1) Site Clearance before and after construction and land preparation with Earth cutting, leveling and removing the bushes, debris before starting the work and completion of project, indication and demarcation of construction all complete as per site condition and instruction by site in-charge	0	0	1	0.00	0.00
1.2) Earth work in excavation in trenches, pits, foundation in all types of soil including existing details and back-fills of all structure if any up to the specified depth including timbering, shoring, dewatering of pits, dewatering of bottom, dewatering in foundation trench if required, filling the soil minimum 2 mt. and stacking the soil minimum 1 mt. and load up to 30 mt. as per drawing specifications and instructions all complete as per instruction by site in-charge	00	0	203	5.00	1015.00
1.3) Filling of earth in road and stacked at site or from sub-site borrow pit in 150mm thick layer under floor and below beam of building covered area including leveling, proper watering, consolidation, compaction and dressing as per specification and instruction by site in-charge and engineer all complete	00	0	100	0.00	0.00
Providing, filling and fixing of 1/2" dia CP included valve with approved quality & standard with necessary accessories all complete & ready to use	0	0	1	500.00	500.00
Providing, filling and fixing of 2" dia CP above road level type with CP fittings set with approved quality & standard with necessary accessories all complete & ready to use	0	0	0	0.00	0.00
BOQ Sub Total Amount					1015.00
VAT @ 10%					101.50
Sub Total + VAT					1116.50

Compensation Payment

Compensation Type	Description	Amount (NRS)	Approval Date
No Results Found			
Total Compensation Amount (inclusive of VAT)			0.00
Final Bill Amount (BOQ Sub Total Amount + VAT + Total Compensation Amount)			1116.50

TAXE_RETURN_CERTIFICATE
COMPLETION_CERTIFICATE
DLP_CERTIFICATE
UPLOAD_TAKE_OVER_CERTIFICATE
BILL_DRAWING_DOCUMENT

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Contract Doc : approved

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Fig: Contract Management: step 47

Step 48

Contractor uploads the original invoice document for the final bill payment and clicks on the submit button.



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Advanced Search

Server Time: 2015-07-07 17:10:17 NPT

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Welcome : **Sir Kc Bhattar**

Project Details

Contract Number :	02	Project Name :	Re-Construction work of Area Police Office Kathmandu, Basu
PE Name :	New	Project Supervisor :	Resident Nepal
Intended Start Date :	2015-07-07	Intended End Date :	2015-07-07
Procurement Category :	Works	Procurement Method :	NCE

Monthly Statement

Item Description	Cumulative Quantity Till Date	Cumulative Quantity Till Last Bill	Quantity for Current Bill	Base Rate	Amount (NRs)
1.1) Site Clearance before and after construction and land preparation with Earth cutting, leveling and removing the bushes, debris below, starting the work and completion of project - mobilization and demobilization of construction all complete as per site condition and instruction by site incharge	0	0	1	0.00	0.00
1.2) Earth work in excavation in trenches, pits, foundation in all types of soil including existing debris and brick bats of old structure if any up to the specified depth including trenching, shoring, shoring of sides, retaining of bottom, dewatering or foundation trench if required, filling the soil minimum 2 mt. and stacking the soil minimum 1 mt. and laid up to 30 mt. as per drawing specifications and instructions all complete as per instruction by site incharge	00	0	200	500 0.00	100000 0.00
1.3) Filling of earth or mixed soil stacked at site or from outside bursar pit in 150mm thick layer under floor and below beam of footing covered area including wetting, proper ramming, consolidation, compaction and dressing as per specification and instruction by site incharge and engineer all complete	00	0	100	1000 0	100000 0
Providing, fitting and fixing of 1/2" dia CP coated steel valve with approved quality & standard with necessary accessories all complete & ready to use	0	0	7	5000 0	35000 00
Providing, fitting and fixing of 2" dia CP shower rose faucet type with CP fitting and with approved quality & standard with necessary accessories all complete & ready to use	0	0	50	5000 00	250000 00
BOQ Sub Total Amount :					1035390.00
VAT (13.00%)					134607.50
Sub Total + VAT					1173553.50

Compensation Payment

Compensation Type	Description	Amount (NRs)	Approval Date
No Results Found			
Total Compensation Amount (inclusive of VAT)			0.00
Final Bill Amount (BOQ Sub Total Amount + VAT + Total Compensation Amount)			1173553.50

TAXE_RETURN_CERTIFICATE : [Additional documents](#)

COMPLETION_CERTIFICATE : [Additional documents](#)

DLP_CERTIFICATE : [Additional documents](#)

UPLOAD_TAKE_OVER_CERTIFICATE : [Additional documents](#)

BILL_DRAWING_DOCUMENT : [Additional documents](#)

Invoice Document :

Choose File: Voucher.pdf

Submit **Cancel**

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Fig: Contract Management: step 48

Step 49

Accountant fills the payment order date and clicks on the submit button to make final bill payment same as previous step made by the accountant.

Compensation Payment

Compensation Type	Description	Amount (NRs)	Approval Date
No Results Found			
Total Compensation Amount (Inclusive of VAT)			0.00
Final Bill Amount (BOD Sum Total Amount + VAT + Total Compensation Amount)			1171353.625

TAXE_RETURN_CERTIFICATE : [Add/View documents](#)

COMPLETION_CERTIFICATE : [Add/View documents](#)

DLP_CERTIFICATE : [Add/View documents](#)

UPLOAD_TAKE_OVER_CERTIFICATE : [Add/View documents](#)

BILL_DRAWING_DOCUMENT : [Add/View documents](#)

INVOICE_DOCUMENT : [Voucher.pdf](#)

Invoice Details

Invoice Date:	2015-07-07
Invoice Amount:	1171353.625
Invoice Currency:	NRs
Retention Percentage Released:	5
Retention Amount:	58567.68125
Retention Currency:	NRs
Advance Payment Deduction Amount:	0
Release Amount:	1114585.94
Payment Order Date:	07-07-2015

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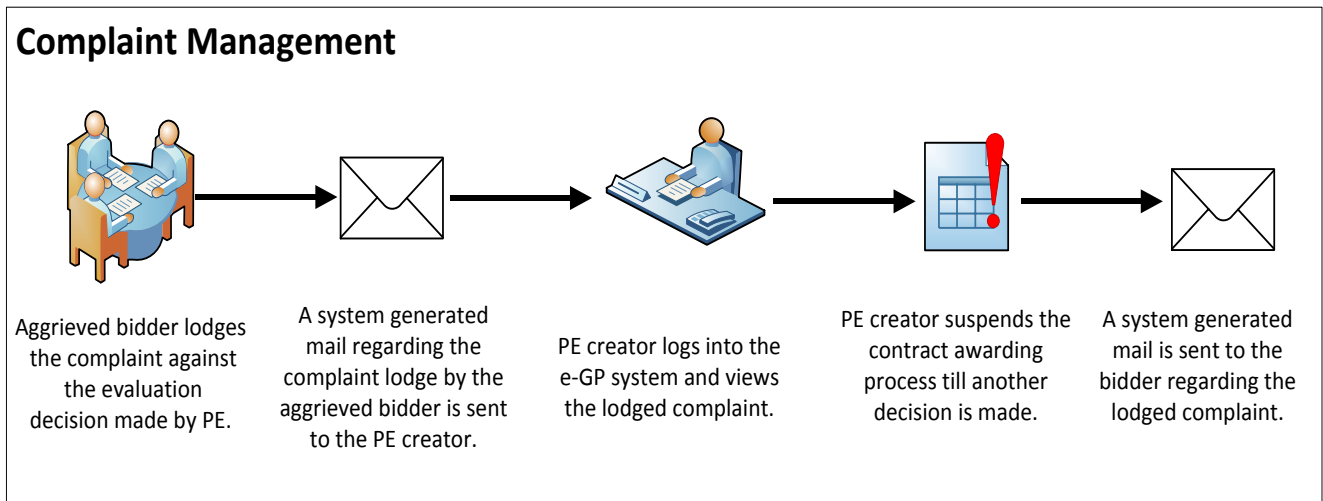
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Fig. Contract Management: Step 49

Contract Management process ends with the completion of works and release of payment to the contractor. After that DLP or warranty period starts based on terms specified in contract document.

Module: Complaint Management

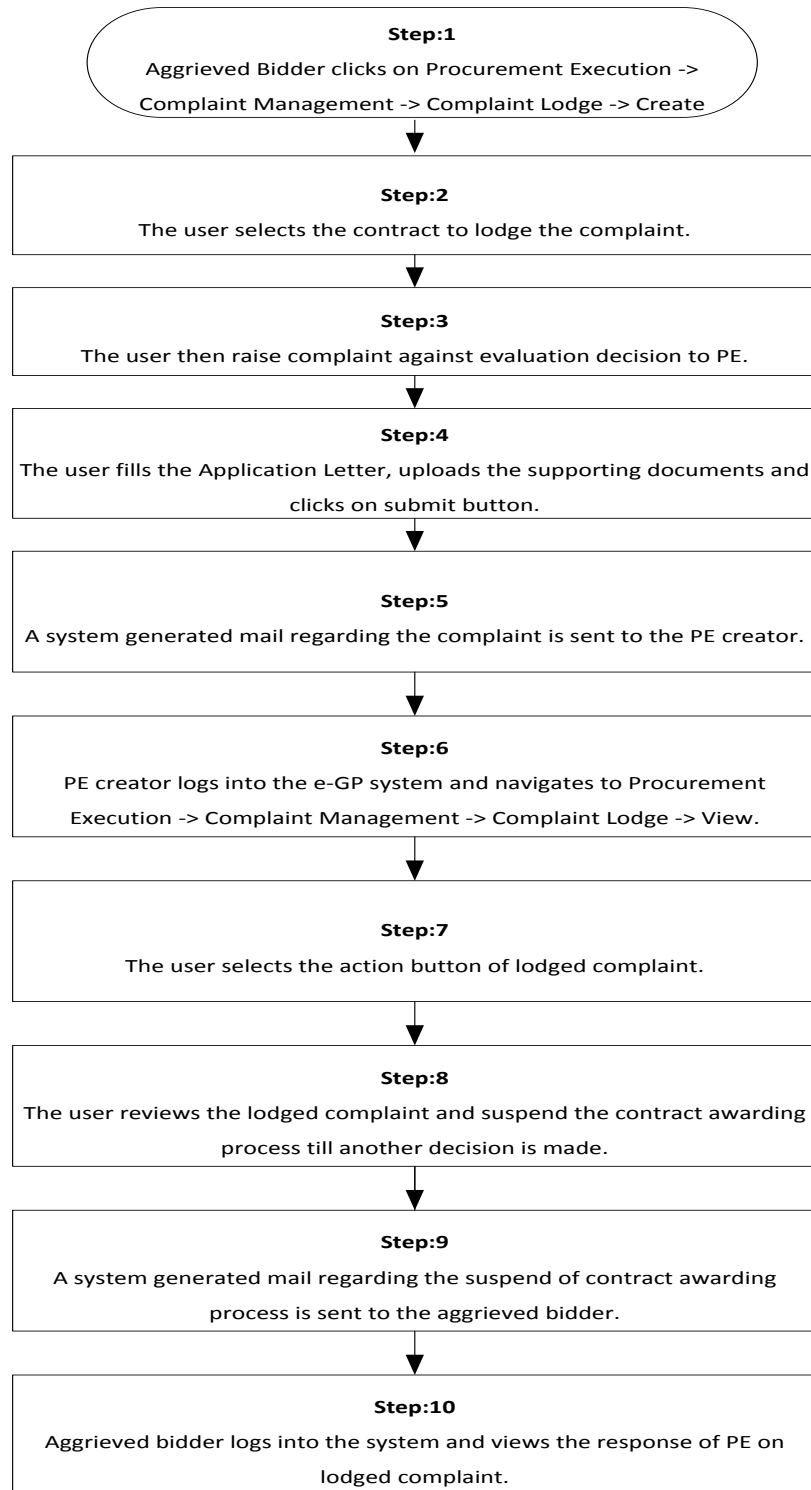
Business Flow Diagram



After LOI is issued by PE during contract awarding process, an aggrieved bidder can lodge complaint to PE within 7 days of LOI Issuance. Thereafter, PE creator receives a system generated mail notifying the lodged complaint in e-GP system by Aggrieved Bidder. PE creator then views the complaint and decides whether to reject the complaint or suspends the further contract awarding process.

Steps

Complaint Management



Step 1

Aggrieved bidder logs into the e-GP system and navigates to Procurement Execution -> Complaint Management -> Complaint Lodge -> Create.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2015-07-31 17:10:31 NPT
Welcome: Rami Chandra

Home | Procurement Execution | Opportunities | Bid Query

Search Filter

- Contract Awarding
- Contract Management
- Complaint Management
- Bid Transaction
- Tender Security

Complaint Lodge

Create

View

Update

Clear Search

Lot Name: 164

Procurement Category: - Select One -

Search Results

Sl. No.	Notice No.	Project Title	Procurement Type	Lot Name	Process Status	Action
---------	------------	---------------	------------------	----------	----------------	--------

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Fig: Complaint Management fig 1

Step 2

The User selects the action button of desired contract to lodge the complaint.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Results
Advanced Search
Server Time: 2015-07-31 T 10:54:07
Welcome : Ban Shrestha

Home | Procurement Execution | Opportunities | Bid Query

Search Opportunities

Notice No:
 Lot Name:
 Bid Title:

Procurement Category:
 Procurement Method:

Search Opportunities Result

Sl No	Notice No	Title	Lot Name	Procurement Category	Procurement Method	Status	Action
1	proc00112278100	Supply, Delivery, Installation and Commissioning of Computer Equipments	NA	Goods	NCB	Contract Document Issued	<input type="button" value="Complaint"/>

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Fig: Complaint Management fig 2

Step 3

The user raises the complaint against evaluation decision into the system.

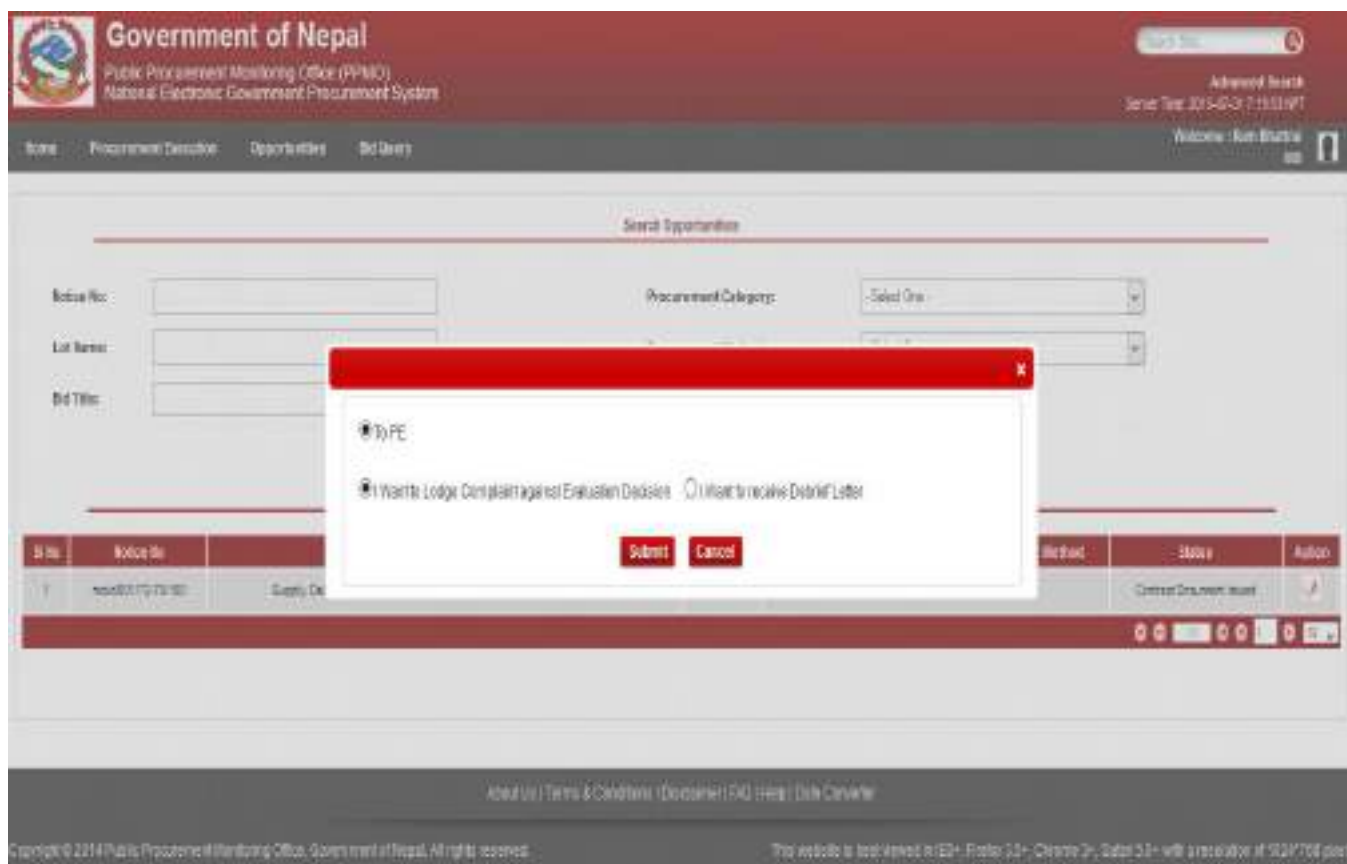


Fig: Complaint Management fig 3

Step 4

The user fills the Application Letter field, uploads the supporting documents and clicks on the submit button.

The screenshot displays the 'Complaint Management' interface. A modal dialog with a red header 'Alert' asks 'Do you want to Lodge Complaint?' with 'Yes' and 'No' buttons. The background form is divided into several sections:

- Bid Summary:** Includes fields for Bid No. (boc/2017/02-12/100), Lot Name (Lot), Title (Supply, Delivery, Installation and Commissioning of Computer), Procurement Category (Goods), Procurement Method (AOB), PE Name (Ministry of Information and Communication), and Bid Details.
- Registration:** Includes fields for Name (Fon Grah), City, and Email (fon.grah@nigpa.com).
- Authorization Letter:** Includes a text area and a 'Browse' button.
- Application Letter:** Includes a text area with the content: 'I want to lodge complaint against Evaluation Decision. I was supposed to be Substantially Responsive Lowest Quoted Supplier. Please do necessary correction.'
- Supporting docs:** Includes an 'Upload File' button and a table with columns: S.No., Title, Type, and Action.

The table under 'Supporting docs' contains one row:

S.No.	Title	Type	Action
1	Letter.pdf	Supporting Document	

At the bottom of the form, there are buttons for 'Save as Draft', 'Submit', and 'Cancel'. The footer of the page includes 'About Us | Terms & Conditions | Taxation | FAQ | Help | Data Center'.

Fig: Complaint Management fig 4

Step 5

A system generated mail is sent to the PE creator regarding the complaint lodged by the aggrieved bidder.

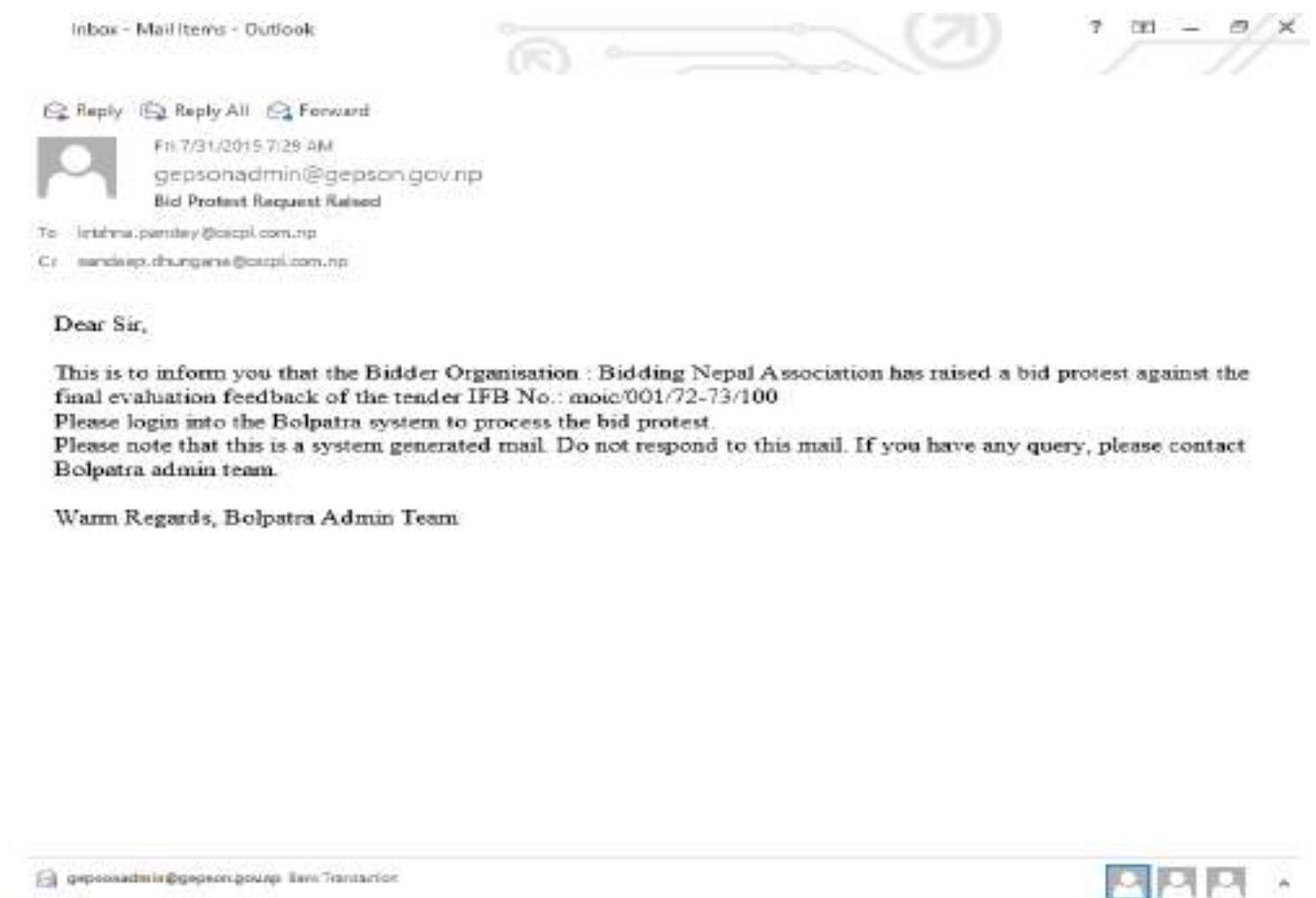


Fig: Complaint Management fig 5

Step 6

PE creator logs into the e-GP system and navigates to Procurement Execution -> Complaint Management -> Complaint Lodge -> View.



Fig: Complaint Management fig 6

Step 7

The user selects the action button of contract in which the complaint is lodged.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2015-01-31 14:42:18 PM

Welcome: Chhatra Thapa
Officer

Home | Procurement Preparation | Procurement Execution | Committee Formation

Search Opportunities

Notice No: Track ID:

Procurement Category: Procurement Method:

Bid Title:

Search Opportunities Result

Sr No	Track ID	Track Type	Notice No	Title	Organisation Name	Procurement Category	Procurement Method	Lot Name	Last Updated On	Status	Action
1	BC/26	Consultant Lodge	no150117379/100	Supply, Delivery, Installation and Commissioning of Computer Equipments	Bidding Nepal Association	Goods	NCB	NA	2015-01-31 07:28:57.6	Submitted	

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Fig: Complaint Management fig 7

Step 8

The user views the complaint and suspends the contract awarding process if the complaint is relevant or rejects the irrelevant complaint.

The screenshot displays the 'Complaint Management' interface. At the top, there is a 'Edit Summary' section with fields for 'Invoice No.' (INV/2017/79/100), 'Procurement Category' (Goods), 'Procurement Subcategory' (ACS), 'Procurement Subhead' (Ministry of Information and Communication), and 'PE Name' (Ministry of Information and Communication). Below this is an 'Edit Details' section with fields for 'Name' (Fat. Bhatia), 'Address' (804/6422), 'City' (), 'Egn' (), 'Email' (satish.chandrasekhar@gmail.com), and 'Contact No.' (92211204). The 'Authentication Letter' field contains a link to 'Download Letter PDF'. The 'Application Letter' field contains the text: 'I want to lodge complaint against Evalua supposed to be Substantially Responsive Supplier. Please do necessary correction'. Below this is a 'Supporting doc' section with a table showing a list of documents. The table has columns for 'S. No.', 'Title', and 'Type'. The first row shows '1' in the 'S. No.' column, 'Attachment' in the 'Title' column, and 'Supporting Document' in the 'Type' column. Below the table is a 'Decision' section with two radio buttons: 'Reject the application' and 'Suspend the contract awarding process'. The 'Suspend the contract awarding process' option is selected. Below the radio buttons is a text area for 'Reason:' containing the text: 'Some discrepancy was observed in evaluation process as KID will be reevaluated and contract awarding process will be suspended till another session will be made.' Below the text area is a 'Supporting doc' section with a 'Browse' button and a file name 'Evaluation Report(1).pdf'. At the bottom right are 'Submit' and 'Cancel' buttons.

Fig: Complaint Management fig 8

Step 9

A system generated mail is received by the aggrieved bidder regarding the response of PE on his/her complaint.



Fig: Complaint Management fig 9

Step 10

The Aggrieved bidder logs into the e-GP system and views the response made by PE.

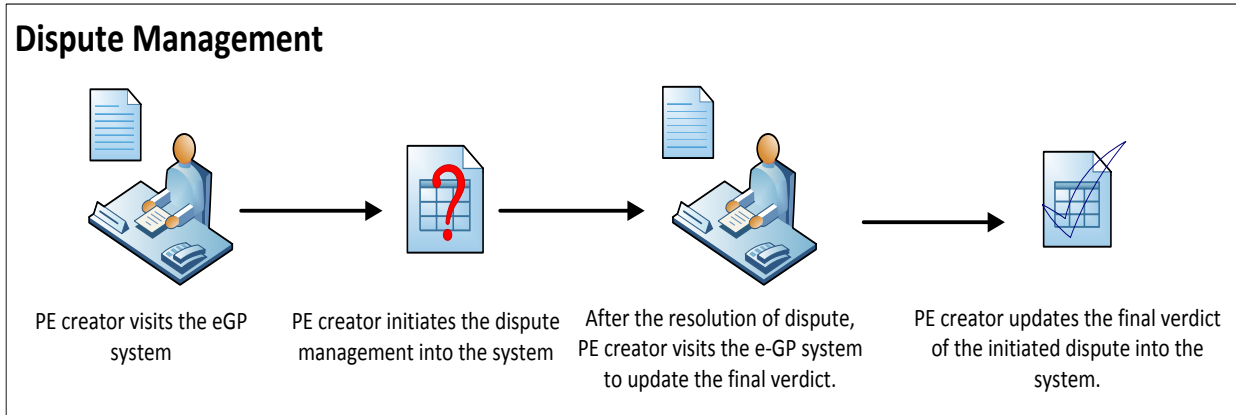
Bid Summary									
Marked As:	NA/2017/22/73/100	Procurement Category:	Goods						
Lot Name:	NA	Procurement Method:	NCB						
Title:	Supply, Delivery, Installation and Commissioning of Computer	PE Name:	Ministry of Information and Communication						
Bidder Details									
Name:	Par Bratal	Address:	Bulfrant#						
City:		Pin:							
Email:	sandey.durgani@ncpi.com.np	Contact No:	12002204						
Authorization Letter: Download Letter									
Application									
Application Letter:	I want to lodge complaint against Evaluation Decision. I was supposed to be Substantially Responsive Lowest (Qualified Supplier). Please do necessary correction.								
Supporting docs:	<table border="1"> <thead> <tr> <th>S.No.</th> <th>Title</th> <th>Type</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Add Item</td> <td>Supporting Document</td> </tr> </tbody> </table>			S.No.	Title	Type	1	Add Item	Supporting Document
S.No.	Title	Type							
1	Add Item	Supporting Document							
Decision									
<input checked="" type="checkbox"/> Suspended the contract awarding process									
Reason:	Some discrepancy was observed in evaluation process as bid will be reevaluated and contract awarding process will be suspended till another decision will be made.								
Supporting docs:	Evaluation Sheet 1.pdf								

Fig: Complaint Management fig 10

In this way, following the above mentioned steps Complaint Management can be handled successfully.

Module: Dispute Management

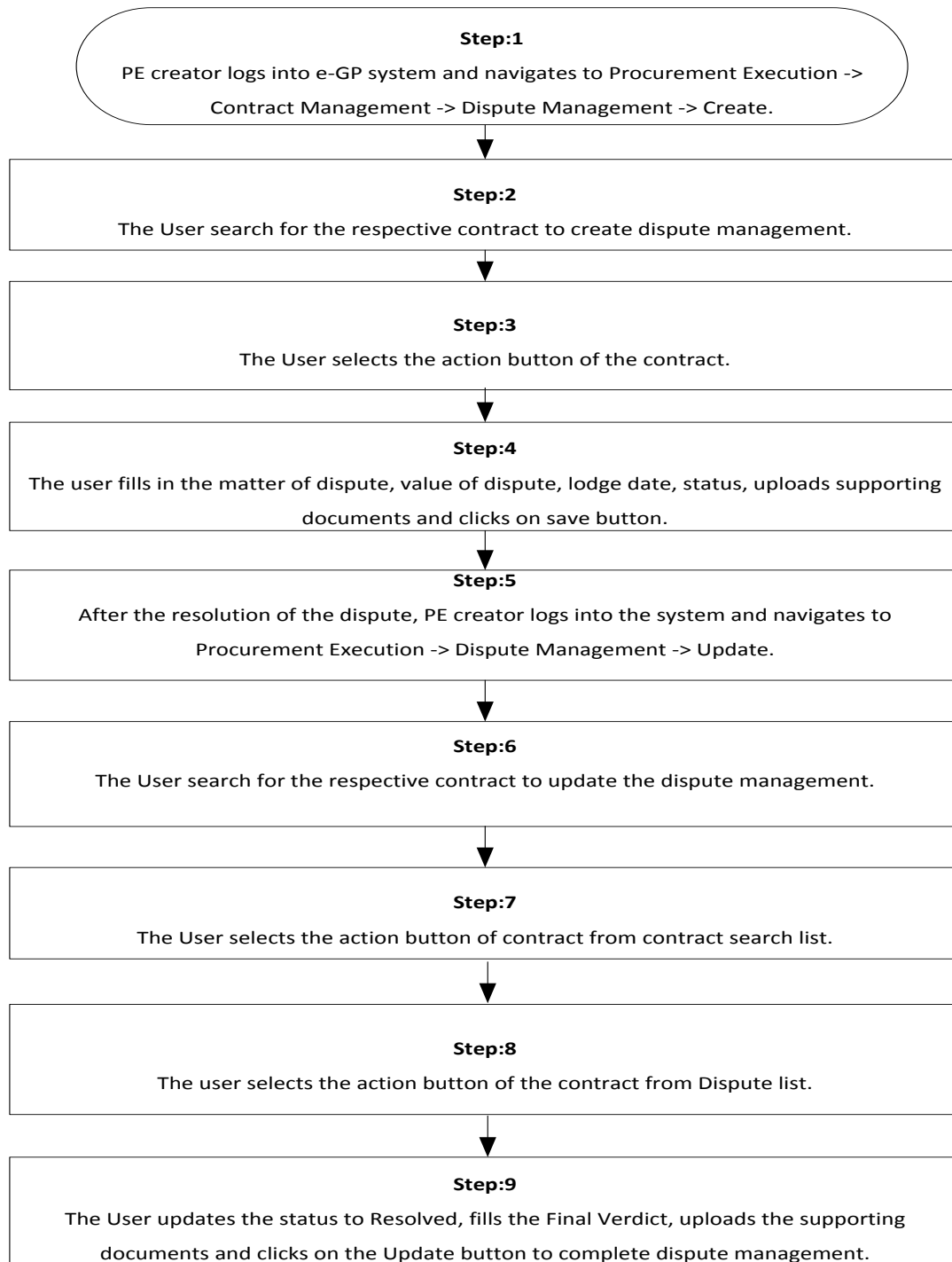
Business Flow Diagram



After the dispute arises between PE and the Contractor, PE creator initiates the dispute management process by entering detail into the system including the matter of dispute, value of dispute, dispute lodge date and uploading supporting documents. Thereafter, when the dispute is resolved PE creator revisits the e-GP system to update the final verdict of the dispute.

Steps

Dispute Management



Step 1

PE creator logs into the e-GP system and navigates to Procurement Execution -> Contract Management -> Dispute Management -> Create.

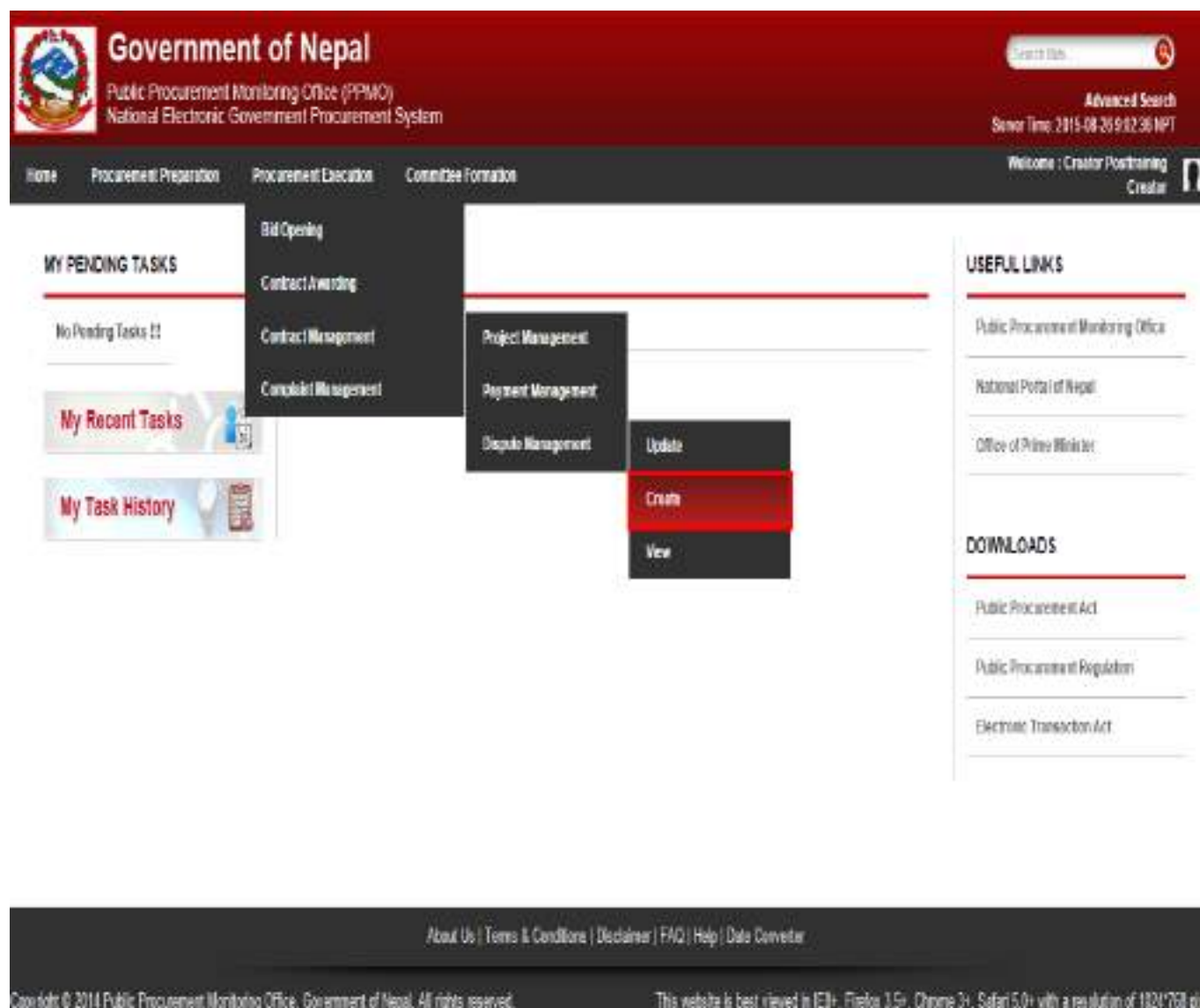


Fig: Dispute Management fig 1

Step 2

The User searches for the respective contract to create dispute management.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Site ...

Advanced Search
Server Time: 2015-08-26 8:11:18 NPT

Home | Procurement Preparation | Procurement Execution | Committee Formation

Welcome : Creator Posttrailling
Creator

Search Contract

Notice No.

Contractor Name

Project Created On (From)

Project Created On (To)

Project Title

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Fig: Dispute Management fig 2

Step 3

The user selects the action button of the contract.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Site

Advanced Search
Server Time: 2015-06-26 9:11:51 NPT

Home Procurement Preparation Procurement Execution Committee Formation

Welcome : Creator Posttraining
Creator

Search Contract

Notice No.

Contractor Name

Project Created On (From)

Project Created On (To)

Project Title

Contract Search Result

Notice No	Contractor Name	Project Title	Project Created By	Project Created On	Action
DROPLR-3071884-207273-301	Skz Firm	Roadway Excavation, Structures, Side and Cross Drain and Graveling works.	Mr. Apoorva Posttraining	2015-06-10 11:11:43.8	

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Fig: Dispute Management fig 3

Step 4

The user fills the matter in dispute, value of dispute, lodge date, status, uploads the supporting documents and clicks on the save button to create the dispute into the system.

The screenshot shows the 'Dispute Management' interface of the Government of Nepal's Public Procurement Monitoring Office (PPMO) National Electronic Government Procurement System. The interface is divided into several sections:

- Header:** Includes the Government of Nepal logo, PPMO name, and navigation links (Home, Procurement Preparation, Procurement Execution, Committee Formation). It also displays the server time (2015-05-20 11:04:11) and a welcome message to the user (Creator Posttraining).
- Project Details:** A form with fields for Notice No. (DOPLP-3673004-2012/73-201), Procurement Method (NCB), Project End Date (05-08-2015), Procurement Category (Works), Project Start Date (05-08-2015), and Contractor Organization Name (Skt. File).
- Dispute Details:** A form with fields for Contract Name (Roadway Expansion, Structures, Sign and Cross Over and), Contract ID (128), Matter in Dispute (There is some dispute between contractor and the PC, therefore, contract management process will be pause until and unless this dispute is resolved.), Value of Dispute (1987342), Lodge Date (16-08-2015), and Status (Initiated).
- Supporting Document:** A table with columns for Sl. No., Document Name, and Action. It contains one row with a plus icon in the Action column. A 'Upload Document' button is located to the right of the table.
- Buttons:** 'Save' and 'Cancel' buttons are located below the Supporting Document table.
- Footer:** Includes links for About Us, Terms & Conditions, Disclaimer, FAQ, Help, and Data Converter. It also contains copyright information (Copyright © 2014 Public Procurement Monitoring Office, Government of Nepal, All rights reserved) and a note about the website being best viewed in IE9+, Firefox 3.6+, Chrome 3+, Safari 5.0+ with a resolution of 1024*768 pixels.

Fig: Dispute Management fig 4

Step 5

After the resolution of the dispute, PE creator logs into the system and navigates to Procurement Execution -> Contract Management -> Dispute Management -> Update.

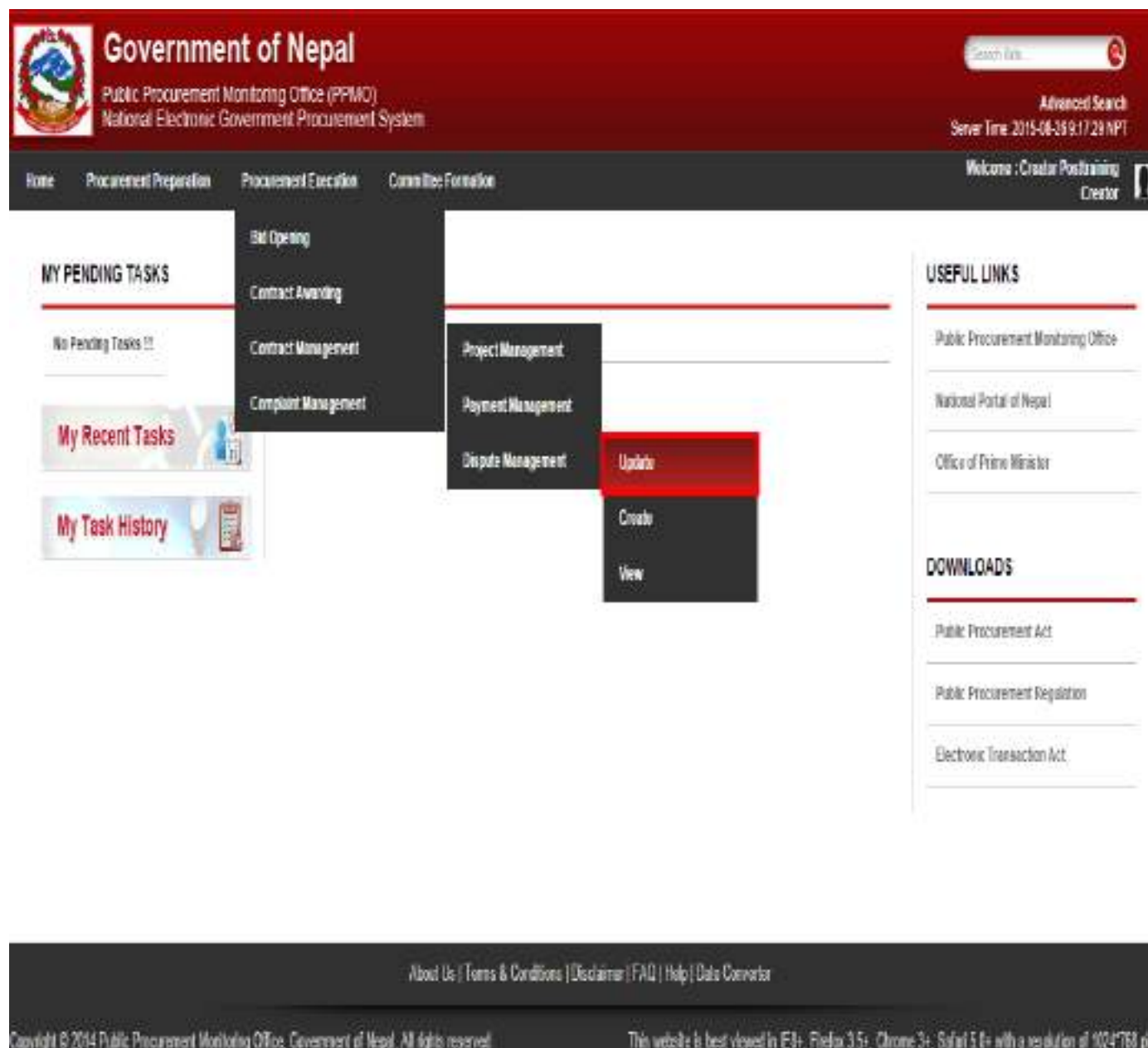


Fig: Dispute Management fig 5

Step 6

The user searches for the respective contract to update the dispute management.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Title:

Advanced Search
Server Time: 2015-08-26 9:18:18 NPT

Welcome : Creator Posttraining
Creator

Home Procurement Preparation Procurement Execution Committee Formation

Search Contract

Notice No.

Contractor Name

Project Created On (From)

Project Created On (To)

Project Title

Search

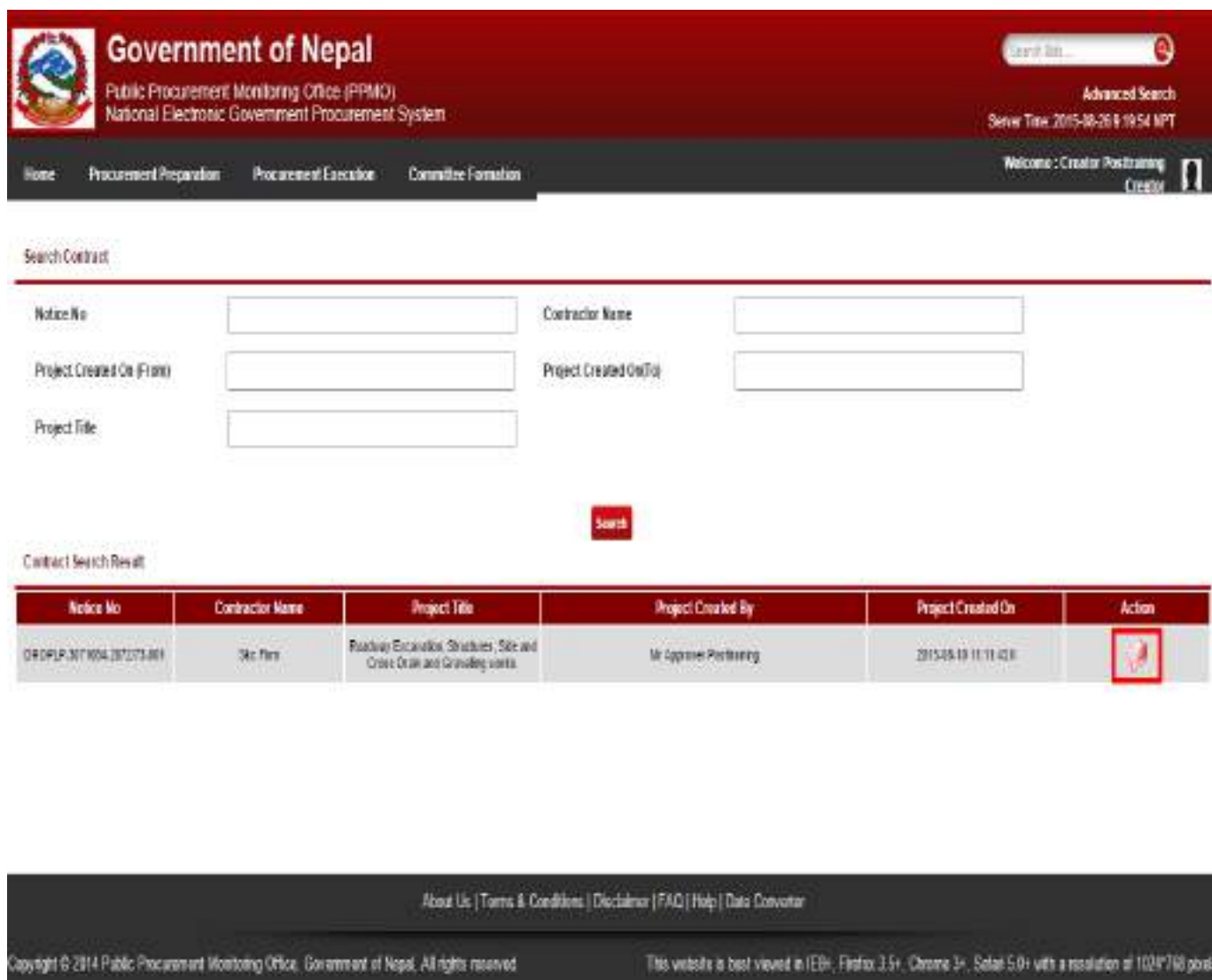
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Fig: Dispute Management fig 6

Step 7

The user selects the action button of contract from Contract Search Result.




Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Bar: 

Advanced Search
Server Time: 2015-10-26 11:19:54 NPT

Home | Procurement Preparation | Procurement Execution | Committee Formation

Welcome : Contractor Posttraining
Create 

Search Contract


Notice No: Contractor Name:

Project Created On (From): Project Created On (To):

Project Title:

Search

Contract Search Result

Notice No	Contractor Name	Project Title	Project Created By	Project Created On	Action
OR/PLP/NT/1004/2012/13-881	S&C Firm	Roadway Excavation, Structures, Site and Cross Drain and Graveling works	Mr. Appender Posttraining	2015/05/10 11:11:42:0	


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Fig: Dispute Management fig 7

Step 8

The user selects the action button of the Contract Dispute List.



Government of Nepal
 Public Procurement Monitoring Office (PPMO)
 National Electronic Government Procurement System

Advanced Search
 Server Time: 2015-08-26 9:20:42 NPT

[Home](#)
[Procurement Preparation](#)
[Procurement Execution](#)
[Committee Formation](#)

Welcome - Creator Posttraining
 Creator

Project Details

Notice No.:

Procurement Category:

Contractor Organization Name:

Project Start Date:

Project Name:

Procurement Method:

Contract Id.:

Project End Date:

Dispute List

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Fig: Dispute Management fig 8

Step 9

The user updates the status to Resolved, fills the Final Verdict, uploads the supporting documents and clicks on the Update button to complete dispute management.

The screenshot displays the Government of Nepal Public Procurement Monitoring Office (PPMO) National Electronic Government Procurement System interface. The header includes the PPMO logo and name, a search bar, and a server time display. The main navigation bar shows options like Home, Procurement Preparation, Procurement Execution, and Complaints Formulation.

The **Project Data** section contains the following fields:

- Notice No.: 2070/P-011861-2071/12-081
- Procurement Method: NCB
- Project End Date: 05-08-2015
- Procurement Category: None
- Project Start Date: 05-08-2015
- Contractor Organization Name: Sri Puri

The **Dispute Details** section contains the following fields:

- Contract Name: Railway Extension, Structures, Sides and Cross Train and
- Contract ID: 123
- Matter in dispute: There is some dispute between contractor and the PE. Therefore, contract management process will be done until and unless this dispute is resolved.
- Value of dispute: 5557342
- Lodge Date: 26-06-2015
- Status: Resolved
- Final Verdict: The matter of dispute has been resolved by the dispute management team. There has been new mutual understanding between contractor and PE.

The **Supporting Document** section includes an **Upload Document** button and a table with the following columns: Sl. No., Document Name, and Action.

Sl. No.	Document Name	Action
1	Additional documents	Download

At the bottom of the form, there are **Update** and **Cancel** buttons. The footer contains links for About Us, Terms & Conditions, Disclaimer, FAQ, Help, and Data Converter, along with copyright information and a note about the best viewing resolution.

Fig: Dispute Management fig 9


In this way, following above mentioned steps dispute management process is done successfully.

Module: EOI Creation

PE Creator will proceed with EOI creation with respect to approved Consultancy project in APP. Creator will fill in General Info Tab containing EOI information, EOI Schedule, Cover Page information, Eligibility Criteria, Evaluation Criteria, Additional document which is specific to the project and prepare the EOI Document.

Step 1: General Information Page

PE Creator user will fill in EOI information, EOI Schedule, Cover page information and upload abbreviation in General Info page.



Government of Nepal
 Public Procurement Monitoring Office (PMPO)
 National Electronic Government Procurement System

10:00 AM
 2073-07-20

Home
 Procurement Information
 Procurement Procedure
 Procurement Schedule
 Procurement Data

Information

Bid No.: 001
 Procurement Category: Government/CO
 Contracting Procedure: EOI/EOI
 Bid Expression Date: 2073-07-20
 Evaluation Date: 2073-07-20

Project Title: Procurement of Medical Equipment
 Contracting Type: Procurement of Goods
 Bid Opening Date: 2073-07-20

Expression of Interest: 001
 Date: 2073-07-20
 Address: 2073-07-20

[General Info](#)
[Project Info](#)
[Evaluation Criteria](#)
[Additional Document](#)
[Summary](#)

General Info - Detail

Procurement Information

EOI Information

Information:

Bid No.: 001
 Bid Type: EOI/EOI

Expression of Interest: 001
 Date: 2073-07-20

EOI Schedule

Expression of Interest/Expression of Interest Date: 2073-07-20
 Last dated Expression of Interest/Expression Date: 2073-07-20
 Expression of Interest/Expression Date: 2073-07-20
 Bidding Date: 2073-07-20
 Bidding Date: 2073-07-20
 Expression of Interest/Expression of Interest Date: 2073-07-20

General Page

Information by: 001
 General Information: 001
 Project Info: 001
 Project Description: 001

Additional Document

General Information: 001
 Information by: 001
 Project Info: 001
 Project Description: 001

Objective of Procurement: Services of PMPO
 General Information: 001
 Information by: 001
 Project Info: 001
 Project Description: 001

Step 2: Eligibility Criteria:

PE Creator will fill in relevant Eligibility Criteria for the project.

General Info | **Eligibility Criteria** | Evaluation Criteria | Additional Document | Summary

Exclusion and Qualification Criteria

All Fields in Evaluation and Qualification Criteria are mandatory.

1. Eligibility Criteria

Sl. No.	Criteria Title	Action
1	Being the listed below, provide information on each designated for which your company/ entity/ other entity/ you is interested entity is or one of the main companies with an association, with legal/ authorized.	

[Add Item](#)

[Save](#) [Cancel](#)

Step 3: Evaluation Criteria:

PE Creator will fill in the project relevant Evaluation Criteria including Technical Competence and Management Competence with respective weightage in Evaluation.

General Info | Eligibility Criteria | **Evaluation Criteria** | Additional Document | Summary

Exclusion and Qualification Criteria

Technical Competence (Sl. No. 1-10)

Sl. No.	Description	Weight	Score	Action
1	Technical competence of the team	10.00		
2	Technical competence of the team	10.00		

Total: 20

Management Competence (Sl. No. 1-10)

Sl. No.	Description	Weight	Score	Action
1	Management competence of the team	10.00		
2	Management competence of the team	10.00		
3	Management competence of the team	10.00		
4	Management competence of the team	10.00		

Total: 40

Regulatory Compliance (Sl. No. 1-10)

Sl. No.	Description	Weight	Score	Action
1	Regulatory compliance of the team	10.00		

Total: 10

Grand Total: 70

[Save](#) [Cancel](#)

Step 4: Additional Document:

PE Creator will upload any relevant document specific to this project.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Request | Procurement Decision | Committee Formation | Published bids

Advanced Search
Search Time: 2019.03.04 15:18:31 NPT

Welcome | Login | Logout | Help

Project Details

EOI No.:	EOI-001	Project Title:	expansion of interest
Procurement Category:	Construction EOI	Procurement Method:	EOI
Eligibility Procedure:	EOI Only	Contract Type:	Open
EOI Publication Date:	04-03-2019 06:00	Estimated Cost (MRB):	10000000
Submission Deadline:	04-03-2019 14:00	EOI Opening Date:	04-03-2019 14:00

General Info | Eligibility Criteria | Evaluation Criteria | **Additional Document** | Summary

Additional Document

Upload Additional Document [Upload](#) (Attachment should not be more than 5MB in size & should be in PDF format)

Sl. No.	Document Title	Action
---------	----------------	--------

[Save](#) [Cancel](#)

Step 5: Summary:

PE creator user will view the summary containing the key information of the project, schedule, eligibility criteria, evaluation criteria, additional document required for the project, status of information provided and PE user will add and assign the EOI opening committee and can download the system generated EOI document.

General Info	Eligibility Criteria	Evaluation Criteria	Additional Documents	Summary
Summary				
Fields marked with (*) are mandatory.				
General Details				
DOI No. :	app-587	Project Title :	expression of interest	
Procurement Category :	Public Works DOB	Procurement Method/Procedure :	OCBE	
Consultancy Procedure :	DOB Only	Consultancy Type :	Open	
Contact Details				
Authorized Public Entity User will be responsible for consultancy query response :		Attnr: Singh		
Address :	Bhimnagar Kothimandi	Executive Member :		
Telephone :	982080758			
Election & Mail Address :	aibrahim@gmail.com			
EOC Schedule Details				
EOC Publication Date :	04-03-2018 08:08	EOC Opening Date :	05-03-2018 14:21	
Last Date for EOC Submission :	05-03-2018 14:30			
EOC Opening Committee				
Add EOC Opening Committee :	Add Opening Committee		Assigned Committee : allc	
EOC Addendum				
 Download EO Addendum				
Authorized Public Entity User will be responsible for consultancy query response :		Attnr: Singh		
Address :	Bhimnagar Kothimandi	Executive Member :		
Telephone :	982080758			
Election & Mail Address :	aibrahim@gmail.com			
EOC Schedule Details				
EOC Publication Date :	04-03-2018 08:08	EOC Opening Date :	05-03-2018 14:21	
Last Date for EOC Submission :	05-03-2018 14:30			
EOC Opening Committee				
Add EOC Opening Committee :	Add Opening Committee		Assigned Committee : allc	
EOC Addendum				
 Download EO Addendum				
Status				
✔ General Info ✔ Eligibility Criteria ✔ Evaluation Criteria				
<div> Comments : <input type="text"/> <input type="button" value="Submit"/> <input type="button" value="Cancel"/> </div> <div> Select Action : <div> <input type="text" value="Select To Remove"/> <input type="button" value="Select Person"/> <input type="text" value="SELECT PERSON TO REMOVE"/> </div> </div>				

Step 6: EoI Document Review

The EOI document which has been prepared by creator will be send for review to reviewer user. The reviewer will review the document. If required any changes, reviewer will request for modification to creator. If reviewer finds ok with the document, then this will be send for approval to PE approver.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home Procurement Preparation Procurement Execution Committee Formation Published Data

Advanced Search
Server Time: 2016-03-04 10:45:30 NST
Welcome : Test Reviewer

MY PENDING TASKS

- MASTER PROCUREMENT PLAN
- PROCUREMENT DOCUMENT
- ADD ADDENDUM
- PROJECT DETAILS

My Recent Tasks

My Task History

RECENT TASKS

Sl No.	Task Name	Assigned By	Assigned On	Current Status
1	PROCUREMENT DOCUMENT Review	Eswar Test	24-02-2016	Review Pending
2	BO ADDENDUM Review	Eswar Test	19-01-2016	Review Pending
3	MASTER PROCUREMENT PLAN Review	Eswar Test	24-12-2015	Review Pending
4	PROCUREMENT DOCUMENT Review	Eswar Test	26-11-2015	Review Pending
5	PROCUREMENT DOCUMENT Review	Eswar Test	30-10-2015	Review Pending

PROCUREMENT DOCUMENT

Sl No.	Category Of Pending Task	No Of Pending Task
1	PROCUREMENT DOCUMENT Review	1

USEFUL LINKS

- Public Procurement Monitoring Office
- National Portal of Nepal
- Office of Prime Minister

DOWNLOADS

- Public Procurement Act
- Public Procurement Regulation
- Electronic Tender (EOT) Act

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home Procurement Preparation Procurement Execution Committee Formation Published Data

Advanced Search
Server Time: 2016-03-04 11:05:42 NST
Welcome : Test Reviewer

Bid Document Details

Sl. No.	Procurement Type	PPMO REFERENCE No.	Project Title	Status	Action
1	Consultancy - DCBS	60/60/02872-73	Consultancy Service to test RFP Required Project	Review Pending	
2	Consultancy - DCBS	PPM/2017-73/15	Survey for the 50 MW hydel wind energy and solar energy @ Jhokra Bha, Dhangadhi	Review Pending	

Authorised Public Entry User will be responsible for maintaining query response!

Address :
 Telephone :
 E-mail Address :

Author's Email :


ECR Schedule Details

ECR Publication Date :
 Last Date for ECR Submission :
 ECR Opening Date :

ECR Opening Committee

Assignee Committee :

Get Acknowledance

 Download Acknowledance

Submit

[Show History](#)

[illegible]

Step 7: EoIDocument Approval

Once PE reviewer forwards the document to PE approver for document approval. PE Approver will log into the system and find the EOI for approval in My Pending Tasks sections of dashboard.

Once the PE approver will review the entire document, PE approver will approve the EOI document. Once the schedule entered in General Info page meets the server date and time, EOI will be published in General User and Consultants dashboard for bidding opportunities.



Government of Nepal
 Public Procurement Monitoring Office (PPMO)
 National Electronic Government Procurement System

Advanced Search
 Server Time: 2018-03-04 15:30:15 NPT

[Home](#)
[Procurement Preparation](#)
[Procurement Execution](#)
[Committee Formation](#)
[Reports](#)
[Published bids](#)

Welcome : Arjun Singh
 system controller

MY PENDING TASKS

- PROCUREMENT DOCUMENT
- REPLY/REVIEW
- RELIANCE LETTER
- PROJECT DETAILS
- TECHNICAL SPECIFICATIONS

My Recent Tasks

My Task History

RECENT TASKS

S. No.	Task Name	Assigned By	Assigned On	Current Status
1	BID-ADDITIONAL-Source	Sand Paudyal	04-03-2018	Approved Pending
2	BID-EVALUATION	Arjun Singh	04-03-2018	BID-EVALUATION Pending
3	BID-EVALUATION	Arjun Singh	04-03-2018	BID-EVALUATION Pending
4	TECHNICAL SPECIFICATIONS	Arjun Singh	03-12-2017	Revision Pending
5	BID-EVALUATION	Arjun Singh	03-12-2017	BID-EVALUATION Pending

USEFUL LINKS

- Public Procurement Monitoring Office
- National Portal of Nepal
- Office of Prime Minister

DOWNLOADS

- Public Procurement Act
- Public Procurement Regulations
- Electronic Transaction Act



Government of Nepal
 Public Procurement Monitoring Office (PPMO)
 National Electronic Government Procurement System

Advanced Search
 Server Time: 2018-03-04 15:30:15 NPT

[Home](#)
[Procurement Preparation](#)
[Procurement Execution](#)
[Committee Formation](#)
[Reports](#)
[Published bids](#)

Welcome : Arjun Singh
 system controller

Bid Document Details

S. No.	Procurement Type	PPMO/ID No.	Project Title	Publication Date	Bid Submission Deadline	Action
1	Consultancy/COI - QCBS	404507	expansion of school	04-03-2018 00:00	05-03-2018 14:30	

Authorized Public Entry User will be responsible for non-compliance charges imposed.
 Address :
 Telephone :
 Bidder's Mail Address :

Arjun Singh

Procurement Number :

BID Schedule Details

BID Publication Date :
 Last Date for BID Submission :

BID Opening Date : 05-03-2018 14:30

BID Opening Committee

Assigned Committee : etc

BID Address



Download BID Attachment
 Status

Generate Bid

Display by Criteria

Evaluate Criteria

Comments

Select Action

Show History

Authorized Public Entry User will be responsible for non-compliance charges imposed.

Address :
Telephone :
Bidder's Mail Address :

Arjun Singh
Procurement Number :

BID Schedule Details

BID Publication Date :
Last Date for BID Submission :

BID Opening Date : 05-03-2018 14:30

BID Opening Committee

Assigned Committee : etc

BID Address

Download BID Attachment
Status

Generate Bid Display by Criteria Evaluate Criteria

Comments

Select Action

Show History

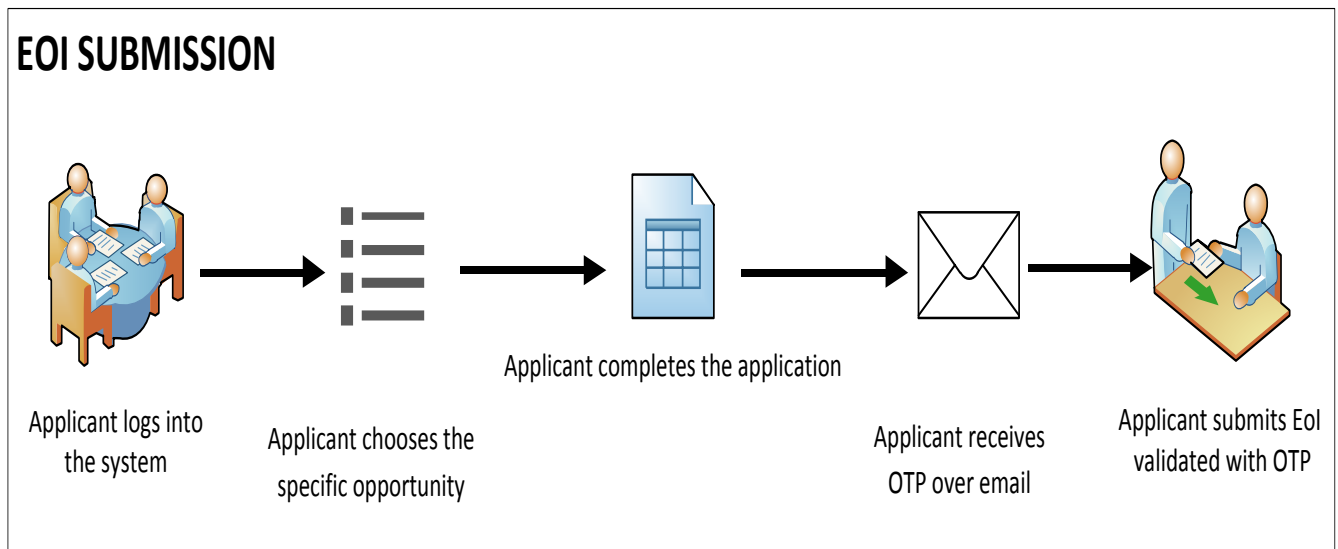
Alert

Do you want to update the task?

Yes No

Module: EOI submission

Business Flow Diagram



Applicant logs into the e-GP system and selects specific opportunity. The user fills the EOI submission form and submits the EOI validated with OTP.

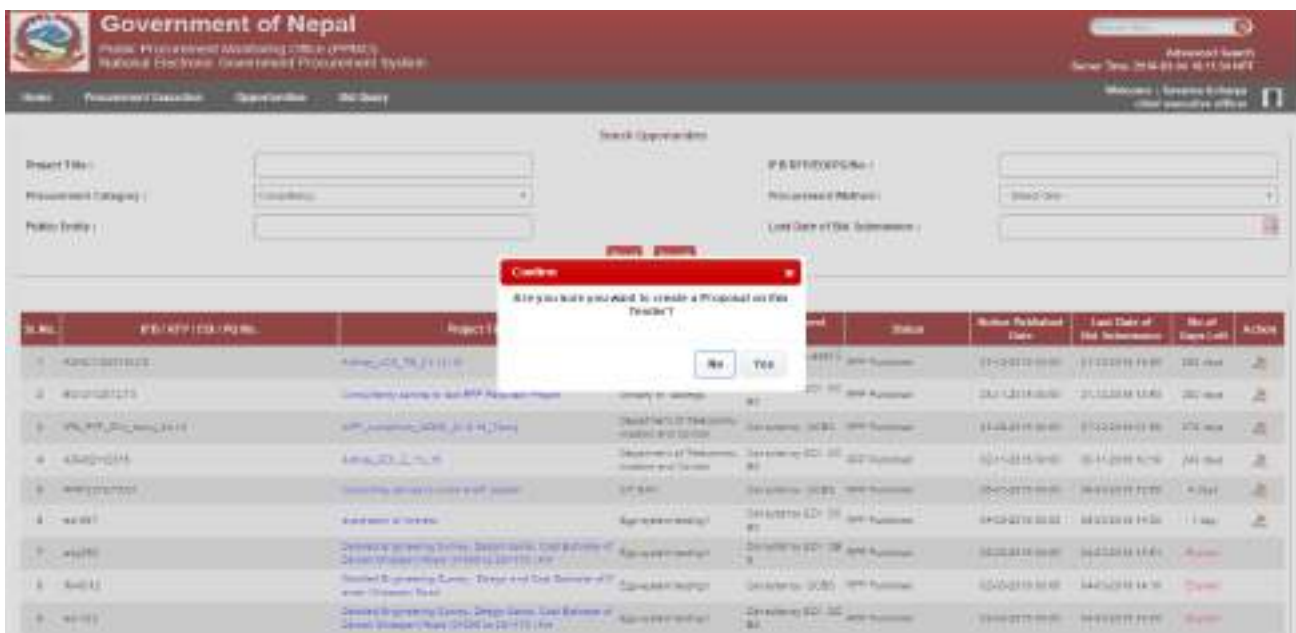


Fig. Opportunity Selection Confirmation

The user can bid either single or in Joint Venture on their interest.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home Procurement Category Opportunities Bid Query

Advanced Search
Server Time: 2019-02-04 16:11:20 NPT
Username: Sumendra Acharya
User Name: sumendra.acharya

Bidding Details

Invitation No.:	00-007	Project Title:	Expansion of Road
Procurement Category:	Construction EOI	Procurement Method:	EOI
Bidding Procedure:	EOI Not Needed	Bidding Type:	Open
Submission Deadline:	2019-02-06 14:30	Bidding Opening Date:	2019-02-06 14:30

General Info Application Form Technical & Geographical Competence Managerial Competence Documents Summary

Do you want to participate in the COG as Joint Venture? ☐ Yes ☒ No

Do you want to nominate another person as Authorized Representative? ☐ Yes ☒ No
(If or name will appear as authorized representative (if not select it))

Save And Next

Fig. Single vs JV approach

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home Procurement Category Opportunities Bid Query

Advanced Search
Server Time: 2019-02-04 16:11:20 NPT
Username: Sumendra Acharya
User Name: sumendra.acharya

Bidding Details

Invitation No.:	00-007	Project Title:	Expansion of Road
Procurement Category:	Construction EOI	Procurement Method:	EOI
Bidding Procedure:	EOI Not Needed	Bidding Type:	Open
Submission Deadline:	2019-02-06 14:30	Bidding Opening Date:	2019-02-06 14:30

General Info **Application Form** Technical & Geographical Competence Managerial Competence Documents Summary

Upload Application Form **Upload** * Upload must be in PDF file format (Max 5 MB)

S.No	Document Title	Action
1	Application	Delete

Save And Next

Fig. Application form upload

The user can upload documents proving technical competence involving details of similar assignments undertaken in the previous years and also documents showing acquaintance with similar geographic region or country from past projects.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Dashboard | Reports/Stats | Help/Query

Advanced Search
Search Term: 2019-02-04 10:12:01 AM
Welcome | Sumanta Acharya
Chief Executive Officer

PO Details

Initiation No.: 001/2017
Procurement Category: Consultancy-B01
Bidding Procedure: EOI/Bid Request
Tender Issue Deadline: 08.03.2018 12:00

Project Title: Acquisition of Tender
Procurement Method: OCS
Bidding Type: Open
EOL Opening Date: 08.03.2018 10:00

General Info | Application Form | **Technical & Geographical Competence** | Managerial Competence | Documents | Summary

Technical Competence
[Details of shortlisted bidders/contractors in the previous five years (last reported of a procurement must be shortlisted)]

Add Technical Competence

Sl No.	Name of the Contract	Client	Start Date	End Date	Contractor's Name	Details	Delete
No Result Found							

Geographical Competence
[Detailed list of working in emerging sector/region in country (last reported of a shortlisted must be shortlisted)]

Add Geographical Competence

Sl No.	Name of the Contract	Client	Start Date	End Date	Contractor's Name	Details	Delete
No Result Found							

Fig. Technical and geographical competence

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Dashboard | Reports/Stats | Help/Query

Advanced Search
Search Term: 2019-02-04 10:12:01 AM
Welcome | Sumanta Acharya
Chief Executive Officer

PO Details

Initiation No.: 001/2017
Procurement Category: Consultancy-B01
Bidding Procedure: EOI/Bid Request
Tender Issue Deadline: 08.03.2018 12:00

Project Title: Acquisition of Tender
Procurement Method: OCS
Bidding Type: Open
EOL Opening Date: 08.03.2018 10:00

General Info | Application Form | **Technical Competence** | Managerial Competence | Documents | Summary

Technical Competence
[Details of shortlisted bidders/contractors in the previous five years (last reported of a procurement must be shortlisted)]

Add Technical Competence

Search Contract

Name of the Contract: [Text Field] Client Name: [Text Field]
Start Date: [Date Picker] End Date: [Date Picker]
Contract Type: [Dropdown Menu]

Find **Search**

Sl No./Select	Name of the Contract	Client	Start Date	End Date	Contractor's Name
1. <input type="checkbox"/>	construction of water tank	Tap water supply	05.05.2015		ABC-Construction
2. <input type="checkbox"/>	moving of goods	Tap water supply	26.10.2015		ABC-Construction
3. <input type="checkbox"/>	water supply for people in D.H.	Tap water supply	21.10.2015		ABC-Construction
4. <input type="checkbox"/>	goods procurement for emergency use (D.H.)	Tap water supply	21.10.2015		ABC-Construction

Cancel **Add**

Geographical Competence
[Detailed list of working in emerging sector/region in country (last reported of a shortlisted must be shortlisted)]

Add Geographical Competence

Sl No.	Name of the Contract	Client	Start Date	End Date	Contractor's Name	Details	Delete
No Result Found							

Fig. Technical Competence Details Entry Form

Invitation No.:	10/017	Project Title:	Expansion of e-Gov
Procurement Category:	Consultancy B2	Procurement Method:	OCB
Bidding Period:	01/01/2018	Bidding Type:	Open
Submission Deadline:	01/01/2018 14:30	BID Opening Date:	01/01/2018 14:30

General Info
Application Form
Technical & Geographical Competence
Managerial Competence
Documents
Summary

Technical Competence

Add Technical Competence (Provide a list of assignments or contracts in the previous five years. (Each contract of a job or various must be clear and long))

S.No.	Name of the Contract	Client	Start Date	End Date	Contractor's Name	Delete	Details
1	Construction of water tank	Ego-system building	01/01/2015		ABC-Construction		

Geographical Competence

Add Geographical Competence (Give a list of working in other geographical region or country (Give number of a job or various must be clear and long))

S.No.	Name of the Contract	Client	Start Date	End Date	Contractor's Name	Delete	Details
1	Construction of water tank	Ego-system building	01/01/2015		ABC-Construction		

Save & Next

Fig. Technical and Geographical Competence relevant to project

Depending on specific requirement of the opportunity, the user may need to enter details showing managerial competence as sought by the PE.

Summary
Application Form
Technical & Geographical Competence
Managerial Competence
Documents
Summary

Managerial Competence

1. Describe your previous experience and provide a list of projects that you have been involved in during the last five years. Please state if you are currently a PE or not.

2. How do you ensure the quality of your work? Please provide a list of projects that you have been involved in during the last five years. Please state if you are currently a PE or not.

3. How do you ensure the quality of your work? Please provide a list of projects that you have been involved in during the last five years. Please state if you are currently a PE or not.

4. Describe your previous experience and provide a list of projects that you have been involved in during the last five years. Please state if you are currently a PE or not.

Fig. Managerial competence

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2016-03-04 16:13:03 NPT
Welcome : Suresh Acharya
Chief Executive Officer

Home Procurement Execution Opportunities Bid Query

EOI Details

Invitation No.: 001/07
Procurement Category: Consultancy EOI
Bidding Procedure: EOI Not Needed
Submission Deadline: 05.03.2016 14:30

Project Title: Acquisition of Internal
Procurement Method: ICES
Bidding Type: Open
EOI Opening Date: 05.03.2016 14:30

General Info Application Form Technical & Geographical Competence Managerial Competence **Documents** Summary

Please upload document is specific to this EOI. **Additional Document** * (Attachment should not be more than 5MB in size)

Doc	Document Title	Action
Do you want to show additional information e-mail for EOI ? Yes No		

Save and Next

Fig. Additional Document upload

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2016-03-04 16:13:03 NPT
Welcome : Suresh Acharya
Chief Executive Officer

Home Procurement Execution Opportunities Bid Query

EOI Details

Invitation No.: 001/07
Procurement Category: Consultancy EOI
Bidding Procedure: EOI Not Needed
Submission Deadline: 05.03.2016 14:30

Project Title: Acquisition of Internal
Procurement Method: ICES
Bidding Type: Open
EOI Opening Date: 05.03.2016 14:30

General Info Application Form Technical & Geographical Competence Managerial Competence **Documents** **Summary**

EOI Information Section

Invitation No.: 001/07
Procurement Category: Consultancy EOI
Bidding Procedure: EOI Not Needed
Submission Deadline: 05.03.2016 14:30

Project Title: Acquisition of Internal
Procurement Method: ICES
Bidding Type: Open
EOI Opening Date: 05.03.2016 14:30

EOI Response Document

Download EOI Response

General Info Managerial Competence Application Form Business Details Technical & Geographical Competence

Generate OTP

The user can view and download summary of the filled up details in EOI submission report before submission. An OTP generation is necessary before final submission.

Fig: EOI summary



Fig. OTP over email

EOI Details

Institution No. :	ec-187	Project Title :	expansion of road
Procurement Category :	Construction EOI	Procurement Method :	OCBO
Bidding Procedure :	EOI 4 (Invited)	Bidding Type :	Open
Submission Deadline :	05-03-2016 14:30	EOI Opening Date :	05-03-2016 14:30

EOI Information Section

EOI Number :	ec-187	EOI Opening Date :	05-03-2016 14:30
Bidding Organization :	ABC-Construction		

EOI Response Document

Download EOI Response

☒ General Info ☒ Application Form ☒ Technical & Geographical Competence

☒ Managerial Competence

Submit EOI

Fig. Final submission after OTP validation

EOI Details

Institution No. :	ec-187	Project Title :	expansion of road
Procurement Category :	Construction EOI	Procurement Method :	OCBO
Bidding Procedure :	EOI 4 (Invited)	Bidding Type :	Open
Submission Deadline :	05-03-2016 14:30	EOI Opening Date :	05-03-2016 14:30

EOI Information Section

EOI Number :	ec-187	EOI Opening Date :	05-03-2016 14:30
Bidding Organization :	ABC-Construction		

EOI Response Document

Download EOI Response

☒ General Info ☒ Application Form ☒ Technical & Geographical Competence

☒ Managerial Competence

Submit EOI

Alert

Do you want to submit the EOI?

Fig. Submission Confirmation

[illegible]

Fig. Submission Complete

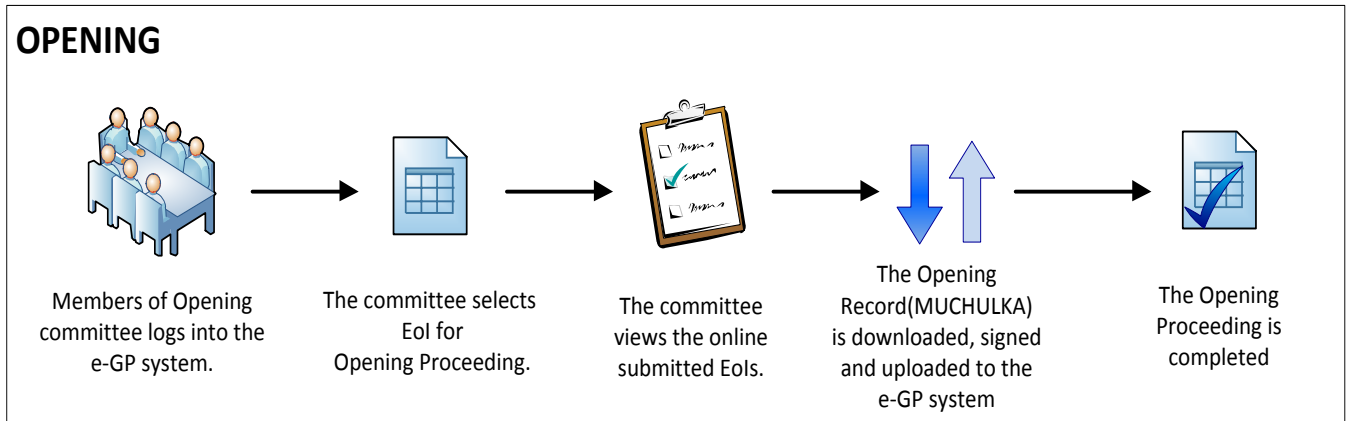
After submission, the user can view the submitted bid detail under **Submitted Proposal** tab. User can perform Modification and Withdraw before EOI submission deadline.

[illegible]

Fig. Submitted Proposal list

Module: EOI opening

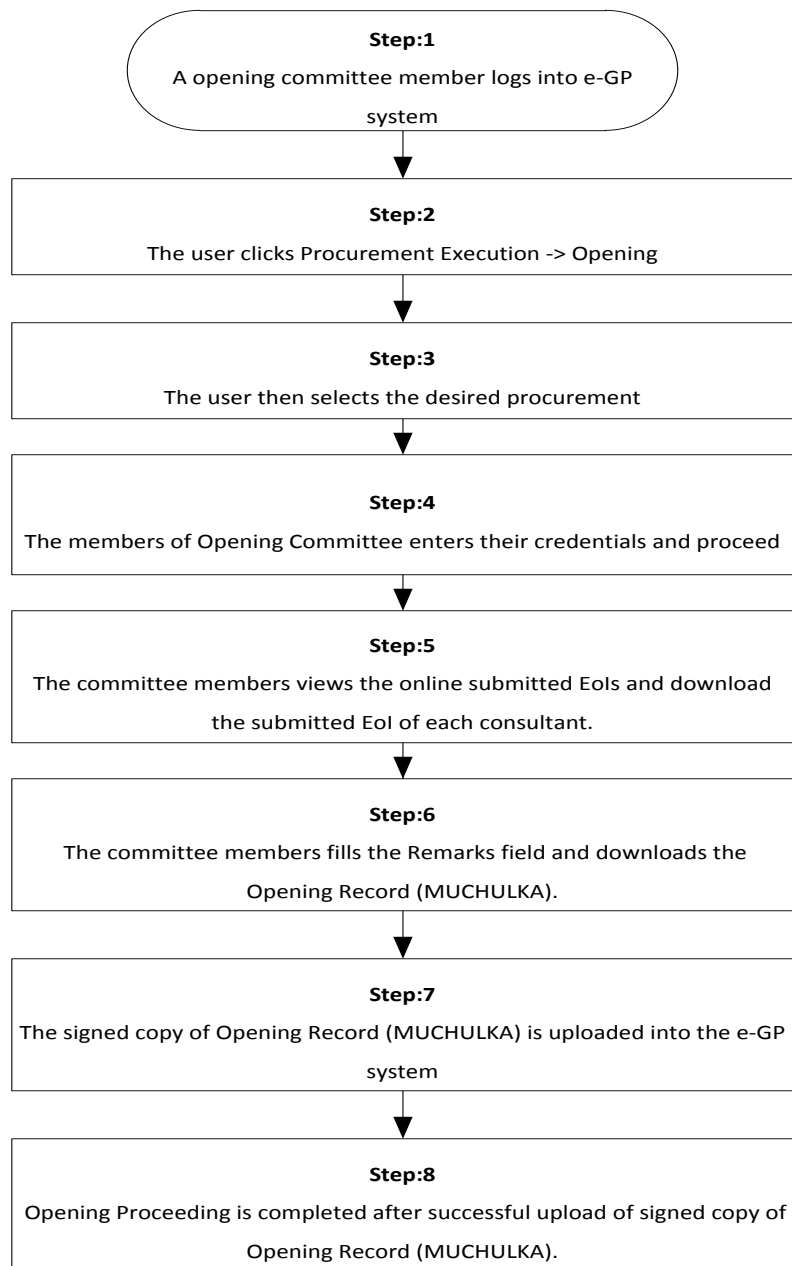
Business Flow Diagram



The Opening Committee selects desired EOI from the e-GP system. The committee views the submitted EoIs. Thereafter, an Opening Record (MUCHULKA) is downloaded, signed and uploaded into the e-GP system. The committee completes the EOI Opening Proceeding.

Steps

Eol Opening



Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home Procurement Preparation Procurement Execution Committee Formation Reports Published Info

Advanced Search
Server Time: 2015-03-02 19:04:28 NPT
Welcome : [Logout](#) [Profile](#) [Security](#)

EC Opening Committee Member 1 - Login

Username:
Password:

EC Opening Committee Member 2 - Login

Username:
Password:

[Cancel](#) [Sign In](#)

Fig. Common login window for opening committee members

Project Title:
Procurement Category:
Public Entity:
PPRP/PPC/PQ No.:
Procurement Method:
Last Date of Bid Submission:

[Clear](#) [Search](#)

Bid Opening Search Result

Sl. No.	ID (RFP/COA/IG No.)	Project Title	Public Entity Name	Procurement Type	Notice Published Date	Last Date of Bid Submission	Action
1	PPR000001249671461	Selected Engineering Survey, Design, Equip. Cost Estimate of Barahi Chaudhary Road (2-58) to 23+170 (Km)	Ministry of Transport	Consultancy (C&B)	02-02-2015 09:00	02-02-2015 14:30	View
2	PG-VIS-00173861	Construction of Building using PC method	Ministry of Transport	Works (Pre qualification) (C&B)	06-11-2014 12:00	06-11-2014 11:00	View
3	20-0000-0007073	Purchase of limited computer for the office purpose	Ministry of Transport	Goods (Sealed Bidding)	09-10-2014 11:11	07-10-2014 10:00	View
4	RFP-063015	RFP Document not released	Ministry of Transport	Consultancy (C&B)	07-10-2014 15:00	06-10-2014 16:30	View
5	ED400037071	ECI ranking	Ministry of Transport	Consultancy (COA) (C&B)	06-10-2014 08:00	11-02-2015 11:30	View
6	000100107071	Purchase of stationary items for the office	Ministry of Transport	Goods (Sealed Bidding)	21-12-2014 08:00	11-12-2014 10:00	View
7	TW1_PQ_001	Construction of Building using PC method	Ministry of Transport	Works (Pre qualification) (C&B)	23-11-2014 08:00	23-11-2014 16:30	View
8	Y00-07070499	Testing of Probe - International contract	Ministry of Transport	Works (Sealed Bidding)	17-01-2014 08:00	13-01-2014 09:00	View
9	ED400037071	Development of the Open information for the Upper Government	Ministry of Transport	Consultancy (COA) (C&B)	26-10-2014 08:00	16-02-2015 13:00	View
10	ED400037071	Consultancy service for the auditing of help work in PPMO, JRC or RFP Document	Ministry of Transport	Consultancy (COA) (C&B)	26-10-2014 08:00	17-12-2014 11:00	View

Fig. Proposal list (selection result)

Government of Nepal			
Public Procurement Monitoring Office (PPMO) National Electronic Government Procurement System			
Home Procurement Preparation Procurement Execution Committee Formation Reports Published bids			
Welcome / Asst. Secy. Secretary			
EOI Details			
IFB/EFP/EOI/PQ No.:	EOI-001/2017-73	Project Title:	Development of the Payroll system for the Nepal.
Procurement Category:	Consultancy EOI	Procurement Method:	OCBS
Publication Date:	26-02-2018 08:04	Estimated Cost (NRs):	934223450
Submission Deadline:	26-02-2018 12:00	EOI Opening Date:	26-02-2018 14:00
Online Applicants List			
Sl. No.	Applicant's Organization And Address	Remarks	Download
1	Builder Nepal Pvt Ltd Address : nepal		
2	Project Builder Association Address : EFP/EOI		
3	ABC Association Address : EFP/EOI		

Fig. List of online submitted EoIs

The opening record (Muchulka) is generated.

EOI Opening Record (Muchulka)

Generated On: Wed Mar 07 10:05:52 NPT 2018

Bid Details

IFB/EFP/EOI/PQ No.

EOI-001/2017-73

Procurement Title

Development of the Payroll system for the Nepal Government

Procurement Category:

Consultancy EOI

Procurement Method:

OCBS

Withdrawn Bid Response

Sl. No.	Bidder Name	Bidder Address	Submitted On	Withdrawn On
1	New Builder Association	nepal	26-02-2018 14:38	26-02-2018 14:51

Modified Bid Response

Sl. No.	Bidder Name	Bidder Address	Submitted On	Modified On
1	Builder Nepal Pvt Ltd	nepal		26-02-2018 14:22

Submitted Bid Response

Sl. No.	Bidder Name	Bidder Address	Submitted On	Remarks
---------	-------------	----------------	--------------	---------

Fig. EOI Opening Record (Muchulka)

The signed copy of the opening record (Muchulka) is uploaded in the e-GP system.

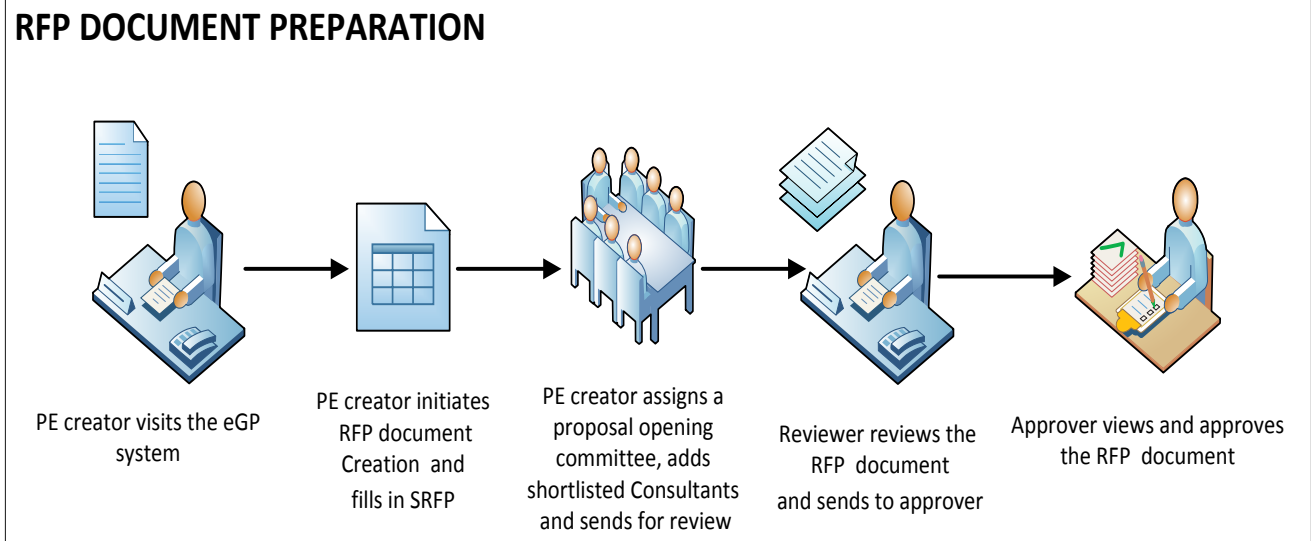
Bid Details				
IDENTIFYING No: EOL-0092812-73		Procurement Title: Development of the Payroll system for the Nepal Government		
Procurement Category: Consultancy Bidding		Procurement Method: GCBS		
Withdrawn Bid Response				
Sl. No.	Bidder Name	Bidder Address	Submitted On	Withdrawn On
1	New Bidder Association	birgati	25-02-2016 14:39	25-02-2016 14:51
Modified Bid Response				
Sl. No.	Bidder Name	Bidder Address	Submitted On	Modified On
1	Bidder Prasad Pvt. Ltd.	birgati		26-02-2016 14:22
Submitted Bid Response				
Sl. No.	Bidder Name	Bidder Address	Submitted On	Remarks
1	Bidder Prasad Pvt. Ltd.	birgati	26-02-2016 08:22	
2	Nepal Bidder Association	Kathmandu	26-02-2016 08:28	
3	SLC Association	Kathmandu Birgati	26-02-2016 08:33	

Public Entity Representative		Bidder Representative	
Name	Signature	Name	Signature

Fig. Opening Record (Muchulka Details)

Module: RFP Document Preparation

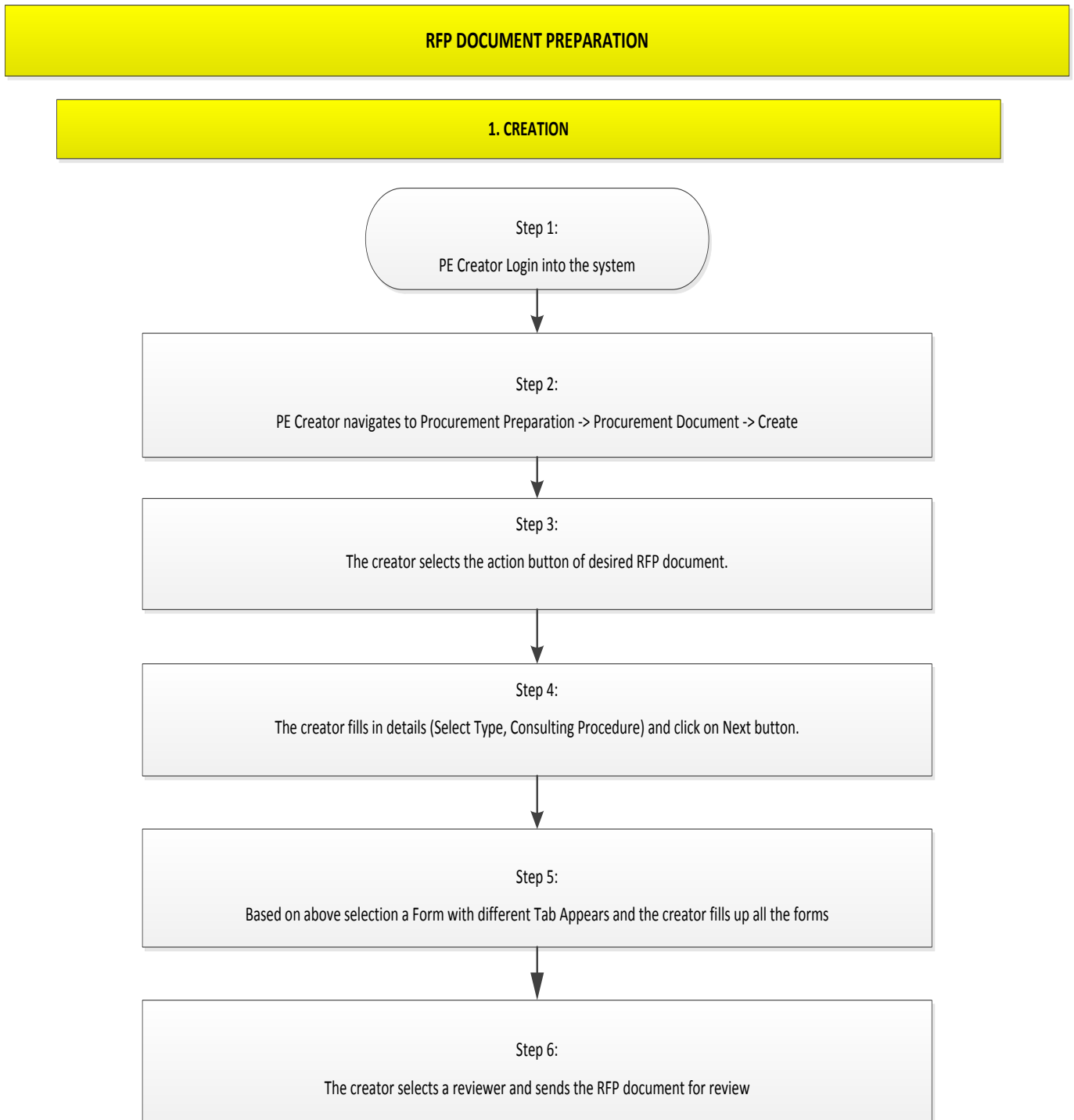
Business Flow Diagram



PE creator initiates the RFP document creation and fills in the Request for Proposal Document (RFP). Thereafter, a proposal opening committee along with shortlisted Consultants is assigned and the RFP document is sent for review. Assigned PE reviewer reviews the RFP document and forwards it to PE chief. PE chief approves the RFP document after viewing it.

RFP Document Preparation: Creation

Steps:



Step 1:

The PE Creator will need to login the BOLPATRA system. However, it is necessary that the APP of that procurement should be approved before creating RFP document.



Fig. RFP Document Creation: Step 1

Step 2:

The user will need to make the following selection: Procurement Preparation: Procurement Document: Create.



Fig. RFP Document Creation: Step 2

Step 3:

The User selects the Action button of desired procurement line item.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search:

Advanced Search
Server Time: 2015-03-01 17:29:32 NPT

Home | Procurement Preparation | Procurement Execution | Committee Formation

Welcome: **Chandra Shamsa**
Create New
Create New

Create Bill Document

Search RFP Projects

Financial Year: Procurement Category:

Procurement Method/Procedure: Project Title:

Project Details

Sl No.	Fiscal Year	Project Title	Budget Head	No. Of Total Slice	Procurement Type	Estimated Cost	Create Docs
1	2072/73	RFP document for TM	Int:0415	0	Consultancy: QCBS	90000.00	<input type="button" value="Create Docs"/>

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Fig: RFP Document Creation Step 3

Step 4:

The user will select the Select Type, Consulting Procedure and Proposal Document Of and then select 'Next'.

The screenshot displays the Government of Nepal's Public Procurement Monitoring Office (PPMO) National Electronic Government Procurement System. A modal window titled "Enter Template Information" is open, showing "Proposal Information" with the following fields:

- Select Type: RFP
- Consulting Procedure: EOT/Not Needed
- Proposal Document Of: PPMD
- Consulting Type: ☐ Open ☒ Shortlisted

A "Next" button is located at the bottom of the modal. The background shows a "Create Bid Document" form with fields for Financial Year, Procurement Method/Procedure, and Project Details.

Fig. RFP Document Creation: Step 4

Step 5:

Based upon selected options in previous steps, related forms under 'Standard Request for Proposal Document' are displayed. The user fills in the details in each tab as described below:

The user fills the details of General Info Tab and then click on Save & Next Button.

Government of Nepal
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National Electronic Government Procurement System

Home | Procurement Proposals | Procurement Cancellation | Committee Formation

Advanced Search
Server Time: 2018-02-01 17:15:21 NPT
Welcome : Creator Shree
Create

General Info | TOR | RFP Detail | Evaluation Criteria | RFP | Bidding Document | National

General Info - Create

Fields marked with (*) are mandatory

RFP Information

Consulting Procedure : EO Not Notified
Consulting Document Of : PPMO
Consultancy Type : Open -> Single Bid
Project Type : National

RFP Schedule

RFP Document Publication Date : 01-02-2018
Pre-Proposal Meeting : Yes -> No
Last Date for Proposal Submission : 03-02-2018 12:00
Proposal Submission Address : same as office address
Technical Proposal Opening Date : 03-02-2018 12:00
Technical Proposal Opening Address : same as office address
Expected date of commencement of the assignment : 03-02-2018 12:00

Cover Page

PPM Form No. :
Source of Financial Resource : Select One of the following: Government Budget, Loan, Grant, Internal Resource
Project Title : RFP document for TII
Project Description : RFP document for TII

Add Attachment Document

Upload Attachment [Attachment is bounded to be more than 5MB in size & should be in PDF format]


Sl No	Document Title	Action
<input type="button" value="Save & Next"/> <input type="button" value="Cancel"/>		

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Fig. RFP Document Creation: Step 5

The user fills the necessary field of TOR Tab and then click on Save & Next Button.




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 National Electronic Government Procurement System

Advanced Search
 Server Time: 2019/02/01 11:38:29 AM

Home | Procurement Preparation | Procurement Execution | Contracting Framework
Welcome | Contact Us | Privacy | Contact

RFP Details

RFP/RFPP/RFQ No. :	Rfp/RFQ	Project Title :	RFP document for TV
Procurement Category :	Consultancy	Selection Method :	QCBS
Contracting Procedure :	EOI Not Invited	Consultancy Type :	Shortlisted
Contract Type :	Time-based	Project Type :	Notified
Publication Date :	01.02.2019 08:00	Estimated Cost (NRG) :	98000
Submission Deadline :	03.02.2019 12:00	Proposal Opening Date :	03.02.2019 12:00


General info saved successfully.

General Info
RFP
Data Sheet
Evaluation Criteria
MCC
Additional Document
Summary

Terms of Reference

Background ^(*)

Background section:

Objective(s) of the Assignment ^(*)

Objective of Assignment section:

Scope of Services, Tasks (Component) ^(*)

Sl No.	Description	Delete
1	Scope of Services, Tasks Section	✖

+Add Item

Expected Deliverable ^(*)

Sl No.	Deliverables	Description (Optional)	Timeline	Action
1	Deliverable a		Timeline	✖

+Add Item

Team Composition & Qualification Requirements for the Key Experts :
Please Refer to Evaluation Criteria tab.

Reporting Requirements and Time Schedule for Deliverables At a minimum, list the following ^(*) :

(a) format, frequency, and contents of reports;
 (b) number of copies, and requirements to electronic submission (i.e. CD ROM). Final reports shall be delivered in CD ROM in addition to the specified number of hard copies;
 (c) dates of submission;
 (d) persons (with data names, titles, telephone numbers) to receive them, etc.

Client's Input and Counterpart Personnel

Services, facilities and property to be made available to the Consultant by the Client ^(*)

Services, facilities and property section:

Professional and support counterpart personnel to be assigned by the Client to the Consultant's team ^(*)

Professional and support section:


Save & Next
Cancel

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Fig. RFP Document Creation: Step 5

The user fills the necessary field of Data Sheet Tab and then click on Save & Next Button.



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National e-procurement Governance System

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 Save Time: 20.11.22 at 17:22:26 NPT
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Bidding Details

PPO/PF/PD/RG No : Procurement Category : Consolidated Procurement : Contract Type : Publication Date : Submission Deadline :	Bidder: Company: BO Ref Number: Date Issued: EOC/EC NO (G.SS):	Project Title: Select its Method : Consultancy Type : Project Type : Estimated Cost (MRP) : Proposal Opening Date :	GEP document by TM: GCES: Deadline: Fulfilled: SS-MSB: SL/CL/CR/W/G/SB:
---	---	--	--

General Info |
 Data Sheet |
 Evaluation Criteria |
 SOC |
 Additional Document |
 Summary

BID Data Sheet
Data is locked until 11 days remaining.

[Download Instruction to Consultants](#)

Item ID	Question / Comment						
ITQ-01	All bids prepared electronically will be held. <input type="radio"/> Yes <input checked="" type="radio"/> No						
ITC-01	Multiple Countries: <div style="border: 1px solid red; padding: 2px; display: inline-block;">Upload Multiple Country List</div> [Attachment Allowed and file must have TMM in title & Must be in PDF format]						
ITC-02	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>To Bid</th> <th>Document Title</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>(BTE/CAT)</td> <td>Your Proposal shall comply the following:- (1) CB-1 (2) PB-2 (3) PB-3 (4) PB-4</td> <td>[View]</td> </tr> </tbody> </table>	To Bid	Document Title	Action	(BTE/CAT)	Your Proposal shall comply the following:- (1) CB-1 (2) PB-2 (3) PB-3 (4) PB-4	[View]
To Bid	Document Title	Action					
(BTE/CAT)	Your Proposal shall comply the following:- (1) CB-1 (2) PB-2 (3) PB-3 (4) PB-4	[View]					
ITC-03	Participation of Sub-consortium, Key Experts or Joint Vendors and Proposed as general offer? <input checked="" type="radio"/> Yes <input type="radio"/> No						
ITC-04	Proposals must remain valid for: <input type="text" value="110"/> calendar days after the proposal submission deadline. [In case of extension normally no less than 120 days] Please to Check: Duration of validity of the proposals shall be adequate to complete evaluation of the proposals, award all necessary approval and negotiate the contract.]						
ITC-05	Collaborating of the vehicle services is not allowed. <input type="radio"/> Yes <input checked="" type="radio"/> No						
ITC-06	Certifications may be requested on later date: <input type="radio"/> Yes <input checked="" type="radio"/> No Reason: [Select reason] Email: <input type="text" value="consult@ppmo.gov.np"/> Link Up Address: <input type="text" value="Bharatpur"/> Telephone: <input type="text" value="11"/> Document Mail Address: <input type="text" value="documents.pp@ppmo.gov.np"/>						
ITC-07	Shortlisted Consultants may associate with: <input checked="" type="radio"/> Not more shortlisted consultancies <input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Other shortlisted Consultancies <input type="radio"/> Yes <input checked="" type="radio"/> No Please to Check: Default provision is for "Not More Than One" i.e., Shortlisted consultants may not associate with other shortlisted consultancies, but they associate with other non-shortlisted consultant(s).						
ITC-08	Minutes to time input: <input type="radio"/> required <input checked="" type="radio"/> not required Estimated: <input checked="" type="radio"/> from input <input type="radio"/> total cost would be provided Time Based Input will be picked up from Evaluation Criteria tab						
ITC-09	1) Is a pre-bid site visit, including travel, for experts for selection of a location from the home office for the purposes of the Services; 2) cost of transport by the most rapid route, sea-air and air-air, and the fuel, food and lodging costs; 3) cost of office accommodation, including overheads and basic day support; 4) communications costs; 5) cost of purchase or rental freight charges equipment may need to be provided by the Consultants; 6) cost of reports production (including printing) and delivery to the Client; 7) other allowances where applicable.						

Fig. RFP Document Creation: Step 5

The user fills the necessary fields of Evaluation Criteria tab and clicks on Save & Next Button.

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Advanced Search
 Search Time: 2014-10-31 17:27:55 NPT
 Welcome : Creator Status
 Creator

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Committee Formation

RFP Details

RFP PDR No.: Bupar

Procurement Category: Consultancy

Consultancy Procurement: (Q) Not Needed

Contract Type: Time-based

Publication Date: 01-10-2014 00:00

Submission Deadline: 03-10-2014 12:00

Project Title: RFP document for TIR

Selection Method: SCOD

Consultancy Type: One-bidder

Project Type: National

Estimated Cost (NRS): 300000

Proposal Opening Date: 03-10-2014 12:00

General Info
TOR
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SCC
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Summary

Consultancy Criteria

Specific experience of the consultants like a firm related to this assignment (0.00 to 10.00)

Sl No.	Description	Marks	Action
1	A		✖
Total:		0	+Add Item

Adherence of the proposed work plan and methodology in responding to the Terms of Reference (0.00 to 10.00)

Sl No.	Description	Marks	Action
1	B	24	✖
Total:		24	+Add Item

Qualification and experience of the key and risk key staff for the assignment (0.00 to 10.00)

Sl No.	Key Type	Designation	Qualification	Area of Specialization	Year of Experience	National		International		Marks	Action	
						Number of Experience	P.M. (Project)	P.M. (Field)	Number of Experience	P.M. (Project)	P.M. (Field)	
1	Key	all	ALL	all	1	1	1	1	1	1	1	28
Total:											28	+Add Item

Sl No.	Description	Marks	Total
1	Overall Qualification	22	20 to 30
2	Experience	11	00 to 30
3	Experience in region & language (International Staff) Or Experience in similar terrain (National Staff)	5	0 to 10
Total:		38	

Suitability of the team for knowledge program or training (0.00 to 10.00)

Sl No.	Description	Marks	Action
1	C	7	✖
Total:		7	+Add Item

Local participation as reflected by service delivery among key staff (0.00 to 10.00)

Sl No.	Description	Marks	Action
1	D		✖
Total:		0	+Add Item

Grand Total: 100

Save & Next
Cancel

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Fig. RFP Document Creation: Step 5

User fills all the necessary field of SCC Tab and clicks on Save & Next Button.

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Advanced Search
 Server Time: 2016/02/11 12:28:36 MPT
 Welcome - [Create User](#)

RFP Details

RFP/REG/PQ No.:	Birtipin	Project Title:	RFP document for TII
Procurement Category:	Consultancy	Selection Method:	OCES
Consultancy Procedure:	EOI Not Needed	Consultancy Type:	Standalone
Contract Type:	Time-based	Project Type:	National
Publication Date:	01-02-2016 00:38	Estimated Cost (NRs):	980000
Submission Deadline:	03-02-2016 12:38	Proposal Opening Date:	03-02-2016 12:05

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[**SOC**](#)
[Additional Documents](#)
[Summary](#)

Special Conditions of Contract


Fields marked with (*) are mandatory.

[Download General Conditions of Contract](#)

SOC 6.1	The Authorized Representatives are: For the Client (name, title): <input style="width: 80%;" type="text" value="Creative SIT EMV"/>
SOC 11.1	Termination of Contract for Failure to Become Effective: The time period shall be (insert time period, e.g.: four months): <input style="width: 40%;" type="text" value="four months"/>
SOC 11.2	Commencement of Services: The number of days shall be: <input style="width: 40%;" type="text" value="1 year"/>
SOC 14.1	Expiration of Contract: The time period shall be (insert time period for the Services, e.g.: four months): <input style="width: 40%;" type="text" value="four months"/>
SOC 24.1	No additional provisions: [X] (a) Limitation of the Consultant's Liability towards the Client: (a) Except in the case of gross negligence or willful misconduct on the part of the Consultant or on the part of any person in a firm acting on behalf of the Consultant in carrying out the Services, the Consultant, with respect to damage caused by the Consultant to the Client's property, shall not be liable to the Client. (b) For any direct loss or damage that exceeds: (A) the total payments for professional fees and related tasks and expenses made or expected to be made to the Consultants hereunder or (B) the proceeds the Consultants may be entitled to receive from any insurance maintained by the Consultants to cover such liability, whichever of (A) or (B) is higher. (c) This limitation of liability shall not: (i) affect the Consultant's liability, if any, for damage to Third Parties caused by the Consultant or any person or firm acting on behalf of the Consultant in carrying out the Services; (ii) be construed as providing the Consultant with any limitation or exclusion from liability which is provided by the Applicable Law of the Client's country.
SOC 29.1	The insurance coverage against the risks shall be as follows: [Note: Delete what is not applicable except (a)] (a) Professional liability insurance, with a minimum coverage of <input style="width: 40%;" type="text"/> (insert amount and currency which should be not less than the total ceiling amount of the Contract). (b) Third Party motor vehicle liability insurance in respect of motor vehicles operated in the Client's country by the Consultant or its Experts or Sub-consultants, with a minimum coverage of (insert amount and currency or state in accordance with the applicable law in the Client's country). (c) Third Party liability insurance, with a minimum coverage of (insert amount and currency or state in accordance with the applicable law in the Client's country). (d) Employers' liability and workers' compensation insurance in respect of the Experts and Sub-consultants in accordance with the relevant provisions of the applicable law in the Client's country, as well as, with respect to such Experts, any such life, health, accident, travel or other insurance as may be appropriate; and (e) Insurance against loss of or damage to (i) equipment purchased in whole or in part with funds provided under this Contract; (ii) the Consultant's property used in the performance of the Services; and (iii) any documents prepared by the Consultant in the performance of the Services.

Fig. RFP Document Creation: Step 5

User uploads the additional documents and clicks 'Save and next'.



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Welcome : [Creator](#) [Slaves](#) [Creator](#)

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[TOR](#)
[Data Sheet](#)
[Evaluation Criteria](#)
[SCC](#)
[Additional Document](#)
[Summary](#)

* [Attachment should not be more than 5MB in size & should be in PDF format]

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Fig. RFP Document Creation: Step 5

Step 6:

User chooses the Proposal Opening Committee by clicking on Add Proposal Opening Committee Button and also user chooses the shortlisted Consultant by clicking on Add Consultants and then sends for review by choosing the desired reviewer from Select Person and clicks on Submit Button.

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Home | Procurement Preparation | Procurement Execution | Complaints Formulation

Welcome : **Chandra Shukra**
Creator

RFP Details

RFP/PE/PO No. :	001/2016	Project Title :	RFP document for TVM
Procurement Category :	Construction	Selection Method :	OCBS
Consentancy Procedure :	EOI Not Needed	Consentancy Type :	Shortlisted
Contract Type :	Time-based	Project Type :	National
Publication Date :	01-02-2016 00:00	Estimated Cost (PKR) :	999999
Submission Deadline :	01-02-2016 12:00	Proposal Opening Date :	01-02-2016 12:00

General Info | TOR | Data Sheet | Evaluation Criteria | SCC | Additional Document | **Summary**

Summary

Fields marked with (*) are mandatory.

General Details

RFP/PE/PO No. :	001/2016	Project Title :	RFP document for TVM
Procurement Category :	Construction	Selection Method :	OCBS
Consentancy Procedure :	EOI Not Needed	Consentancy Type :	Shortlisted

Contact Details

Authorized Public Entry User will be responsible for proposal query response :

Address :

Telephone :

Electronic Mail Address :

Creator Status :

Facilitator Number :

RFP Schedule Details

RFP Document Publication Date :	01-02-2016 00:00	Pre-Proposal Meeting :	
Last Date for Proposal Submission :	01-02-2016 12:00	Proposal Opening Date :	01-02-2016 12:00

Proposal Opening Committee

Add Proposal Opening Committee : **Add Opening Committee**

Assigned Committee : **SET ENV Opening Committee**

Proposal Document

Download RFP Document :

Consultant List

Add Consultants : **Add Consultants**

Shortlisted Consultants : **Show Consultants**

Status

General Info | Add Data Sheet (DS) | Evaluation And Qualification (EQ) | **Specify Condition Of Consultant (SCC)** | Terms of Reference (TOR)

Consentancy :

Select Action : **Select To Review** | Select Remove | Review Status (P/O/DS) :

Submit **Cancel**

Show History

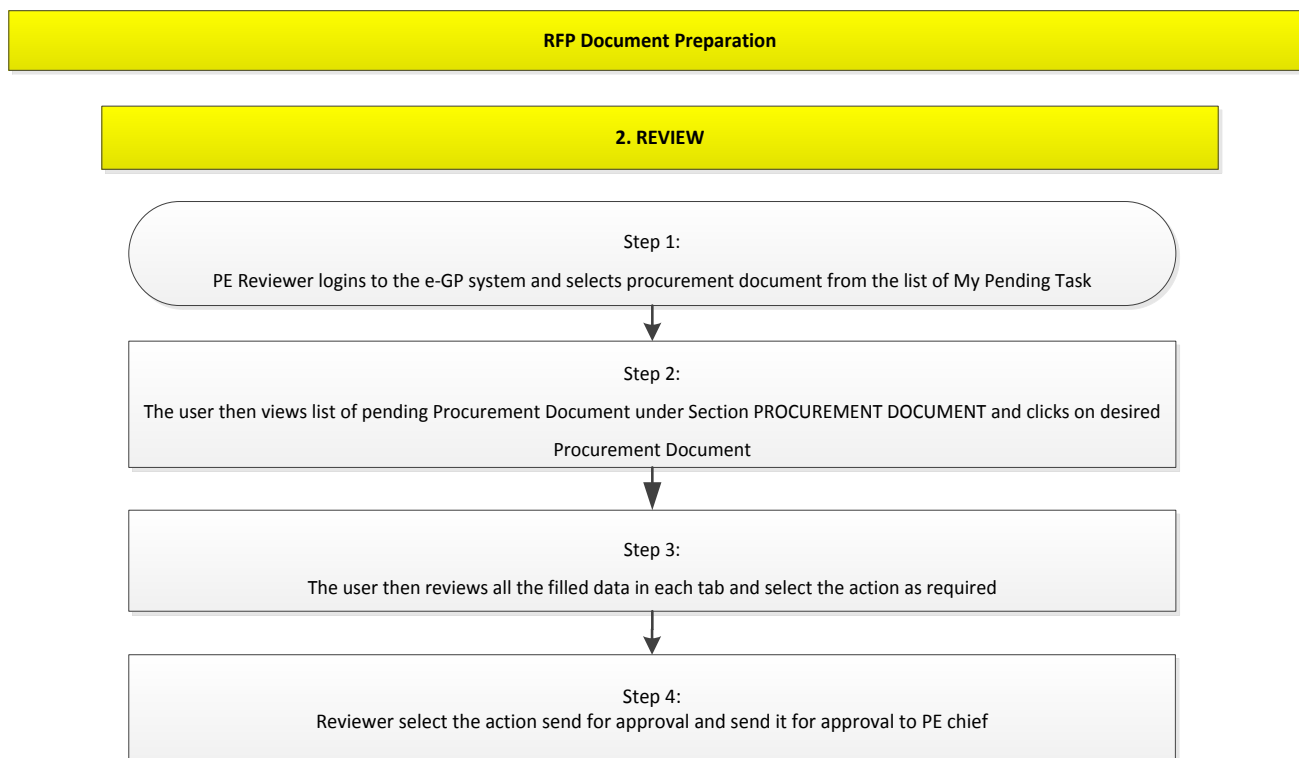
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Fig. RFP Document Creation: Step 7

RFP Document Preparation: Review

Steps:



Step 1:

PE Reviewer logs into the e-GP system, views Procurement Document and clicks on Procurement Document link.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Here... Advanced Search
Server Time: 2016-02-01 11:43:48 NPT
Welcome - Reviewer: Smt. Devender

Home | Procurement Preparation | Procurement Execution | Complaints Formulation

MY PENDING TASKS

[PROCUREMENT DOCUMENT](#)

[My Recent Tasks](#)

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RECENT TASKS

Sl. No.	Task Name	Assigned By	Assigned On	Current Status
1	PROCUREMENT DOCUMENT Review	Chandra Shrestha	01-02-2016	Review Pending

PROCUREMENT DOCUMENT

Sl. No.	Category Of Pending Task	No Of Pending Task
1	PROCUREMENT DOCUMENT Review	1

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[Office of Prime Minister](#)

DOWNLOADS

[Public Procurement Act](#)

[Public Procurement Regulation](#)

[Electronic Transaction Act](#)

Fig. RFP Document Review: Step 1

Step 2:

By clicking on the Link as mentioned above the following page appears where user clicks on Action icon of desired procurment line item.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Box... Advanced Search
Server Time: 2016-02-01 11:44:44 (NPT)

Home | Procurement Preparation | Procurement Execution | Committee Formation | Welcome - Reviewer Status Reviewer

Bid Document Details

SL No.	Procurement Type	IFB/RF/PE/OWP No.	Project Title	Status	Action
1	Consultancy - QCBS	44/2015	RF document for TII	Review Pending	


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Fig. RFP Document Review: Step 2

Step 3:

User reviews the Standard Request for Proposal Document send by PE creator.



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[Advanced Search](#)
Search Time: 2016-02-01 17:45:24 NPT

[Welcome / Review Status](#)

RFP Details

RFP/PPMO No. :	01/2016	Project Title :	RFP document for TM
Procurement Category :	Construction	Selection Method :	GCBS
Consultancy Procedure :	EOI Not Needed	Consultancy Type :	Shortlist
Contract Type :	Time-based	Project Type :	National
Publication Date :	01-02-2016 09:00	Estimated Cost (NRN) :	NRN
Submission Deadline :	03-02-2016 12:00	Proposal Opening Date :	03-02-2016 12:00

General Info | TOR | Data Sheet | Evaluation Criteria | SCC | Additional Document | Summary

General Info - Create

Fields marked with (*) are mandatory.

RFP Information

Consulting Procedure :	EOI Not Needed	Consulting Document Of :	PPMO
Consultancy Type :	<input type="radio"/> Open <input checked="" type="radio"/> Invited	Project Type :	National

RFP Schedule

RFP Document Publication Date *	01-02-2016 09:00
Pre-Proposal Meeting *	<input type="radio"/> Yes <input checked="" type="radio"/> No
Last Date for Proposal Submission *	03-02-2016 12:00
Proposal Submission Address *	<input type="text"/> same as office address ST ENP Bhadrakar Daryabazar, Bhadrakar Nepal
Technical Proposal Opening Date *	03-02-2016 12:00
Technical Proposal Opening Address *	<input type="text"/> same as office address ST ENP Bhadrakar Daryabazar, Bhadrakar Nepal
Expected date of commencement of the assignment *	03-02-2016

Cover Page

RFP/PPMO No. *	01/2016
Source of Financial Resource :	<input checked="" type="radio"/> Govt (One or More) <input type="radio"/> Government Budget <input type="radio"/> Loan <input type="radio"/> Grant <input type="radio"/> International Procurement
Project Title *	RFP document for TM
Project Description *	RFP document for TM

Administrative Document

Upload Administrative* (Attachment's field not be more than 5MB in size & should be in PDF format)

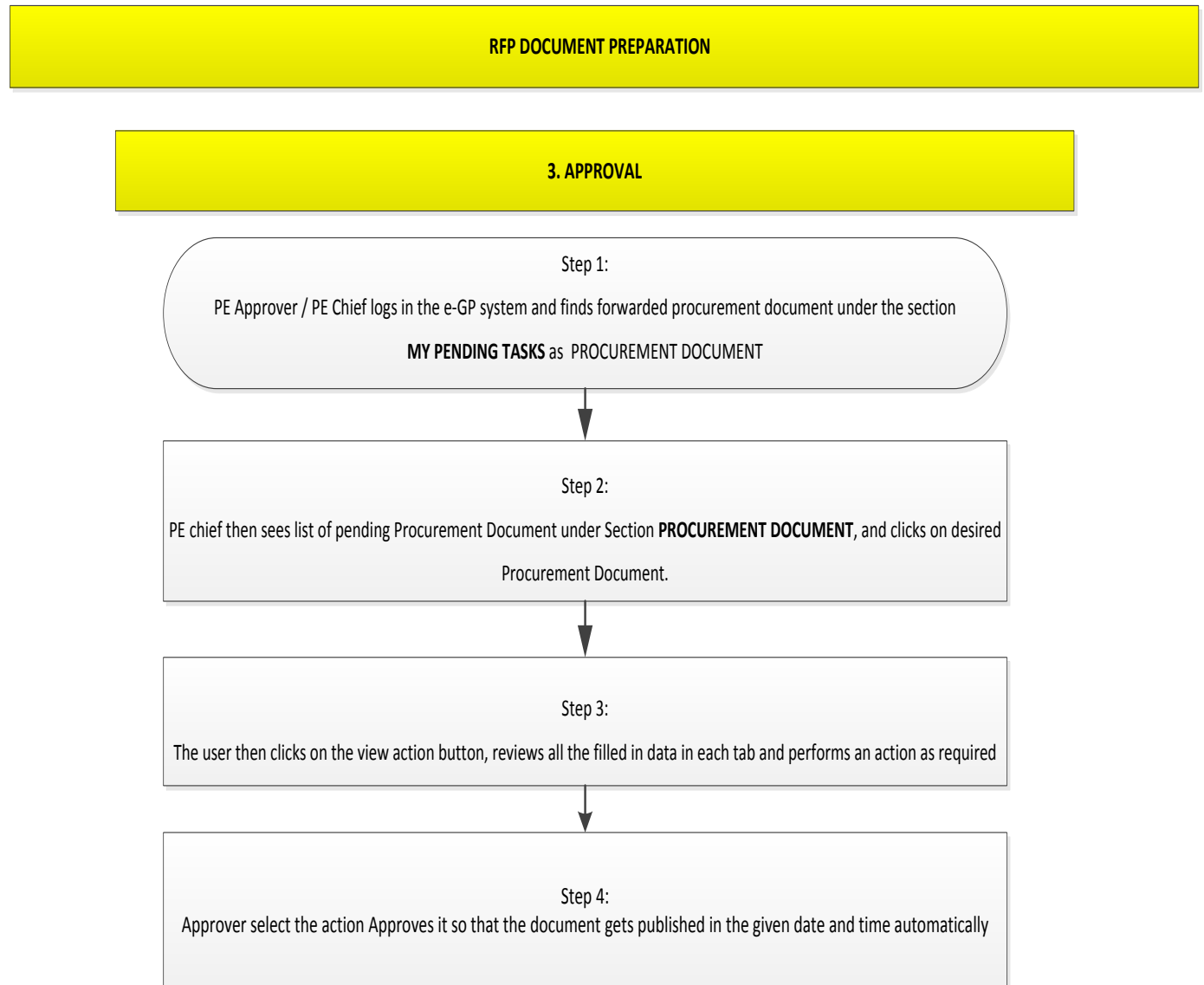
Sl.No.	Document Title	Action
<input type="button" value="Next"/> <input type="button" value="Cancel"/>		

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Fig. RFP Document Review: Step 3

RFP Document Preparation: Approval

Steps:



Step 1:

PE Approver logs into the system and views Procurement Document to be approved and clicks on Procurement Document link.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Box | Advanced Search | Server Time: 2016-02-01 17:54:31 NPT | Welcome: Approver Shree Appuwal

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MY PENDING TASKS

- MASTER PROCUREMENT PLAN
- PROCUREMENT DOCUMENT**
- BID ADDENDUM
- BID EVALUATION
- COLLECTIVE EVALUATION REPORT

RECENT TASKS

SL No.	Task Name	Assigned By	Assigned On	Current Status
1	PROCUREMENT DOCUMENT Approval	Reviewer Shree	01-02-00 10	Approval Pending
2	BID ADDENDUM Approval	Reviewer Shree	07-01-00 10	Approval Pending
3	COLLECTIVE EVALUATION REPORT Draft	Approver Shree	20-12-00 10	Draft Pending
4	BID EVALUATION	Approver Shree	20-12-00 10	BID EVALUATION Pending
5	MASTER PROCUREMENT PLAN Approval	Shree Shree	22-12-00 10	Approval Pending

USEFUL LINKS

- Public Procurement Monitoring Office
- National Portal of Nepal
- Office of Prime Minister

DOWNLOADS

- Public Procurement Act
- PPMO Procurement Regulation
- Electronic Tendering Kit

PROCUREMENT DOCUMENT

SL No.	Category Of Pending Task	No Of Pending Task
1	PROCUREMENT DOCUMENT Approval	1

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Fig. RFP Document Approval: Step 1

Step 2:

By clicking on the Link as mentioned above the following page appears where user clicks on Action icon of desired RFP line item.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Box | Advanced Search | Server Time: 2016-02-01 17:54:44 NPT | Welcome: Approver Shree Appuwal

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Bid Document Details

SL No.	Procurement Type	IFB/RFP/TEC/NPQ No.	Project Title	Status	Action
1	Consultancy: OCBS	44/01/01	RFP document for TM	Approval Pending	

Fig. RFP Document Approval: Step 2

Step 3:

User reviews the RFP Document send by the PE reviewer.

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National Electronic Government Procurement System

Home | Procurement Preparation | Procurement Execution | Committee Formation | Reports

Welcome | Approver | Review | Approver

RFP Details

RFP No.: 80781
Procurement Category: Consulting
Consultancy Procedure: EOI Not Invited
Contract Type: Time Based
Publication Date: 01-02-2016 08:00
Submission Deadline: 03-02-2016 12:00

Project Title: RFP document for TM
Selection Method: QCBS
Consultancy Type: Shortlisted
Project Type: National
Estimated Cost (NRN): 98000
Proposal Opening Date: 03-02-2016 12:00

General Info | TOR | Data Sheet | Evaluation Criteria | SCC | Additional Document | Summary

General Info - Create

Fields marked with (*) are mandatory

RFP Information

Consulting Procedure: EOI Not Invited
Consultancy Type: Open / Shortlisted
Consulting Document Of: PPMO
Project Type: National

RFP Schedule

RFP Document Publication Date: 01-02-2016 08:00
Pre-Proposal Meeting: Yes / No
Last Date for Proposal Submission: 03-02-2016 12:00
Proposal Submission Address: same as office address
Technical Proposal Opening Date: 03-02-2016 12:00
Technical Proposal Opening Address: same as office address
Expected date of commencement of the stage work: 03-02-2016

Cover Page

RFP No.: 80781
Source of Financial Resource: Government Budget
Project Title: RFP document for TM
Project Description: RFP document for TM

Attachments Document

Upload Attachment: (Attachment should not be more than 5MB in size & should be in PDF format)

ID	Document Title	Action
		<input type="button" value="Next"/> <input type="button" value="Cancel"/>

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Fig. RFP Document Approval: Step 3

Step 4:

User reviews the Standard Request for Proposal Document and approves from summary tab by Choosing Approve action for “Select Action” dropdown and Clicking on “Submit” Button.

Government of Nepal			
Public Procurement Monitoring Office (PPMO) National Electronic Government Procurement System			
Home	Procurement Preparation	Procurement Evaluation	Contractive Formation
Reports		Welcome : Agency Name Approval	
RFP Details			
IFB/RFP/COBPQ No. :	Bidder:	Project Title :	RFP document by TM
Procurement Category :	Cocolling	Selective Method :	OCBS
Consultancy Procedure :	EOI Not Needed	Consultancy Type :	Shortlist
Contract Type :	Time-based	Project Type :	National
Publish Date :	01-02-2018 09:00	Estimated Cost (N Rs) :	80000
Submission Deadline :	03-02-2018 12:00	Proposal Opening Date :	03-02-2018 12:00
General Info TOR Data Sheet Evaluation Criteria SCC Additional Document Summary			
Summary			
Firms invited with it's core competency			
General Details			
IFB/RFP/COBPQ No. :	Bidder:	Project Title :	RFP document by TM
Procurement Category :	Construction	Selective Method :	OCBS
Consultancy Procedure :	EOI Not Needed	Consultancy Type :	Shortlist
Contact Details			
Authorized Public Entity User will be responsible for proposal enquiry response !		G430X SDRV	
Address :	BNRGAJ	Facsimile Number :	
Telephone :	31		
Electronic Mail Address :	yadavsk@icloud.com.np		
RFP Schedule Details			
RFP Document Publication Date :	01-02-2018 09:00	Pre-Proposal Meeting / Proposal Opening Date :	03-02-2018 12:00
Last Date for Proposal Submission :	03-02-2018 12:00		
Proposal Opening Committee			
Assigned Committee : BT DNV Opening Committee			
Proposed Document			
 Download RFP Document			
Consultant List			
Shortlisted Consultants : Show Consultants			
Status			
<div> <input checked="" type="checkbox"/> General Info <input checked="" type="checkbox"/> Special Condition Of Contract (SCC) <input checked="" type="checkbox"/> Bid Data Sheet (BDS) <input checked="" type="checkbox"/> Terms of Reference (TOR) <input checked="" type="checkbox"/> Evaluation And Qualification (EQC) </div>			
<div> Comments : <input type="text"/> </div> <div> Select Action : <input type="button" value="Approve"/> <input type="button" value="Reject"/> <input type="button" value="Cancel"/> </div> <div> Select Person : <input type="text"/> </div> <div> <input type="button" value="Select One"/> </div>			
Show History			

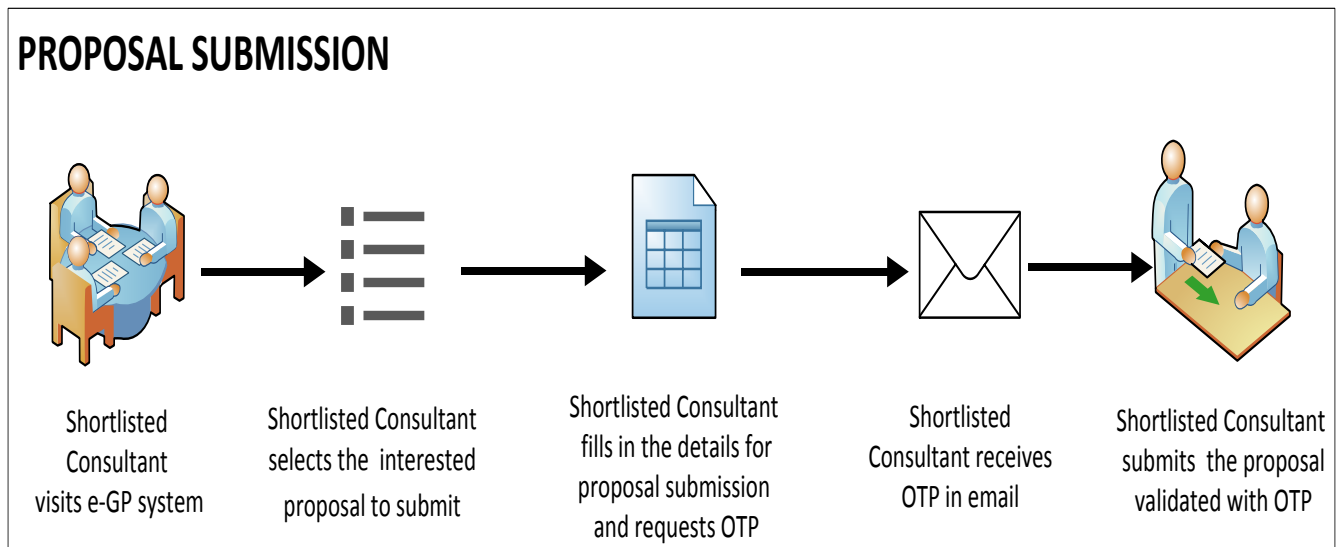
Fig. RFP Document Approval: Step 4

Conclusively, a RFP document is successfully created in the e-GP system. Thereafter, shortlisted Consultants can submit their proposal into the system after publication of the bid.

Module: RFP submission

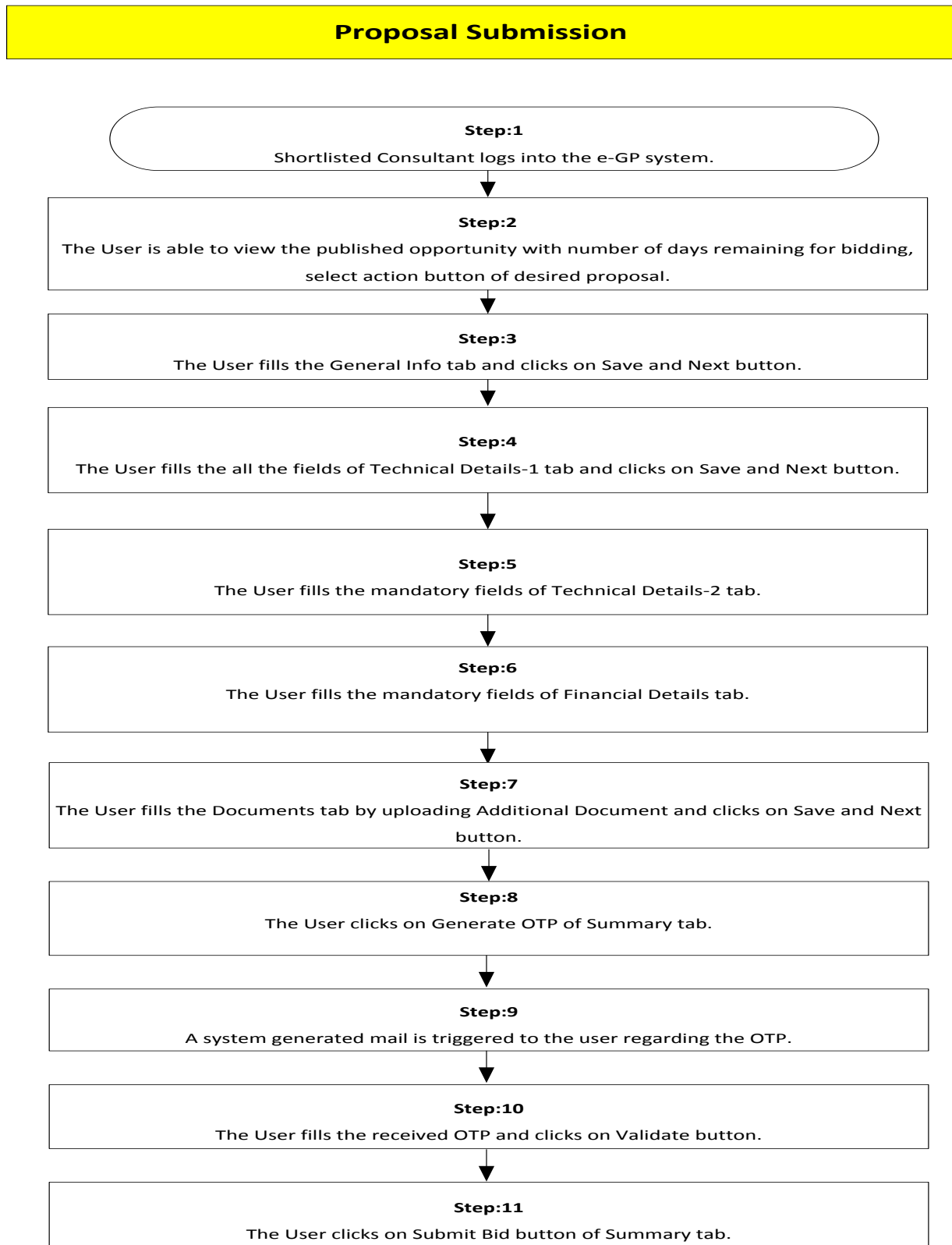
RFP Proposal Submission

Business Flow Diagram




EOI Shortlisted consultants will be invited to submit RFP document. EOI Shortlisted Consultant logs into the e-GP system. The user selects the RFP document, fills the proposal submission forms and submits the proposal validated with OTP.

Steps



Step 1

Shortlisted Consultant logs into the e-GP system.



Government of Nepal

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National Electronic Government Procurement System


Q

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Advanced Search

Server Time: 2016-02-02 11:36:21 NPT

Welcome : Bidder 55

Bidder 

Search Opportunities

Project Title:

Procurement Category: Select One

Public Entity:











IFB/RFP/EQ/PO No.:

Procurement Method: Select One

Last Date of Bid Submission:

Reset
Search

Search Opportunities Result


Sl. No.	IFB / RFP / EQ / PO No.	Project Title	Public Entity Name	Procurement Type	Status	Notice Published Date	Last Date of Bid Submission	No of Days Left	Action
1	ADH01102010	Achwa Work_ICB_21.1.18	Department of Telecommunication and Control	Work: ICB	Bid Published	07-01-2018 00:00	07-01-2017 11:18	340 days	
2	ADH01102015LCB	Achwa_LCB_TB_31.10.18	Department of Telecommunication and Control	Consultancy: Level Cost selection	RFP Published	21-10-2018 00:00	21-10-2018 18:55	020 days	
3	EOA01007010	Consultancy service to test RFP Required Project	Ministry of Teaching	Consultancy EO: GC	RFP Published	03-11-2018 00:00	03-11-2018 13:05	020 days	
4	ADH11102015/Work/ICB	Achwa Work_ICB_18.12.18	Department of Telecommunication and Control	Work: ICB	Bid Published	11-12-2018 00:00	18-12-2018 12:40	317 days	
5	ITB_RFP_EO_seru_04.12	RFP_Land Use_OCB_20.12.18_Taru	Department of Telecommunication and Control	Consultancy: OCB	RFP Published	21-08-2018 00:00	07-12-2018 01:50	338 days	
6	work-2017-73-05	Construction of Building	Ministry of Teaching	Work: ICB	Bid Published	18-11-2018 00:00	03-11-2018 00:00	304 days	
7	ADH01102010	Achwa EO_3.11.18	Department of Telecommunication and Control	Consultancy EO: GC	RFP Published	02-11-2018 00:00	02-11-2018 12:18	274 days	
8	VIS-072173-000	maintenance of air conditioned in the building	Ministry of Teaching	Work: Sealed Quotation	Bid Published	17-11-2018 00:00	01-11-2018 10:07	270 days	
9	BH707070001	construction of 500mcd RCC Overhead Tank	WSSDD_BHAKTAPUR	Work: MCB	LQA Issued	18-08-2018 00:00	17-08-2018 18:00	028 days	
10	OPRODIN137148407075.000	Purchase of Computer System	Ministry of Teaching	Goods: MCB	Bid Published	30-08-2018 00:00	01-08-2018 13:00	212 days	

1
2
3
4
5
6
7
8
9
10

Fig: Proposal submission fig 1

Step 2

The User is able to view the published opportunity with number of days remain for submitting proposal, selects the Action button of desired opportunity.



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Advanced Search
Server Time: 2016-03-02 11:38:06 NPT

Home | Procurement Execution | Opportunities | Bid Query

Welcome | Bidder Sit Bidder

Project Title :

Procurement Category :

- Select One -

Public Entity :

IFB/RFP/EO/PG No. :

Procurement Method :

- Select One -

Last Date of Bid Submission :

Search Opportunities Result

S. No.	IFB / RFP / EO / PG No.	Project Title	Public Entity Name	Procurement Type	Status	Bidder Published Date	Last Date of Bid Submission	No. of Bids Left	Action
1	Not/Type	RFP document for TM	GO EM	Consultancy CORE	RFP Published	01-03-2016 00:00	03-03-2016 12:00	1 day	
2	Not/Type	RFP document	GO EM	Consultancy CORE	RFP Published	28-02-2016 00:00	29-02-2016 00:00	Expired	
3	Not/Type	RFP Time based document for bid selection process	GO EM	Consultancy CORE	Document Available	01-03-2016 00:00	03-03-2016 11:00	Expired	
4	Not/Type	RFP Time based proposal for On-time day	GO EM	Consultancy CORE	Evaluation Pending	25-02-2016 00:00	25-02-2016 14:00	Expired	
5	Not/Type	RFP Time based bid selection	GO EM	Consultancy CORE	Evaluation Pending	22-02-2016 00:00	22-02-2016 10:00	Expired	
6	Not/Type	RFP Time based procurement plan	GO	Consultancy CORE	Document Available	02-03-2016 00:00	03-03-2016 11:00	Expired	

My Bid

In Progress Bids

Submitted Bids

Withdrawn Bids

Joint Venture Bids

Project Title	IFB/RFP/EO/PG No.	Procurement Type	Created On	Created By	Last Date of Bid Submission	View	Delete
works to be	workorder1	Works - E&C	25-02-2016 18:35	Bidder Sit	24-03-2016 10:30		
RFP time based document	Not/Type	Consultancy CORE	22-03-2016 18:45	Bidder Sit	21-03-2016 18:00		
construction of floor cover in the different section of office premises	MSD/175/01	Works - Sealed Quotation	25-06-2016 14:55	Bidder Sit	26-06-2016 15:00		
Supply, Delivery, Installation and Commissioning of Computer to PSC	DDP/13/NCB/2011-12/02	Works - NCB	02-06-2016 12:17	Bidder Sit	31-07-2016 10:00		
SD for the maintenance of security system	SD/COM/06/01	Consultancy SD - CORE	20-08-2016 11:20	Bidder Sit	21-08-2016 12:00		
Purchase of stationary items for the office	SD-Goods/01/175/01	Works - Sealed Quotation	20-08-2016 11:14	Bidder Sit	20-08-2016 12:15		
Attendance of the meeting hall in office	SD/Works/070/13/001	Works - Sealed Quotation	20-08-2016 11:13	Bidder Sit	19-08-2016 10:15		

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Fig: Proposal submission fig 2

Step 3

The user fills in the General Info tab and clicks on Save and Next Button.

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National Electronic Government Procurement System

Search Bar:

Advanced Search
Server Time: 2016-02-02 11:48:39 NPT

Welcome: Bidder SB Bidder

Home Procurement Execution Opportunities Bid Query

Proposal Details

Invitation No.:	484741	Project Title:	RFQ document for TU
Procurement Category:	Consultancy	Selection Method:	OCBS
Consultancy Procedure:	EOI Not needed	Consultancy Type:	Shortlist
Contract Type:	Time-based	Project Type:	National
Submission Deadline:	09-02-2016 12:00	Proposal Opening Date:	03-02-2016 12:05

General Info Technical Details 1 Technical Details 2 Financial Details Documents Summary

Do you want to Bid as Joint Venture: ☐ Yes ☒ No

Do you want to nominate another person as Authorized Representative: ☐ Yes ☒ No
(Your name will appear as authorized representative if you select no)

Please select currencies:
(Please select the currencies in which you want to submit bid.
Please note you can select 4 currency at max. Once you submit Technical or Financial tab you will not be allowed to change the selected currencies)

USD
EUR
GBP
BRL

Save And Next


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Fig: Proposal Submission fig 3

Step 4

The user fills the mandatory fields of Technical Details-1 tab and clicks on Save and Next button.



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 Public Procurement Monitoring Office (PPMO)
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Advanced Search
 Server Time: 2014-12-22 14:40:26 NPT
 Welcome : **Chandra Sh**
Baskin

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[Opportunities](#)
[Help Query](#)

Proposal Details

Invoice # NO :	Region :	Project Title :	DDF document for Title :
Procurement Category :	Consultancy :	Selection Method :	QCBS :
Consistency Providers :	BOI Ref Number :	Consistency Type :	Standard :
Contract Type :	Time Period :	Project Type :	Material :
Submission Deadline :	21.12.2014 12:00 :	Proposal Opening Date :	21.12.2014 12:00 :

[General Info](#)
[Technical Details-1](#)
[Technical Details-2](#)
[Financial Details](#)
[Documents](#)
[Summary](#)

TECH-1

TECHNICAL PROPOSAL SUBMISSION FORM [Upload Technical Proposal](#) * (File should not be more than 5MB in size)

ID No	Document Title	Action
1	TECHNICAL PROPOSAL SUBMISSION FORM	✕

TECH-2

CONSULTANT'S ORGANIZATION [Upload Consultant's Organization](#) (document should not be more than 5MB in size)

ID No	Document Title	Action
1	CONSULTANT'S ORGANIZATION	✕

Consultant's Experience

[Add Consultant's Experience](#) (File should not be more than 5MB in size. Upload only the relevant documents to demonstrate the performance of the consultant in the past.)

ID No	Name of the Contract	Client	Start Date	End Date	Contractor's Name	Delete	Details
1	Test government website for consultancy	GOV	14-10-2014		GOV Pk	✕	
2	PPM FOR BOI REFERENCE DETAILS	GOV	20-11-2014		GOV Pk	✕	

TECH-3

COMMENTS AND SUGGESTIONS ON THE TERMS OF REFERENCE, COUNTERPART STAFF, AND FACILITIES TO BE PROVIDED BY THE CLIENT

ON THE TERMS OF REFERENCE [Upload Document](#) (File should not be more than 5MB in size)

ID No	Document Title	Action
1	Terms of Reference	✕

ON COUNTERPART STAFF AND FACILITIES [Upload Document](#) (File should not be more than 5MB in size)

ID No	Document Title	Action
1	Counterpart Staff and Facility	✕

TECH-4

Description and Methodology [Upload Document](#) * (File should not be more than 5MB in size)

ID No	Document Title	Action
1	Description and Methodology	✕

Work Plan [Upload Document](#) * (File should not be more than 5MB in size)

ID No	Document Title	Action
1	Work Plan	✕

ORGANIZATION AND STAFFING [Upload Document](#) * (File should not be more than 5MB in size)

ID No	Document Title	Action
1	Organization and Staffing	✕


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Fig: Proposal submission fig 4

Step 5

The user fills all the mandatory fields of Technical Details-2 tab.



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Time: 2016-02-02 11:51:00 NPT

[Home](#)
[Procurement Overview](#)
[Opportunities](#)
[Bid Query](#)

[Welcome / Bidder SA](#)
[Logout](#)

Proposal Details

Invitation No. :	08498	Project Title :	RFP document for TM
Procurement Category :	Consulting	Selection Method :	OCBS
Consultancy Procedure :	EOI Not needed	Consultancy Type :	Shortlist
Contract Type :	Time-based	Project Type :	National
Submission Deadline :	09-02-2016 12:00	Proposal Opening Date :	05-02-2016 12:00

[General Info](#)
[Technical Details-1](#)
[Technical Details-2](#)
[Financial Details](#)
[Documents](#)
[Summary](#)

Tech-6

WORK SCHEDULE AND PLANNING FOR DELIVERABLES [Upload Document](#) *(Attachment should not be more than 5MB in size)

Sl.No.	Document Title	Action
1	WORK SCHEDULE AND PLANNING	

FORM TECH-6

TEAM COMPOSITION, ASSIGNMENT, AND KEY EXPERTS INPUTS

Sl. No.	Content
1	1 Key Experts
2	2 Main Key Experts
3	3 Other Consultants

1. Key Experts

Sl No.	Subcategory	Expert's input (in parenthesis) per each Deliverable (defined in TECH-6)			Total time input (in Months)	
		Position	HomeField	DT	HomeField Total	Total
1	<input type="text"/> <div> BIOGRAPH BIOGRAPH National ID No. </div>	All (NATIONAL)	Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
			Field	<input type="text"/>	<input type="text"/>	
2	<input type="text"/> <div> BIOGRAPH BIOGRAPH International Address </div>	All (INTERNATIONAL)	Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
			Field	<input type="text"/>	<input type="text"/>	

[Cancel](#)
[Reset](#)
[Submit](#)

Tech-7

CURRICULUM VITAE (CV) [Upload Document](#) *(Attachment should not be more than 5MB in size)

Sl.No.	Document Title	Action
1	CURRICULUM VITAE	

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Fig: Proposal submission fig 5

Step 6

The user fills all the mandatory fields of Financial Details tab.



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Advanced Search
Server Time: 2016-02-02 11:55:30 NPT

Home | Procurement Execution | Opportunities | Bid Query

Welcome : Bidder 20
Logout

Proposal Details

Initiation No :
Procurement Category :
Consultancy Procedure :
Contract Type :
Submission Deadline :

001001
Consultancy
Bidding Based
Time-based
02-02-2016 12:00

Project Title :
Selection Method :
Consulting Type :
Project Type :
Proposal Opening Date :

BPT awarded by TM
OCBS
International
National
02-02-2016 12:00

General Info | Technical Details 1 | Technical Details 2 | **Financial Details** | Executive Info | Summary

FINANCIAL PROPOSAL LETTER

Upload Letter as Proposal : **Upload** * (Attachment should not be more than 5MB in size)

Sl.No	Document Title	Action
1	Letter of proposal	

Financial Proposal

Upload Financial Proposal : **Upload Financial Proposal** * (Attachment should not be more than 5MB in size)

Sl.No	Document Title	Action
1	Financial Proposal	

Consultant's Representation

Upload Consultant Representation : **Upload Consultant Representation** * (Attachment should not be more than 5MB in size)

Sl.No	Document Title	Action
1	Consultant Representation	

Form

Sl.No	Content
1	FORM FIN-3 BREAKDOWN OF REMUNERATION
2	FORM FIN-4 BREAKDOWN OF OTHER EXPENSES, PERSONAL TRAVEL AND CONVICTION
3	FORM FIN-2 SUMMARY OF COSTS

FORM FIN-3 BREAKDOWN OF REMUNERATION

Rate	Position	Currency	Period: month		Amount
			Time Input in Person/Month (between T1/T2-1) (in local)	Time Input in Person/Month (between T1/T2-1) (in USD)	
Baker SA	A8	USD	22.0	44.0	800.000
			22.0	44.0	150.000
Baker H&B	A8	USD	32.0	64.0	1000.000
			35.0	70.0	1500.000
Personnel C	B2	USD	32.0	64.0	1400.000
			42.0	84.0	1500.000

Cancel | **Next** | Submit

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Fig: Proposal submission fig 6

Step 7

The user fills in Additional Document by uploading additional documents and clicks on Save and Next button.

Government of Nepal
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National Electronic Government Procurement System

Advanced Search
Server Time: 2016-12-12 11:56:58 APT

Welcome: Bidder Sit Bidder

Home Procurement Execution Opportunities Bid Query

Proposal Details

Invitation No.: 001/2016 Project Title: RPF document for TM

Procurement Category: Consultancy Selection Method: OCBS

Consultancy Procedure: EOI/Not Needed Consultancy Type: Starbited

Contract Type: Time-based Project Type: National

Submission Deadline: 03-12-2016 12:00 Proposal Opening Date: 03-12-2016 12:00

General Info Technical Details-1 Technical Details-2 Financial Details **Documents** Summary

Please upload document(s) specific to this Proposal **Additional Document** * [Attachment should not be more than 5MB in size]

S.No	Document Title	Action
1	Additional documents	X

Do you want to share additional information useful for Proposal? ☐ Yes ☒ No

Save And Next

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Fig: Proposal submission fig 7

Step 8

The user clicks on Generate OTP tab to receive one time password in his/her mailing id.

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National Electronic Government Procurement System

Search Bar: [Search] [Q]

Advanced Search
Server Time: 2016-02-02 11:51:58 BPT

Welcome: Bidder Sh. [Name] [Avatar]

Home | Procurement Execution | Opportunities | Bid Query

Proposal Details

Invitation No.:	804/2016	Project Title:	RPF document for TM
Procurement Category:	Consultancy	Selection Method:	OCBS
Consultancy Procedure:	EOI Not Awarded	Consultancy Type:	Shortlisted
Contract Type:	Time-based	Project Type:	National
Submission Deadline:	03-02-2016 12:00	Proposal Opening Date:	03-02-2016 12:05

General Info | Technical Details-1 | Technical Details-2 | Financial Details | Documents | **Summary**

Proposal Information Section

PPMO/PEO/PO No.:	804/2016	Project Title:	RPF document for TM
Consulting Organization:	SitSiv Firm	Last Date Of Proposal Submission:	03-02-2016 12:00

Proposal Information Section

Download Technical Proposal
 Download Financial Proposal

General Info
 Financial Statement
 Technical Details-1
 Documents
 Technical Details-2

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Fig: Proposal submission fig 8

Step 9

A system generated mail regarding OTP is received by the user.



Fig: Proposal Submission fig 9

Step 10

The user fills the OTP received in mail and clicks on the Validate button.

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National Electronic Government Procurement System

Advanced Search
Server Time: 2016-02-02 12:01:20 NPT
Welcome - Elder Sir Bolder

Home | Procurement Execution | Opportunities | Bid Query

Proposal Details

Invitation No. :	ibidpbn	Project Title :	RFI document for TM
Procurement Category :	Consultancy	Selection Method :	OCBS
Consultancy Procedure :	EO Not Needed	Consultancy Type :	Shortlisted
Contract Type :	Time-based	Project Type :	National
Submission Deadline :	03-02-2016 12:00	Proposal Opening Date :	03-02-2016 12:05

General Info | Technical Details-1 | Technical Details-2 | Financial Details | Documents | **Summary**

Proposal Information Section

IFB/RFPI/RFQ No. :	ibidpbn	Notice Title :	RFI document for TM
Consulting Organisation :	Or.Sic.Firm	Last Date Of Proposal Submission :	03-02-2016 12:00

Proposal Information Section

Download Technical Proposal | Download Financial Proposal

General Info | Financial Statement | Technical Details-1 | Documents | Technical Details-2

OTP Sent Successfully

Please Enter OTP: **Validate**

[Not received OTP?](#) [Regenerate OTP](#)

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Fig: Proposal submission fig 10

Step 11

The user clicks on Submit Proposal button to submit the proposal.

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National Electronic Government Procurement System

Search Item...

Advanced Search
Server Time: 2016-02-02 12:01:53 NPT

Home | Procurement Execution | Opportunities | Bid Query

Welcome: Bidder:

Proposal Details

Invitation No.:	01/2016	Project Title:	RFP document for TM
Procurement Category:	Consultancy	Selection Method:	OCBS
Consultancy Procedure:	ED/Not Needed	Consultancy Type:	Standstill
Contract Type:	Time-based	Project Type:	National
Submission Deadline:	03-02-2016 12:00	Proposal Opening Date:	03-02-2016 12:00

General Info | Technical Details-1 | Technical Details-2 | Financial Details | Documents | **Summary**

Proposal Information Section

IFB/RFP/OTQ No.:	01/2016	Notice Title:	RFP document for TM
Consulting Organization:	St. Sita Firm	Last Date of Proposal Submission:	03-02-2016 12:00

Proposal Information Section

Download Technical Proposal
 Download Financial Proposal

General Info
 Financial Situation
 Technical Details-1
 Documents
 Technical Details-2

Submit Bid

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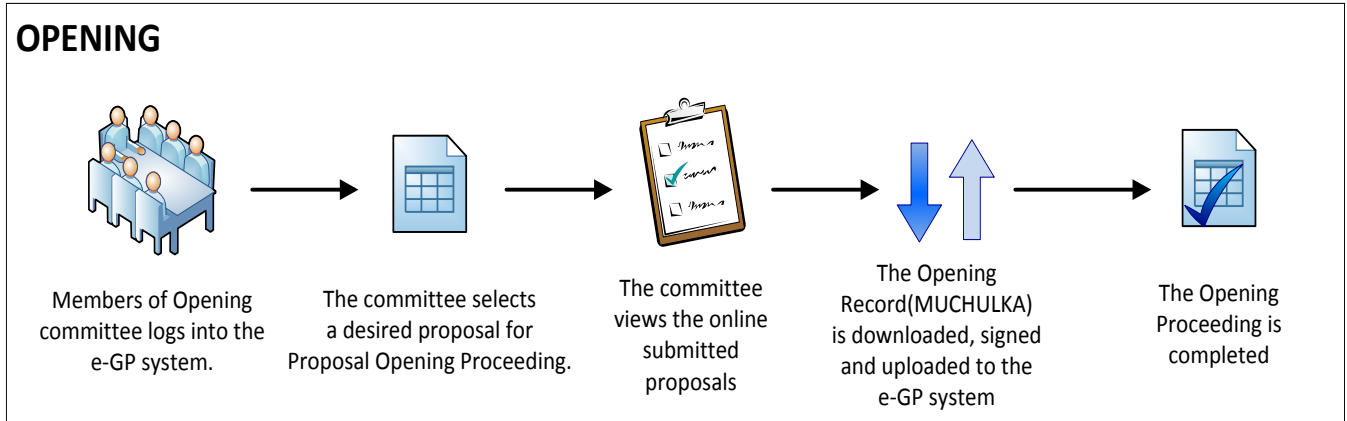
Fig: Proposal submission fig 11

In this way, following these steps proposal submission is done successfully.

Module: RFP opening (Technical)

RFP TECHNICAL OPENING

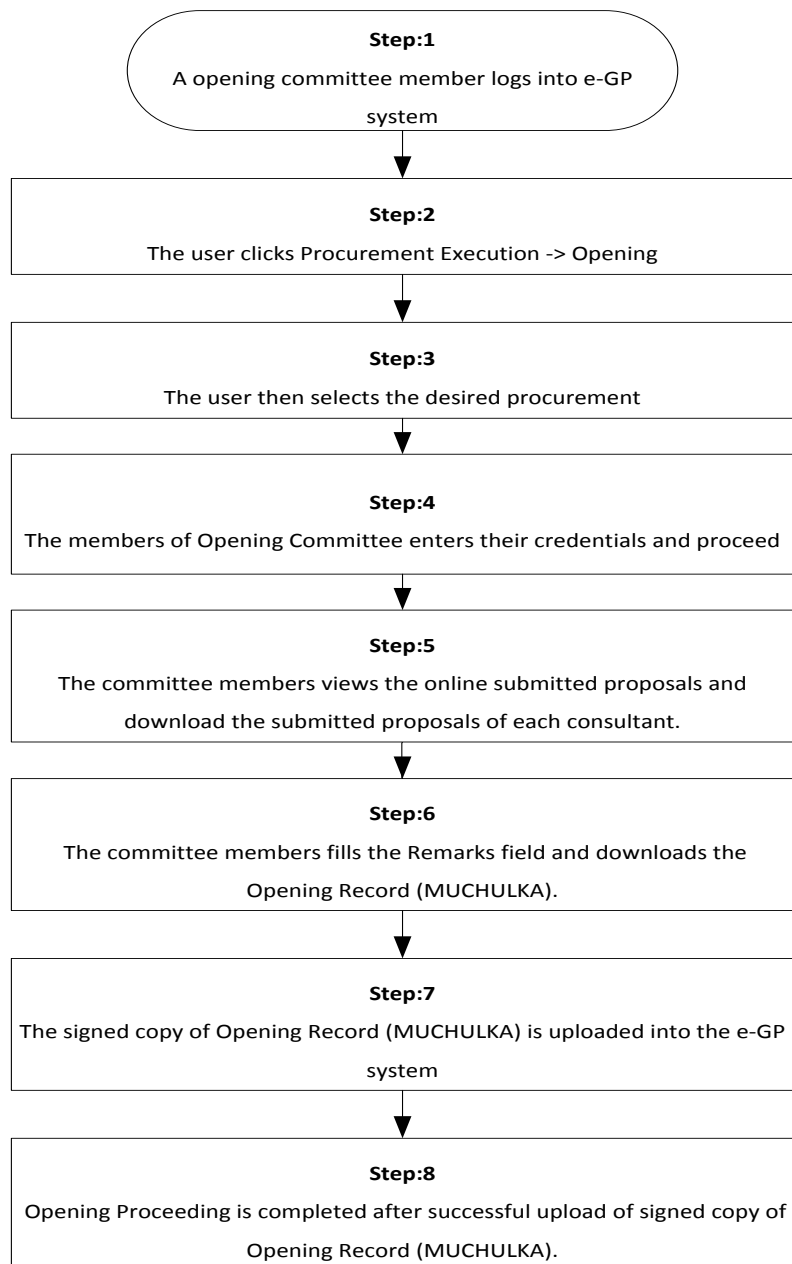
Business Flow Diagram



The Opening Committee selects assigned procurement from the e-GP system. The committee views the submitted online proposals. Thereafter, an Opening Record (MUCHULKA) is downloaded, signed and uploaded into the e-GP system. The committee completes the Proposal Opening Proceeding.

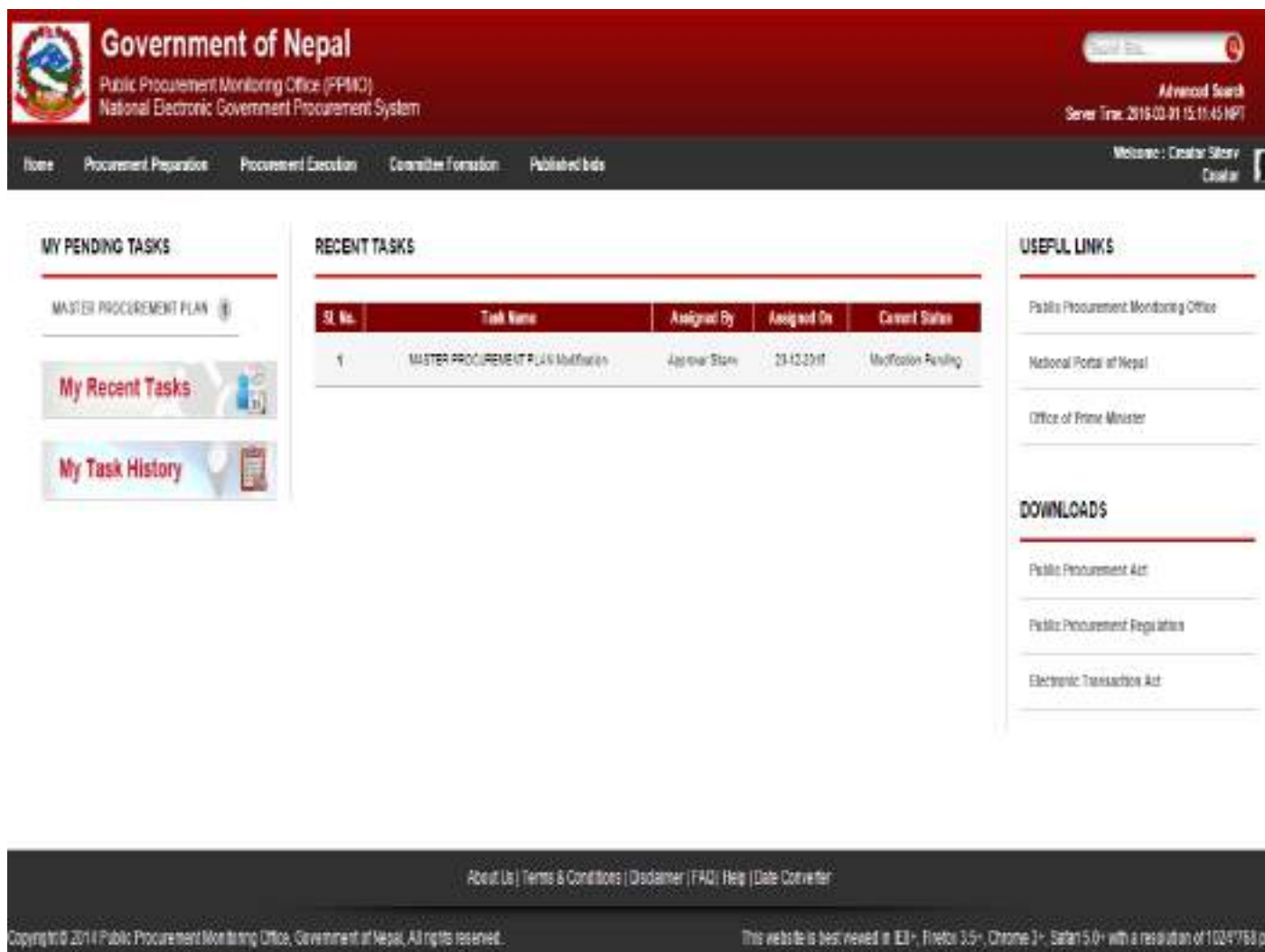
Steps

Technical Opening



Step 1

A member of Opening Committee logs into the e-GP system.



Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2016-03-31 15:11:45 NPT

Home | Procurement Preparation | Procurement Execution | Committee Formation | Published bids

Welcome: **Chaitanya** | Logout

MY PENDING TASKS

MASTER PROCUREMENT PLAN

My Recent Tasks

My Task History

RECENT TASKS

Sl. No.	Task Name	Assigned By	Assigned On	Current Status
1	MASTER PROCUREMENT PLAN Modification	Approval Status	23-12-2017	Modification Pending

USEFUL LINKS

Public Procurement Monitoring Office

National Portal of Nepal

Office of Prime Minister

DOWNLOADS

Public Procurement Act

Public Procurement Regulations

Electronic Transaction Act

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Fig. Proposal Opening: Step 1

Step 2

The user selects Procurement Execution ->Proposal Opening as follows:

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Preparation | **Procurement Execution** | Committee Formation | Published bids

Recent Jobs... Advanced Search
Server Time: 2016-12-01 15:12:33 NPT
Welcome : **Approval Status** | Logout

MY PENDING TASKS

- MASTER PROCUREMENT PLAN
- Opening**
 - Contract Awarding
 - Contract Management
 - Complaint Management

Task Name	Assigned By	Assigned On	Current Status
PROCUREMENT PLAN Modification	Approval Status	23-12-2015	Modification Pending

USEFUL LINKS

- Public Procurement Monitoring Office
- National Portal of Nepal
- Office of Prime Minister

DOWNLOADS

- Public Procurement Act
- Public Procurement Regulation
- Electronic Transaction Act

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Fig. Proposal Opening: Step 2

Step 3

User then searches and selects a desired procurement:

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Opportunities

Project Title:

Procurement Category:

Public Entity:

IFB/RFPIED/PO No.:

Procurement Method:

Last Date of Bid Submission:

Bid Opening Search Result

S. No.	IFB/RFPIED/PO No.	Project Title	Public Entity Name	Procurement Type	Notice Published Date	Last Date of Bid Submission	Action
1	IFB/17/16	RFPI consultancy (revised proposal) for match	SIT B/W	Consultancy/OCBS	01-05-2016 08:00	01-05-2016 16:00	
2	IFB/17/16	RFPI consultancy document	SIT B/W	Consultancy/OCBS	17-02-2016 08:00	17-02-2016 17:00	

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Fig. Proposal Opening: Step 3

Step 4

Thereafter, the members of the Proposal Opening committee enter their credentials:

The screenshot displays the login interface for the National Electronic Government Procurement System. The header features the Government of Nepal logo and the PPMO name. The main content area contains two identical login forms for 'Technical Opening Committee Member 1' and 'Member 2'. Each form has a 'Username' field with the value 'idbviewer' and a 'Password' field. Below the second form are 'Cancel' and 'Sign In' buttons. The footer contains copyright information for 2014 and browser compatibility details.

Fig. Proposal Opening: Step 4

Step 5

The members see the online proposal submitted and download that submitted proposal.

The screenshot shows the Government of Nepal Public Procurement Monitoring Office (PPMO) National Electronic Government Procurement System interface. The header includes the PPMO logo and name, a search bar, and server time. The main content area displays 'Bid Details' for a specific procurement project, including fields for Project Title, Procurement Method, Bidding Type, Estimated Cost, and Bid Opening Date. Below this, the 'Online Bidders List' table shows two bidders with their organization names and addresses. A red box highlights the 'Download' button for the first bidder. At the bottom, there are buttons for 'Generate Bid Opening Record (BID OPENING)', 'Download Signed Bid Opening Record (BID OPENING)', and 'Complete Bid Opening Processing'.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2015-03-05 15:14:38 BTT

Welcome : Create Show Cancel

Bid Details

PPM/PEP/PO No. :	88p/1404	Project Title :	RFP consultancy framework proposal first round
Procurement Category :	Consultancy	Procurement Method :	OCBS
Bidding Procedures :	EOI Not Needed	Bidding Type :	Shortlist
Publication Date :	01-03-2015 09:00	Estimated Cost (NRs) :	95000
Submission Deadline :	01-03-2015 15:00	Bid Opening Date :	01-03-2015 15:00

Online Bidders List

Sr No.	Bidder's Organization And Address	Remarks	Download
1	Shree Ram Prasad Address : Kathmandu		
2	Alpen 21 Address : Kathmandu		

Generate Bid Opening Record (BID OPENING)

Download Signed Bid Opening Record (BID OPENING)

Complete Bid Opening Processing

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Fig. Proposal Opening: Step 5

Step 6

The committee member adds the remarks offered in the downloaded proposal and download the Opening Record (Muchulka).

The screenshot shows the Government of Nepal Public Procurement Monitoring Office (PPMO) National Electronic Government Procurement System interface. The header includes the PPMO logo and name, a search bar, and a server time display. The main navigation bar contains links for Home, Procurement Proposals, Procurement Evaluation, Committee Formation, and Published Info. The user is logged in as 'Guest User'.

The 'Bid Details' section displays the following information:

IFB/RFP/ECP No.:	Bd/15/04/01	Project Title:	RFP consultancy timebased proposal for road
Procurement Category:	Consultancy	Procurement Method:	OCBB
Bidding Procedure:	EO Not Needed	Bidding Type:	Starbided
Publication Date:	01-03-2016 00:00	Estimated Cost (NRs):	99000
Submission Deadline:	01-03-2016 15:00	Bid Opening Date:	01-03-2016 15:00

The 'Online Bidders List' section shows a table with the following data:

Sl No.	Bidder's Organization And Address	Remarks	Download
1	Dr. Dipendra Prasad Address: Chakrapur	NA	
2	Adipati Jit Address: haryal street 12 near 58 hotel	NA	

Below the table, there are three buttons: 'Generate Bid Opening Record (MUCHULKA)', 'Upload Signed Bid Opening Record (MUCHULKA)', and 'Complete Bid Opening Proceeding'.

The footer contains links for About Us, Terms & Conditions, Disclaimer, FAQ, Help, and Data Converter. It also includes copyright information for 2014 and a note about the website's resolution.

Fig. Proposal Opening: Step 6

Step 7

Committee members uploads the signed Opening Record and completes the process by clicking on Complete Proposal Opening Proceeding tab.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2016-03-01 15:16:56 BTT

Home | Procurement Preparation | Procurement Execution | Committee Formation | Published Info

Website | Contact Us | Create

Bid Details

PPMRP/PPMO/PO No.:	001/01/000001	Project Title:	ERP consultancy based proposal first round
Procurement Category:	Consultancy	Procurement Method:	OCBO
Bidding Procedure:	EOI Not Needed	Bidding Type:	Sealed
Publication Date:	01-03-2016 10:00	Estimated Cost (MRs):	850000
Submission Deadline:	01-03-2016 15:00	Bid-Opening Date:	01-03-2016 15:00

Online Bidders List

SI No.	Bidder's Organization And Address	Remarks	Download
1	SI No. Not Provided Address: Kathmandu	NA	
2	Alpen 20 Address: road near SI road SI road	NA	

[Generate Bid Opening Record \(MUCHULKA\)](#)

[Upload Signed Bid Opening Record \(MUCHULKA\)](#)

SI No.	Document Title	Action
1	Muchulka (00)	

[Complete Bid Opening Proceeding](#)

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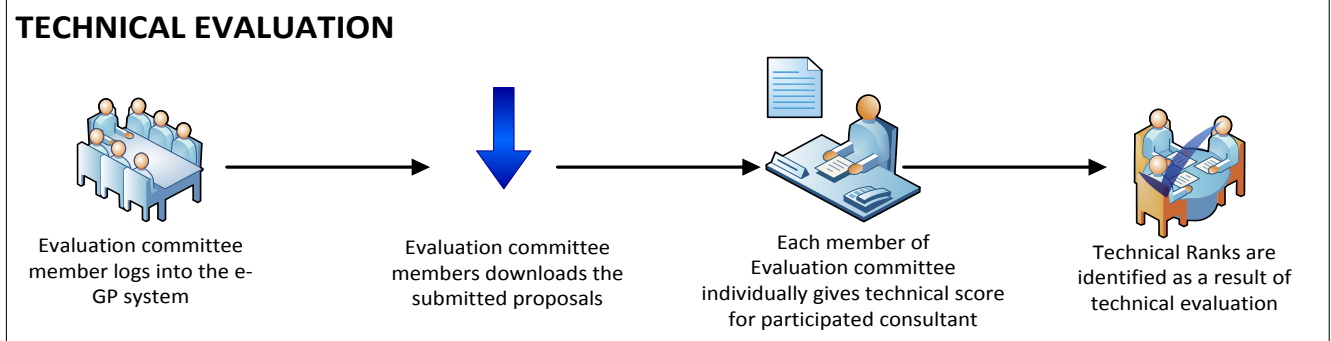
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Fig. Proposal Opening: Step 8

The submitted Proposal opening detail appears on PE Chief's dashboard under "My Pending Tasks" as "Muchulka". PE Chief then views the Muchulka details, adds the Evaluation Committee and sends to the added Evaluation Committee.

Module: RFP Technical Evaluation

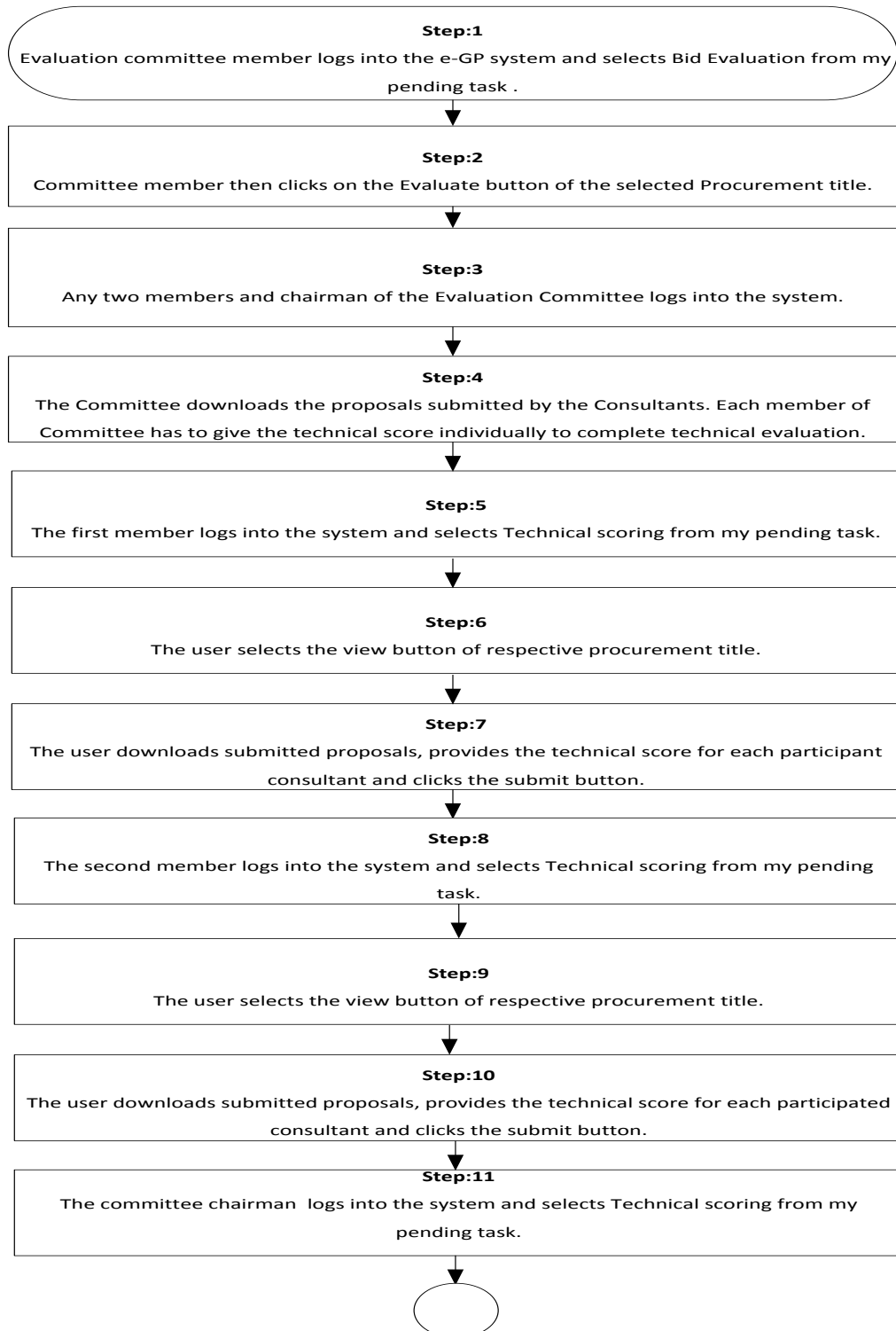
Business Flow Diagram

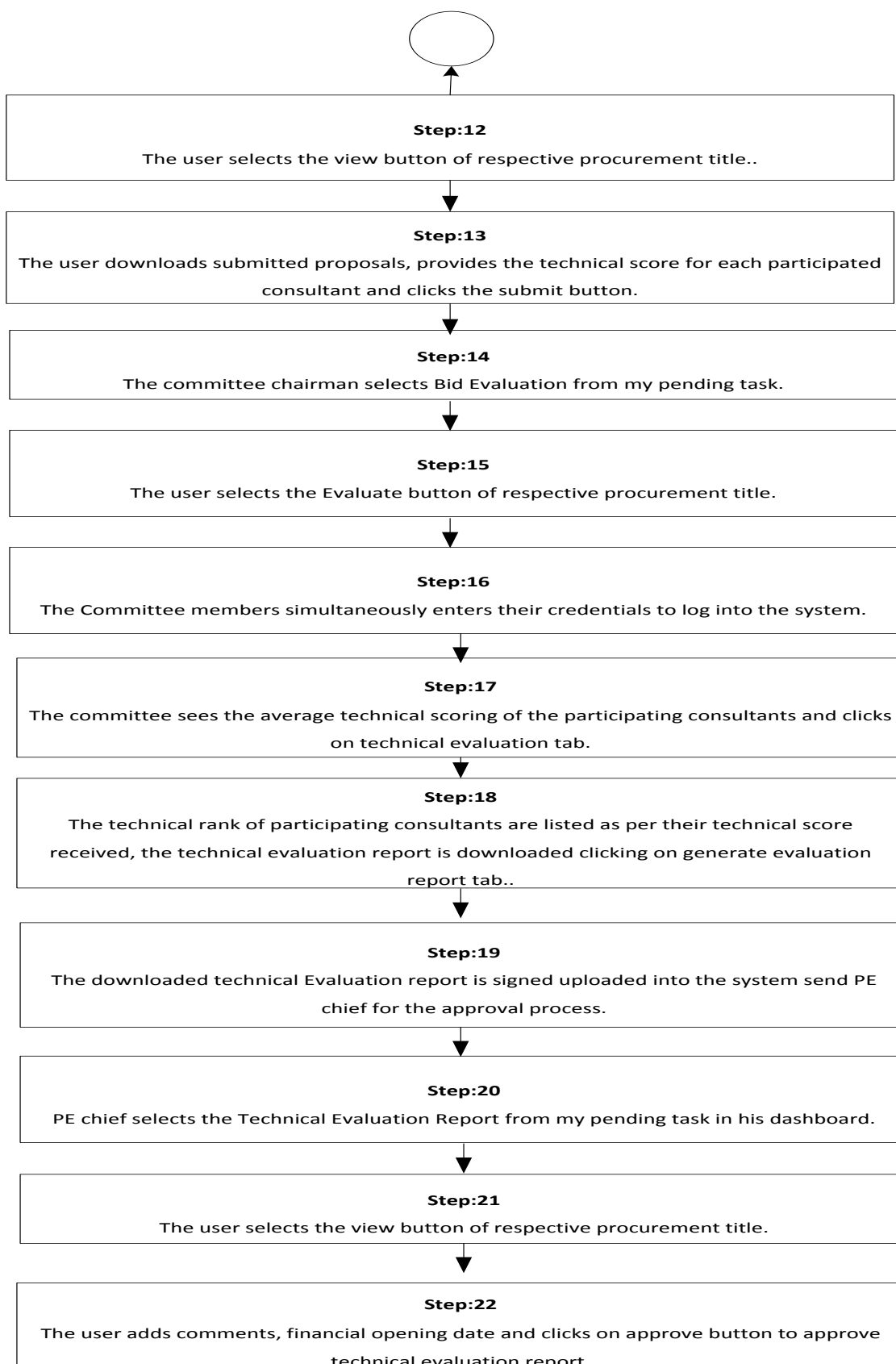


The Evaluation Committee selects assigned procurement from the e-GP system. The Committee member downloads all the submitted proposals. After that, the committee members individually from their dashboard give the technical score for each participating consultants. Thereafter, technical ranks of the participating consultants are identified as a result of technical evaluation.

Steps


Technical Evaluation





Step 1

A member of Evaluation Committee logs into the e-GP system and clicks on my pending task -> Bid Evaluation.



Government of Nepal
 Public Procurement Monitoring Office (PPMO)
 National Electronic Government Procurement System

Advanced Search
Search Time: 2018-03-01 11:52:13 AMT

[Home](#)
[Procurement Preparation](#)
[Procurement Execution](#)
[Contractive Formation](#)
[Reports](#)
[Published bids](#)

Welcome : Approver Show Approver

MY PENDING TASKS

[MASTER PROCUREMENT PLAN](#)

[BID ADDENDUM](#)

[BID-EVALUATION](#)

[CANCEL PROCEEDING](#)

[TECHNICAL SCORING](#)

[My Recent Tasks](#)

[My Task History](#)

RECENT TASKS

Sl. No.	Task Name	Assigned By	Assigned On	Current Status
1	BID-EVALUATION	Approver Show	01-03-2018	BID-EVALUATION Pending
2	CANCEL PROCEEDING	Approver Show	24-02-2018	CANCEL PROCEEDING Pending
3	BID-EVALUATION	Approver Show	24-02-2018	BID-EVALUATION Pending
4	TECHNICAL SCORING Create	Approver Show	05-02-2018	Creation Pending
5	BID-EVALUATION	Approver Show	05-02-2018	BID-EVALUATION Pending

BID-EVALUATION

Sl. No.	Category Of Pending Task	No. Of Pending Task
1	BID-EVALUATION	3

USEFUL LINKS

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[National Portal of Nepal](#)

[Office of Prime Minister](#)

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Fig. Technical Evaluation:: Step 1

Step 2

The user clicks the Evaluate Button of the selected proposal title.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Bar: Title, Procurement Category

Buttons: Clear, Search

S. No.	Bid No.	Title	Procurement Category	Procurement Method	Evaluate
1	747/2016	RFP acquisition for Tilt	Consultancy	ICBS	
2	748/2016	Construction work NCB procurement details	Works	NCB	
3	749/2016	RFP acquisition (contract of proposal first month)	Consultancy	ICBS	

Fig. Technical Evaluation: Step 2

Step 3

Any three Evaluation Committee members including the chairman type their credentials and logs into the system.

Fields marked with (*) are mandatory.

Evaluation Chairman - Sign In

Username:

Password:

Evaluation Committee Members - Sign In

Username: Password:

Username: Password:

Buttons: Cancel, Sign In

Footer: About Us | Terms & Conditions | Disclaimer | FAQ | Help | Date Converter

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Fig. Technical Evaluation: Step 3

Step 4

The Committee downloads the proposals submitted by the Consultants. Each member of Committee has to give the technical score individually to complete technical evaluation.

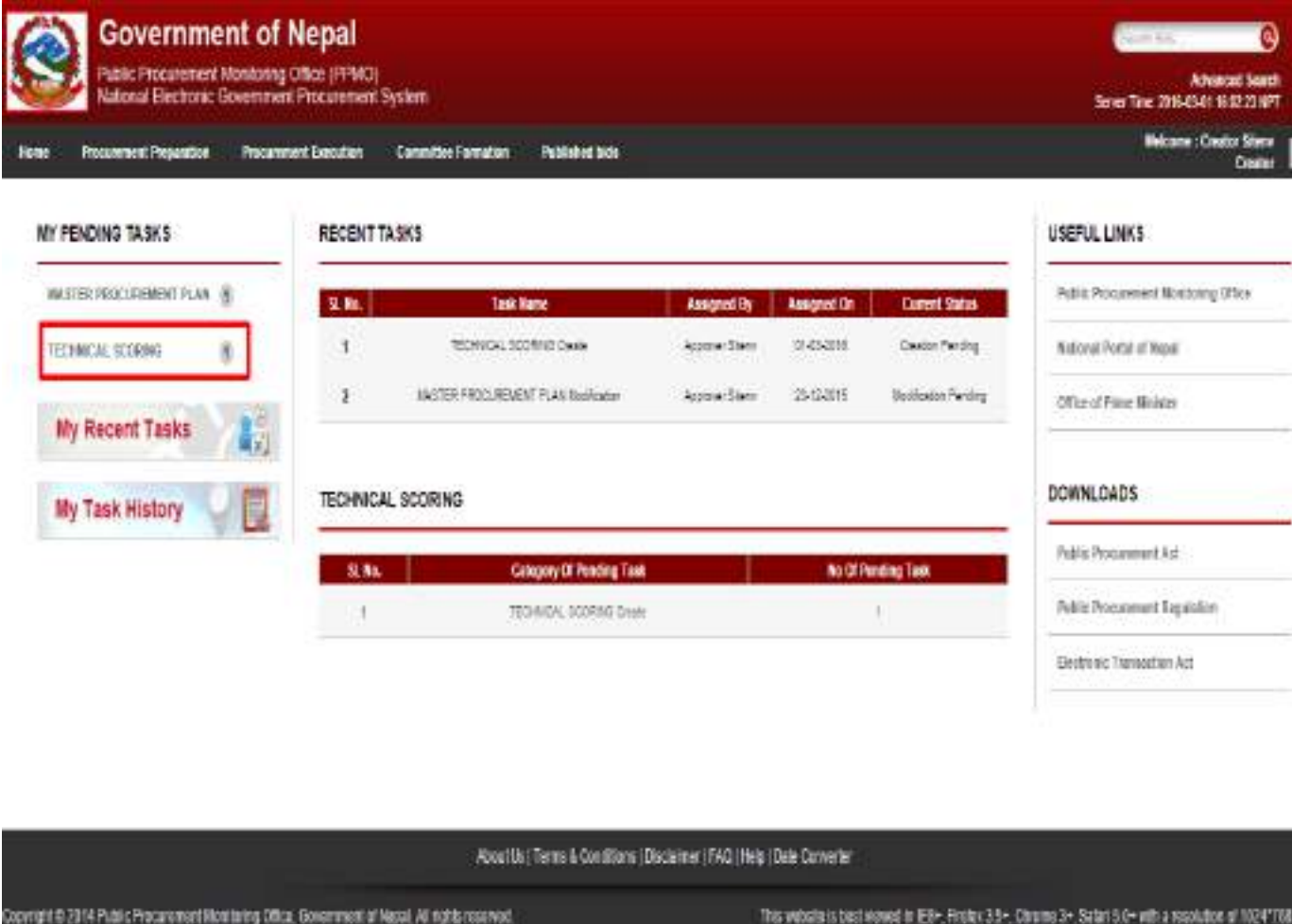
The screenshot displays the 'Technical Scoring' interface of the Government of Nepal's National Electronic Government Procurement System. The header includes the PPMO logo and name, a search bar, and a server time display. The main navigation bar lists various system functions. The 'Technical Scoring' section is active, showing a 'Pending Technical Score' of 3 and a 'Refresh' button. Below this, the 'Bid Evaluation-Technical Scoring' table is presented, detailing criteria, weights, and scores for two bidders: 'Sri Sri Firm Rastanod' and 'Alpen JV'. The table includes a 'GRAND TOTAL' row at the bottom. A 'Technical Evaluation' button is located below the table. The footer contains copyright information and browser compatibility details.

Criteria	Max. Weight	Sri Sri Firm Rastanod	Alpen JV
Specific experience of the consultants (as a firm) related to the assignment	5.00		
Experience	5.00	0.0	0.0
Adequacy of the proposed work plan and methodology in responding to the Terms of Reference	24.00		
Work plan	24.00	0.0	0.0
Qualifications and Experience of the key staff for the Assignment	18.00		
A	18.00	0.0	0.0
Feasibility of the transfer of knowledge program or training	8.00		
Knowledge Transfer	8.00	0.0	0.0
Local participation (as reflected by nationals among key staff)	8.00		
Local Participation	8.00	0.0	0.0
GRAND TOTAL			

Fig. Technical Evaluation: Step 4

Step 5

The first member logs into the system and selects Technical scoring from my pending task.



Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Search Time: 2016-03-01 16:02:23 NPT

Welcome : Creator Shree
Creator

Home | Procurement Preparation | Procurement Execution | Committee Formation | Published bids

MY PENDING TASKS

MASTER PROCUREMENT PLAN

TECHNICAL SCORING

My Recent Tasks

My Task History

RECENT TASKS

Sl. No.	Task Name	Assigned By	Assigned On	Current Status
1	TECHNICAL SCORING Create	Approval Status	01-03-2016	Decision Pending
2	MASTER PROCUREMENT PLAN Modification	Approval Status	25-12-2015	Modification Pending

TECHNICAL SCORING

Sl. No.	Category Of Pending Task	No Of Pending Task
1	TECHNICAL SCORING Create	1

USEFUL LINKS

Public Procurement Monitoring Office

National Portal of Nepal

Office of Prime Minister

DOWNLOADS

Public Procurement Act

Public Procurement Regulation

Electronic Transaction Act

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Fig. Technical Evaluation: Step 5

Step 6

The user selects the view button of respective procurement title.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Preparation | Procurement Execution | Committee Formation | Published bids

Welcome : Guest User

Advanced Search
Server Time: 2016-03-31 19:02:57 NPT

Bid Evaluation Search

Title: Procurement Category:

Search Details

S. No.	Notice No.	Title	Procurement Category	Procurement Method	View
1	BTP/16/01	BTP consultancy services for preparation of BTP	Consulting	LCGS	<input type="button" value="View"/>

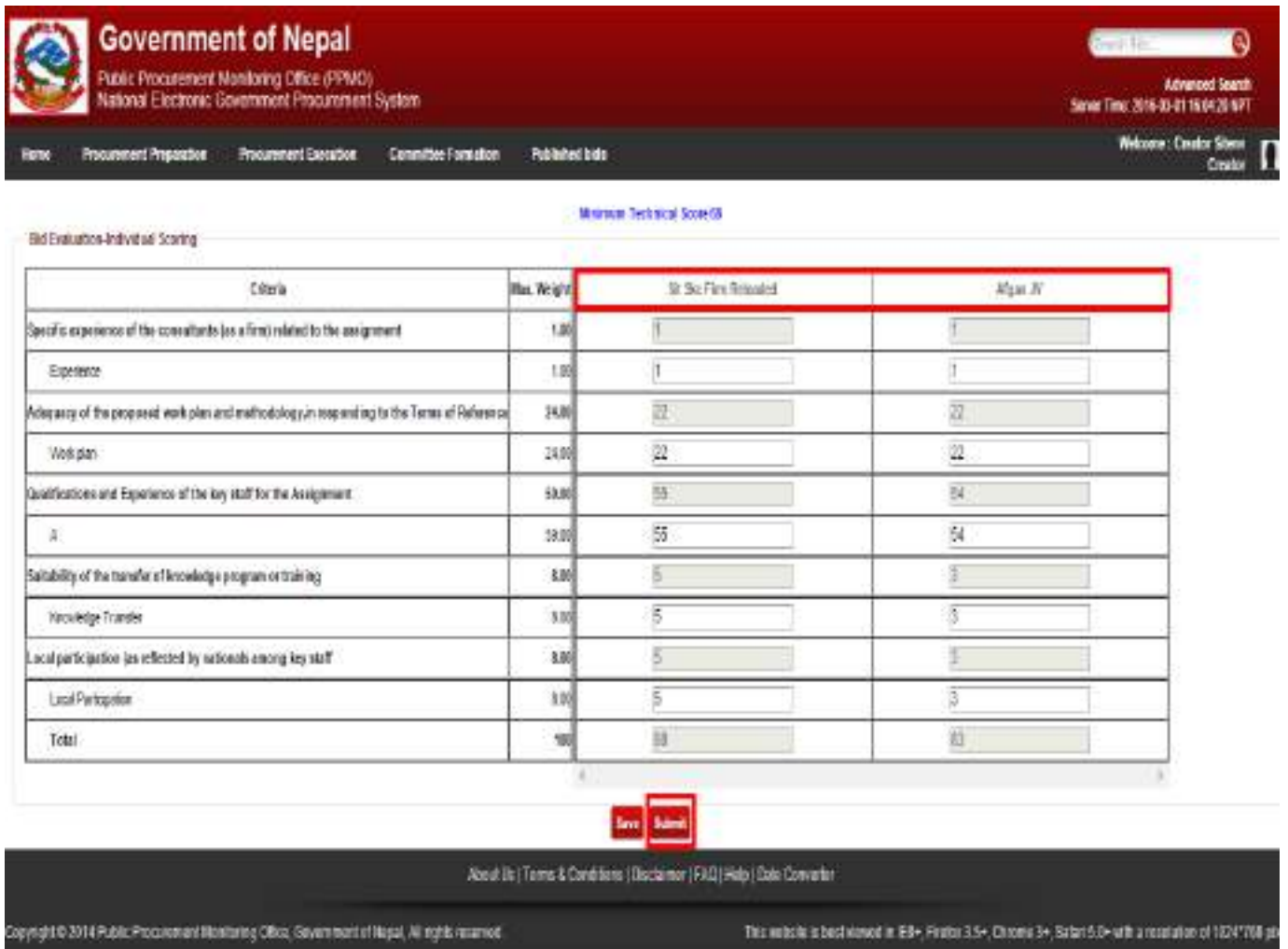
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Fig. Technical Evaluation: Step 6

Step 7

The user downloads submitted proposals, provides the technical score for each participant consultant and clicks the submit button.



Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2016-10-11 15:04:28 NPT
Welcome : [Create New](#) [Create](#)

Home Procurement Proposals Procurement Execution Committee Formation Published bids

Minimum Technical Score: 68

Bid Evaluation-Individual Scoring

Criteria	Max. Weight	Bidder's Score	Weighted Score
Specific experience of the consultants (as a firm) related to the assignment	1.00	1	1
Experience	1.00	1	1
Adequacy of the proposed work plan and methodology in responding to the Terms of Reference	24.00	22	22
Work plan	24.00	22	22
Qualifications and Experience of the key staff for the Assignment	50.00	55	54
A	18.00	55	54
Suitability of the transfer of knowledge program or training	8.00	5	5
Knowledge Transfer	8.00	5	5
Local participation (as reflected by nationals among key staff)	8.00	5	5
Local Participation	8.00	5	5
Total	100	68	68

[Save](#) [Submit](#)

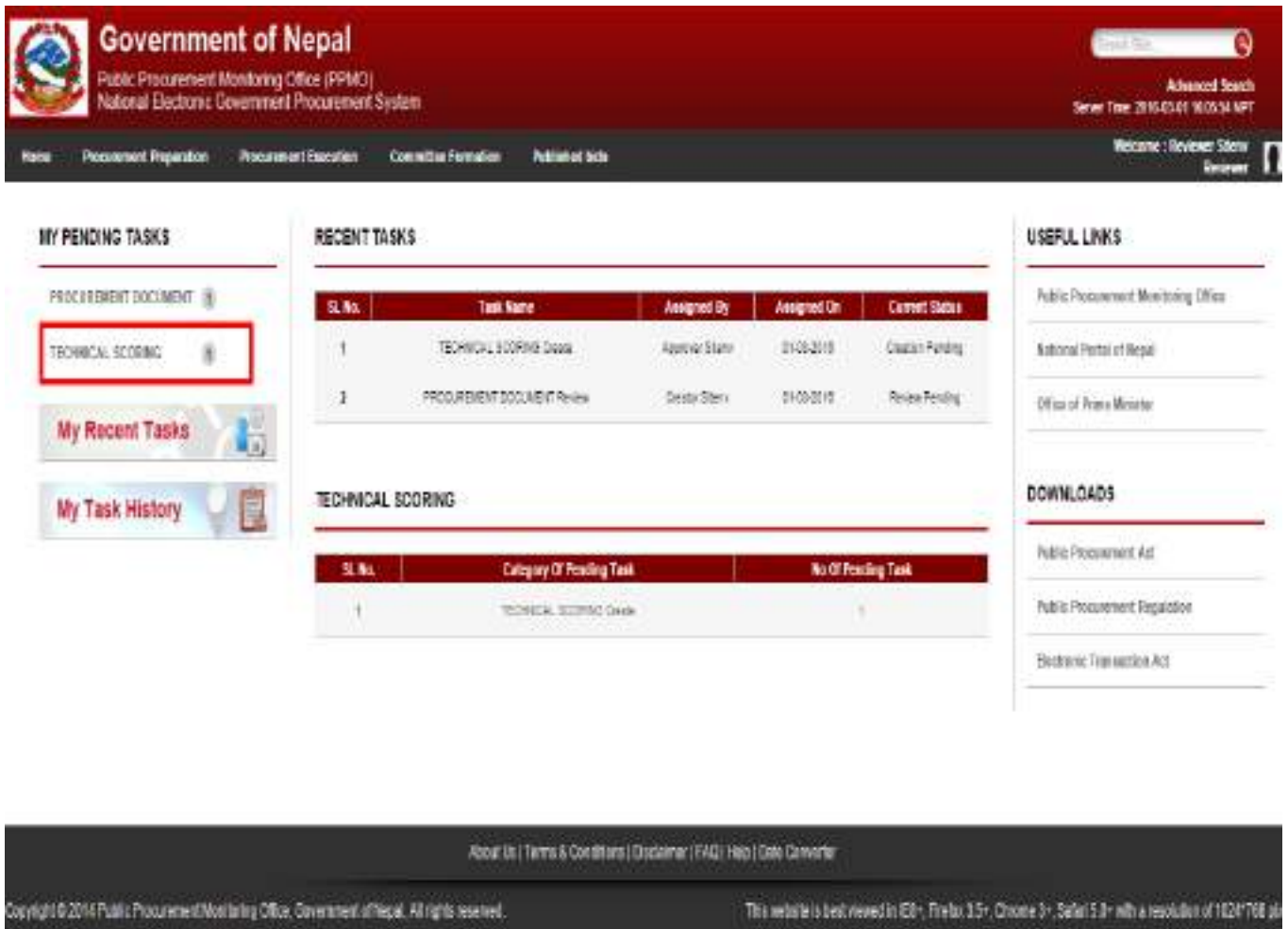
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Fig. Technical Evaluation: Step 7

Step 8

The second member logs into the system and selects the Technical Scoring from my pending task.



Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2015-03-01 10:05:34 NPT

Welcome : Reviewer Sideri

MY PENDING TASKS

PROCUREMENT DOCUMENT

TECHNICAL SCORING

My Recent Tasks

My Task History

RECENT TASKS

SL No.	Task Name	Assigned By	Assigned On	Current Status
1	TECHNICAL SCORING Check	Approval Status	21-03-2015	Current Pending
2	PROCUREMENT DOCUMENT Review	Desktop Sideri	21-03-2015	Review Pending

TECHNICAL SCORING

SL No.	Category Of Pending Task	No Of Pending Task
1	TECHNICAL SCORING Check	1

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- Public Procurement Regulation
- Electronic Transaction Act

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Fig: Technical Evaluation: step 8

Step 9

The user selects the view button of procurement title.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Bar: Title, Procurement Category, Select One

Buttons: Clear, Search

Search Results Table:

S. No.	Bid No.	Title	Procurement Category	Procurement Method	View
1	RFP-00000000000000000000	RFP consulting drafted proposal for road	Consulting	0.00%	

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Fig: Technical Evaluation: step 9

Step 10

The user downloads the submitted proposal and provides technical scoring for each participating consultants.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Save Time: 2018-03-01 15:07:56 NPT

Home | Procurement Preparation | Procurement Execution | Committee Formation | Published bids

Welcome : Reviewer | Sign Out | Reviewer

Minimum Technical Score: 80

Bid Evaluation-Individual Scoring

Criteria	Max. Weight	Site Site Firm Reloaded	Alpan /N
Specific experience of the consultants (as a firm) related to the assignment	1.00	1	1
Experiences	1.00	1	1
Adequacy of the proposed work plan and methodology in responding to the Terms of Reference	34.00	22	22
Work plan	24.00	22	22
Qualifications and Experience of the key staff for the Assignment	49.00	55	54
ii	49.00	55	54
Suitability of the transfer of knowledge program or training	8.00	5	3
Knowledge Transfer	8.00	5	3
Local participation (as reflected by nationals among key staff)	8.00	5	3
Local Participation	8.00	5	3
Total	100	88	83

Save Submit

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Fig: Technical Evaluation: step 10

Step 11

The Committee chairman logs into the system and selects the Technical scoring from my pending task.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Proposals | Procurement Execution | Committee Formation | Reports | Published Bids

Welcome : Approver Sitem
Approver

MY PENDING TASKS

- BIDDER PROPOSURE PLAN
- BID ADDITION
- BID EVALUATION
- CANCEL PROCEEDING
- TECHNICAL SCORING**

RECENT TASKS

Sl. No.	Task Name	Assigned By	Assigned On	Current Status
1	TECHNICAL SCORING Done	Approver Sitem	01-03-2018	Done Pending
2	BID EVALUATION	Approver Sitem	01-03-2018	BID EVALUATION Pending
3	CANCEL PROCEEDING	Approver Sitem	24-03-2018	CANCEL PROCEEDING Pending
4	BID EVALUATION	Approver Sitem	24-03-2018	BID EVALUATION Pending
5	TECHNICAL SCORING Done	Approver Sitem	05-03-2018	Done Pending

TECHNICAL SCORING

Sl. No.	Category Of Pending Task	No Of Pending Task
1	TECHNICAL SCORING Done	1

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- National Portal of Nepal
- Office of Prime Minister

DOWNLOADS

- Public Procurement Act
- Public Procurement Regulation
- Electronic Transaction Act

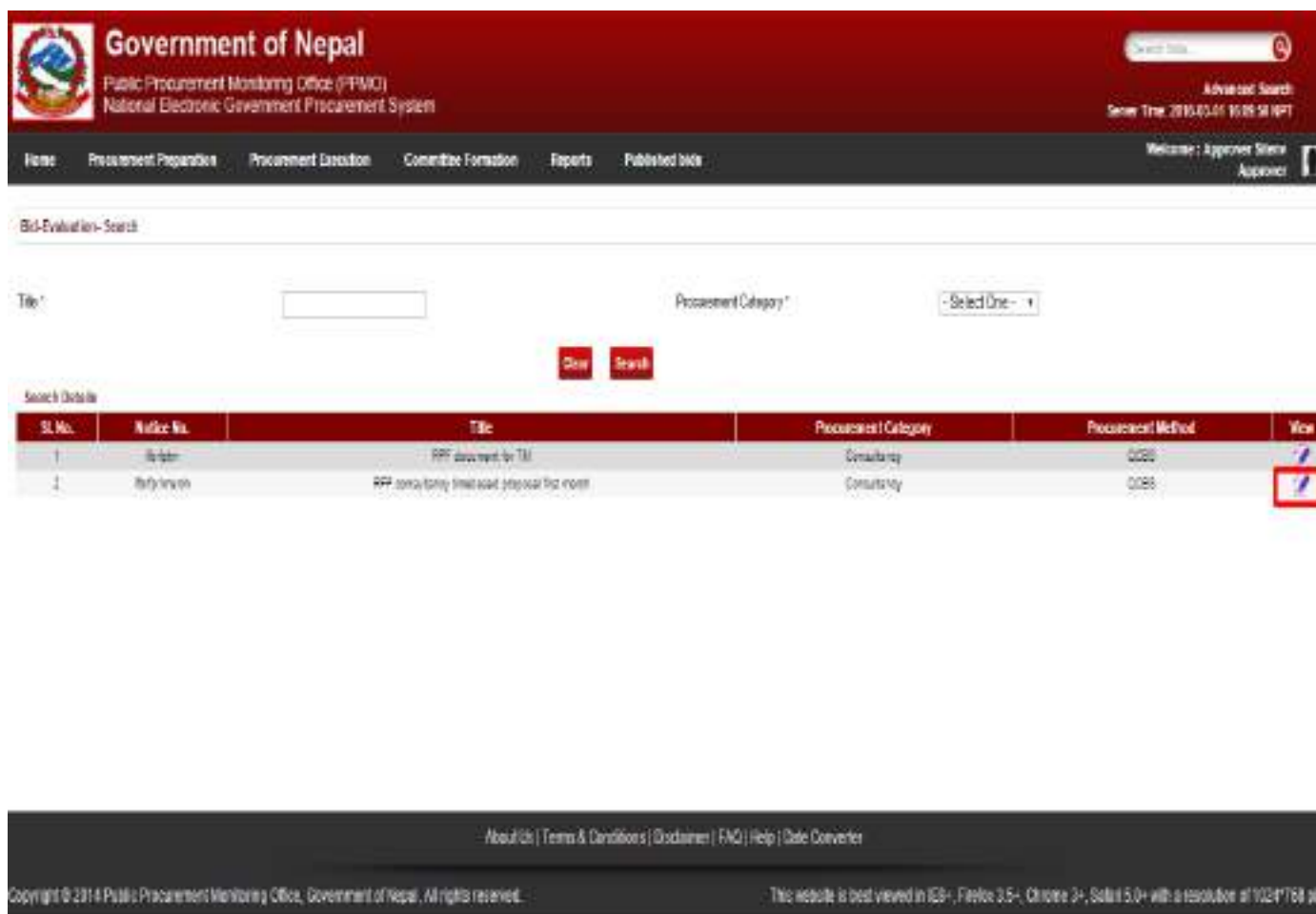
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Fig: Technical Evaluation: step 11

Step 12

The user selects the view button of respective procurement title.



Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Title:

Advanced Search
Server Time: 2016-03-01 10:08:58 IPT

Home Procurement Preparation Procurement Execution Committee Formation Reports Published bids



Welcome : Appender Shree
Appender

Bid-Evaluation- Search

Title:

Procurement Category:

Search Results

Sl. No.	Notice No.	Title	Procurement Category	Procurement Method	View
1	16/2016	RFP document for TM	Consultancy	QCBS	
2	16/2016	RFP consultancy based proposal for month	Consultancy	QCBS	

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Fig: Technical Evaluation: step 12

Step 13

The user downloads submitted proposals, provides the technical score for each participated consultant and clicks the submit button.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2016-03-01 10:09:50 NPT

Home | Procurement Preparation | Procurement Execution | Committee Formation | Reports | Published bids

Welcome : Approver Store Approver

Minimum Technical Score 88

Bid Evaluation Individual Scoring

Criteria	Max. Weight	St. Bid Firm Evaluated	Atjan JV
Specific experience of the consultants (as a firm) related to the assignment	1.00	1	1
Experience	1.00	1	1
Adequacy of the proposed work plan and methodology in responding to the Terms of Reference	24.00	22	22
Work plan	24.00	22	22
Qualifications and Experience of the key staff for the Assignment	55.00	55	54
A	55.00	55	54
Suitability of the transfer of knowledge program or training	8.00	5	3
Knowledge Transfer	8.00	5	3
Local participation (as reflected by nationals among key staff)	8.00	5	3
Local Participation	8.00	5	3
Total	100	88	83

Save Submit

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Fig. Technical Evaluation: Step 13

Step 14

The committee chairman selects Bid Evaluation from my pending task.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Bar: Search Here

Advanced Search
Server Time: 2016-03-04 10:39:21 MPT

Welcome: Approver Status Approver

MY PENDING TASKS

- MASTER PROCUREMENT PLAN
- BID ADDENDUM
- BID EVALUATION**
- TECHNICAL EVALUATION REPORT

RECENT TASKS

SL No.	Task Name	Assigned By	Assigned On	Current Status
1	TECHNICAL EVALUATION/REPORT Create	Approver Status	03-03-2016	Create Pending
2	BID EVALUATION	Approver Status	01-03-2016	BID EVALUATION Pending
3	BID EVALUATION	Approver Status	24-02-2016	BID EVALUATION Pending
4	BID ADDENDUM Approve	Reviewer Status	07-01-2016	Approval Pending
5	MASTER PROCUREMENT PLAN Approve	Salila Gurung	03-10-2015	Approval Pending

USEFUL LINKS

- Public Procurement Monitoring Office
- National Portal of Nepal
- Office of Prime Minister

DOWNLOADS

- Public Procurement Act
- Public Procurement Regulation
- Electronic Transaction Act

BID-EVALUATION

SL No.	Category Of Pending Task	No Of Pending Task
1	BID EVALUATION	2

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Fig. Technical Evaluation: Step 14

Step 15

The user selects the Evaluate button of respective procurement title.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Title:

Procurement Category: Selection One

Search Results

Sl. No.	Notice No.	Title	Procurement Category	Procurement Method	Evaluate
1	RP/2014/01	Construction work/ICE procurement details	Works	ICE	<input type="button" value="Evaluate"/>
2	RP/2014/02	RFP consultancy based road proposal first mark	Consultancy	QCBS	<input type="button" value="Evaluate"/>

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Fig. Technical Evaluation: Step 15

Step 16

The committee members simultaneously logs into the system.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Box [Q]

Advanced Search
Server Time: 2016-03-04 10:41:32 NPT

Welcome: Approved Sign Approver

Home Procurement Preparation Procurement Execution Committee Formation Reports Published bids

Bid Details

Invitation No.:	IB01/Invaid	Project Title:	RFP consultancy linkeded proposal first round
Procurement Category:	Consultancy	Procurement Method:	OCSS
Bidding Procedure:	EOT Not Needed	Bidding Type:	Shortlisted
Submission Deadline:	01-03-2016 15:30	Bid-Opening Date:	01-03-2016 15:30

Evaluation Committee Login

Fields marked with (*) are mandatory

Evaluation Chairman - Sign In

Username*

Password*

Evaluation Committee Members - Sign In

Username*

Password*

Username*

Password*

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Fig. Technical Evaluation: Step 16

Step 17

The committee sees the average technical scoring of the participating consultants and clicks on technical evaluation tab.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2016-03-04 10:41:38 NPT

Welcome : Approver Shreev
Approvers

Home Procurement Preparation Procurement Execution Committee Formation Reports Published bids

Technical Scoring Technical Summary

Total score is calculated from both collective score and average individual scores. Unless all scores are received, evaluation process won't be able to proceed.

Feeding Individual Consent 0 Refresh

Bid Evaluation Technical Scoring

Criteria	Max. Weight	SB SB: Firm Rated	Avgan JV
Specific experience of the consultants (as a firm) related to the assignment	1.00	1.0	1.0
Experience	1.00	1.0	1.0
Adequacy of the proposed work plan and methodology in responding to the Terms of Reference	24.00	22.8	22.8
Work plan	24.00	22.8	22.8
Qualifications and Experience of the key staff for the Assignment	58.00	55.8	54.8
A	58.00	55.8	54.8
Suitability of the transfer of knowledge program or training	8.00	5.0	3.0
Knowledge Transfer	8.00	5.0	3.0
Local participation (as reflected by nationals among key staff)	8.00	5.0	3.0
Local Participation	8.00	5.0	3.0
GRAND TOTAL		88.0	83.0

Technical Evaluation

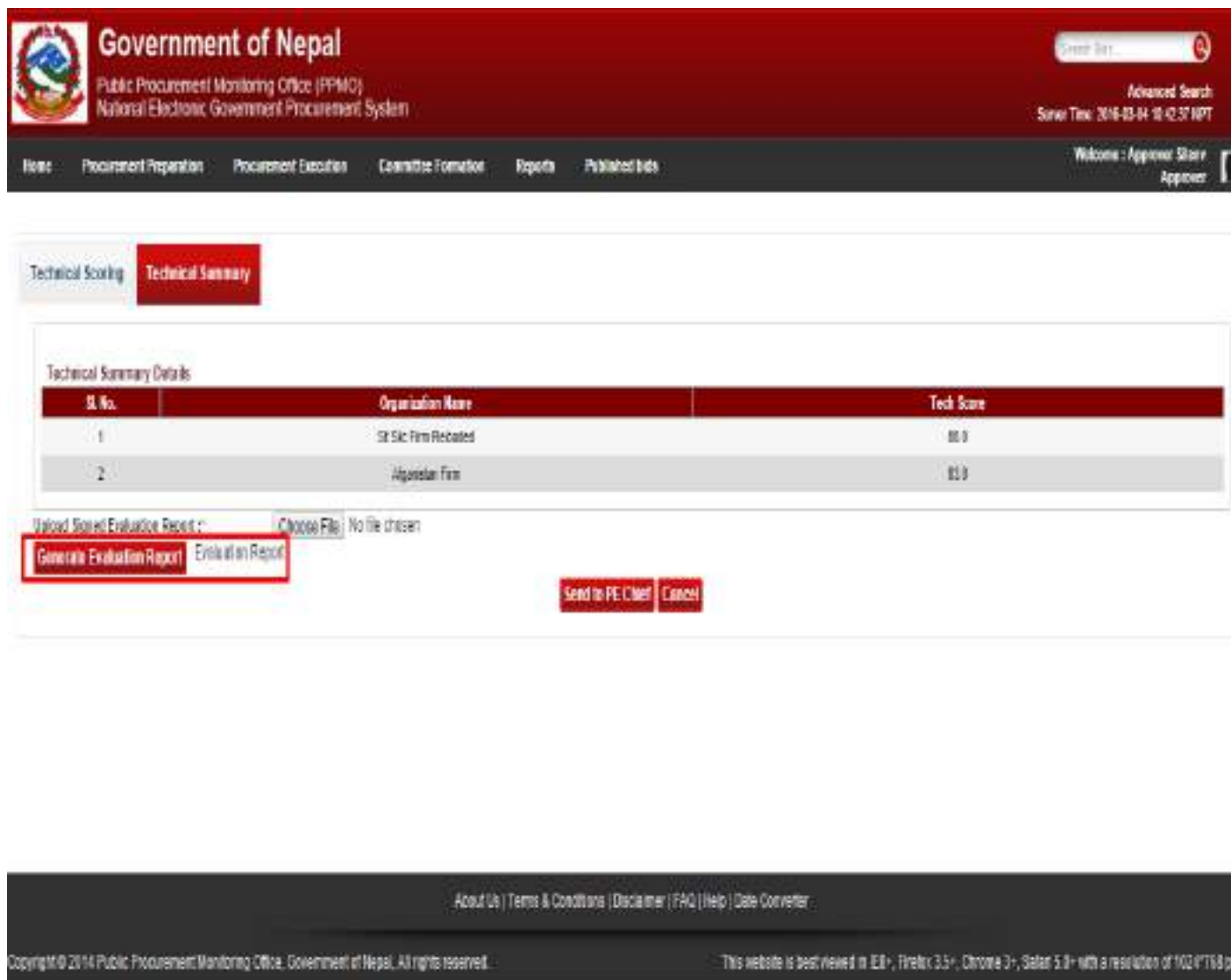
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Fig. Technical Evaluation: Step 17

Step 18

The technical rank of participating consultants are listed as per their technical score received, the technical evaluation report is downloaded clicking on generate evaluation report tab.



Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2016-03-04 10:42:57 NPT

Home | Procurement Preparation | Procurement Execution | Committee Formation | Reports | Published bids

Welcome : Appointed Share Approver

Technical Scoring | **Technical Summary**

Technical Summary Details

S. No.	Organization Name	Tech Score
1	St. Sri Firm Recasted	80.0
2	Algoran Firm	80.0

Upload Scored Evaluation Report: No file chosen

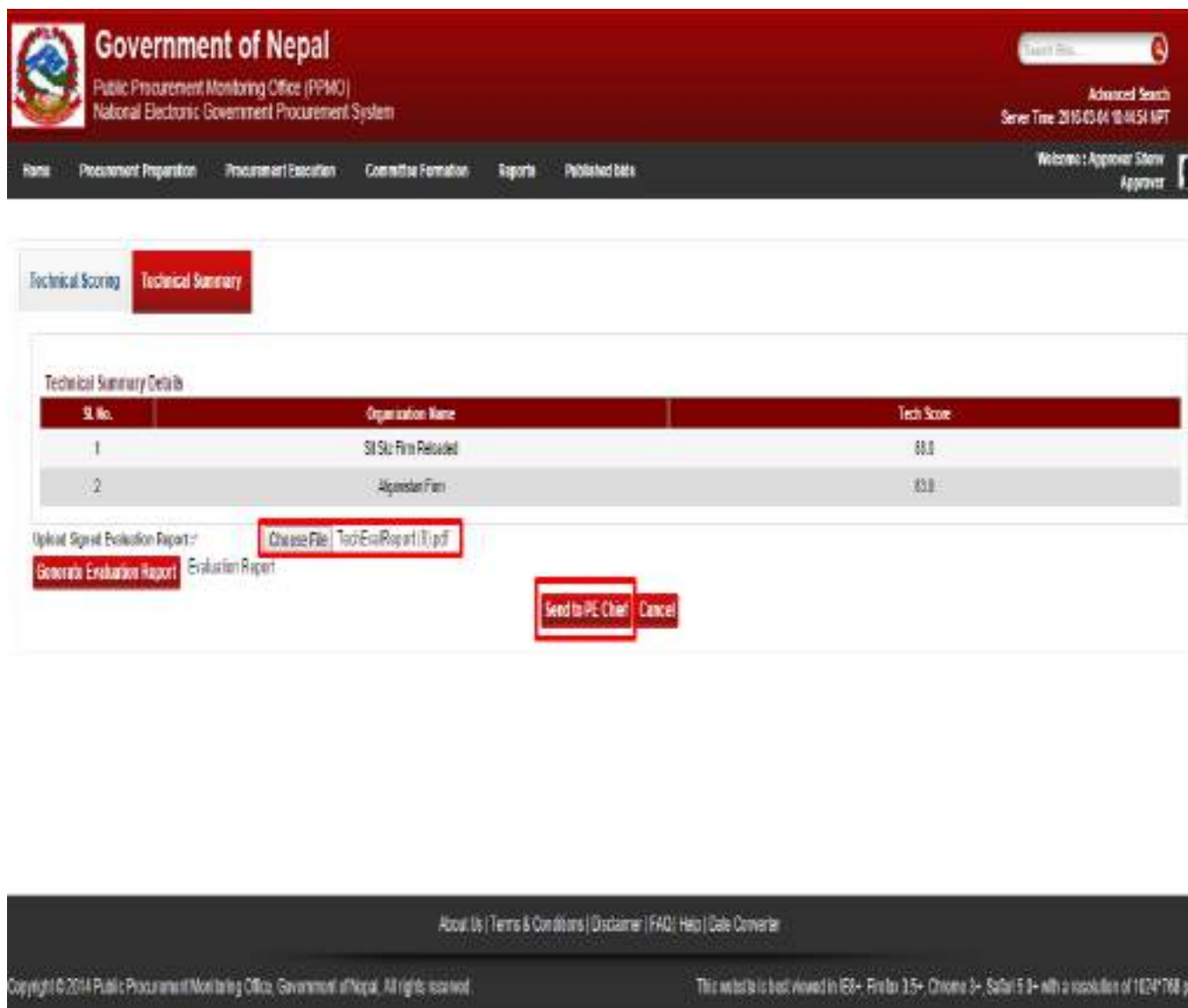
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Fig. Technical Evaluation: Step 18

Step 19

The downloaded technical Evaluation report is signed uploaded into the system send PE chief for the approval process.



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Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2016/03/04 10:44:51 NPT

Home | Procurement Preparation | Procurement Execution | Committee Formation | Reports | Published bids

Welcome: Approver | Sign Out | Approver

Technical Summary

Technical Summary Details

Sl. No.	Organization Name	Tech Score
1	Sri Sri Firm Reloaded	88.0
2	Alpindar Firm	83.0

Upload Signed Evaluation Report: TechEvalReport(1).pdf

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Fig. Technical Evaluation: Step 19

Step 20

PE chief selects the Technical Evaluation Report from my pending tasks in his dashboard.

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National Electronic Government Procurement System

Advanced Search
Server Time: 2016-03-04 10:16:49 NPT

Welcome: Approver Show Approver

Home | Procurement Preparation | Procurement Execution | Committee Formation | Reports | Published bids

MY PENDING TASKS

- MASTER PROCUREMENT PLAN
- BID ADDENDUM
- BID EVALUATION
- TECHNICAL EVALUATION REPORT**

RECENT TASKS

Sl. No.	Task Name	Assigned By	Assigned On	Current Status
1	TECHNICAL EVALUATION REPORT Create	Approver/Status	04-03-2016	Create Pending
2	TECHNICAL EVALUATION REPORT Create	Approver/Status	02-03-2016	Create Pending
3	BID EVALUATION	Approver/Status	24-02-2016	BID EVALUATION Pending
4	BID ADDENDUM Approve	Reviewer/Status	07-01-2016	Approval Pending
5	MASTER PROCUREMENT PLAN Approve	Sanja Gurung	23-12-2015	Approval Pending

TECHNICAL EVALUATION REPORT

Sl. No.	Category Of Pending Task	No Of Pending Task
1	TECHNICAL EVALUATION REPORT Create	1

USEFUL LINKS

- Public Procurement Monitoring Office
- National Portal of Nepal
- Office of Prime Minister

DOWNLOADS

- Public Procurement Act
- Public Procurement Regulation
- Electronic Transaction Act

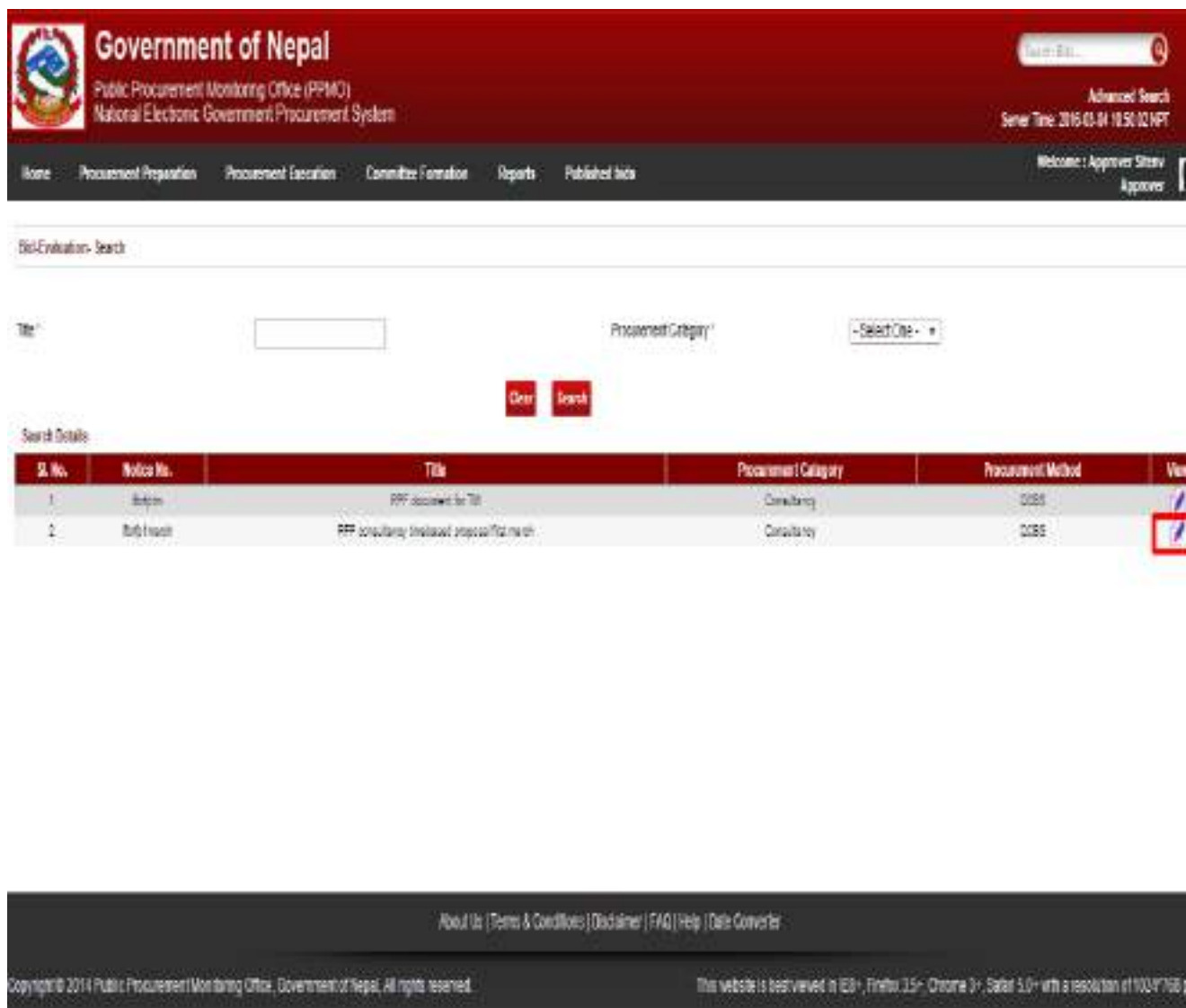
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Fig: Technical Evaluation: step 20

Step 21

The user selects the view button of the respective procurement title.



Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2016-03-04 10:50:02 NPT



Home | Procurement Preparation | Procurement Execution | Committee Formation | Reports | Published Info

Welcome : Approver Sthary
Approver

Bid/Evaluation Search

Title: Procurement Category: - Select One -

Search Details

Sl. No.	Notice No.	Title	Procurement Category	Procurement Method	View
1	Bid/Proc	PPF document for TBT	Consultancy	QCBS	
2	Bid/Eval	PPF consultancy finalized proposal/contract	Consultancy	QCBS	

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Fig: Technical Evaluation: step 21

Step 22

The user adds comments, financial proposal opening date and clicks on approve button to approve the technical evaluation report.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search URL:

Advanced Search
Server Time: 2016-03-04 10:52:23 NPT

Welcome: Approver Shree
Approver

Home Procurement Preparation Procurement Cancellation Committee Formation Reports Published Data

Bid Evaluation - Bid Details

Notice No.: B/17/16/40 Procurement Category: Consultancy
Project Name: RFP consultancy linebased proposal first round Procurement Method: QCBS

Report Approval

Report Type: Technical Report
Download Reports

Comments:

Financial Proposal Opening Date:

Audit Trail

S. No.	Department Name	PE Chief Name	Approval Date	Comments
No Data Found				

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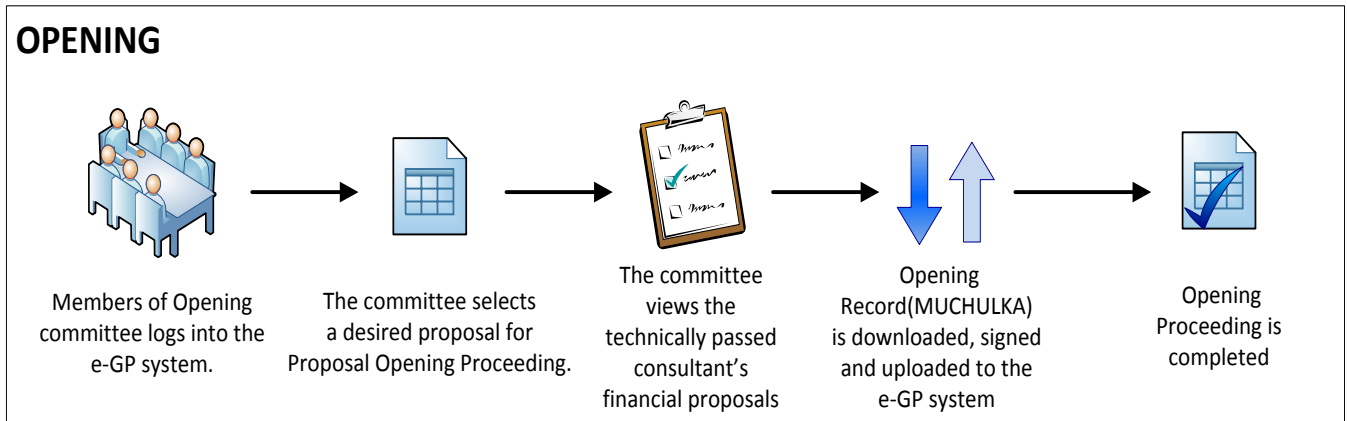
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Fig: Technical Evaluation: step 10

Finally Technical Evaluation report is approved by the PE chief. PE chief will assign date and time for Financial Opening in the system. Thereafter, the opening committee member logs into the system to proceed with the financial opening of RFP proposal.

Module: RFP opening (Financial)

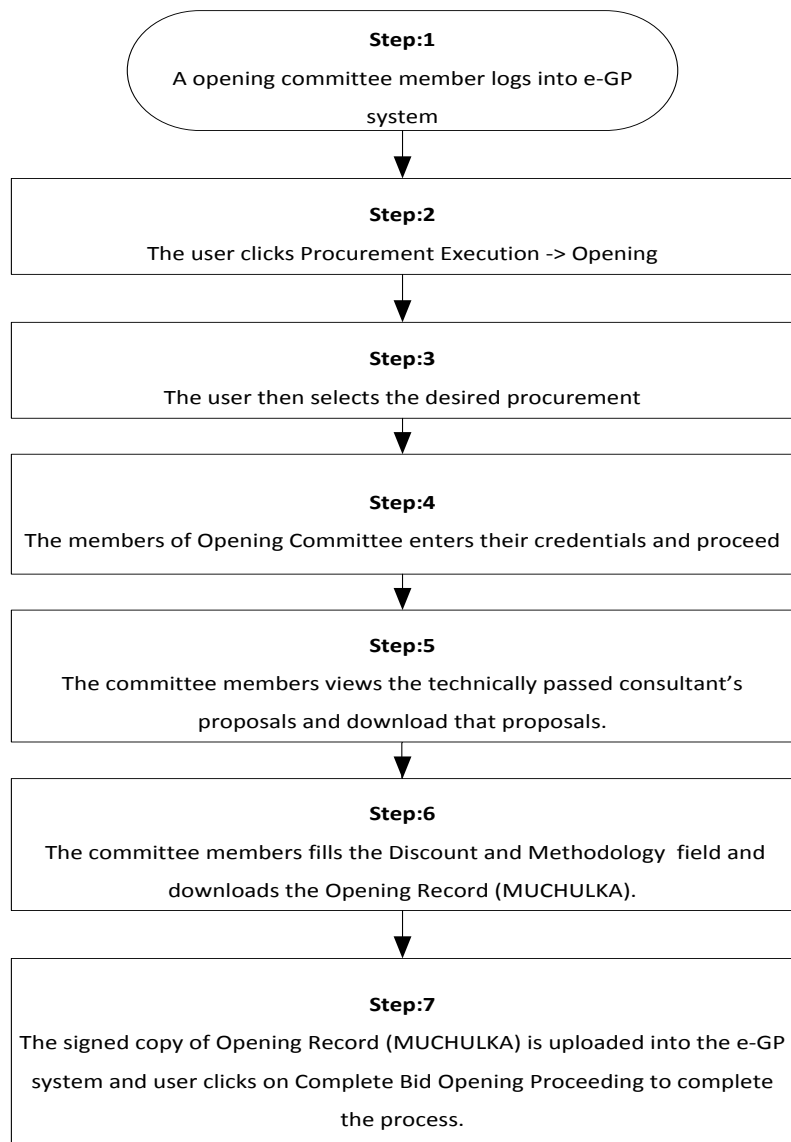
Business Flow Diagram



The Opening Committee selects assigned procurement from the e-GP system. The committee views the technically passed consultant's financial proposals. Thereafter, an Opening Record (MUCHULKA) is downloaded, signed and uploaded into the e-GP system. The committee completes the Proposal Opening Proceeding.

Steps

Financial Opening



Step 1

A member of Opening Committee logs into the e-GP system.

The screenshot displays the homepage of the Government of Nepal's Public Procurement Monitoring Office (PPMO) National Electronic Government Procurement System. The header features the PPMO logo and name, a search bar, and a server time display. The main navigation menu includes links for Home, Procurement Preparation, Procurement Execution, Committee Formation, and Published bids. The user is logged in as 'Cesar'.

The interface is divided into three main sections:

- MY PENDING TASKS:** Includes a link to the MASTER PROCUREMENT PLAN.
- RECENT TASKS:** A table showing the user's recent tasks.
- USEFUL LINKS:** Links to the Public Procurement Monitoring Office, National Portal of Nepal, Office of Prime Minister, and Downloads.

The **RECENT TASKS** table contains the following data:

SL. No.	Task Name	Assigned By	Assigned On	Current Status
1	MASTER PROCUREMENT PLAN Modification	Approval Status	23-12-2017	Modification Pending

The footer contains copyright information for 2014 and a note about the best viewing resolution.

Fig. Financial Opening: Step 1

Step 2

The user selects Procurement Execution ->Proposal Opening as follows:

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Preparation | **Procurement Execution** | Committee Formation | Published bids

MY PENDING TASKS

MASTER PROCUREMENT PLAN

My Recent Tasks

My Task History

Opening

- Contract Awarding
- Contract Management
- Complaint Management

Task Name	Assigned By	Assigned On	Current Status
PROCUREMENT PLAN Modification	Appuyer Shree	20-12-2018	Modification Pending

USEFUL LINKS

- Public Procurement Monitoring Office
- National Portal of Nepal
- Office of Prime Minister

DOWNLOADS

- Public Procurement Act
- Public Procurement Regulation
- Electronic Transaction Act

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Fig. Financial Opening: Step 2

Step 3

User then searches and selects a desired procurement:

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time : 2016-03-04 11:28:50 NPT

Welcome : **Creator Sitem**
Creator

Home | Procurement Preparation | Procurement Execution | Committee Formation | Published bids

Search Opportunity

Project Title :

Procurement Category :

Public Entity :

IFB/RFP/ED/PO No. :

Procurement Method :

Last Date of Bid Submission :

Bid Opening Search Result

S. No.	IFB/RFP/ED/PO No.	Project Title	Public Entity Name	Procurement Type	Notice Published Date	Last Date of Bid Submission	Action
1	Wp/1/march	ERP consultancy (included proposal for internet)	ST/BN	Consultancy (C&B)	03-03-2016 09:00	04-03-2016 15:00	
2	W/1/feb	ITN for up account	ST/BN	Consultancy (C&B)	17-02-2016 09:00	17-02-2016 17:00	
3	ADH/BN/2016	Wp/1/CS_Apnl/16_1_15	Department of Telecommunication and Control	Wp/1/CS	17-02-2016 09:00	24-02-2016 15:00	

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Fig. Financial Opening: Step 3

Step 4

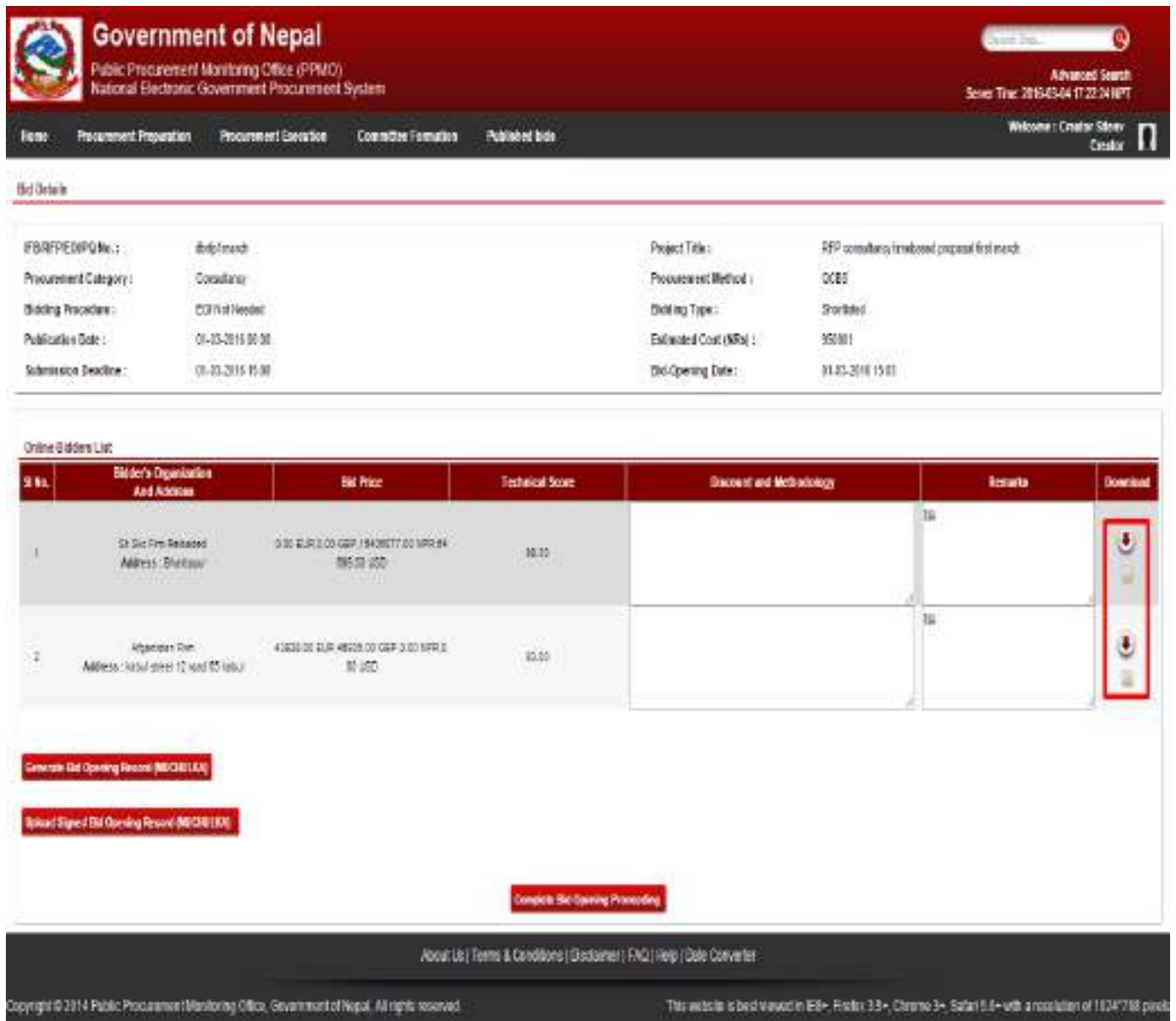
Thereafter, the members of the Proposal Opening committee enter their credentials:

The screenshot displays the login interface of the Government of Nepal's National Electronic Government Procurement System. The header includes the Government of Nepal logo, the PPMO name, and a search bar. The main content area features two identical login forms for 'Financial Opening Committee Member 1' and 'Financial Opening Committee Member 2'. Each form has a 'Username' field (containing 'ppmo123456789') and a 'Password' field (containing 'ppmo123456789'). Below the forms are 'Cancel' and 'Sign In' buttons, with the 'Sign In' button highlighted by a red rectangular box. The footer contains copyright information and browser recommendations.

Fig. Financial Opening: Step 4

Step 5

The members sees the technically passed consultant's financial proposal and download that submitted proposal.



Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System



Advanced Search
Server Time: 2015-03-04 17:22:04 NPT

Welcome : **Crasha Shrivastava**

Bid Details

IFB/RFP/ENPQ No. :	dbp/1/mach	Project Title :	RFP consultancy (timeboxed proposal first mach
Procurement Category :	Consultancy	Procurement Method :	OCES
Bidding Procedure :	CO/Not Needed	Bidding Type :	Shortlisted
Publication Date :	01-03-2015 00:00	Estimated Cost (NRs) :	950000
Submission Deadline :	01-03-2015 15:00	Bid Opening Date :	01-03-2015 15:00

Online Bidders List

Sl No.	Bidder's Organisation And Address	Bid Price	Technical Score	Discount and Methodology	Remarks	Download
1	St. Sri Pm Related Address : Bhaktapur	930 EUR 3.00 GBP 1840877.00 NPR 24 785.00 USD	10.00		100	
2	Alpanda Pm Address : Kathmandu 12 road 55 Nepal	40620.00 EUR 48620.00 GBP 3.00 NPR 3 30 USD	10.00		100	

[Generate Bid Opening Record \(MICR\) \(XLS\)](#)

[Upload Signed Bid Opening Record \(MICR\) \(XLS\)](#)

[Complete Bid Opening Proceeding](#)

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Fig. Proposal Opening: Step 5

Step 6

The committee member adds the Discount and Methodology offered in the downloaded proposal and download the Opening Record (Muchulka).

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Search Item:

Advanced Search
Serial Time: 2016-03-04 17:23:42 NPT

Home | Procurement Preparation | Procurement Execution | Committee Formation | Published bids

Welcome : [Committee Status](#) [Create](#)

Bid Details

IFB/RFP/EQ/PO No. :	04/01/0404	Project Title :	RFP consultancy time based proposal first month
Procurement Category :	Consultancy	Procurement Method :	OCBS
Bidding Procedure :	EO & not needed	Bidding Type :	Shortlist
Pu lication Date :	01-03-2016 06:00	Estimated Cost (NRS) :	950000
Submission Deadline :	01-03-2016 15:00	Bid-Opening Date :	01-03-2016 15:00

Online Bidders List

Bid No.	Bidder's Organization And Address	Bid Price	Technical Score	Discount and Methodology	Remarks	Download
1	St. Sri Poo Rajwada Address : Bhaktapur	0.00 EUR/0.00 GBP/10400000.00 NRS/0.00 USD	88.00	NA	NA	
2	Apurva Puri Address : Kathmandu-12 road 55 (bajul)	46000.00 EUR/46000.00 GBP/3.00 NRS/0.00 USD	83.00	NA	NA	

[Generate Bid Opening Record \(MUCHULKA\)](#)

[Upload Signed Bid Opening Record \(MUCHULKA\)](#)

[Complete Bid Opening Proceeding](#)

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Fig. Proposal Opening: Step 6

Step 7

Committee member uploads the signed Opening Record and completes the process by clicking on Complete Proposal Opening Proceeding tab.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Server Time: 2016-12-04 17:24:25 BDT
Welcome | Create New Profile

Home | Procurement Preparation | Procurement Execution | Committee Formation | Published Info

Bid Details

IPBFF/EOPQ/NO :	81/1 month	Project Title :	ERP consultancy timebased project 8th month
Procurement Category :	Consultancy	Procurement Method :	DCBS
Bidding Procedure :	EOT Not Needed	Bidding Type :	Sealed
Publication Date :	01-10-2016 16:00	Estimated Cost (MRB) :	80000
Submission Deadline :	01-10-2016 15:00	Bid-Opening Date :	01-10-2016 15:00

Online Bidders List

S.No.	Bidder's Organization And Address	Bid Price	Technical Score	Discount and Methodology	Remarks	Download
1	Dr. Jyoti Prasad Address: Kathmandu	8,00,000.00 GNP, 19435.77 US\$ (MRB: 80000.00 USD)	80.00	NA	NA	Download
2	Mr. Jyoti Prasad Address: Kathmandu	40628.00 GNP, 48105.00 GNP, 5.00 US\$ (MRB: 80000.00 USD)	80.00	NA	NA	Download

Generate Bid Opening Record (MUCHULKA)

Upload Signed Bid Opening Record (MUCHULKA)

S.No.	Document Title	Action
1	Muchulka (81)	Active

Complete Bid Opening Proceeding

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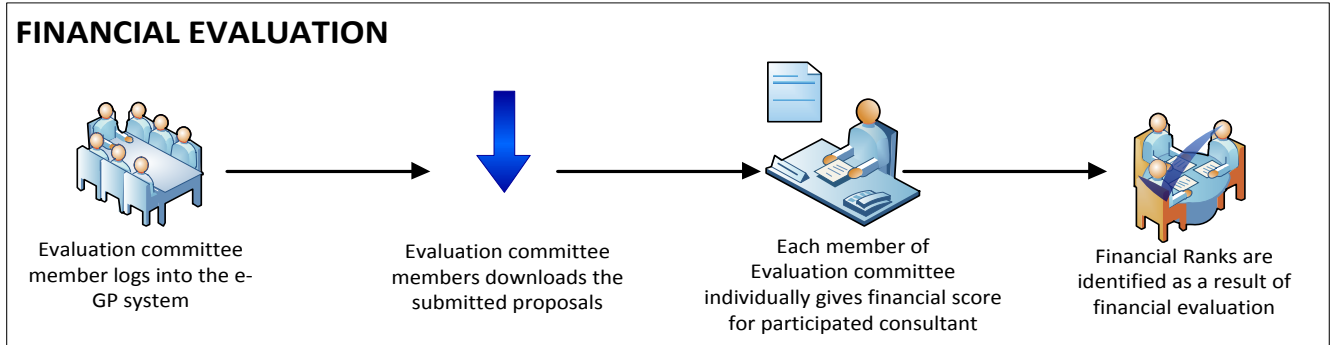
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Fig. Proposal Opening: Step 7

The submitted Proposal opening detail appears on PE Chief's dashboard under "My Pending Tasks" as "Muchulka". PE Chief then views the Muchulka details and sends it to the Evaluation Committee for Financial Evaluation process.

Module: RFP Financial Evaluation

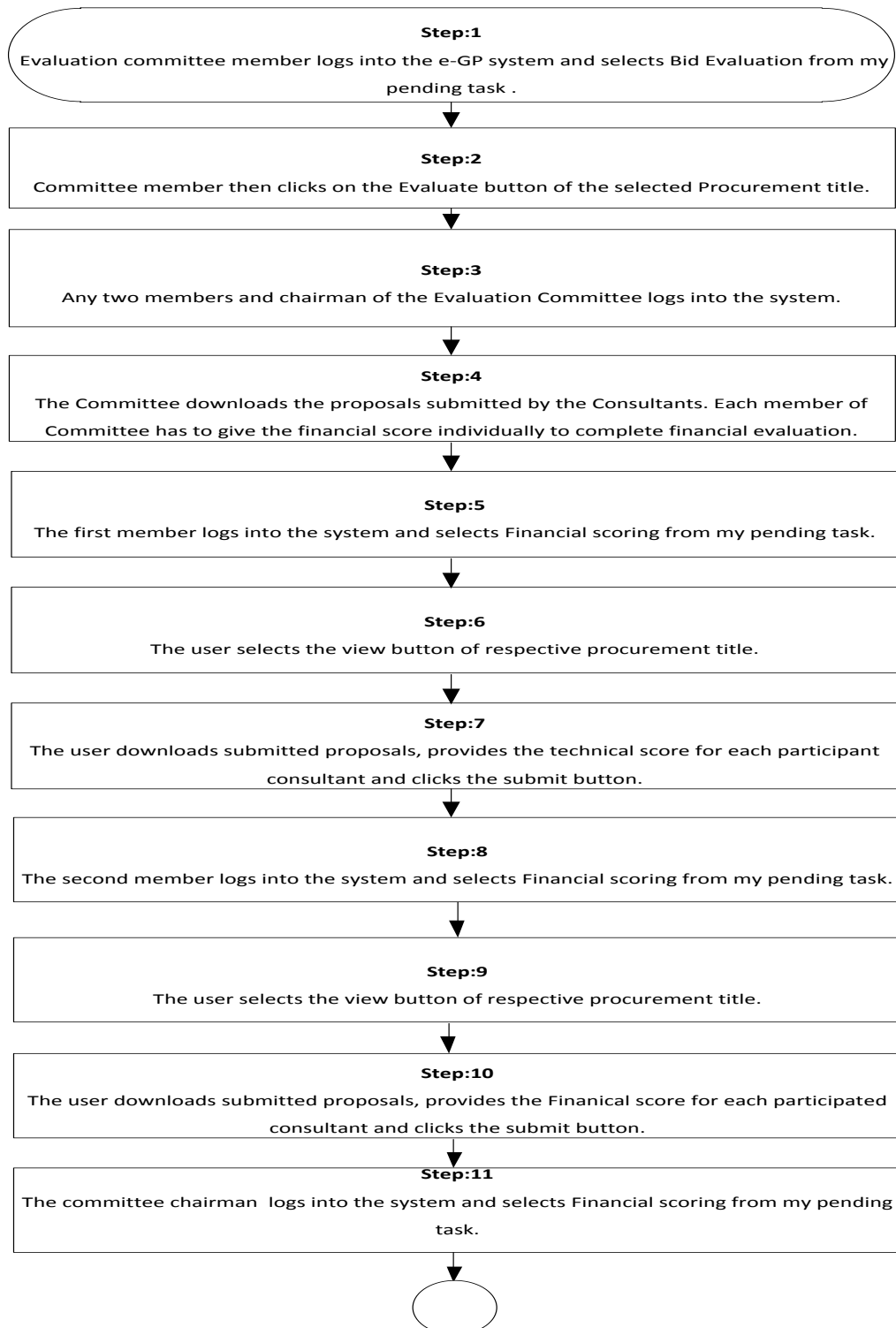
Business Flow Diagram

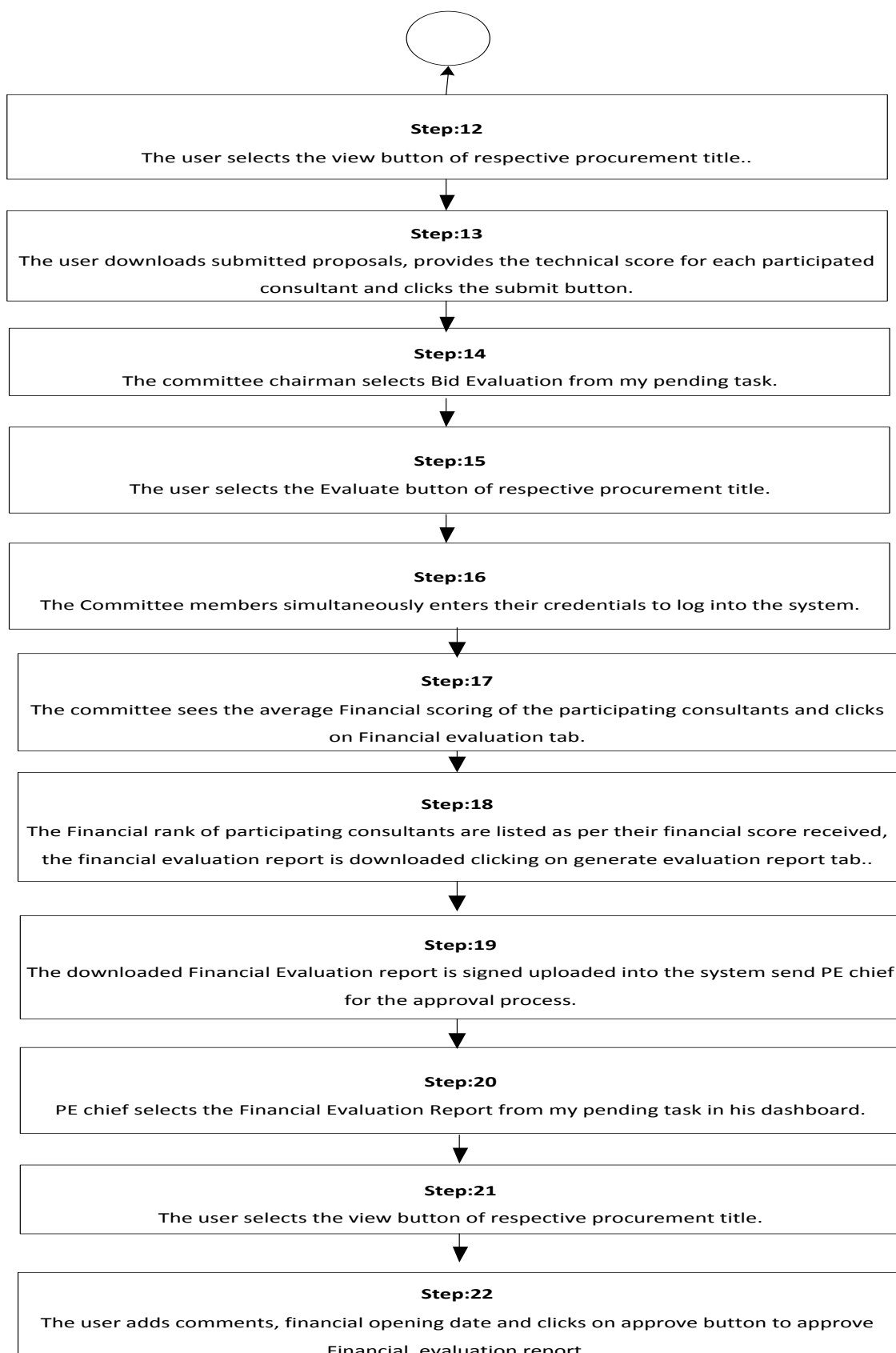



The Evaluation Committee selects The Technically Evaluated RFP for carrying out Financial Evaluation in the e-GP system. The Committee member downloads all the submitted proposals. After that, the committee members individually from their dashboard give the financials score (consent) for each participating consultants. Thereafter, financial ranks of the participating consultants are identified as a result of financial evaluation.

Steps

Financial Evaluation







Government of Nepal

Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Search Term: 2019-03-04 17:02:55 NPT

Welcome - [Ajay Kumar Shrestha](#)
[Ajay Kumar Shrestha](#)

[Home](#)
[Procurement Properties](#)
[Procurement Location](#)
[OpenOffice Installation](#)
[Reports](#)
[Published Lists](#)

My PENDING TASKS

- [ALTER PROCUREMENT PLAN](#)
- [BID ADVERTISEMENT](#)
- [BID EVALUATION](#)
- [TECHNICAL EVALUATION REPORT](#)

[My Recent Tasks](#)

[My Task History](#)

RECENT TASKS

S. No.	Task Name	Assigned By	Assigned On	Current Status
1	BID EVALUATION	Ajay Kumar Shrestha	04/03/2019	BID EVALUATION PENDING
2	TECHNICAL EVALUATION REPORT Create	Ajay Kumar Shrestha	03/03/2019	Create Pending
3	BID EVALUATION	Ajay Kumar Shrestha	29/02/2019	BID EVALUATION PENDING
4	BID ADVERTISEMENT	Ajay Kumar Shrestha	01/03/2019	Approval Pending
5	ALTER PROCUREMENT PLAN Approval	Ajay Kumar Shrestha	03/03/2019	Approval Pending

BID-EVALUATION

S. No.	Category Of Pending Task	No. Of Pending Task
1	BID EVALUATION	1

USEFUL LINKS


- [Public Procurement Monitoring Office](#)
- [Ministry of Planning](#)
- [Office of the Controller General](#)

DOWNLOADS

- [Public Procurement Bill](#)
- [Public Procurement Regulation](#)
- [Electronic Transaction Act](#)

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 National Electronic Government Procurement System

Advanced Search
 Server Time: 2014-03-04 17:53:27 NPT

[Home](#)
[Procurement Proposals](#)
[Procurement Execution](#)
[Complaints Information](#)
[Reports](#)
[Published Info](#)

Welcome - [Admin](#) [Guest](#) [Admin](#)

Bid Evaluation Search

Title

Procurement Category

Select Data

[Clear](#)
[Search](#)


Search Results

Sl. No.	Bidder No.	Title	Procurement Category	Procurement Method	Details
1	Procurement	FOR SUPPLY OF 100 TON PROCUREMENT	Public	MR	View
2	Bidder Name	MR PROCUREMENT PROJECT FOR MR	Consultancy	ICB	View

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Advanced Search
Server Time: 2016-03-04 11:54:24 (NPT)

Home | Procurement Preparation | Procurement Execution | Committee Formation | Reports | Published Bids

Welcome | Approver | Sign-in | Approver

Get Details

Invitation No.:
Procurement Category:
Bidding Document:
Submission Deadline:

Bid/Contract:
Contract/Job:
Bidding Method:
Bid Opening Date:

Project Title:
Procurement Method:
Bidding Type:
Bid Opening Date:

RFP consultancy tendered proposal not match:
GEC:
Drafted:
2016-03-04 10:30

Participants with 7 are monitoring:

Evaluation Chairman - Sign In

Username:
Password:


Evaluation Committee Member - Sign In

Username:
Password:

User Name:
Password:

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Government of Nepal
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National Electronic Government Procurement System

Advanced Search
Server Time: 2016-03-04 12:54:53 (NPT)

Home | Procurement Preparation | Procurement Execution | Committee Formation | Reports | Published Bids

Welcome | Approver | Sign-in | Approver

Summary of Analysis

Termination of Weightage of Financial Weightage

Collective Scoring Details

S. No.	Organization Name	Tech Score	Quoted Price (MRB)	Discount %	Discount Amount	Final Calculated Price (MRB)
1	Sh. Sh. Purna Prasad	85.8	23100070.48	0.0	0	23100070.48
2	Atman JV	83.8	12339421.46	0.0	0	12339421.46

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Advanced Search
Server Time: 2014-03-04 08:04:19 PM

Welcome - Admin User
Admin

Home | Procurement Properties | Procurement Location | Contract Information | Reports | Published Info

Want to see Analysis? **Collective Summary Details**

S/N	Organization Name	Tender Score	Final Evaluated Price
1	Ajaya Khatiwada	85.8	10794023.88
2	DG Datta Prasad	88.8	29500076.88

Recommendation :-
Approved

Download Signed Evaluation Report: [Download File] Download Result part 1 & 2
Generate Evaluation Report

[Send to PE Clerk] [Cancel]

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Welcome - [Ajaykumar Puri](#) | [Logout](#)

Waterfall Analysis | **Collective Summary**

Collective Summary Details

Rank	Organization Name	Task Score	Final Evaluation Price
1	Ajaykumar Puri	85.0	10794023.00
2	Devi Puri Development	88.0	23940076.40

Recommendation

Upload Signed Evaluation Report (*)

[Generate Evaluation Report](#) | [Evaluation Report](#)

[Send to PE Chief](#) | [Cancel](#)

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The Committee recommends the PE Chief with Evaluation Report.

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MY PENDING TASKS

- BIDDER REGISTRATION PLAN
- BID ADJUDICATION
- BID EVALUATION
- TECHNICAL EVALUATION REPORT
- COLLECTIVE EVALUATION REPORT**

My Recent Tasks

My Task History

RECENT TASKS

SL. No.	Task Name	Assigned By	Assigned On	Current Status
1	COLLECTIVE EVALUATION REPORT Done	Admin User	04/02/15	Done/Pending
2	TECHNICAL EVALUATION REPORT Done	Admin User	03/02/15	Done/Pending
3	BID EVALUATION	Admin User	04/02/15	BID EVALUATION Pending
4	BID ADJUDICATION	Admin User	07/01/15	Approval Pending
5	BIDDER REGISTRATION PLAN	Admin User	03/02/15	Approval Pending

COLLECTIVE EVALUATION REPORT

SL. No.	Category Of Pending Task	No. Of Pending Task
1	COLLECTIVE EVALUATION REPORT Done	0

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Government of Nepal
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Home | Procurement Requests | Procurement Dashboard | Current Task Notification | Reports | Published Bids

Advanced Search
Search Term: 2016-03-04 09:05:26 HKT
Welcome - Aspiring Glassy Approver

Bid Evaluation - Search

Title: Procurement Category: Select Data

Search Details

S.No.	Bid No.	Title	Procurement Category	Procurement Method	Action
1	RP/Consolidated/Batched popular bid search		Consolidated	ICBS	

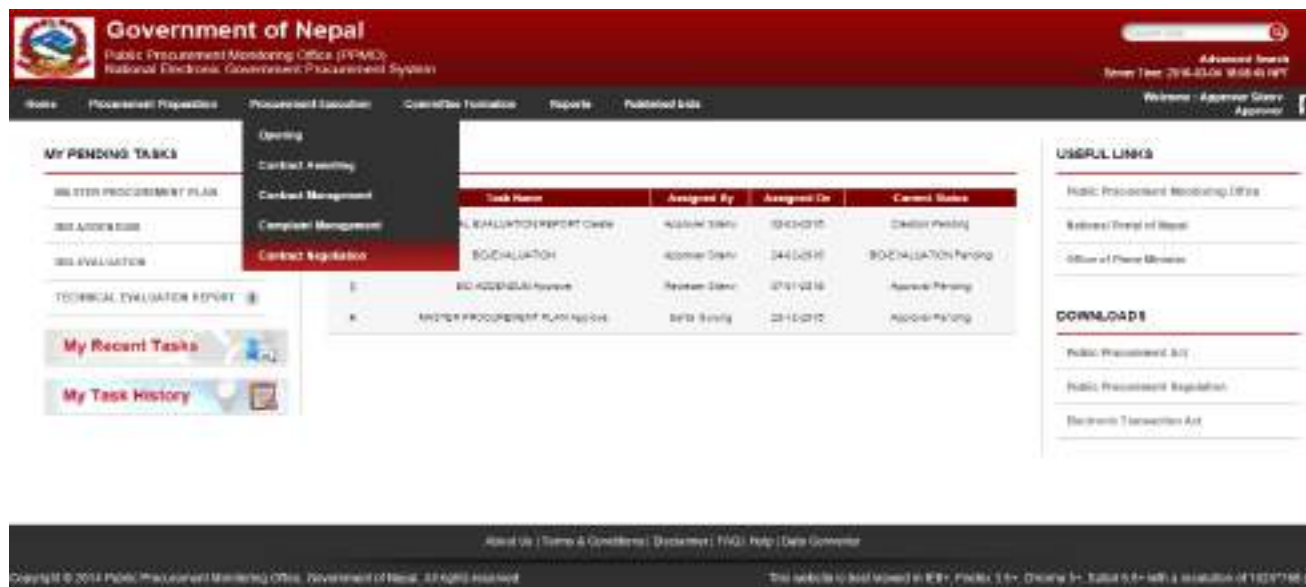
Report & Settings / Documents / FAQ / Help / Date Converter

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During approval of Evaluation Report, PE Chief or designated officer decides for Contract Negotiation and assign date and time for contract negotiation.

Module: Contract Negotiation

PE Chief will proceed with Contract Negotiation from Contract Negotiation sub-menu inside Contract Execution Menu.



Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Properties | Procurement Execution | Committee Formation | Reports | Published Bids

Mr PENDING TASKS

- SELECTED PROCUREMENT PLAN
- BID ADDENDUM
- BID EVALUATION
- TECHNICAL EVALUATION REPORT
- My Recent Tasks
- My Task History

Contract Negotiation

Task Name	Assigned By	Assigned On	Current Status
TECHNICAL EVALUATION REPORT CARD	Assigned Date	10/03/2015	Card Not Pending
BOZ EVALUATION	Assigned Date	24/03/2015	BOZ EVALUATION Pending
BOZ ADDENDUM	Assigned Date	07/01/2016	Approved Pending
SELECTED PROCUREMENT PLAN	Assigned Date	23/03/2012	Approved Pending

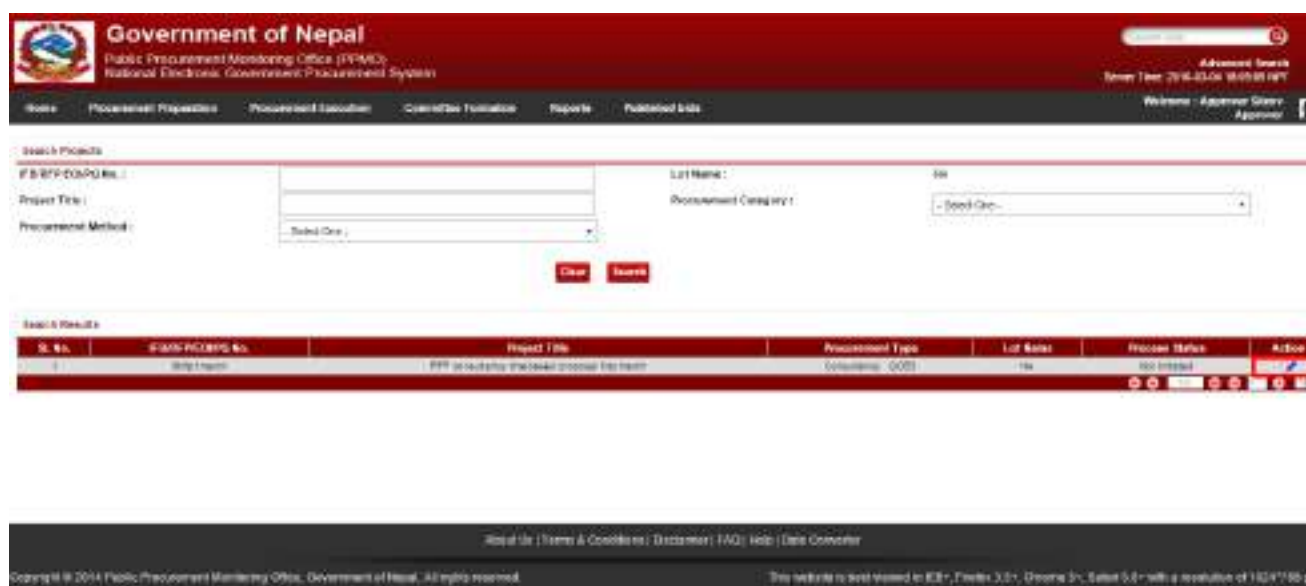
USEFUL LINKS

- Public Procurement Monitoring Office
- Ministry of Finance
- Office of Public Procurement

DOWNLOADS

- Public Procurement Act
- Public Procurement Regulation
- Electronic Transaction Act

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Home | Procurement Properties | Procurement Execution | Committee Formation | Reports | Published Bids

Search Projects

Project Name:

Project Title:

Procurement Method:

Lot Name:

Procurement Category:

Search Results

S. No.	PPMO/PPMO No.	Project Title	Procurement Type	Lot Name	Procurement Status	Action
1	2014/0000000000	PPR as per the 10440 project bid report	Consulting - GOTS	10	Not Started	<input type="button" value="View"/>

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National Electronic Government Procurement System

Home | Procurement Registration | Procurement Dashboard | Contract Negotiation | Reports | Published Data

Advanced Search
Search Term: 2016-03-04 10:00:00 AM

Welcome | Applicant Status | Approved

CONTRACT NEGOTIATE

PROCUREMENT DETAILS				
RFI Number	Project Title	Winning Consultant	Negotiated Start Date	Negotiated End Date
2016-03-04	WFP (World Food Programme) Nepal	Algerian Firm	2016-03-04	2016-03-04

Alert

Are you selecting this Contract as final after negotiation. Once selected, this cannot be undone. Continue?

Yes No

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Government of Nepal
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Home | Procurement Registration | Procurement Dashboard | Contract Negotiation | Reports | Published Data

Advanced Search
Search Term: 2016-03-04 10:00:00 AM

Welcome | Applicant Status | Approved

CONTRACT NEGOTIATE

PROCUREMENT DETAILS				
RFI Number	Project Title	Winning Consultant	Negotiated Start Date	Negotiated End Date
2016-03-04	WFP (World Food Programme) Nepal	Algerian Firm	2016-03-04	2016-03-04

Is negotiation successful? Yes No

S.No.	Content
1	FORM FIN-4 BREAKDOWN OF OTHER EXPENSES, PROVISIONAL SUMS AND CONTINGENCY
2	FORM FIN-2 SUMMARY OF COSTS

FORM FIN-4 BREAKDOWN OF OTHER EXPENSES, PROVISIONAL SUMS AND CONTINGENCY

S.No.	Type of Expenses, Provisional Sums	Quantity	Unit	Currency	Unit Price	Amount	Action
1	Item 4	2014	kg	USD	0.00	0.00	Add Row

Provisional Sums

S.No.	Type of Expenses, Provisional Sums	Amount
1	Item 4	0.00 USD
2	Item 5	0.00 USD

[Cancel](#)

FINAL NEGOTIATED DETAILS				
Original Costs (NPR)	Negotiated Cost (NPR)	Change %	Discount %	Final Cost (NPR)
0.00	0.00	0.00	0.00	0.00

Negotiation Document Upload | Upload File | Add final documents.pdf

[FINANCIAL ACCOUNTING](#)

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Negotiation will be done on Fin-4 form items and Fin-3 items will also be changed in summary.

Module: Contract Awarding

PE Chief will process with contract awarding through Procurement Execution Menu > Contract Awarding Process Sub-Menu.

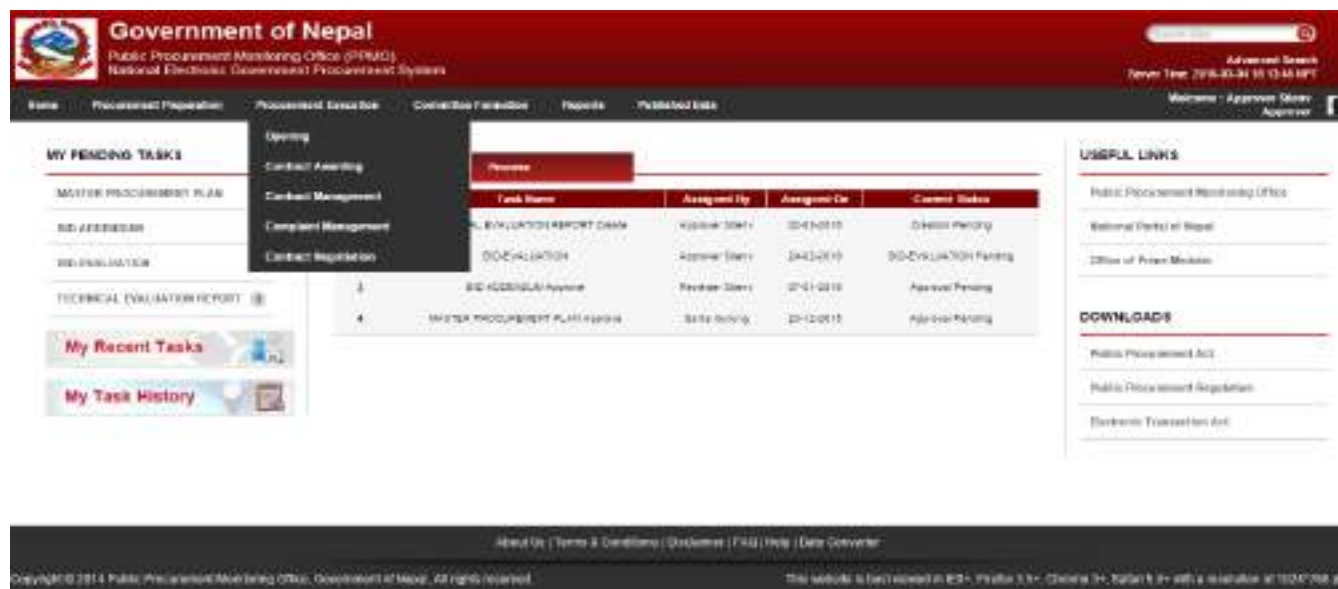


Fig. Contract Awarding- Process

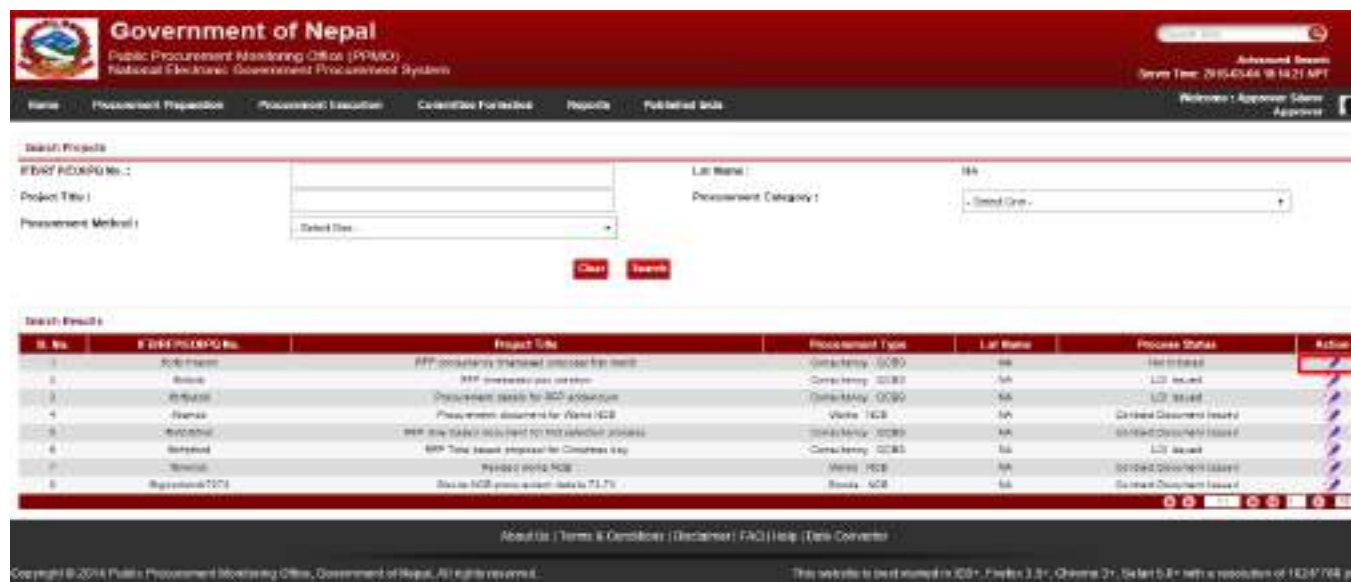


Fig. Contract Awarding- Search/Select bid

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Search Time: 2016-03-04 15:16:51 NPT

Welcome - Agnes Shree
Approval

Home | Procurement Properties | Procurement Dashboard | Committee Formation | Reports | Published Bids

Procurement Details

IFB/RFPC/RFQ No.:
Bidding Consultant:
Expected Start Date:
Lot No.:

Project Title:
Working Order:
Expected Start Date:
Process Status:

Letter of Intent

Generate LOI

Contract Awarding Detail

Sl. No.	Name	Document Type	Description	Issuance Date
Contract Awarding Detail				

Upload Document

Upload

Contractual Attachment

Name	Document Type	Description	Status
LOI	LOI	Letter of Intent	LOI issued

Generate LOI

Generate LOI

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Fig. Contract Awarding-Generate LOI

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Search Time: 2016-03-04 15:25:32 NPT

Welcome - Agnes Shree
Approval

Home | Procurement Properties | Procurement Dashboard | Committee Formation | Reports | Published Bids

Procurement Details

IFB/RFPC/RFQ No.:
Bidding Consultant:
Expected Start Date:
Lot No.:

Project Title:
Working Order:
Expected Start Date:
Process Status:

Letter of Intent

Generate LOI

Contract Awarding Detail

Sl. No.	Name	Document Type	Description	Issuance Date
1	LOI	LOI	Letter of Intent	2016-03-04 15:16:45 NPT
2	LOI	LOI	Letter of Award	2016-03-04 15:16:45 NPT

Upload Document

Upload

Contractual Attachment

Name	Document Type	Issuance Date	Status
Contract Awarding	CONTRACT AWARDING	2016-03-04 15:16:45 NPT	CONTRACT AWARDING issued

Contract Signing Date

Generate LOI

Generate LOI

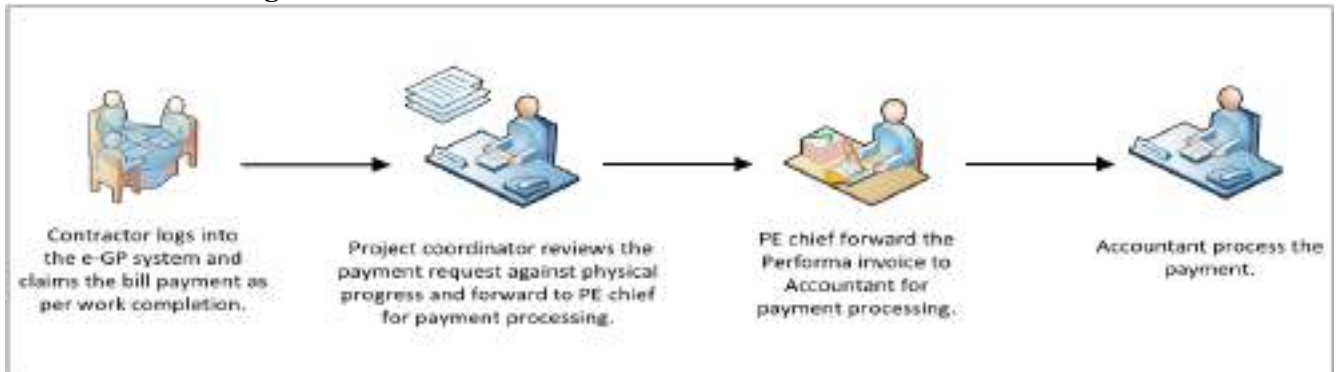
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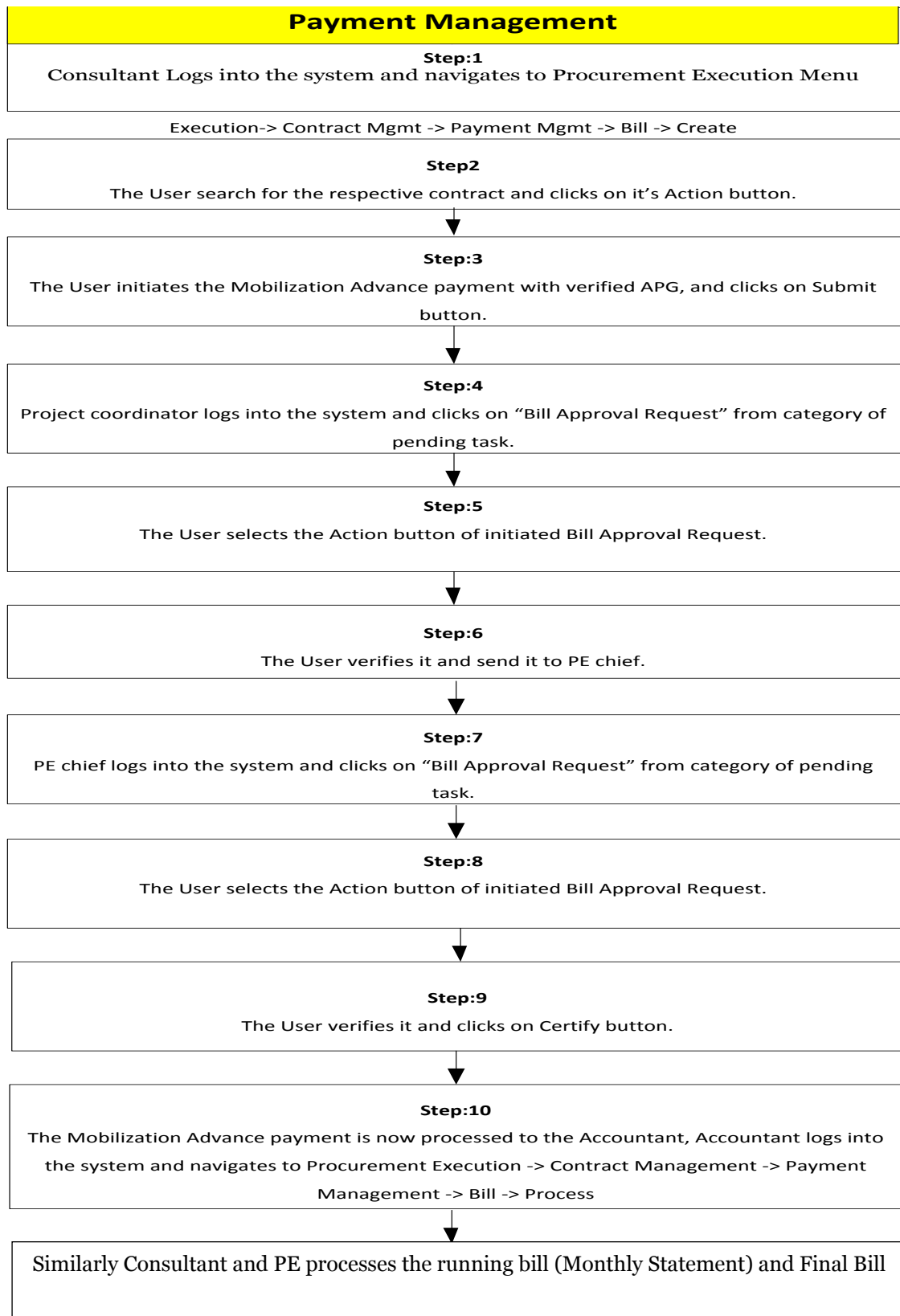
Fig. Contract Awarding

Module: Payment Management

Business Flow Diagram



Project coordinator updates work schedule submitted by consultant, tracks the physical progress claimed by consultant, process the payment requested by the consultant and request PE chief to certify the payment certificate after reviewing the physical progress. After that Consultant submits the Performa invoice to Accountant for further processing. Finally accountant process the payment.



Step1

Consultant Logs into the system and navigates to Procurement Execution Menu

Execution-> Contract Mgmt -> Payment Mgmt -> Bill -> Create

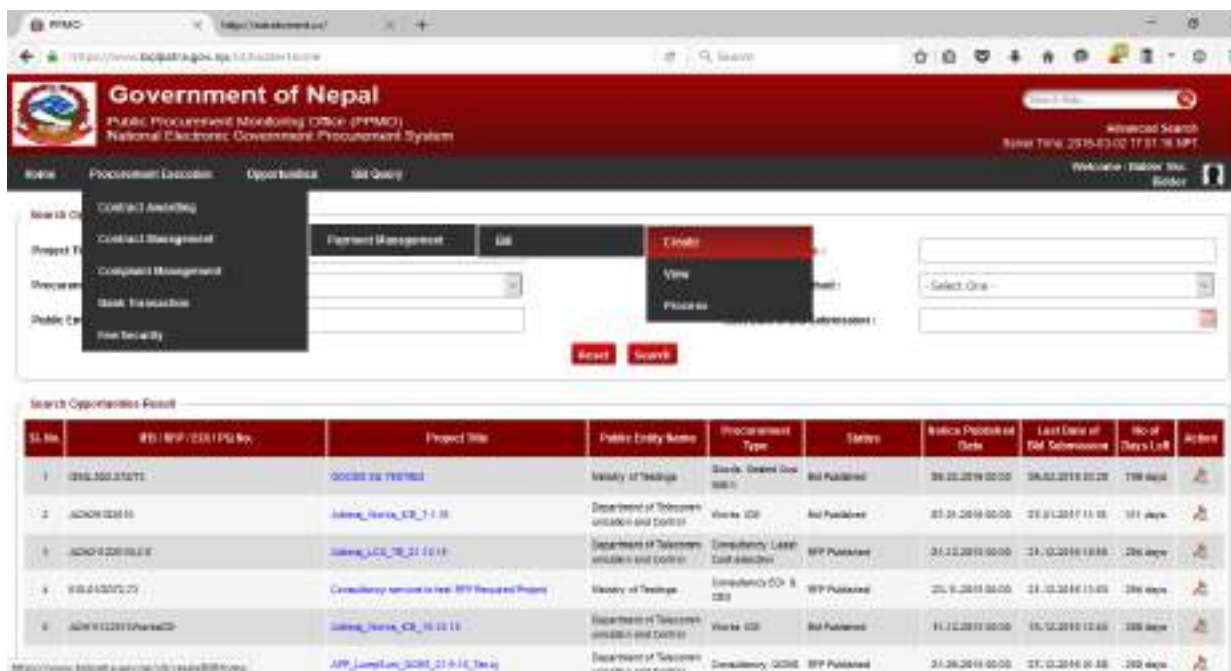


Fig. Bill Creation by Consultant

Step2

The User searches for the respective contract and clicks on Action button.

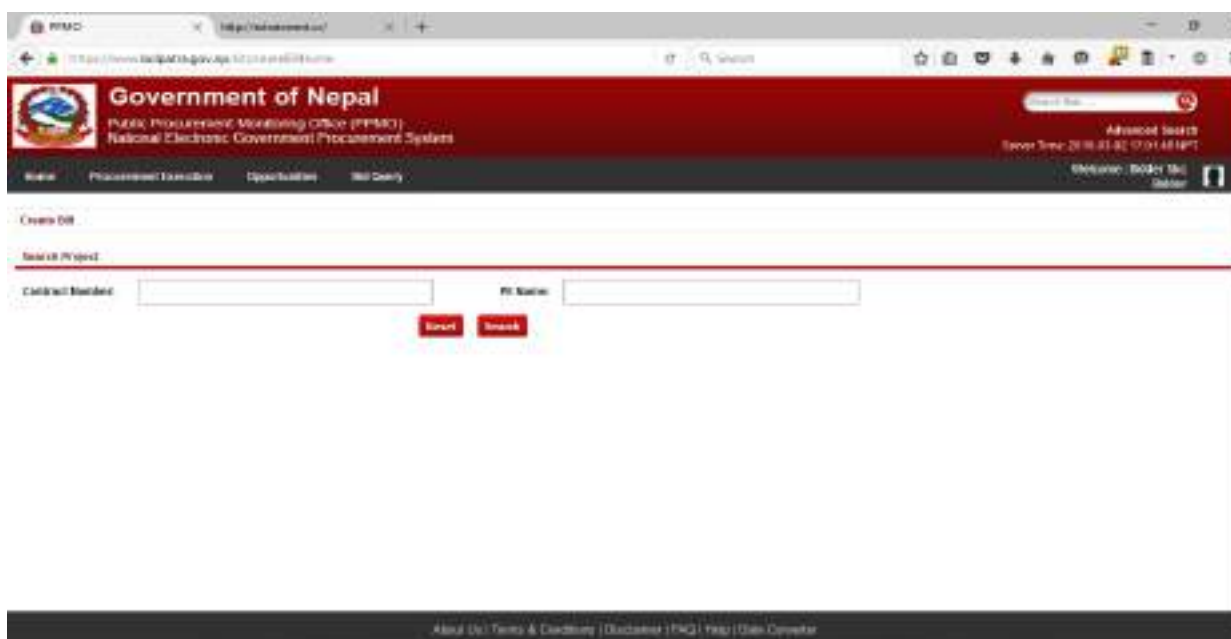
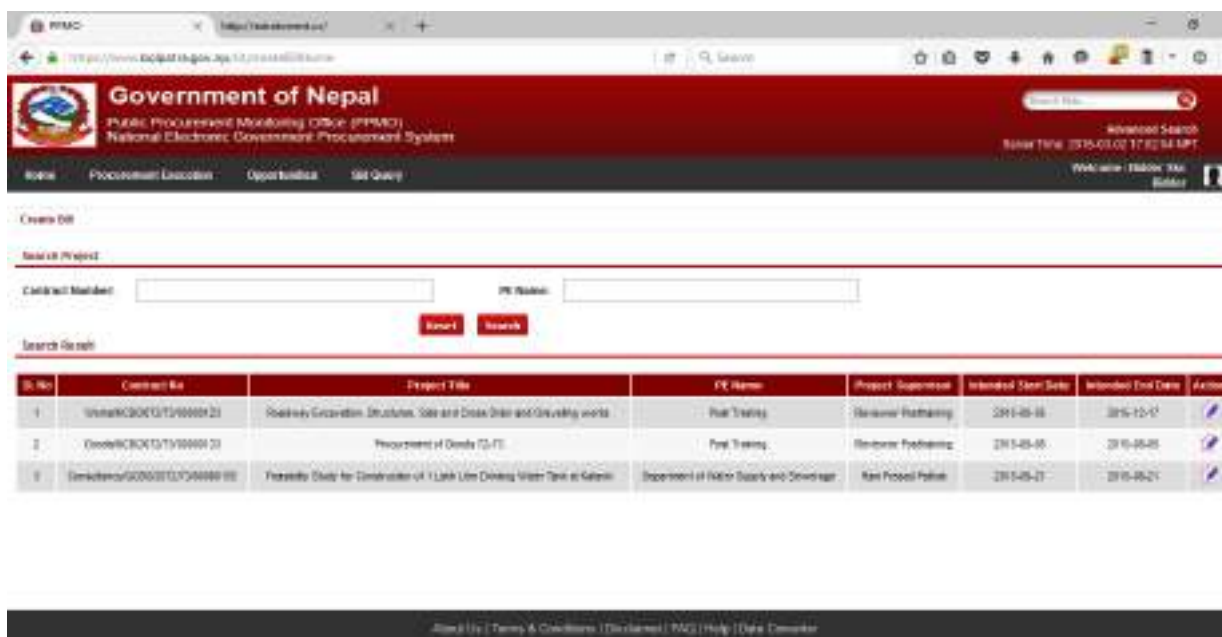


Fig. Tender Search by Consultant



Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Advanced Search
Search Time: 2015-03-02 17:02:14 MPT

Home | Procurement Location | Opportunities | Bid Query

Create Bid

Search for Project

Contract Method: PE System:

Search Results

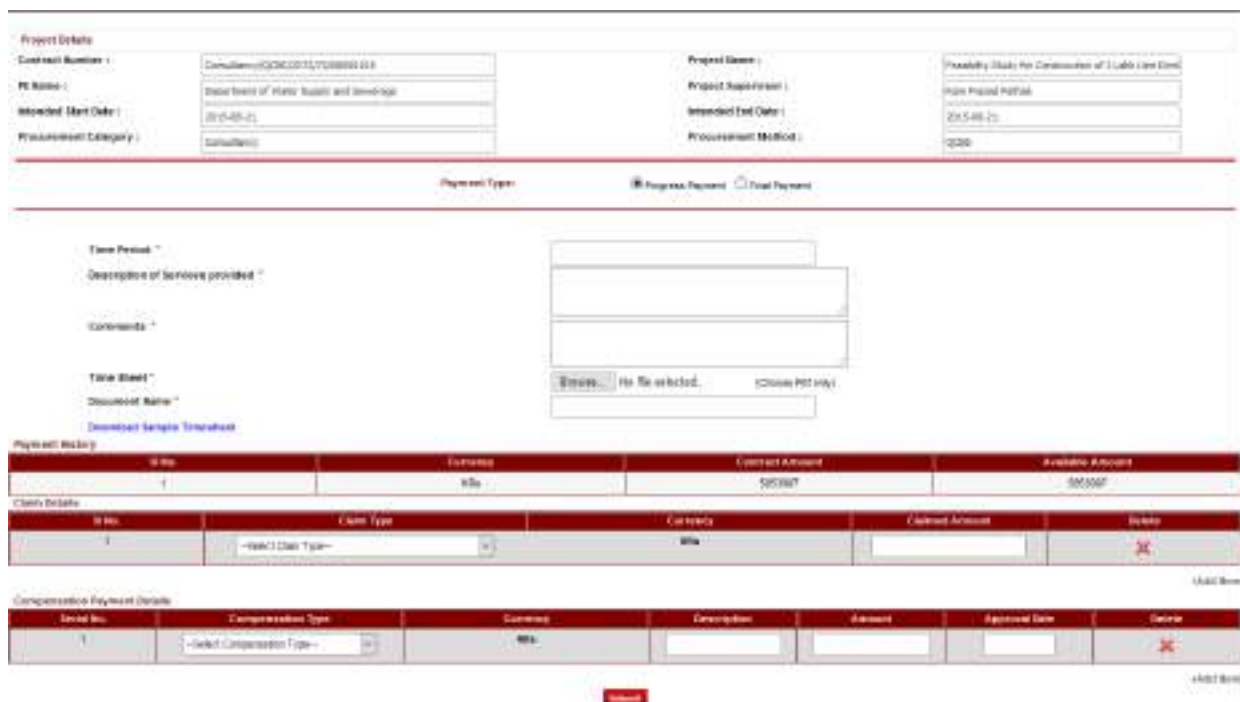
S. No	Contract No.	Project Title	PE Name	Project Supervisor	Intended Start Date	Intended End Date	Action
1	GO/PPM/2015/00001/21	Roadway Excavation, Structures, Side and Drain Drain and Graveling work	Post Training	Revenue Pathranga	2015-03-01	2015-12-31	
2	GO/PPM/2015/00001/21	Procurement of Goods (2-IT)	Post Training	Revenue Pathranga	2015-03-01	2015-03-01	
3	GO/PPM/2015/00001/21	Feasibility Study for Construction of 1 Lakh Liter Drinking Water Tank at Kalam	Department of Water Supply and Sewerage	Ram Prasad Pathranga	2015-03-01	2015-03-01	

Search by: Terms & Conditions | Disclaimer | FAQ | Help | Data Converter

Fig. List of Tenders

Step:3

The User initiates the Mobilization Advance payment with verified APG, and clicks on Submit button.



Project Details

Contract Number: Project Name:

PE Name: Project Supervisor:

Intended Start Date: Intended End Date:

Procurement Category: Procurement Method:

Payment Type: ☒ Progress Payment ☐ Final Payment

Time Period:

Description of Service provided:

Comments:

Time Sheet:

Document Name:

Download Sample Tender

Payment Details

S. No	Contract	Contract Amount	Available Amount
1	GO/PPM/2015/00001/21	500000	500000

Client Details

S. No	Client Type	Contract	Contract Amount	Balance
1	Client Type	GO/PPM/2015/00001/21	500000	500000

Compensation Payment Details

S. No	Compensation Type	Contract	Contract Amount	Available Amount	Approval Date	Status
1	Compensation Type	GO/PPM/2015/00001/21	500000	500000		

Fig. Progress Payment by Consultant

Project Details

Contract Number :	Consultancy/GCM/2013/703082133	Project Name :	Feasibility Study for Construction of 1.5kV Line from
PI Name :	Department of Trade Supply and Storage	Project Supervisor :	Man Prasad Paudyal
Material MAT Code :	01 (3-08-23)	Invoice No & Date :	2015-08-11
Procurement Category :	Consultancy	Procurement Method :	QCBS

Payment Type: ☒ Progress Payment ☐ Final Payment

Time Period :
 Description of services provided :
 Comments :
 Time Sheet : Time Sheet.pdf
 Download Sample Invoice

Payment History

Sl No.	Category	Contract Amount	Balance Amount
1	NDP	800000	800000

Claim Details

Sl No.	Claim Type	Category	Contract Amount	Balance
1	Provisional Sum	NDP	8000	8000

Compensation Payment Details

Sl No.	Compensation Type	Category	Description	Amount	Approval Date	Status
1	Consultancy Claim	NDP	consultancy claim	20000	00-00-00	8000

Fig. Submit bill by Consultant

Project Supervisor's Dashboard

Project co-ordinator/supervisor logs in to the system and see his pending tasks (Bill Approval Requests) in his dashboard.

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home | Procurement Preparation | Procurement Execution | Contract Management | Published Bills

Advanced Search
Search Date: 2015-08-12 11:30:52 AM
Welcome : Man Prasad Paudyal
Project Supervisor

MY PENDING TASKS

BILL APPROVAL REQUEST (1)

My Recent Tasks

My Task History

RECENT TASKS

Sl No.	Task Name	Assigned By	Assigned On	Current Status
1	BILL APPROVAL REQUEST	Man Prasad Paudyal	2015-08-12	BILL APPROVAL REQUEST Pending

USEFUL LINKS

- Public Procurement Monitoring Office
- National Portal of Nepal
- Office of Project Director

DOWNLOADS

- Public Procurement Act
- Public Procurement Regulation
- Electronic Transaction Act

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Fig. Supervisor's Dashboard

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Home Registration/Registration Procurement/Procurement Contract/Contract Published/Bids

Search Bill

Contract Number: Project Name:

Search Search

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Fig. Bill Search

Government of Nepal
Public Procurement Monitoring Office (PPMO)
National Electronic Government Procurement System

Home Registration/Registration Procurement/Procurement Contract/Contract Published/Bids

Search Bill

Contract Number: Project Name:

Search Search

Search Result

S. No.	Bill No.	Contract No.	Project Name	PE Name	Designation Name	Bill Type	Action
1	102	Contract/102/2013-13/00001/01	Feasibility Study for Construction of Tughi Lake Goring (Tughi Lake)	Department of Water Supply and Sewerage	Buyer	Bill Type	Action

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Fig. Bill Search Result

The user can view bill details, provide his inputs and submit to PE chief for approval.

Bill Details

Bill No.	Category	Contract Amount	Available Amount
1	PE	100000	100000

Bill Remarks

Remarks of the required paper

Bill Inputs

Bill No.	Category	Contract Amount	Contract Amount
1	PE	100000	100000

Bill Summary

Compensation Type	Category	Description	Amount	Approval Date
Contract Amount	PE	Contract Amount	100000	10-10-2019

Send to PE Chief Reject Cancel

Fig. View Bill Details and Send to PE Chief

Bill Successfully Submitted

click here to go to home page

Send to PE Chief Reject Cancel

Fig. Bill Submitted to PE Chief

PE Chief's Dashboard

PE Chief logs into the system, view his pending tasks or perform search operation for specific tender bill.

The screenshot shows the Government of Nepal Public Procurement Monitoring Office (PPMO) dashboard. The header includes the PPMO logo and name, a navigation menu with links like Home, Request for Proposal, Procurement Education, Contract Award Notification, and Published Bills, and a user profile section for Ram Paudyal, Under Secretary. The main content area features a search bar with a 'Search Bill' button. Below the search bar, there are two input fields: 'Contract Number' and 'Project Name', each with a corresponding 'Search' button. The footer contains copyright information and a disclaimer.

Fig. Search Tender

The screenshot shows the same dashboard as above, but with search results displayed. The results are shown in a table with columns: S. No., Bill No., Contract No., Project Name, PE Name, Designation Name, Bill Type, and Action. The first result is for a bill titled 'Feasibility Study for Construction of Tinku Lake Goring Trench Tank at Haridra'.

S. No.	Bill No.	Contract No.	Project Name	PE Name	Designation Name	Bill Type	Action
1	100	Consultancy/0000/2073/13010001/00	Feasibility Study for Construction of Tinku Lake Goring Trench Tank at Haridra	Department of Water Supply and Sewerage	Buyer	00 days	

Fig. Search Result

The user can then provide his input and certify or reject the bill.

Intended Start Date: 2017-06-11
Intended End Date: 2017-06-11
Procurement Category: General Services
Procurement Method: L1
Payment Type: Progress Payment

Payment History

Sl No	Category	Contract Amount	Available Amount
1	10%	465,000	465,000

Bill Period: 30 days
Description of Services provided: maintenance of the magazine paper

Order History

Sl No	Order Type	Comments	Ordered Amount
1	Progress Bill	10%	465,000

Consolidation Payment

Consolidation Type	Category	Description	Amount	Approval Date
Consolidated Bill	10%	465,000 (10%)	465,000	2017-06-11
Total Consolidation Amount (including of 10%)				465,000
Final Bill Amount (Total Contract Amount - Total Consolidation Amount)				0.00

Comments:

Buttons:

Fig. Bill Certify Screen

System generates certification successful message on bill approval.

Intended Start Date: 2017-06-11
Intended End Date: 2017-06-11
Procurement Category: General Services
Procurement Method: L1
Payment Type: Progress Payment

Payment History

Sl No	Category	Contract Amount	Available Amount
1	10%	465,000	465,000

Bill Period: 30 days
Description of Services provided: maintenance of the magazine paper

Order History

Sl No	Order Type	Comments	Ordered Amount
1	Progress Bill	10%	465,000

Consolidation Payment

Consolidation Type	Category	Description	Amount	Approval Date
Consolidated Bill	10%	465,000 (10%)	465,000	2017-06-11
Total Consolidation Amount (including of 10%)				465,000
Final Bill Amount (Total Contract Amount - Total Consolidation Amount)				0.00

Comments:

Buttons:

Modal Dialog: Bill Successfully Processed
 Click here to go to home page

Fig. Bill Certification Confirmation message

Accountant's Dashboard

Accountant logs into the system and processes the payment.



Fig. Accountant's Dashboard

The user can search for specific project based on available filter rules such as IFB Number, Procurement Category, Project Title and Contract number.

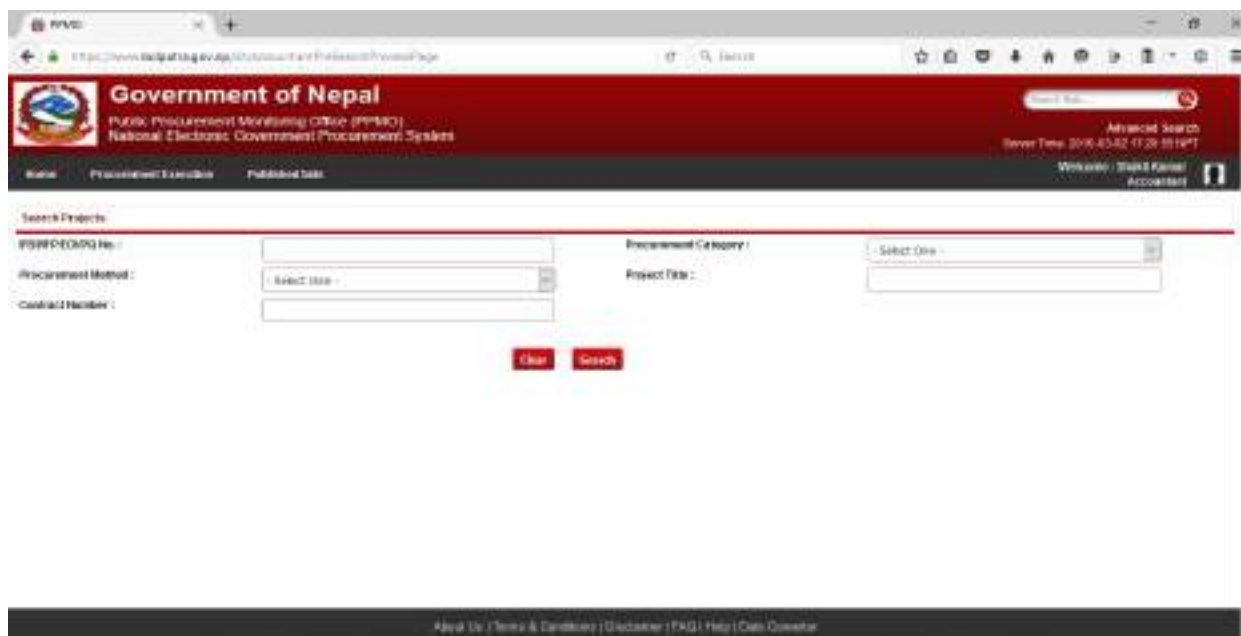
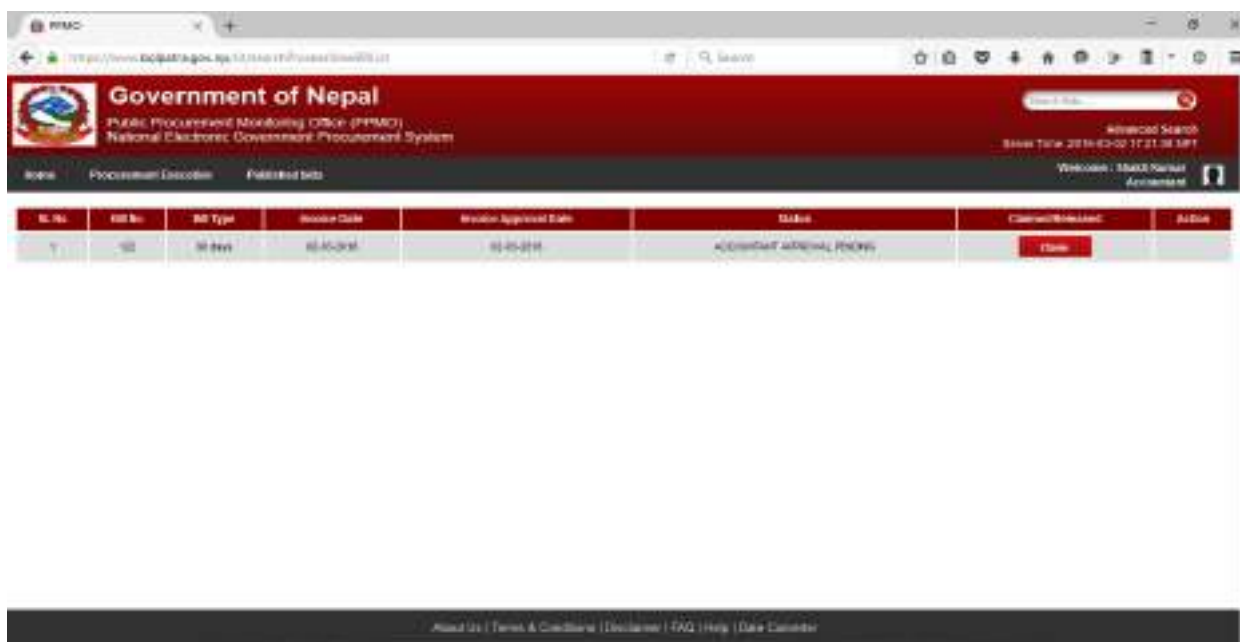


Fig. Search for Specific tender

The user can then take action to specific project he/she desires.



The screenshot shows the PPMO National Electronic Government Procurement System interface. The header includes the Government of Nepal logo, the system name, and a search bar. The main content area displays a table with columns: SI No., DR No., DR Type, Invoice Date, Invoice Approval Date, Status, Claimed/Released, and Action. A single row is visible with the status 'ACCOUNTANT APPROVAL PENDING' and a 'Release' button. The footer contains links for About Us, Terms & Conditions, Disclaimer, FAQ, Help, and Date Converter.

SI No.	DR No.	DR Type	Invoice Date	Invoice Approval Date	Status	Claimed/Released	Action
1	102	DR Type	2074-03-05	2074-03-05	ACCOUNTANT APPROVAL PENDING	Release	

Fig. Bill Process (Release)

Any associated deductions can be made by the accountant mentioning specific type and amount before final submission.

The screenshot shows the 'Deductions associated with the bill' screen. It includes a 'Description of the required paper' field. Below this, there are three tables: 'Payment History', 'Claim Details', and 'Deduction Details'. The 'Payment History' table shows Contract Amount and Available Amount. The 'Claim Details' table shows Claim Type and Claimed Amount. The 'Deduction Details' table shows Deduction Type, Amount, and Status. A 'Submit' button is at the bottom right.

SI No.	Contract	Contract Amount	Available Amount
1	DRs	500000	500000

SI No.	Claim Type	Comments	Claimed Amount
1	Worked Bill	Nil	500000

SI No.	Description	Deduction Type	Amount	Status
1	Deduction amount	Retention - 5%	1300	Nil

Fig. Deductions associated with the bill

System generates the successful message on final submission.

The screenshot displays the Government of Nepal's National Electronic Government Procurement System. The header features the PPMO logo and name. The main content area contains a search form with the following fields: PPMO/PO/POJ No., Procurement Method (set to Direct OMO), Contract Number, Procurement Category, and Project Title. A 'Search' button is located below the form. A message box indicates 'Invoice successfully processed'. The footer includes links for About Us, Terms & Conditions, Home, FAQ, Help, and Data Overview.

Fig. Invoice Processing

In this way the invoice processing is completed in the system.

